

Andrew Mitcham, Mayor
Drew Wasson, Council Position No. 1
Greg Holden, Council Position No. 2
Bobby Warren, Council Position No. 3
James Singleton, Council Position No. 4
Gary Wubbenhorst, Council Position No. 5



Austin Bleess, City Manager
Lorri Coody, City Secretary
Justin Pruitt, City Attorney

Jersey Village City Council - Regular Meeting Agenda

Notice is hereby given of a Regular Meeting of the City Council of the City of Jersey Village to be held on Monday, May 11, 2020, at 7:00 p.m. via videoconferencing. All agenda items are subject to action. The City Council reserves the right to meet in closed session on any agenda item should the need arise and if applicable pursuant to authorization by Title 5, Chapter 551, of the Texas Government Code.

Pursuant to Section 418.016 of the Texas Government Code, on March 16, 2020, the Governor of the State of Texas granted the Office of the Attorney General's request for the temporary suspension of certain provisions of the Texas Open Meetings Act to allow for telephonic or videoconference meetings of governmental bodies that are accessible to the public in an effort to reduce in-person meetings that assemble large groups of people, as a precautionary measure to contain the spread of novel coronavirus COVID-19.

Accordingly, the public will not be allowed to be physically present at this Regular Session of the City Council of the City of Jersey Village, Texas, but the meeting will be available to members of the public and allow for two-way communications for those desiring to participate via telephone. To attend the meeting via telephone, please use the following toll-free number:

346-248-7799 along with **Webinar ID: 964 7597 1502**. If you do not wish to participate via telephone, you can view a live broadcast of the meeting on YouTube at <https://www.jerseyvillagetx.com/page/city.livestream>.

Any person interested in speaking during the public comment item on the agenda must submit his/her request via email to the City Secretary at lcoody@jerseyvillagetx.com. The request must include the speaker's name, address, topic of the comment and the phone number that will be used for teleconferencing. The request must be received no later than 12:00 p.m. on May 11, 2020 **and must indicate your desire to speak at this Regular Session Meeting at 7:00 p.m.**

The following will be observed by the public participating in the meeting:

- Callers will be called upon to speak by the Mayor.
- Once called upon for public comment, speakers should state their name and address before speaking.
- Callers will mute their phone unless called upon to speak (*to eliminate background noise*).
- Callers should use handsets rather than speakerphone whenever possible.

The agenda packet is accessible to the public at the following link: https://www.jerseyvillagetx.com/page/city.ags_mins_current_year.

After the meeting, a video recording of this meeting will be made available to the public at: https://www.jerseyvillagetx.com/page/city.ags_mins_current_year.

For more information or questions concerning the teleconference, please contact the City Secretary at 713-466-2102. The agenda items for this meeting are as follows:

A. CALL TO ORDER AND ANNOUNCE A QUORUM IS PRESENT**B. INVOCATION AND PLEDGE OF ALLEGIANCE**

1. Prayer and Pledge by: James Singleton, Council Member

C. ELECTION MATTERS

1. Issuance of Certificate of Election to Newly Elected Officials and Administer Oath of Office to Elected Officials. *Lorri Coody, City Secretary*

D. CITIZENS' COMMENTS

Any person who desires to address City Council regarding an item on the agenda will be heard at this time. In compliance with the Texas Open Meetings Act, unless the subject matter of the comment is on the agenda, the City staff and City Council Members are not allowed to discuss the subject. Each person is limited to five (5) minutes for comments to the City Council.

E. CITY MANAGER'S REPORT

1. Monthly Fund Balance Report, Enterprise Funds Report, Governmental Funds Report, Property Tax Collection Report – March 2020, General Fund Budget Projections as of April 2020, and Utility Fund Budget Projections – April 2020.
2. Fire Departmental Report and Communication Division's Monthly Report
3. Police Activity Report, Warrant Report, Investigations/Calls for Service Report, Staffing/Recruitment Report, and Police Open Records Requests
4. Municipal Court Collection Report, Municipal Court Activity Report, Municipal Court Courtroom Activity Report, Speeding and Stop Sign Citations within Residential Areas Report, and Court Proceeds Comparison Report
5. Public Works Departmental Summary and Public Works Departmental Status Report
6. Golf Course Monthly Report, Golf Course Financial Statement Report, Golf Course Budget Summary, and Parks and Recreation Departmental Report

F. CONSENT AGENDA

The following items are considered routine in nature by the City Council and will be enacted with one motion and vote. There will not be separate discussion on these items unless requested by a Council Member, in which event the item will be removed from the Consent Agenda and considered by separate action.

1. Consider approval of the Minutes for the Regular Session Meeting held on April 20, 2020. *Lorri Coody, City Secretary*
2. Consider Resolution No. 2020-21, authorizing the City Manager to enter into a contract with K&P Associates, Inc. dba Specialized Billing & Collection Systems of Texas for the billing and collection of all charges and fees relating to the emergency medical services provided by Jersey Village. *Mark Bitz, Fire Chief*
3. Consider Ordinance No. 2020-10, amending the Asset Forfeiture Fund Budget of the City for the fiscal year beginning October 1, 2019, and ending September 30, 2020, and authorizing funding associated with the purchase of new badges for the Police Department, as permitted by Chapter 59 of the Code of Criminal Procedure; and providing for severability. *Kirk Riggs, Chief of Police*

4. Receive the progress report from the Owners of the property located at 16884 NW FWY, Jersey Village, Texas concerning the progress on the performance of the permitted work required under Ordinance 2019-11, which found the structures on the Property to be substandard and a public nuisance; ordered JERSEY VILLAGE LODGING, LLC to abate the substandard and dangerous structures on the Property within 180 days; authorized the repair or demolition of the structures on the Property if the owners fail to abate the substandard and dangerous structures; authorized a lien against the Property for the costs of repair or demolition; and made other findings and provisions related thereto. *Christian Somers, Building Official*

G. REGULAR SESSION

1. Consider Ordinance No. 2020-11, continuing a Mayoral Declaration of Local Disaster due to public health emergency; waiving certain fees during the public health emergency; suspending the disconnection of water services during the public health emergency; providing restrictions on community gatherings; accounting for any potential conflict of laws; providing for a fine in an amount not to exceed five hundred dollars (\$500) for each offense; providing for severability; and, providing an effective date. *Austin Bleess, City Manager*
2. Consider Resolution No. 2020-22, authorizing the Fire Chief to apply for a grant through FEMA for Staffing for Adequate Fire and Emergency Response (SAFER) and, if approved and funded, authorizing the City Manager to add four (4) new firefighters into the Fiscal Year 2020-2021 Budget. *Mark Bitz, Fire Chief*
3. Consider Ordinance No. 2020-12, amending the Code of Ordinances of the City of Jersey Village, at Chapter 10, “Animals,” Article I. *In General*, by adding a new Section 10-6 “Keeping, harboring and owning poultry”; providing a severability clause; providing for repeal; providing a penalty as provided by section 1-8 of the code; and providing an effective date. *James Singleton, Council Member*
4. Consider Ordinance No. 2020-13, receiving the Draft Capital Improvements Plan, Future Land Use Plan and Impact Fee Study Report and calling for a public hearing to discuss the proposed ordinance amending land use assumptions, the capital improvements plan, and the impact fee. *Harry Ward, Public Works Director*

H. MAYOR AND COUNCIL COMMENTS

Pursuant to Texas Government Code § 551.0415, City Council Members and City staff may make a reports about items of community interest during a meeting of the governing body without having given notice of the report. Items of community interest include:

- Expressions of thanks, congratulations, or condolence;
- Information regarding holiday schedules;
- An honorary or salutory recognition of a public official, public employee, or other citizen, except that a discussion regarding a change in the status of a person’s public office or public employment is not an honorary or salutory recognition for purposes of this subdivision;
- A reminder about an upcoming event organized or sponsored by the governing body;
- Information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official or employee of the municipality;

- Announcements involving an imminent threat to the public health and safety of people in the municipality that has arisen after the posting of the agenda.

I. ADJOURN

CERTIFICATION

I, the undersigned authority, do hereby certify in accordance with the Texas Open Meeting Act, the Agenda is posted for public information, at all times, for at least 72 hours preceding the scheduled time of the meeting on the bulletin board located at City Hall, 16327 Lakeview, Jersey Village, TX 77040, a place convenient and readily accessible to the general public at all times, and said Notice was posted on the following date and time: May 7, 2020 at 2:10 p.m. and remained so posted until said meeting was convened.



Lorri Coody, TRCM
City Secretary

In compliance with the Americans with Disabilities Act, the City of Jersey Village will provide for reasonable accommodations for persons attending City Council meetings. Request for accommodations must be made to the City Secretary by calling 713 466-2102 forty-eight (48) hours prior to the meetings. Agendas are posted on the Internet Website at www.jerseyvillagetx.com

"Pursuant to Section 30.06, Penal Code (trespass by license holder with a concealed handgun), a person licensed under Subchapter H, Chapter 411, Government Code (handgun licensing law), may not enter this property with a concealed handgun."

"Pursuant to Section 30.07, Penal Code (trespass by license holder with an openly carried handgun), a person licensed under Subchapter H, Chapter 411, Government Code (handgun licensing law), may not enter this property with a handgun that is carried openly."

B. INVOCATION AND PLEDGE OF ALLEGIANCE

1. Prayer and Pledge by: Council Member, James Singleton

**CITY COUNCIL
CITY OF JERSEY VILLAGE, TEXAS
AGENDA REQUEST DISCUSSION FORM**

AGENDA DATE: May 11, 2020

AGENDA ITEM: C1

AGENDA SUBJECT: Certificates of Election and Administer Oath of Office

Department/

Prepared By: Lorri Coody

Date Submitted: April 30, 2020

EXHIBITS:

BUDGETARY IMPACT:	Required Expenditure:	\$	0,000.00
	Amount Budgeted:	\$	0,000.00
	Appropriation Required:	\$	0,000.00

CITY MANAGER APPROVAL:

BACKGROUND INFORMATION:

Having no contested races for the City's May 2, 2020 Election, on March 16, 2020, City Council declared the unopposed candidates elected and the May 2, 2020 Election was cancelled.

The Newly Elected Members of the Council are:

Councilmember - Place 1	Drew Wasson
Councilmember - Place 4	James Singleton
Councilmember - Place 5	Gary Wubbenhorst

In accordance with state election laws, this item is for the presentation of Certificates of Election and to administer the Oath of Office to newly elected officials.

RECOMMENDED ACTION:

Deliver Certificates of Election to newly elected officials and administer oath of office.

CITY COUNCIL MEETING PACKET FOR THE REGULAR SESSION MEETING TO BE HELD ON MAY 11, 2020

D. CITIZENS' COMMENTS

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Jersey Village, TX

Fund Balance Report

As Of 04/30/2020

Fund	Beginning Balance	Total Revenues	Total Expenses	Ending Balance
01 - GENERAL FUND	1,203,781.60	12,190,581.75	6,689,172.56	6,705,190.79
02 - UTILITY FUND	11,831,470.87	2,480,911.43	1,762,555.54	12,549,826.76
03 - DEBT SERVICE FUND	331,178.83	1,469,769.79	1,373,050.00	427,898.62
04 - IMPACT FEE FUND	501,216.21	51,550.54	0.00	552,766.75
05 - MOTEL TAX FUND	58,789.27	52,838.15	12,249.00	99,378.42
06 - ASSET FORFEITURE FUND	34,027.81	697.74	7,688.10	27,037.45
07 - CAPITAL REPLACEMENT	8,012,498.95	42,905.77	1,116,634.94	6,938,769.78
10 - CAPITAL IMPROVEMENTS FUND	7,965,839.59	1,922,457.94	2,217,397.19	7,670,900.34
11 - GOLF COURSE FUND	-4,471,136.56	757,328.30	991,240.70	-4,705,048.96
12 - COURT RESTRICTED FEE FUND	109,695.45	0.00	25,445.92	84,249.53
13 - CDBG - GRANT	0.00	0.00	30,000.00	-30,000.00
14 - TIRZ	0.00	0.00	0.00	0.00
50 - JV CRIME CONTROL	3,765,693.57	1,271,465.30	410,990.40	4,626,168.47
Report Total:	29,343,055.59	20,240,506.71	14,636,424.35	34,947,137.95

CITY COUNCIL MEETING PACKET FOR THE REGULAR SESSION MEETING TO BE HELD ON MAY 11, 2020



Jersey Village, TX

Income Statement Account Summary

For Fiscal: 2019-2020 Period Ending: 04/30/2020

	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Fund: 02 - UTILITY FUND					
Department: 40 - 40					
Category: 85 - FEE & CHARGES FOR SERVICE					
02-40-8541 WATER SERVICE	3,000,000.00	3,000,000.00	220,875.05	1,510,794.27	1,489,205.73
02-40-8542 SEWER SERVICE	1,500,000.00	1,500,000.00	124,811.72	902,524.82	597,475.18
02-40-8543 WATER SERVICE-INCREASE	0.00	0.00	0.00	2.91	-2.91
02-40-8545 WATER AUTHORITY FEE	15,000.00	15,000.00	0.00	0.00	15,000.00
02-40-8546 CREDIT CARD FEES	5,000.00	5,000.00	0.00	15.38	4,984.62
Category: 85 - FEE & CHARGES FOR SERVICE Total:	4,520,000.00	4,520,000.00	345,686.77	2,413,337.38	2,106,662.62
Category: 96 - INTEREST EARNED					
02-40-9601 INTEREST EARNED	70,000.00	70,000.00	1,368.12	33,524.65	36,475.35
Category: 96 - INTEREST EARNED Total:	70,000.00	70,000.00	1,368.12	33,524.65	36,475.35
Category: 98 - MISCELLANEOUS REVENUE					
02-40-9802 SALE OF ASSETS	38,580.00	38,580.00	0.00	0.00	38,580.00
02-40-9840 PENALTIES & ADJUSTMENTS	30,000.00	30,000.00	0.00	22,884.27	7,115.73
02-40-9899 MISCELLANEOUS	30,000.00	30,000.00	1,112.12	11,165.13	18,834.87
Category: 98 - MISCELLANEOUS REVENUE Total:	98,580.00	98,580.00	1,112.12	34,049.40	64,530.60
Department: 40 - 40 Total:	4,688,580.00	4,688,580.00	348,167.01	2,480,911.43	2,207,668.57

CITY COUNCIL MEETING PACKET FOR THE REGULAR SESSION MEETING TO BE HELD ON MAY 11, 2020

Income Statement

For Fiscal: 2019-2020 Period Ending: 04/30/2020

	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining	
Department: 45 - WATER & SEWER						
Category: 30 - SALARIES, WAGES, & BENEFITS						
02-45-3001	SALARIES	208,582.00	208,582.00	11,049.11	107,262.33	101,319.67
02-45-3003	LONGEVITY	480.00	480.00	22.16	193.12	286.88
02-45-3007	OVERTIME	24,500.00	24,500.00	1,611.98	18,515.43	5,984.57
02-45-3010	INCENTIVES	720.00	720.00	87.68	802.15	-82.15
02-45-3051	FICA/MEDICARE TAXES	17,923.00	17,923.00	918.93	9,289.69	8,633.31
02-45-3052	WORKMEN'S COMPENSATION	5,183.00	5,183.00	0.00	3,556.60	1,626.40
02-45-3053	EMPLOYMENT TAXES	875.00	875.00	420.30	546.59	328.41
02-45-3054	RETIREMENT	33,327.00	33,327.00	1,818.59	18,661.32	14,665.68
02-45-3055	HEALTH INSURANCE	58,942.00	58,942.00	3,519.31	32,037.92	26,904.08
02-45-3056	LIFE INS	351.00	351.00	0.00	175.50	175.50
02-45-3057	DENTAL	3,435.00	3,435.00	216.66	2,038.28	1,396.72
02-45-3058	LONG-TERM DISABILITY	869.00	869.00	0.48	376.74	492.26
Category: 30 - SALARIES, WAGES, & BENEFITS Total:		355,187.00	355,187.00	19,665.20	193,455.67	161,731.33
Category: 35 - SUPPLIES						
02-45-3502	POSTAGE/FREIGHT/DEL. FEE	14,000.00	14,000.00	935.78	6,703.89	7,296.11
02-45-3503	OFFICE SUPPLIES	2,000.00	2,000.00	105.61	1,007.40	992.60
02-45-3504	WEARING APPAREL	2,000.00	2,000.00	0.00	1,731.33	268.67
02-45-3506	CHEMICALS	20,000.00	20,000.00	0.00	10,465.98	9,534.02
02-45-3510	BOOKS & PERIODICALS	600.00	600.00	0.00	0.00	600.00
02-45-3523	TOOLS/EQUIPMENT	4,000.00	4,000.00	221.53	679.14	3,320.86
02-45-3534	PARTS AND MATERIALS	1,200.00	1,200.00	0.00	240.18	959.82
02-45-3535	SHOP SUPPLIES	1,400.00	1,400.00	27.92	1,020.96	379.04
Category: 35 - SUPPLIES Total:		45,200.00	45,200.00	1,290.84	21,848.88	23,351.12
Category: 40 - MAINTENANCE--BLDGS, STRUC						
02-45-4001	BUILDINGS AND GROUNDS	3,000.00	3,000.00	0.00	221.00	2,779.00
02-45-4041	WATER SYSTEM MAINTENANCE	30,000.00	30,000.00	0.00	28,133.91	1,866.09
02-45-4042	SEWER SYSTEM MAINTENANCE	10,000.00	10,000.00	0.00	4,633.13	5,366.87
02-45-4043	WATER PLANTS MAINTENANCE	18,000.00	18,000.00	363.72	13,254.52	4,745.48
02-45-4044	LIFT STATIONS MAINTENANCE	36,000.00	36,000.00	0.00	13,325.08	22,674.92
02-45-4045	SEWER PLANT MAINTENANCE	45,000.00	45,000.00	0.00	21,004.09	23,995.91
Category: 40 - MAINTENANCE--BLDGS, STRUC Total:		142,000.00	142,000.00	363.72	80,571.73	61,428.27
Category: 45 - MAINTENANCE						
02-45-4504	COMPUTER SOFTWARE	7,400.00	7,400.00	142.00	5,932.61	1,467.39
Category: 45 - MAINTENANCE Total:		7,400.00	7,400.00	142.00	5,932.61	1,467.39
Category: 50 - SERVICES						
02-45-5012	PRINTING	1,800.00	1,800.00	0.00	0.00	1,800.00
02-45-5015	LAB TESTS	25,000.00	25,000.00	2,807.49	16,666.38	8,333.62
02-45-5017	UTILITIES	140,000.00	140,000.00	24,390.14	72,880.55	67,119.45
02-45-5019	W.O.B. DISPOSAL-O&M CONTR	350,000.00	350,000.00	49,249.81	192,106.71	157,893.29
02-45-5020	COMMUNICATIONS	7,000.00	7,000.00	340.85	2,522.59	4,477.41
02-45-5022	RENTAL OF EQUIPMENT	1,460.00	1,460.00	0.00	0.00	1,460.00
02-45-5025	PUBLIC NOTICES	800.00	800.00	0.00	0.00	800.00
02-45-5027	MEMBERSHIPS	1,000.00	1,000.00	0.00	490.00	510.00
02-45-5029	TRAVEL/TRAINING	13,000.00	13,000.00	0.00	3,878.48	9,121.52
Category: 50 - SERVICES Total:		540,060.00	540,060.00	76,788.29	288,544.71	251,515.29
Category: 54 - SUNDRY						
02-45-5405	PERMITS, FEES, CREDIT CD FEES	30,000.00	30,000.00	751.51	21,891.15	8,108.85
02-45-5411	WATER-PURCHASED	1,630,000.00	1,630,000.00	0.00	428,402.19	1,201,597.81
02-45-5412	WATER AUTHORITY FEES	40,000.00	40,000.00	0.00	280,087.50	-240,087.50
Category: 54 - SUNDRY Total:		1,700,000.00	1,700,000.00	751.51	730,380.84	969,619.16
Category: 55 - PROFESSIONAL SERVICES						
02-45-5501	AUDITS/CONTRACTS/STUDIES	10,000.00	10,000.00	0.00	8,011.00	1,989.00
02-45-5510	ENGINEERING SERVICES	110,000.00	110,000.00	0.00	0.00	110,000.00
02-45-5515	CONSULTANT SERVICES	260,000.00	260,000.00	0.00	9,360.00	250,640.00
Category: 55 - PROFESSIONAL SERVICES Total:		380,000.00	380,000.00	0.00	17,371.00	362,629.00

CITY COUNCIL MEETING PACKET FOR THE REGULAR SESSION MEETING TO BE HELD ON MAY 11, 2020

Income Statement

For Fiscal: 2019-2020 Period Ending: 04/30/2020

		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Category: 60 - OTHER SERVICES						
02-45-6001	INSURANCE-VEHICLES	10,800.00	10,800.00	0.00	11,336.60	-536.60
02-45-6003	LIABILITY-FIRE & CASUALTY	10,000.00	10,000.00	0.00	7,715.97	2,284.03
	Category: 60 - OTHER SERVICES Total:	20,800.00	20,800.00	0.00	19,052.57	1,747.43
Category: 97 - INTERFUND ACTIVITY						
02-45-9751	TRANSFER TO GENERAL FUND	570,000.00	570,000.00	0.00	0.00	570,000.00
02-45-9753	TRANSFER TO DEBT SERVICE FUND	89,724.00	89,724.00	0.00	0.00	89,724.00
02-45-9755	TRANSFER TO CAPITAL IMP FUND	300,000.00	300,000.00	0.00	0.00	300,000.00
02-45-9772	TECHNOLOGY USER FEE	750.00	750.00	0.00	0.00	750.00
02-45-9781	EQUIPMENT PURCHASE CONTRIBUTIO	60,045.00	60,045.00	0.00	0.00	60,045.00
02-45-9791	EQUIPMENT USER FEE	32,000.00	32,000.00	0.00	0.00	32,000.00
	Category: 97 - INTERFUND ACTIVITY Total:	1,052,519.00	1,052,519.00	0.00	0.00	1,052,519.00
	Department: 45 - WATER & SEWER Total:	4,243,166.00	4,243,166.00	99,001.56	1,357,158.01	2,886,007.99

CITY COUNCIL MEETING PACKET FOR THE REGULAR SESSION MEETING TO BE HELD ON MAY 11, 2020

Income Statement

For Fiscal: 2019-2020 Period Ending: 04/30/2020

		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Department: 46 - UTILITY CAPITAL PROJECT						
Category: 70 - CAPITAL IMPROVEMENTS						
02-46-7064	CASTLEBRIDGE WWTP	0.00	0.00	0.00	281,240.78	-281,240.78
02-46-7072	SEATTLE - STRUCT REPAIR PAINT	0.00	0.00	0.00	33,800.00	-33,800.00
02-46-7080	AUTOCNTRL-SCADA	100,000.00	100,000.00	11,818.88	40,465.24	59,534.76
02-46-7087	SEWER REHABILITATION	500,000.00	500,000.00	0.00	0.00	500,000.00
02-46-7088	WEST ROAD WATER PLANT GST HPT RECOAT...	175,000.00	175,000.00	0.00	0.00	175,000.00
02-46-7091	WHITEOAK BAYOU REHABILITATION	380,000.00	380,000.00	0.00	0.00	380,000.00
02-46-7096	VILLAGE - STRUCT REPAIR PAINT	0.00	0.00	0.00	8,700.00	-8,700.00
02-46-7102	VILLAGE WATER PL - POWER PANNEL RETROF...	200,000.00	200,000.00	0.00	0.00	200,000.00
02-46-7107	SEATTLE WATER PLANT-CL2/CHLOR	75,000.00	75,000.00	0.00	26,021.51	48,978.49
02-46-7111	SEATTLE - WELL REPAIR	0.00	0.00	0.00	15,170.00	-15,170.00
02-46-7126	REHAB - REPAIR STORM WAT LINES	200,000.00	200,000.00	0.00	0.00	200,000.00
02-46-7128	VILLAGE WATER PLANT GENERATOR	25,000.00	25,000.00	0.00	0.00	25,000.00
Category: 70 - CAPITAL IMPROVEMENTS Total:		1,655,000.00	1,655,000.00	11,818.88	405,397.53	1,249,602.47
Department: 46 - UTILITY CAPITAL PROJECT Total:		1,655,000.00	1,655,000.00	11,818.88	405,397.53	1,249,602.47
Fund: 02 - UTILITY FUND Surplus (Deficit):		-1,209,586.00	-1,209,586.00	237,346.57	718,355.89	

CITY COUNCIL MEETING PACKET FOR THE REGULAR SESSION MEETING TO BE HELD ON MAY 11, 2020

Income Statement

For Fiscal: 2019-2020 Period Ending: 04/30/2020

	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Fund: 04 - IMPACT FEE FUND					
Department: 43 - 43					
Category: 85 - FEE & CHARGES FOR SERVICE					
04-43-8547 WATER DISTRIBUTION	50,000.00	50,000.00	0.00	32,788.45	17,211.55
04-43-8548 SEWER PLANT CAPACITY	25,000.00	25,000.00	0.00	11,010.30	13,989.70
Category: 85 - FEE & CHARGES FOR SERVICE Total:	75,000.00	75,000.00	0.00	43,798.75	31,201.25
Category: 96 - INTEREST EARNED					
04-43-9601 INTEREST EARNED	20,000.00	20,000.00	375.78	7,751.79	12,248.21
Category: 96 - INTEREST EARNED Total:	20,000.00	20,000.00	375.78	7,751.79	12,248.21
Department: 43 - 43 Total:	95,000.00	95,000.00	375.78	51,550.54	43,449.46

CITY COUNCIL MEETING PACKET FOR THE REGULAR SESSION MEETING TO BE HELD ON MAY 11, 2020

Income Statement

For Fiscal: 2019-2020 Period Ending: 04/30/2020

	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Department: 45 - WATER & SEWER					
Category: 55 - PROFESSIONAL SERVICES					
04-45-5515 CONSULTANT SERVICES	80,000.00	80,000.00	0.00	0.00	80,000.00
Category: 55 - PROFESSIONAL SERVICES Total:	80,000.00	80,000.00	0.00	0.00	80,000.00
Department: 45 - WATER & SEWER Total:	80,000.00	80,000.00	0.00	0.00	80,000.00
Fund: 04 - IMPACT FEE FUND Surplus (Deficit):	15,000.00	15,000.00	375.78	51,550.54	

CITY COUNCIL MEETING PACKET FOR THE REGULAR SESSION MEETING TO BE HELD ON MAY 11, 2020

Income Statement

For Fiscal: 2019-2020 Period Ending: 04/30/2020

		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Fund: 11 - GOLF COURSE FUND						
Department: 80 - 80						
Category: 85 - FEE & CHARGES FOR SERVICE						
11-80-8551	GREEN FEES	900,000.00	900,000.00	2,954.35	486,736.13	413,263.87
11-80-8553	RANGE FEES/CLUB RENTALS	95,000.00	95,000.00	0.00	61,491.08	33,508.92
11-80-8554	CLUB RENTALS	5,000.00	5,000.00	0.00	4,079.00	921.00
11-80-8555	TOURNAMENT GREENS FEES	110,000.00	110,000.00	0.00	52,688.07	57,311.93
11-80-8560	MISCELLANEOUS FEES	20,000.00	20,000.00	60.00	11,999.00	8,001.00
11-80-8567	MERCHANDISE	120,000.00	120,000.00	224.37	67,614.80	52,385.20
11-80-8568	SPECIAL ORDER MERCHANDISE	40,000.00	40,000.00	0.00	17,563.43	22,436.57
11-80-8572	CONCESSION FEES	40,000.00	40,000.00	3,098.47	24,321.88	15,678.12
11-80-8575	MEMBERSHIPS	32,000.00	32,000.00	0.00	27,723.13	4,276.87
11-80-8579	CASH OVER/UNDER	0.00	0.00	0.00	1,215.17	-1,215.17
Category: 85 - FEE & CHARGES FOR SERVICE Total:		1,362,000.00	1,362,000.00	6,337.19	755,431.69	606,568.31
Category: 96 - INTEREST EARNED						
11-80-9601	INTEREST EARNED	8,000.00	8,000.00	86.69	1,896.61	6,103.39
Category: 96 - INTEREST EARNED Total:		8,000.00	8,000.00	86.69	1,896.61	6,103.39
Category: 97 - INTERFUND ACTIVITY						
11-80-9751	TRANSFER FROM GENERAL FUND	663,978.80	663,978.80	0.00	0.00	663,978.80
Category: 97 - INTERFUND ACTIVITY Total:		663,978.80	663,978.80	0.00	0.00	663,978.80
Category: 98 - MISCELLANEOUS REVENUE						
11-80-9802	SALES OF FIXED ASSETS	25,000.00	25,000.00	0.00	0.00	25,000.00
Category: 98 - MISCELLANEOUS REVENUE Total:		25,000.00	25,000.00	0.00	0.00	25,000.00
Department: 80 - 80 Total:		2,058,978.80	2,058,978.80	6,423.88	757,328.30	1,301,650.50

CITY COUNCIL MEETING PACKET FOR THE REGULAR SESSION MEETING TO BE HELD ON MAY 11, 2020

Income Statement

For Fiscal: 2019-2020 Period Ending: 04/30/2020

		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Department: 81 - CLUB HOUSE						
Category: 30 - SALARIES, WAGES, & BENEFITS						
11-81-3001	SALARIES AND WAGES	200,636.00	200,636.00	15,951.50	116,974.14	83,661.86
11-81-3002	WAGES	134,940.00	134,940.00	3,590.88	58,466.41	76,473.59
11-81-3003	LONGEVITY	912.00	912.00	70.14	472.32	439.68
11-81-3007	OVERTIME	1,000.00	1,000.00	50.80	1,116.04	-116.04
11-81-3051	FICA/MEDICARE TAXES	25,818.00	25,818.00	1,469.26	13,281.80	12,536.20
11-81-3052	WORKMAN'S COMP	5,913.00	5,913.00	0.00	4,057.53	1,855.47
11-81-3053	UNEMPLOYMENT TAXES	1,166.00	1,166.00	817.57	1,927.58	-761.58
11-81-3054	RETIREMENT	31,642.00	31,642.00	2,253.98	17,060.86	14,581.14
11-81-3055	INSURANCE	39,913.00	39,913.00	2,632.36	19,277.04	20,635.96
11-81-3056	LIFE INS	281.00	281.00	0.00	140.40	140.60
11-81-3057	DENTAL INSURANCE	2,395.00	2,395.00	193.46	1,444.04	950.96
11-81-3058	LONG-TERM DISABILITY	847.00	847.00	0.68	388.70	458.30
Category: 30 - SALARIES, WAGES, & BENEFITS Total:		445,463.00	445,463.00	27,030.63	234,606.86	210,856.14
Category: 34 - COST OF SALES						
11-81-3401	MERCHANDISE	110,000.00	110,000.00	14,771.56	84,630.80	25,369.20
11-81-3415	RANGE BALLS	8,190.00	8,190.00	0.00	6,382.93	1,807.07
11-81-3416	RENTAL CLUBS	2,000.00	2,000.00	0.00	1,980.67	19.33
11-81-3419	SPECIAL ORDER MERCHANDISE	28,000.00	28,000.00	85.75	11,939.82	16,060.18
Category: 34 - COST OF SALES Total:		148,190.00	148,190.00	14,857.31	104,934.22	43,255.78
Category: 35 - SUPPLIES						
11-81-3502	POSTAGE/FREIGHT/DEL.FEE	550.00	550.00	0.00	64.74	485.26
11-81-3503	OFFICE SUPPLIES	6,500.00	6,500.00	740.31	3,427.90	3,072.10
11-81-3504	WEARING APPAREL	2,000.00	2,000.00	159.76	841.25	1,158.75
11-81-3523	TOOLS/EQUIPMENT	1,500.00	1,500.00	0.00	278.21	1,221.79
11-81-3529	REPAIR PARTS	0.00	0.00	75.59	75.59	-75.59
11-81-3605	MISCELLANEOUS SERVICE FEES	7,000.00	7,000.00	3,585.75	3,622.50	3,377.50
Category: 35 - SUPPLIES Total:		17,550.00	17,550.00	4,561.41	8,310.19	9,239.81
Category: 45 - MAINTENANCE						
11-81-4501	FURN, FIXTURE/EPT MAINTENANCE	1,900.00	1,900.00	110.00	244.42	1,655.58
11-81-4504	COMPUTER SOFTWARE	1,000.00	1,000.00	0.00	0.00	1,000.00
11-81-4506	CART MAINTENANCE	3,500.00	3,500.00	317.93	516.03	2,983.97
11-81-4520	EQUIPMENT MAINTENANCE/OUTSOURC	1,000.00	1,000.00	0.00	0.00	1,000.00
11-81-4599	MISCELLANEOUS EQUIPMENT	1,500.00	1,500.00	0.00	778.78	721.22
Category: 45 - MAINTENANCE Total:		8,900.00	8,900.00	427.93	1,539.23	7,360.77
Category: 50 - SERVICES						
11-81-5012	PRINTING	3,500.00	3,500.00	67.50	2,307.12	1,192.88
11-81-5020	COMMUNICATIONS	6,500.00	6,500.00	266.52	2,127.31	4,372.69
11-81-5023	LEASE EQUIPMENT	2,000.00	2,000.00	0.00	0.00	2,000.00
11-81-5027	MEMBERSHIPS/SUBSCRIPTIONS	1,200.00	1,200.00	0.00	361.99	838.01
11-81-5029	TRAVEL/TRAINING	2,500.00	2,500.00	0.00	187.29	2,312.71
11-81-5043	ADVERTISING/PROMOTION	28,000.00	28,000.00	3,415.25	16,428.01	11,571.99
Category: 50 - SERVICES Total:		43,700.00	43,700.00	3,749.27	21,411.72	22,288.28
Category: 54 - SUNDRY						
11-81-5405	CREDIT CARD CHARGES	30,000.00	30,000.00	5,007.53	24,470.33	5,529.67
11-81-5410	SECURITY	2,500.00	2,500.00	0.00	1,312.86	1,187.14
11-81-5413	TOURNAMENT FEES EXPENSE	2,000.00	2,000.00	0.00	627.22	1,372.78
11-81-5421	EQUIPMENT LEASE DEBT	3,000.00	3,000.00	225.00	1,575.00	1,425.00
11-81-5498	MISCELLANEOUS EXPENSE	5,500.00	5,500.00	0.00	5,887.31	-387.31
Category: 54 - SUNDRY Total:		43,000.00	43,000.00	5,232.53	33,872.72	9,127.28
Category: 55 - PROFESSIONAL SERVICES						
11-81-5515	CONSULTANT FEES	3,500.00	3,500.00	0.00	0.00	3,500.00
Category: 55 - PROFESSIONAL SERVICES Total:		3,500.00	3,500.00	0.00	0.00	3,500.00
Category: 60 - OTHER SERVICES						
11-81-6003	LIABILITY-FIRE & CASUALTY INSR	20,200.00	20,200.00	0.00	18,861.26	1,338.74
Category: 60 - OTHER SERVICES Total:		20,200.00	20,200.00	0.00	18,861.26	1,338.74

CITY COUNCIL MEETING PACKET FOR THE REGULAR SESSION MEETING TO BE HELD ON MAY 11, 2020

Income Statement

For Fiscal: 2019-2020 Period Ending: 04/30/2020

	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Category: 97 - INTERFUND ACTIVITY					
11-81-9772 TECHNOLOGY USER FEE	3,500.00	3,500.00	0.00	0.00	3,500.00
11-81-9791 EQUIP USER FEE	67,025.00	67,025.00	0.00	0.00	67,025.00
Category: 97 - INTERFUND ACTIVITY Total:	70,525.00	70,525.00	0.00	0.00	70,525.00
Department: 81 - CLUB HOUSE Total:	801,028.00	801,028.00	55,859.08	423,536.20	377,491.80

CITY COUNCIL MEETING PACKET FOR THE REGULAR SESSION MEETING TO BE HELD ON MAY 11, 2020

Income Statement

For Fiscal: 2019-2020 Period Ending: 04/30/2020

	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining	
Department: 82 - COURSE MAINTENANCE						
Category: 30 - SALARIES, WAGES, & BENEFITS						
11-82-3001	SALARIES AND	321,152.00	321,152.00	24,567.71	176,447.04	144,704.96
11-82-3002	WAGES	29,450.00	29,450.00	2,105.28	9,440.99	20,009.01
11-82-3003	LONGEVITY	3,024.00	3,024.00	225.24	1,655.62	1,368.38
11-82-3007	OVERTIME	5,000.00	5,000.00	0.00	2,732.80	2,267.20
11-82-3051	FICA/MEDICARE TAXES	27,435.00	27,435.00	1,919.08	13,577.24	13,857.76
11-82-3052	WORKMAN'S COMP	6,947.00	6,947.00	0.00	4,767.06	2,179.94
11-82-3053	UNEMPLOYMENT TAXES	1,458.00	1,458.00	931.90	2,027.78	-569.78
11-82-3054	RETIREMENT	47,410.00	47,410.00	3,530.50	26,266.95	21,143.05
11-82-3055	INSURANCE	109,746.00	109,746.00	7,951.72	58,197.30	51,548.70
11-82-3056	LIFE INS	562.00	562.00	0.00	269.10	292.90
11-82-3057	DENTAL	6,693.00	6,693.00	515.68	3,849.18	2,843.82
11-82-3058	LONG-TERM DISABILITY	1,362.00	1,362.00	1.03	594.02	767.98
Category: 30 - SALARIES, WAGES, & BENEFITS Total:		560,239.00	560,239.00	41,748.14	299,825.08	260,413.92
Category: 35 - SUPPLIES						
11-82-3504	WEARING APPAREL	2,800.00	2,800.00	0.00	828.04	1,971.96
11-82-3514	FUEL & OIL	19,500.00	19,500.00	2,456.61	5,983.10	13,516.90
11-82-3523	TOOLS/EQUIPMENT	4,500.00	4,500.00	742.36	5,009.43	-509.43
11-82-3529	REPAIR PARTS	0.00	0.00	0.00	76.50	-76.50
11-82-3535	GROUND/SHOP SUPPLIES	14,000.00	14,000.00	438.99	5,029.48	8,970.52
11-82-3536	LANDSCAPING MATERIALS	85,000.00	85,000.00	12,702.32	48,304.34	36,695.66
Category: 35 - SUPPLIES Total:		125,800.00	125,800.00	16,340.28	65,230.89	60,569.11
Category: 40 - MAINTENANCE--BLDGS, STRUC						
11-82-4041	WATER WELL MAINTENANCE	5,000.00	5,000.00	732.78	732.78	4,267.22
Category: 40 - MAINTENANCE--BLDGS, STRUC Total:		5,000.00	5,000.00	732.78	732.78	4,267.22
Category: 45 - MAINTENANCE						
11-82-4505	IRRIGATION EQUIPMENT	15,000.00	15,000.00	2,841.43	8,223.45	6,776.55
11-82-4599	MISCELLANEOUS EQUIPMENT	10,000.00	10,000.00	0.00	0.00	10,000.00
Category: 45 - MAINTENANCE Total:		25,000.00	25,000.00	2,841.43	8,223.45	16,776.55
Category: 50 - SERVICES						
11-82-5022	RENTAL EQUIPMENT	5,000.00	5,000.00	1,388.89	2,936.89	2,063.11
11-82-5027	MEMBERSHIPS/SUBSCRIPTIONS	1,000.00	1,000.00	0.00	640.00	360.00
11-82-5029	TRAVEL/TRAINING	2,800.00	2,800.00	0.00	2,208.25	591.75
Category: 50 - SERVICES Total:		8,800.00	8,800.00	1,388.89	5,785.14	3,014.86
Category: 54 - SUNDRY						
11-82-5405	PERMITS & FEES	1,000.00	1,000.00	0.00	0.00	1,000.00
11-82-5412	WATER AUTHORITY FEES	100,000.00	100,000.00	0.00	29,286.95	70,713.05
Category: 54 - SUNDRY Total:		101,000.00	101,000.00	0.00	29,286.95	71,713.05
Category: 55 - PROFESSIONAL SERVICES						
11-82-5508	SANITARY/TRASH SERVICES	3,500.00	3,500.00	726.28	5,228.98	-1,728.98
Category: 55 - PROFESSIONAL SERVICES Total:		3,500.00	3,500.00	726.28	5,228.98	-1,728.98
Category: 97 - INTERFUND ACTIVITY						
11-82-9773	COMP. EQUIPMENT USER FEE	400.00	400.00	0.00	0.00	400.00
11-82-9791	EQUIPMENT USER FEE	84,579.00	84,579.00	0.00	0.00	84,579.00
Category: 97 - INTERFUND ACTIVITY Total:		84,979.00	84,979.00	0.00	0.00	84,979.00
Department: 82 - COURSE MAINTENANCE Total:		914,318.00	914,318.00	63,777.80	414,313.27	500,004.73

CITY COUNCIL MEETING PACKET FOR THE REGULAR SESSION MEETING TO BE HELD ON MAY 11, 2020

Income Statement

For Fiscal: 2019-2020 Period Ending: 04/30/2020

	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Department: 83 - BUILDING MAINTENANCE					
Category: 35 - SUPPLIES					
11-83-3517 JANITORIAL SUPPLIES	5,500.00	5,500.00	375.36	1,625.76	3,874.24
Category: 35 - SUPPLIES Total:	5,500.00	5,500.00	375.36	1,625.76	3,874.24
Category: 40 - MAINTENANCE--BLDGS, STRUC					
11-83-4001 BUILDINGS & GROUNDS	15,000.00	15,000.00	336.79	11,536.13	3,463.87
Category: 40 - MAINTENANCE--BLDGS, STRUC Total:	15,000.00	15,000.00	336.79	11,536.13	3,463.87
Category: 45 - MAINTENANCE					
11-83-4501 FURN.FIXTURES, OFF EQUIP	5,000.00	5,000.00	0.00	81.15	4,918.85
Category: 45 - MAINTENANCE Total:	5,000.00	5,000.00	0.00	81.15	4,918.85
Category: 50 - SERVICES					
11-83-5017 UTILITIES	28,000.00	28,000.00	2,661.52	8,508.87	19,491.13
Category: 50 - SERVICES Total:	28,000.00	28,000.00	2,661.52	8,508.87	19,491.13
Department: 83 - BUILDING MAINTENANCE Total:	53,500.00	53,500.00	3,373.67	21,751.91	31,748.09

CITY COUNCIL MEETING PACKET FOR THE REGULAR SESSION MEETING TO BE HELD ON MAY 11, 2020

Income Statement

For Fiscal: 2019-2020 Period Ending: 04/30/2020

	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Department: 87 - GC CAPITAL IMPROVEMENT					
Category: 70 - CAPITAL IMPROVEMENTS					
11-87-7010 CAPITAL IMPROVEMENT	151,000.00	151,000.00	32,749.03	100,484.36	50,515.64
Category: 70 - CAPITAL IMPROVEMENTS Total:	151,000.00	151,000.00	32,749.03	100,484.36	50,515.64
Department: 87 - GC CAPITAL IMPROVEMENT Total:	151,000.00	151,000.00	32,749.03	100,484.36	50,515.64

CITY COUNCIL MEETING PACKET FOR THE REGULAR SESSION MEETING TO BE HELD ON MAY 11, 2020

Income Statement

For Fiscal: 2019-2020 Period Ending: 04/30/2020

		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Department: 88 - EQUIPMENT MAINTENANCE						
Category: 30 - SALARIES, WAGES, & BENEFITS						
11-88-3001	SALARIES AND WAGES	48,912.00	48,912.00	0.00	13,497.39	35,414.61
11-88-3003	LONGEVITY	912.00	912.00	0.00	130.55	781.45
11-88-3007	OVERTIME	500.00	500.00	0.00	52.68	447.32
11-88-3051	FICA/MEDICARE TAXES	3,850.00	3,850.00	0.00	1,021.20	2,828.80
11-88-3052	WORKER'S COMP	975.00	975.00	0.00	669.05	305.95
11-88-3053	UNEMPLOYMENT TAXES	145.80	145.80	0.00	2.47	143.33
11-88-3054	RETIREMENT	7,248.00	7,248.00	0.00	2,037.04	5,210.96
11-88-3055	HEALTH INSURANCE	11,959.00	11,959.00	0.00	1,763.13	10,195.87
11-88-3056	LIFE INS	70.00	70.00	0.00	11.70	58.30
11-88-3057	DENTAL	1,040.00	1,040.00	0.00	175.29	864.71
11-88-3058	LONG TERM DISABILITY	211.00	211.00	0.00	15.73	195.27
Category: 30 - SALARIES, WAGES, & BENEFITS Total:		75,822.80	75,822.80	0.00	19,376.23	56,446.57
Category: 35 - SUPPLIES						
11-88-3504	WEARING APPAREL	500.00	500.00	0.00	0.00	500.00
11-88-3514	FUEL & OIL	2,000.00	2,000.00	0.00	0.00	2,000.00
11-88-3523	TOOLS/EQUIPMENT	7,000.00	7,000.00	52.36	1,748.94	5,251.06
11-88-3529	REPAIR PARTS	22,000.00	22,000.00	22.09	9,249.71	12,750.29
11-88-3535	GROUND/SHOP SUPPLIES	4,000.00	4,000.00	351.36	780.08	3,219.92
Category: 35 - SUPPLIES Total:		35,500.00	35,500.00	425.81	11,778.73	23,721.27
Category: 50 - SERVICES						
11-88-5029	TRAVEL/TRAINING	500.00	500.00	0.00	0.00	500.00
Category: 50 - SERVICES Total:		500.00	500.00	0.00	0.00	500.00
Category: 97 - INTERFUND ACTIVITY						
11-88-9781	TRANSFER TO EQUIP PURCH CONT	27,310.00	27,310.00	0.00	0.00	27,310.00
Category: 97 - INTERFUND ACTIVITY Total:		27,310.00	27,310.00	0.00	0.00	27,310.00
Department: 88 - EQUIPMENT MAINTENANCE Total:		139,132.80	139,132.80	425.81	31,154.96	107,977.84
Fund: 11 - GOLF COURSE FUND Surplus (Deficit):		0.00	0.00	-149,761.51	-233,912.40	
Total Surplus (Deficit):		-1,194,586.00	-1,194,586.00	87,960.84	535,994.03	

CITY COUNCIL MEETING PACKET FOR THE REGULAR SESSION MEETING TO BE HELD ON MAY 11, 2020

Income Statement

For Fiscal: 2019-2020 Period Ending: 04/30/2020

Group Summary

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Fund: 02 - UTILITY FUND					
Department: 40 - 40					
85 - FEE & CHARGES FOR SERVICE	4,520,000.00	4,520,000.00	345,686.77	2,413,337.38	2,106,662.62
96 - INTEREST EARNED	70,000.00	70,000.00	1,368.12	33,524.65	36,475.35
98 - MISCELLANEOUS REVENUE	98,580.00	98,580.00	1,112.12	34,049.40	64,530.60
Department: 40 - 40 Total:	4,688,580.00	4,688,580.00	348,167.01	2,480,911.43	2,207,668.57

CITY COUNCIL MEETING PACKET FOR THE REGULAR SESSION MEETING TO BE HELD ON MAY 11, 2020

Income Statement

For Fiscal: 2019-2020 Period Ending: 04/30/2020

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Department: 45 - WATER & SEWER					
30 - SALARIES, WAGES, & BENEFITS	355,187.00	355,187.00	19,665.20	193,455.67	161,731.33
35 - SUPPLIES	45,200.00	45,200.00	1,290.84	21,848.88	23,351.12
40 - MAINTENANCE--BLDGS, STRUC	142,000.00	142,000.00	363.72	80,571.73	61,428.27
45 - MAINTENANCE	7,400.00	7,400.00	142.00	5,932.61	1,467.39
50 - SERVICES	540,060.00	540,060.00	76,788.29	288,544.71	251,515.29
54 - SUNDRY	1,700,000.00	1,700,000.00	751.51	730,380.84	969,619.16
55 - PROFESSIONAL SERVICES	380,000.00	380,000.00	0.00	17,371.00	362,629.00
60 - OTHER SERVICES	20,800.00	20,800.00	0.00	19,052.57	1,747.43
97 - INTERFUND ACTIVITY	1,052,519.00	1,052,519.00	0.00	0.00	1,052,519.00
Department: 45 - WATER & SEWER Total:	4,243,166.00	4,243,166.00	99,001.56	1,357,158.01	2,886,007.99

CITY COUNCIL MEETING PACKET FOR THE REGULAR SESSION MEETING TO BE HELD ON MAY 11, 2020

Income Statement

For Fiscal: 2019-2020 Period Ending: 04/30/2020

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Department: 46 - UTILITY CAPITAL PROJECT					
70 - CAPITAL IMPROVEMENTS	1,655,000.00	1,655,000.00	11,818.88	405,397.53	1,249,602.47
Department: 46 - UTILITY CAPITAL PROJECT Total:	1,655,000.00	1,655,000.00	11,818.88	405,397.53	1,249,602.47
Fund: 02 - UTILITY FUND Surplus (Deficit):	-1,209,586.00	-1,209,586.00	237,346.57	718,355.89	-1,927,941.89
Fund: 04 - IMPACT FEE FUND					
Department: 43 - 43					
85 - FEE & CHARGES FOR SERVICE	75,000.00	75,000.00	0.00	43,798.75	31,201.25
96 - INTEREST EARNED	20,000.00	20,000.00	375.78	7,751.79	12,248.21
Department: 43 - 43 Total:	95,000.00	95,000.00	375.78	51,550.54	43,449.46

CITY COUNCIL MEETING PACKET FOR THE REGULAR SESSION MEETING TO BE HELD ON MAY 11, 2020

Income Statement

For Fiscal: 2019-2020 Period Ending: 04/30/2020

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Department: 45 - WATER & SEWER					
55 - PROFESSIONAL SERVICES	80,000.00	80,000.00	0.00	0.00	80,000.00
Department: 45 - WATER & SEWER Total:	80,000.00	80,000.00	0.00	0.00	80,000.00
Fund: 04 - IMPACT FEE FUND Surplus (Deficit):	15,000.00	15,000.00	375.78	51,550.54	-36,550.54
Fund: 11 - GOLF COURSE FUND					
Department: 80 - 80					
85 - FEE & CHARGES FOR SERVICE	1,362,000.00	1,362,000.00	6,337.19	755,431.69	606,568.31
96 - INTEREST EARNED	8,000.00	8,000.00	86.69	1,896.61	6,103.39
97 - INTERFUND ACTIVITY	663,978.80	663,978.80	0.00	0.00	663,978.80
98 - MISCELLANEOUS REVENUE	25,000.00	25,000.00	0.00	0.00	25,000.00
Department: 80 - 80 Total:	2,058,978.80	2,058,978.80	6,423.88	757,328.30	1,301,650.50

CITY COUNCIL MEETING PACKET FOR THE REGULAR SESSION MEETING TO BE HELD ON MAY 11, 2020

Income Statement

For Fiscal: 2019-2020 Period Ending: 04/30/2020

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Department: 81 - CLUB HOUSE					
30 - SALARIES, WAGES, & BENEFITS	445,463.00	445,463.00	27,030.63	234,606.86	210,856.14
34 - COST OF SALES	148,190.00	148,190.00	14,857.31	104,934.22	43,255.78
35 - SUPPLIES	17,550.00	17,550.00	4,561.41	8,310.19	9,239.81
45 - MAINTENANCE	8,900.00	8,900.00	427.93	1,539.23	7,360.77
50 - SERVICES	43,700.00	43,700.00	3,749.27	21,411.72	22,288.28
54 - SUNDRY	43,000.00	43,000.00	5,232.53	33,872.72	9,127.28
55 - PROFESSIONAL SERVICES	3,500.00	3,500.00	0.00	0.00	3,500.00
60 - OTHER SERVICES	20,200.00	20,200.00	0.00	18,861.26	1,338.74
97 - INTERFUND ACTIVITY	70,525.00	70,525.00	0.00	0.00	70,525.00
Department: 81 - CLUB HOUSE Total:	801,028.00	801,028.00	55,859.08	423,536.20	377,491.80

CITY COUNCIL MEETING PACKET FOR THE REGULAR SESSION MEETING TO BE HELD ON MAY 11, 2020

Income Statement

For Fiscal: 2019-2020 Period Ending: 04/30/2020

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Department: 82 - COURSE MAINTENANCE					
30 - SALARIES, WAGES, & BENEFITS	560,239.00	560,239.00	41,748.14	299,825.08	260,413.92
35 - SUPPLIES	125,800.00	125,800.00	16,340.28	65,230.89	60,569.11
40 - MAINTENANCE--BLDGS, STRUC	5,000.00	5,000.00	732.78	732.78	4,267.22
45 - MAINTENANCE	25,000.00	25,000.00	2,841.43	8,223.45	16,776.55
50 - SERVICES	8,800.00	8,800.00	1,388.89	5,785.14	3,014.86
54 - SUNDRY	101,000.00	101,000.00	0.00	29,286.95	71,713.05
55 - PROFESSIONAL SERVICES	3,500.00	3,500.00	726.28	5,228.98	-1,728.98
97 - INTERFUND ACTIVITY	84,979.00	84,979.00	0.00	0.00	84,979.00
Department: 82 - COURSE MAINTENANCE Total:	914,318.00	914,318.00	63,777.80	414,313.27	500,004.73

CITY COUNCIL MEETING PACKET FOR THE REGULAR SESSION MEETING TO BE HELD ON MAY 11, 2020

Income Statement

For Fiscal: 2019-2020 Period Ending: 04/30/2020

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Department: 83 - BUILDING MAINTENANCE					
35 - SUPPLIES	5,500.00	5,500.00	375.36	1,625.76	3,874.24
40 - MAINTENANCE--BLDGS, STRUC	15,000.00	15,000.00	336.79	11,536.13	3,463.87
45 - MAINTENANCE	5,000.00	5,000.00	0.00	81.15	4,918.85
50 - SERVICES	28,000.00	28,000.00	2,661.52	8,508.87	19,491.13
Department: 83 - BUILDING MAINTENANCE Total:	53,500.00	53,500.00	3,373.67	21,751.91	31,748.09

CITY COUNCIL MEETING PACKET FOR THE REGULAR SESSION MEETING TO BE HELD ON MAY 11, 2020

Income Statement

For Fiscal: 2019-2020 Period Ending: 04/30/2020

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Department: 87 - GC CAPITAL IMPROVEMENT					
70 - CAPITAL IMPROVEMENTS	151,000.00	151,000.00	32,749.03	100,484.36	50,515.64
Department: 87 - GC CAPITAL IMPROVEMENT Total:	151,000.00	151,000.00	32,749.03	100,484.36	50,515.64

CITY COUNCIL MEETING PACKET FOR THE REGULAR SESSION MEETING TO BE HELD ON MAY 11, 2020

Income Statement

For Fiscal: 2019-2020 Period Ending: 04/30/2020

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Department: 88 - EQUIPMENT MAINTENANCE					
30 - SALARIES, WAGES, & BENEFITS	75,822.80	75,822.80	0.00	19,376.23	56,446.57
35 - SUPPLIES	35,500.00	35,500.00	425.81	11,778.73	23,721.27
50 - SERVICES	500.00	500.00	0.00	0.00	500.00
97 - INTERFUND ACTIVITY	27,310.00	27,310.00	0.00	0.00	27,310.00
Department: 88 - EQUIPMENT MAINTENANCE Total:	139,132.80	139,132.80	425.81	31,154.96	107,977.84
Fund: 11 - GOLF COURSE FUND Surplus (Deficit):	0.00	0.00	-149,761.51	-233,912.40	233,912.40
Total Surplus (Deficit):	-1,194,586.00	-1,194,586.00	87,960.84	535,994.03	

CITY COUNCIL MEETING PACKET FOR THE REGULAR SESSION MEETING TO BE HELD ON MAY 11, 2020

Fund Summary

Fund	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
02 - UTILITY FUND	-1,209,586.00	-1,209,586.00	237,346.57	718,355.89	-1,927,941.89
04 - IMPACT FEE FUND	15,000.00	15,000.00	375.78	51,550.54	-36,550.54
11 - GOLF COURSE FUND	0.00	0.00	-149,761.51	-233,912.40	233,912.40
Total Surplus (Deficit):	-1,194,586.00	-1,194,586.00	87,960.84	535,994.03	



Jersey Village, TX

Income Statement Account Summary

For Fiscal: 2019-2020 Period Ending: 04/30/2020

		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Fund: 01 - GENERAL FUND						
Department: 10 - 10						
Category: 72 - PROPERTY TAXES						
01-10-7201	CURRENT PROPERTY TAXES	6,314,000.00	6,314,000.00	42,539.24	6,467,721.54	-153,721.54
01-10-7202	DELINQUENT PROPERTY TAXES	30,000.00	30,000.00	9,430.16	-7,793.71	37,793.71
01-10-7203	PENALTY, INTEREST & COSTS	25,000.00	25,000.00	9,518.38	25,937.38	-937.38
	Category: 72 - PROPERTY TAXES Total:	6,369,000.00	6,369,000.00	61,487.78	6,485,865.21	-116,865.21
Category: 75 - OTHER TAXES						
01-10-7511	ELECTRIC FRANCHISE	360,000.00	360,000.00	2,062.60	181,446.72	178,553.28
01-10-7512	TELEPHONE FRANCHISE	89,000.00	89,000.00	2,158.59	48,318.73	40,681.27
01-10-7513	GAS FRANCHISE	40,000.00	40,000.00	0.00	14,918.35	25,081.65
01-10-7514	CABLE TV FRANCHISE	75,000.00	75,000.00	0.00	38,347.37	36,652.63
01-10-7515	TELECOMMUNICATION	30,000.00	30,000.00	0.00	7,065.59	22,934.41
01-10-7621	CITY SALES TAX	3,810,000.00	3,810,000.00	291,633.76	2,495,713.14	1,314,286.86
01-10-7622	SALES TX-RED. PROPERTY TX	1,905,000.00	1,905,000.00	145,816.87	1,247,856.58	657,143.42
01-10-7631	MIXED DRINK TAX	30,000.00	30,000.00	0.00	10,423.58	19,576.42
	Category: 75 - OTHER TAXES Total:	6,339,000.00	6,339,000.00	441,671.82	4,044,090.06	2,294,909.94
Category: 80 - FINES WARRANTS & BONDS						
01-10-8001	FINES	1,000,000.00	1,000,000.00	44,123.99	505,937.38	494,062.62
01-10-8002	TIME PAYMENT FEE-GENERAL	10,000.00	10,000.00	446.71	6,401.34	3,598.66
01-10-8003	TIME PAYMENT FEE-COURT	0.00	0.00	101.73	1,496.36	-1,496.36
01-10-8004	COURT TECHNOLOGY FEES	0.00	0.00	666.78	10,408.87	-10,408.87
01-10-8005	COURT SECURITY FEE	0.00	0.00	568.18	8,305.84	-8,305.84
01-10-8006	OMNI FEE	8,000.00	8,000.00	330.00	4,260.50	3,739.50
01-10-8007	CHILD SAFETY FEE	0.00	0.00	50.00	320.66	-320.66
01-10-8008	JUDICIAL FEE	0.00	0.00	80.16	1,409.21	-1,409.21
	Category: 80 - FINES WARRANTS & BONDS Total:	1,018,000.00	1,018,000.00	46,367.55	538,540.16	479,459.84
Category: 85 - FEE & CHARGES FOR SERVICE						
01-10-8501	GARBAGE FEES/RESIDENTIAL	1,000.00	1,000.00	0.00	0.00	1,000.00
01-10-8503	POOL MEMBERSHIP FEES	20,000.00	20,000.00	0.00	100.00	19,900.00
01-10-8504	SWIM LESSON	4,000.00	4,000.00	0.00	0.00	4,000.00
01-10-8505	POOL RENTALS	4,000.00	4,000.00	0.00	0.00	4,000.00
01-10-8506	REC PROGRAMS	1,000.00	1,000.00	0.00	1,505.00	-505.00
01-10-8507	AMBULANCE SERVICE FEES	200,000.00	200,000.00	25,105.48	183,181.82	16,818.18
01-10-8509	PET TAGS	800.00	800.00	0.00	410.00	390.00
01-10-8510	POUND FEES	150.00	150.00	0.00	120.00	30.00
01-10-8511	JERSEY VILLAGE STICKERS	0.00	0.00	0.00	46.00	-46.00
01-10-8512	RENTAL FEE	40,000.00	40,000.00	-350.00	760.00	39,240.00
01-10-8513	CHILD SAFETY FEE-COUNTY	8,000.00	8,000.00	0.00	4,586.65	3,413.35
01-10-8514	FOOD & BEVERAGE FEES	1,000.00	1,000.00	-70.00	350.00	650.00
01-10-8515	POLICE OFFICER FEE	0.00	0.00	-560.00	0.00	0.00
01-10-8516	FARMER'S MARKET FEES	7,200.00	7,200.00	0.00	2,870.00	4,330.00
01-10-8517	PARK RENTALS	750.00	750.00	0.00	400.00	350.00
01-10-8999	PLAN CHECKING AND PLAT REVIEW	25,000.00	25,000.00	3,603.04	31,367.69	-6,367.69
	Category: 85 - FEE & CHARGES FOR SERVICE Total:	312,900.00	312,900.00	27,728.52	225,697.16	87,202.84
Category: 90 - LICENSES & PERMITS						
01-10-9001	BUILDING PERMITS	100,000.00	100,000.00	4,161.79	45,410.71	54,589.29
01-10-9002	PLUMBING PERMITS	10,000.00	10,000.00	470.00	7,530.00	2,470.00
01-10-9003	ELECTRICAL PERMITS	18,000.00	18,000.00	893.00	7,968.00	10,032.00
01-10-9004	MECHANICAL PERMITS	8,000.00	8,000.00	247.50	3,404.00	4,596.00
01-10-9006	SIGN PERMITS	8,000.00	8,000.00	564.85	12,911.96	-4,911.96
01-10-9007	LIQUOR LICENSES	6,000.00	6,000.00	1,530.00	5,330.00	670.00

CITY COUNCIL MEETING PACKET FOR THE REGULAR SESSION MEETING TO BE HELD ON MAY 11, 2020

Income Statement

For Fiscal: 2019-2020 Period Ending: 04/30/2020

		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
01-10-9009	ELECTRICAL LICENSES	500.00	500.00	0.00	0.00	500.00
01-10-9010	ANTENNA ANNUAL FEES	0.00	0.00	0.00	4,221.48	-4,221.48
01-10-9012	BURGLAR/FIRE ALARM PERMIT	12,000.00	12,000.00	812.00	3,948.00	8,052.00
01-10-9013	FIRE MARSHAL PERM FEES	500.00	500.00	149.00	589.00	-89.00
01-10-9015	OPERATIONAL HARZADOUS PERM	100.00	100.00	0.00	0.00	100.00
01-10-9016	HOTEL/MOTEL LICENSE PERMITS	1,000.00	1,000.00	0.00	500.00	500.00
Category: 90 - LICENSES & PERMITS Total:		164,100.00	164,100.00	8,828.14	91,813.15	72,286.85
Category: 96 - INTEREST EARNED						
01-10-9601	INTEREST EARNED	350,000.00	350,000.00	4,889.87	86,864.92	263,135.08
Category: 96 - INTEREST EARNED Total:		350,000.00	350,000.00	4,889.87	86,864.92	263,135.08
Category: 97 - INTERFUND ACTIVITY						
01-10-9750	CRIME CONTROL DISTRICT REIMB.	1,342,587.00	1,342,587.00	0.00	410,990.40	931,596.60
01-10-9752	TRANSFER FROM UTLY FUND	570,000.00	570,000.00	0.00	0.00	570,000.00
01-10-9753	COURT SECURITY & TECH REIMB.	47,400.00	47,400.00	0.00	0.00	47,400.00
01-10-9754	TRANSFER FROM MOTEL TAX FUND	18,000.00	18,000.00	0.00	0.00	18,000.00
Category: 97 - INTERFUND ACTIVITY Total:		1,977,987.00	1,977,987.00	0.00	410,990.40	1,566,996.60
Category: 98 - MISCELLANEOUS REVENUE						
01-10-9802	SALE OF ASSETS	191,165.00	191,165.00	8,100.00	166,307.58	24,857.42
01-10-9805	DONATIONS--PARK	0.00	0.00	0.00	2,450.00	-2,450.00
01-10-9807	DONATIONS - POLICE DEPT.	0.00	0.00	0.00	350.00	-350.00
01-10-9808	DONATION-CITY BEAUTIFICATION	0.00	0.00	0.00	1,800.00	-1,800.00
01-10-9814	FIRE/POLICE TRAIN'G-LEOSE	0.00	0.00	0.00	879.29	-879.29
01-10-9899	MISCELLANEOUS	50,000.00	50,000.00	23,762.13	51,816.00	-1,816.00
Category: 98 - MISCELLANEOUS REVENUE Total:		241,165.00	241,165.00	31,862.13	223,602.87	17,562.13
Category: 99 - OTHER AGENCY REVENUES						
01-10-9901	GRANTS/CONTRACTS-COPS	0.00	0.00	3,010.00	3,010.00	-3,010.00
01-10-9903	FEMA EMS GRANTS	0.00	0.00	0.00	13,927.50	-13,927.50
01-10-9904	FEMA	0.00	0.00	0.00	33,620.65	-33,620.65
01-10-9905	AMBULANCE FEES STATE GRANT	200,000.00	200,000.00	0.00	29,466.04	170,533.96
01-10-9906	LEOSE FUNDS - TRAINING GRANT	0.00	0.00	0.00	3,093.63	-3,093.63
Category: 99 - OTHER AGENCY REVENUES Total:		200,000.00	200,000.00	3,010.00	83,117.82	116,882.18
Department: 10 - 10 Total:		16,972,152.00	16,972,152.00	625,845.81	12,190,581.75	4,781,570.25

CITY COUNCIL MEETING PACKET FOR THE REGULAR SESSION MEETING TO BE HELD ON MAY 11, 2020

Income Statement

For Fiscal: 2019-2020 Period Ending: 04/30/2020

		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Department: 11 - ADMINISTRATIVE SERVICE						
Category: 30 - SALARIES, WAGES, & BENEFITS						
01-11-3001	SALARIES	376,938.00	376,938.00	29,191.02	216,339.22	160,598.78
01-11-3002	WAGES	27,040.00	27,040.00	0.00	474.00	26,566.00
01-11-3003	LONGEVITY	864.00	864.00	59.08	418.92	445.08
01-11-3010	INCENTIVES	6,800.00	6,800.00	138.46	1,033.51	5,766.49
01-11-3020	EMPLOYEE AWARDS/BONUS	6,700.00	6,700.00	0.00	798.48	5,901.52
01-11-3051	FICA/MEDICARE TAXES	31,988.00	31,988.00	2,190.44	13,643.00	18,345.00
01-11-3052	WORKMEN'S COMPENSATION	11,627.00	11,627.00	0.00	7,970.26	3,656.74
01-11-3053	UNEMPLOYMENT COMPENSATION	583.00	583.00	896.41	936.28	-353.28
01-11-3054	RETIREMENT	56,328.00	56,328.00	4,256.14	32,217.34	24,110.66
01-11-3055	HEALTH INSURANCE	39,325.00	39,325.00	3,025.04	22,139.84	17,185.16
01-11-3056	LIFE INS	211.00	211.00	0.00	105.30	105.70
01-11-3057	DENTAL INSURANCE	2,532.00	2,532.00	213.22	1,591.54	940.46
01-11-3058	LONG-TERM DISABILITY	1,622.00	1,622.00	1.26	558.36	1,063.64
Category: 30 - SALARIES, WAGES, & BENEFITS Total:		562,558.00	562,558.00	39,971.07	298,226.05	264,331.95
Category: 35 - SUPPLIES						
01-11-3502	POSTAGE/FREIGHT/DEL. FEE	150.00	150.00	0.00	0.00	150.00
01-11-3503	OFFICE SUPPLIES	4,000.00	4,000.00	507.16	949.21	3,050.79
01-11-3510	BOOKS & PERIODICALS	200.00	200.00	0.00	125.00	75.00
01-11-3520	FOOD	10,000.00	10,000.00	366.60	3,556.06	6,443.94
Category: 35 - SUPPLIES Total:		14,350.00	14,350.00	873.76	4,630.27	9,719.73
Category: 45 - MAINTENANCE						
01-11-4501	FURN.,FIXT.,& OFF. MACH.	2,000.00	2,000.00	0.00	0.00	2,000.00
Category: 45 - MAINTENANCE Total:		2,000.00	2,000.00	0.00	0.00	2,000.00
Category: 50 - SERVICES						
01-11-5001	MAYOR & COUNCIL EXPENDITURES	4,000.00	4,000.00	361.25	466.25	3,533.75
01-11-5007	RECORDS MANAGEMENT	7,000.00	7,000.00	1,518.95	3,096.56	3,903.44
01-11-5012	PRINTING	250.00	250.00	0.00	173.30	76.70
01-11-5014	MEDICAL EXPENSES	10,000.00	10,000.00	0.00	5,643.00	4,357.00
01-11-5020	COMMUNICATIONS	3,600.00	3,600.00	70.62	638.17	2,961.83
01-11-5025	NEWSPAPER NOTICES	9,000.00	9,000.00	0.00	325.09	8,674.91
01-11-5026	CODIFICATIONS	7,400.00	7,400.00	0.00	1,903.96	5,496.04
01-11-5027	MEMBERSHIPS/SUBSCRIPTIONS	6,000.00	6,000.00	11.46	3,334.96	2,665.04
01-11-5028	TEXAS LEGISLATIVE SERVICES	0.00	1.00	0.00	0.00	1.00
01-11-5029	TRAVEL/TRAINING	19,000.00	19,000.00	-149.00	1,814.87	17,185.13
01-11-5030	CAR ALLOWANCE	6,500.00	6,500.00	500.00	3,750.00	2,750.00
01-11-5041	NEWSLETTER	9,500.00	9,500.00	0.00	2,325.00	7,175.00
Category: 50 - SERVICES Total:		82,250.00	82,251.00	2,313.28	23,471.16	58,779.84
Category: 54 - SUNDRY						
01-11-5401	ELECTION EXPENSE	7,000.00	7,000.00	0.00	0.00	7,000.00
Category: 54 - SUNDRY Total:		7,000.00	7,000.00	0.00	0.00	7,000.00
Category: 60 - OTHER SERVICES						
01-11-6005	NOTARY SURETY BONDS	300.00	300.00	0.00	0.00	300.00
Category: 60 - OTHER SERVICES Total:		300.00	300.00	0.00	0.00	300.00
Category: 97 - INTERFUND ACTIVITY						
01-11-9772	TECHNOLOGY USER FEE	4,250.00	4,250.00	0.00	0.00	4,250.00
Category: 97 - INTERFUND ACTIVITY Total:		4,250.00	4,250.00	0.00	0.00	4,250.00
Department: 11 - ADMINISTRATIVE SERVICE Total:		672,708.00	672,709.00	43,158.11	326,327.48	346,381.52

CITY COUNCIL MEETING PACKET FOR THE REGULAR SESSION MEETING TO BE HELD ON MAY 11, 2020

Income Statement

For Fiscal: 2019-2020 Period Ending: 04/30/2020

	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining	
Department: 12 - LEGAL/OTHER SERVICES						
Category: 30 - SALARIES, WAGES, & BENEFITS						
01-12-3052	WORKMEN'S COMPENSATION	250.00	250.00	0.00	205.86	44.14
Category: 30 - SALARIES, WAGES, & BENEFITS Total:		250.00	250.00	0.00	205.86	44.14
Category: 50 - SERVICES						
01-12-5023	GRANTS AND INCENTIVES	2,172,000.00	2,172,000.00	0.00	674,962.59	1,497,037.41
Category: 50 - SERVICES Total:		2,172,000.00	2,172,000.00	0.00	674,962.59	1,497,037.41
Category: 55 - PROFESSIONAL SERVICES						
01-12-5502	LEGAL FEES	125,000.00	125,000.00	5,249.88	53,115.62	71,884.38
01-12-5515	CONSULTANT SERVICES	35,000.00	35,000.00	3.11	4,490.98	30,509.02
Category: 55 - PROFESSIONAL SERVICES Total:		160,000.00	160,000.00	5,252.99	57,606.60	102,393.40
Category: 60 - OTHER SERVICES						
01-12-6001	AUTOMOBILE LIABILITY	38,531.00	38,531.00	0.00	45,346.40	-6,815.40
01-12-6003	LIABILITY-FIRE & CASUALTY INSR	69,140.00	69,140.00	0.00	65,435.77	3,704.23
01-12-6005	SURETY BONDS	500.00	500.00	0.00	577.00	-77.00
01-12-6007	INSURANCE/DEDUCTIBLE	0.00	0.00	0.00	-3,276.02	3,276.02
Category: 60 - OTHER SERVICES Total:		108,171.00	108,171.00	0.00	108,083.15	87.85
Category: 97 - INTERFUND ACTIVITY						
01-12-9760	TRFR TO CAPITAL IMPROVEMENTS	5,423,765.00	5,423,765.00	0.00	0.00	5,423,765.00
01-12-9761	TRANSFER TO GOLF FUND	663,978.80	663,978.80	0.00	0.00	663,978.80
01-12-9772	TECHNOLOGY USER FEES	500.00	500.00	0.00	0.00	500.00
Category: 97 - INTERFUND ACTIVITY Total:		6,088,243.80	6,088,243.80	0.00	0.00	6,088,243.80
Department: 12 - LEGAL/OTHER SERVICES Total:		8,528,664.80	8,528,664.80	5,252.99	840,858.20	7,687,806.60

CITY COUNCIL MEETING PACKET FOR THE REGULAR SESSION MEETING TO BE HELD ON MAY 11, 2020

Income Statement

For Fiscal: 2019-2020 Period Ending: 04/30/2020

	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining	
Department: 13 - INFO TECHNOLOGY						
Category: 30 - SALARIES, WAGES, & BENEFITS						
01-13-3001	SALARIES	218,311.00	218,311.00	17,252.18	126,184.40	92,126.60
01-13-3002	WAGES	10,230.00	10,230.00	0.00	3,571.86	6,658.14
01-13-3003	LONGEVITY	1,104.00	1,104.00	77.54	543.96	560.04
01-13-3010	INCENTIVES	1,200.00	1,200.00	0.00	0.00	1,200.00
01-13-3051	FICA/MEDICARE TAXES	17,660.00	17,660.00	1,274.66	9,587.04	8,072.96
01-13-3052	WORKMEN'S COMPENSATION	449.00	449.00	0.00	308.11	140.89
01-13-3053	EMPLOYMENT TAXES	583.00	583.00	530.04	597.59	-14.59
01-13-3054	RETIREMENT	31,774.00	31,774.00	2,467.76	18,440.47	13,333.53
01-13-3055	HEALTH INSURANCE	32,952.00	32,952.00	2,096.84	15,575.88	17,376.12
01-13-3056	LIFE INS	211.00	211.00	0.00	105.30	105.70
01-13-3057	DENTAL INSURANCE	2,532.00	2,532.00	213.22	1,591.53	940.47
01-13-3058	LONG-TERM DISABILITY	927.00	927.00	0.72	390.32	536.68
Category: 30 - SALARIES, WAGES, & BENEFITS Total:		317,933.00	317,933.00	23,912.96	176,896.46	141,036.54
Category: 35 - SUPPLIES						
01-13-3502	POSTAGE/FREIGHT	500.00	500.00	0.00	14.50	485.50
01-13-3503	OFFICE SUPPLIES	250.00	250.00	0.00	0.00	250.00
01-13-3509	COMPUTER SUPPLIES	2,200.00	2,200.00	252.28	736.31	1,463.69
01-13-3510	BOOKS & PERIODICALS	100.00	100.00	0.00	0.00	100.00
Category: 35 - SUPPLIES Total:		3,050.00	3,050.00	252.28	750.81	2,299.19
Category: 45 - MAINTENANCE						
01-13-4501	FURN. FIXTURES. OFF EQUIPMENT	6,314.00	6,314.00	638.02	3,191.47	3,122.53
01-13-4502	COMPUTER EQUIPMENT	9,500.00	9,500.00	425.21	3,396.27	6,103.73
01-13-4504	SOFTWARE MAINTENANCE	200,555.00	200,555.00	9,819.49	76,225.80	124,329.20
Category: 45 - MAINTENANCE Total:		216,369.00	216,369.00	10,882.72	82,813.54	133,555.46
Category: 50 - SERVICES						
01-13-5020	COMMUNICATIONS	24,000.00	24,000.00	1,735.16	10,173.31	13,826.69
01-13-5027	MEMBERSHIPS/SUBSCRIPT	1,450.00	1,450.00	0.00	513.50	936.50
01-13-5029	TRAVEL/TRAINING	7,600.00	7,600.00	0.00	5,978.00	1,622.00
Category: 50 - SERVICES Total:		33,050.00	33,050.00	1,735.16	16,664.81	16,385.19
Category: 55 - PROFESSIONAL SERVICES						
01-13-5515	CONSULTANT SERVICES	48,800.00	48,800.00	1,647.00	11,936.00	36,864.00
Category: 55 - PROFESSIONAL SERVICES Total:		48,800.00	48,800.00	1,647.00	11,936.00	36,864.00
Category: 65 - CAPITAL OUTLAY						
01-13-6574	COMPUTER SOFTWARE	0.00	0.00	3,180.00	31,385.20	-31,385.20
Category: 65 - CAPITAL OUTLAY Total:		0.00	0.00	3,180.00	31,385.20	-31,385.20
Category: 97 - INTERFUND ACTIVITY						
01-13-9772	TECHNOLOGY USER FEE	48,842.00	48,842.00	0.00	0.00	48,842.00
Category: 97 - INTERFUND ACTIVITY Total:		48,842.00	48,842.00	0.00	0.00	48,842.00
Department: 13 - INFO TECHNOLOGY Total:		668,044.00	668,044.00	41,610.12	320,446.82	347,597.18

CITY COUNCIL MEETING PACKET FOR THE REGULAR SESSION MEETING TO BE HELD ON MAY 11, 2020

Income Statement

For Fiscal: 2019-2020 Period Ending: 04/30/2020

		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Department: 14 - PURCHASING						
Category: 35 - SUPPLIES						
01-14-3502	POSTAGE/FREIGHT	13,000.00	13,000.00	515.75	8,552.61	4,447.39
01-14-3503	OFFICE SUPPLIES	5,000.00	5,000.00	0.00	1,037.71	3,962.29
	Category: 35 - SUPPLIES Total:	18,000.00	18,000.00	515.75	9,590.32	8,409.68
Category: 50 - SERVICES						
01-14-5012	PRINTING	1,000.00	1,000.00	0.00	0.00	1,000.00
01-14-5022	RENTAL OF EQUIPMENT	2,600.00	2,600.00	668.25	1,892.25	707.75
	Category: 50 - SERVICES Total:	3,600.00	3,600.00	668.25	1,892.25	1,707.75
	Department: 14 - PURCHASING Total:	21,600.00	21,600.00	1,184.00	11,482.57	10,117.43

CITY COUNCIL MEETING PACKET FOR THE REGULAR SESSION MEETING TO BE HELD ON MAY 11, 2020

Income Statement

For Fiscal: 2019-2020 Period Ending: 04/30/2020

		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Department: 15 - ACCOUNTING SERVICES						
Category: 30 - SALARIES, WAGES, & BENEFITS						
01-15-3001	SALARIES	227,352.00	227,352.00	17,755.46	131,075.56	96,276.44
01-15-3003	LONGEVITY	1,488.00	1,488.00	110.78	812.36	675.64
01-15-3007	OVERTIME	2,900.00	2,900.00	430.35	2,213.05	686.95
01-15-3010	INCENTIVES	600.00	600.00	46.16	344.55	255.45
01-15-3051	FICA/MEDICARE TAXES	17,552.00	17,552.00	1,363.58	9,828.28	7,723.72
01-15-3052	WORKMEN'S COMPENSATION	446.00	446.00	0.00	306.05	139.95
01-15-3053	EMPLOYMENT TAXES	437.00	437.00	548.76	582.91	-145.91
01-15-3054	RETIREMENT	33,045.00	33,045.00	2,612.02	19,567.40	13,477.60
01-15-3055	HEALTH INSURANCE	32,256.00	32,256.00	2,481.22	18,164.05	14,091.95
01-15-3056	LIFE INS	211.00	211.00	0.00	105.30	105.70
01-15-3057	DENTAL INSURANCE	2,532.00	2,532.00	213.22	1,591.54	940.46
01-15-3058	LONG-TERM DISABILITY	964.00	964.00	0.76	400.05	563.95
Category: 30 - SALARIES, WAGES, & BENEFITS Total:		319,783.00	319,783.00	25,562.31	184,991.10	134,791.90
Category: 35 - SUPPLIES						
01-15-3502	POSTAGE/FREIGHT/DEL.FEE	200.00	200.00	0.00	0.00	200.00
01-15-3503	OFFICE SUPPLIES	700.00	700.00	321.49	763.80	-63.80
01-15-3510	BOOKS & PERIODICALS	50.00	50.00	0.00	50.00	0.00
Category: 35 - SUPPLIES Total:		950.00	950.00	321.49	813.80	136.20
Category: 45 - MAINTENANCE						
01-15-4501	FURN.FIXT. & OFF.MACH.	150.00	150.00	0.00	0.00	150.00
Category: 45 - MAINTENANCE Total:		150.00	150.00	0.00	0.00	150.00
Category: 50 - SERVICES						
01-15-5012	PRINTING	1,200.00	1,200.00	0.00	337.71	862.29
01-15-5020	COMMUNICATIONS	3,000.00	3,000.00	70.61	638.11	2,361.89
01-15-5027	MEMBERSHIPS	400.00	400.00	0.00	265.00	135.00
01-15-5029	TRAVEL/TRAINING	3,500.00	3,500.00	0.00	54.06	3,445.94
Category: 50 - SERVICES Total:		8,100.00	8,100.00	70.61	1,294.88	6,805.12
Category: 54 - SUNDRY						
01-15-5405	PERMITS & FEES	550.00	550.00	460.00	460.00	90.00
Category: 54 - SUNDRY Total:		550.00	550.00	460.00	460.00	90.00
Category: 55 - PROFESSIONAL SERVICES						
01-15-5501	AUDITS/CONTRACTS/STUDIES	27,000.00	27,000.00	8,394.90	19,875.40	7,124.60
Category: 55 - PROFESSIONAL SERVICES Total:		27,000.00	27,000.00	8,394.90	19,875.40	7,124.60
Category: 97 - INTERFUND ACTIVITY						
01-15-9772	TECHNOLOGY USER FEE	1,700.00	1,700.00	0.00	0.00	1,700.00
Category: 97 - INTERFUND ACTIVITY Total:		1,700.00	1,700.00	0.00	0.00	1,700.00
Department: 15 - ACCOUNTING SERVICES Total:		358,233.00	358,233.00	34,809.31	207,435.18	150,797.82

CITY COUNCIL MEETING PACKET FOR THE REGULAR SESSION MEETING TO BE HELD ON MAY 11, 2020

Income Statement

For Fiscal: 2019-2020 Period Ending: 04/30/2020

		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Department: 16 - CUSTOMER SERVICE						
Category: 30 - SALARIES, WAGES, & BENEFITS						
01-16-3001	SALARIES	37,011.00	37,011.00	2,876.80	21,115.87	15,895.13
01-16-3003	LONGEVITY	528.00	528.00	40.62	284.83	243.17
01-16-3007	OVERTIME	100.00	100.00	0.00	0.00	100.00
01-16-3010	INCENTIVES	1,080.00	1,080.00	83.08	620.13	459.87
01-16-3051	FICA/MEDICARE TAXES	2,962.00	2,962.00	207.84	1,516.15	1,445.85
01-16-3052	WORKMEN'S COMPENSATION	75.00	75.00	0.00	51.47	23.53
01-16-3053	EMPLOYMENT TAXES	146.00	146.00	90.98	125.82	20.18
01-16-3054	RETIREMENT	5,577.00	5,577.00	427.28	3,206.86	2,370.14
01-16-3055	HEALTH INSURANCE	13,335.00	13,335.00	1,025.80	7,507.55	5,827.45
01-16-3056	LIFE INS	70.00	70.00	0.00	35.10	34.90
01-16-3057	DENTAL INSURANCE	452.00	452.00	89.24	666.11	-214.11
01-16-3058	LONG-TERM DISABILITY	162.00	162.00	0.12	74.21	87.79
Category: 30 - SALARIES, WAGES, & BENEFITS Total:		61,498.00	61,498.00	4,841.76	35,204.10	26,293.90
Category: 35 - SUPPLIES						
01-16-3503	OFFICE SUPPLIES	500.00	500.00	29.74	59.71	440.29
Category: 35 - SUPPLIES Total:		500.00	500.00	29.74	59.71	440.29
Category: 45 - MAINTENANCE						
01-16-4501	FURN., FIX, & OFF MACH EQ	400.00	400.00	0.00	0.00	400.00
Category: 45 - MAINTENANCE Total:		400.00	400.00	0.00	0.00	400.00
Category: 50 - SERVICES						
01-16-5020	COMMUNICATIONS	3,000.00	3,000.00	70.61	591.95	2,408.05
Category: 50 - SERVICES Total:		3,000.00	3,000.00	70.61	591.95	2,408.05
Category: 55 - PROFESSIONAL SERVICES						
01-16-5527	HARRIS CTY APPRAISAL DIST	61,000.00	61,000.00	0.00	28,428.00	32,572.00
01-16-5528	HARRIS CTY TAX OFFICE	7,000.00	7,000.00	0.00	5,408.51	1,591.49
Category: 55 - PROFESSIONAL SERVICES Total:		68,000.00	68,000.00	0.00	33,836.51	34,163.49
Category: 97 - INTERFUND ACTIVITY						
01-16-9772	TECHNOLOGY USER FEE	250.00	250.00	0.00	0.00	250.00
Category: 97 - INTERFUND ACTIVITY Total:		250.00	250.00	0.00	0.00	250.00
Department: 16 - CUSTOMER SERVICE Total:		133,648.00	133,648.00	4,942.11	69,692.27	63,955.73

CITY COUNCIL MEETING PACKET FOR THE REGULAR SESSION MEETING TO BE HELD ON MAY 11, 2020

Income Statement

For Fiscal: 2019-2020 Period Ending: 04/30/2020

		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Department: 19 - MUNICIPAL COURT						
Category: 30 - SALARIES, WAGES, & BENEFITS						
01-19-3001	SALARIES	232,641.00	232,641.00	10,785.00	94,255.45	138,385.55
01-19-3003	LONGEVITY	960.00	960.00	64.63	485.13	474.87
01-19-3007	OVERTIME	5,000.00	5,000.00	0.00	3,051.06	1,948.94
01-19-3010	INCENTIVES	2,760.00	2,760.00	129.24	1,427.90	1,332.10
01-19-3051	FICA/MEDICARE TAXES	18,464.00	18,464.00	911.12	7,974.97	10,489.03
01-19-3052	WORKMEN'S COMPENSATION	469.00	469.00	0.00	321.83	147.17
01-19-3053	EMPLOYMENT TAXES	583.00	583.00	452.86	509.14	73.86
01-19-3054	RETIREMENT	34,762.00	34,762.00	1,741.40	15,703.91	19,058.09
01-19-3055	HEALTH INSURANCE	51,284.00	51,284.00	1,945.70	20,671.74	30,612.26
01-19-3056	LIFE INS	281.00	281.00	0.00	110.62	170.38
01-19-3057	DENTAL INSURANCE	2,984.00	2,984.00	123.98	1,323.82	1,660.18
01-19-3058	LONG-TERM DISABILITY	895.00	895.00	0.50	303.14	591.86
Category: 30 - SALARIES, WAGES, & BENEFITS Total:		351,083.00	351,083.00	16,154.43	146,138.71	204,944.29
Category: 35 - SUPPLIES						
01-19-3503	OFFICE SUPPLIES	2,000.00	2,000.00	175.00	1,294.81	705.19
01-19-3510	BOOKS & PERIODICALS	200.00	200.00	0.00	256.50	-56.50
01-19-3523	TOOLS/EQUIPMENT	100.00	100.00	0.00	-265.79	365.79
Category: 35 - SUPPLIES Total:		2,300.00	2,300.00	175.00	1,285.52	1,014.48
Category: 45 - MAINTENANCE						
01-19-4501	FURN., FIXT. & OFF. MACH.	500.00	500.00	0.00	0.00	500.00
Category: 45 - MAINTENANCE Total:		500.00	500.00	0.00	0.00	500.00
Category: 50 - SERVICES						
01-19-5012	PRINTING	4,000.00	4,000.00	0.00	794.40	3,205.60
01-19-5020	COMMUNICATIONS	2,000.00	2,000.00	70.61	591.94	1,408.06
01-19-5027	MEMBERSHIPS	300.00	300.00	0.00	220.00	80.00
01-19-5029	TRAVEL/TRAINING	3,500.00	3,500.00	0.00	354.64	3,145.36
Category: 50 - SERVICES Total:		9,800.00	9,800.00	70.61	1,960.98	7,839.02
Category: 54 - SUNDRY						
01-19-5404	JURY EXPENSE	800.00	800.00	0.00	0.00	800.00
01-19-5405	CREDIT CARD FEES	0.00	0.00	0.00	100.00	-100.00
Category: 54 - SUNDRY Total:		800.00	800.00	0.00	100.00	700.00
Category: 55 - PROFESSIONAL SERVICES						
01-19-5505	JUDGES	55,000.00	55,000.00	1,350.00	18,275.00	36,725.00
01-19-5506	PROSECUTORS	35,000.00	35,000.00	0.00	8,400.00	26,600.00
01-19-5516	COLLECTION AGENCY FEES	2,950.00	2,950.00	292.50	1,099.00	1,851.00
01-19-5518	INTERPRETERS	500.00	500.00	14.71	19.91	480.09
Category: 55 - PROFESSIONAL SERVICES Total:		93,450.00	93,450.00	1,657.21	27,793.91	65,656.09
Department: 19 - MUNICIPAL COURT Total:		457,933.00	457,933.00	18,057.25	177,279.12	280,653.88

CITY COUNCIL MEETING PACKET FOR THE REGULAR SESSION MEETING TO BE HELD ON MAY 11, 2020

Income Statement

For Fiscal: 2019-2020 Period Ending: 04/30/2020

		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Department: 21 - POLICE						
Category: 30 - SALARIES, WAGES, & BENEFITS						
01-21-3001	SALARIES	2,092,614.00	2,049,974.00	145,551.42	1,077,769.08	972,204.92
01-21-3003	LONGEVITY	8,496.00	8,496.00	428.32	3,573.50	4,922.50
01-21-3007	OVERTIME	82,000.00	82,000.00	5,448.56	60,192.15	21,807.85
01-21-3010	INCENTIVES	35,759.00	35,759.00	2,289.12	17,332.58	18,426.42
01-21-3014	S.T.E.P. PROGRAM	100,000.00	100,000.00	605.62	45,240.66	54,759.34
01-21-3051	FICA/MEDICARE TAXES	177,393.00	174,193.00	11,331.71	88,509.45	85,683.55
01-21-3052	WORKMEN'S COMPENSATION	44,631.00	44,631.00	0.00	28,453.48	16,177.52
01-21-3053	EMPLOYMENT TAXES	4,520.00	4,520.00	4,712.42	5,355.76	-835.76
01-21-3054	RETIREMENT	330,518.00	324,518.00	21,869.12	173,475.88	151,042.12
01-21-3055	HEALTH INSURANCE	346,627.00	346,627.00	22,974.79	164,870.95	181,756.05
01-21-3056	LIFE INS	2,106.00	2,106.00	0.00	954.06	1,151.94
01-21-3057	DENTAL INSURANCE	22,966.00	22,966.00	1,556.63	11,873.00	11,093.00
01-21-3058	LONG-TERM DISABILITY	8,882.00	8,882.00	6.05	3,132.16	5,749.84
Category: 30 - SALARIES, WAGES, & BENEFITS Total:		3,256,512.00	3,204,672.00	216,773.76	1,680,732.71	1,523,939.29
Category: 35 - SUPPLIES						
01-21-3502	POSTAGE/FREIGHT/DEL. FEE	100.00	100.00	15.90	86.05	13.95
01-21-3503	OFFICE SUPPLIES	7,900.00	7,900.00	449.61	4,855.34	3,044.66
01-21-3504	WEARING APPAREL	18,474.00	18,474.00	4,475.38	17,865.58	608.42
01-21-3505	CRIME PREVENTION SUPPLIES	2,000.00	2,000.00	-179.00	110.04	1,889.96
01-21-3510	BOOKS AND PERIODICALS	2,550.00	2,550.00	175.08	1,893.08	656.92
01-21-3515	MEDICAL SUPPLIES	2,000.00	2,000.00	169.62	849.28	1,150.72
01-21-3519	AMMUNITION AND TARGETS	6,000.00	6,000.00	0.00	5,127.02	872.98
01-21-3520	FOOD	2,400.00	2,400.00	0.00	533.82	1,866.18
01-21-3523	TOOLS/EQUIPMENT	15,000.00	15,000.00	5,152.74	8,669.97	6,330.03
01-21-3534	PARTS AND MATERIALS	500.00	500.00	0.00	0.00	500.00
Category: 35 - SUPPLIES Total:		56,924.00	56,924.00	10,259.33	39,990.18	16,933.82
Category: 45 - MAINTENANCE						
01-21-4501	FURN. FIXT. & OFF. MACH.	5,597.00	5,597.00	199.41	1,381.57	4,215.43
01-21-4503	RADIO AND RADAR EQUIPMENT	2,500.00	2,500.00	0.00	0.00	2,500.00
01-21-4510	VEHICLE CLEANING	2,000.00	2,000.00	83.00	696.00	1,304.00
01-21-4599	MISCELLANEOUS EQUIPMENT	12,400.00	12,400.00	122.71	695.11	11,704.89
Category: 45 - MAINTENANCE Total:		22,497.00	22,497.00	405.12	2,772.68	19,724.32
Category: 50 - SERVICES						
01-21-5012	PRINTING	2,000.00	2,000.00	95.28	926.00	1,074.00
01-21-5015	LAB TESTS	2,400.00	2,400.00	0.00	-503.04	2,903.04
01-21-5020	COMMUNICATIONS	8,000.00	8,000.00	162.91	1,818.85	6,181.15
01-21-5022	RENTAL OF EQUIPMENT	20,000.00	20,000.00	738.75	4,252.50	15,747.50
01-21-5025	PUBLIC NOTICES	250.00	250.00	0.00	0.00	250.00
01-21-5027	MEMBERSHIPS	1,400.00	1,400.00	0.00	310.00	1,090.00
01-21-5029	TRAVEL/TRAINING	20,000.00	20,000.00	-10.00	6,267.84	13,732.16
Category: 50 - SERVICES Total:		54,050.00	54,050.00	986.94	13,072.15	40,977.85
Category: 54 - SUNDRY						
01-21-5402	JAIL EXPENSE	4,000.00	4,000.00	424.13	1,322.94	2,677.06
Category: 54 - SUNDRY Total:		4,000.00	4,000.00	424.13	1,322.94	2,677.06
Category: 55 - PROFESSIONAL SERVICES						
01-21-5515	CONSULTANT SERVICES	1,800.00	53,640.00	1,805.00	64,760.90	-11,120.90
Category: 55 - PROFESSIONAL SERVICES Total:		1,800.00	53,640.00	1,805.00	64,760.90	-11,120.90
Category: 60 - OTHER SERVICES						
01-21-6003	LIABILITY-FIRE & CASUALTY INSR	21,400.00	21,400.00	0.00	14,528.00	6,872.00
01-21-6005	NOTARY SURETY BONDS	340.00	340.00	0.00	0.00	340.00
Category: 60 - OTHER SERVICES Total:		21,740.00	21,740.00	0.00	14,528.00	7,212.00
Category: 65 - CAPITAL OUTLAY						
01-21-6572	SPECIAL EQUIPMENT-	39,972.56	39,972.56	0.00	26,232.56	13,740.00
Category: 65 - CAPITAL OUTLAY Total:		39,972.56	39,972.56	0.00	26,232.56	13,740.00

CITY COUNCIL MEETING PACKET FOR THE REGULAR SESSION MEETING TO BE HELD ON MAY 11, 2020

Income Statement

For Fiscal: 2019-2020 Period Ending: 04/30/2020

	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Category: 97 - INTERFUND ACTIVITY					
01-21-9772 TECHNOLOGY USER FEE	16,000.00	16,000.00	0.00	0.00	16,000.00
Category: 97 - INTERFUND ACTIVITY Total:	16,000.00	16,000.00	0.00	0.00	16,000.00
Department: 21 - POLICE Total:	3,473,495.56	3,473,495.56	230,654.28	1,843,412.12	1,630,083.44

CITY COUNCIL MEETING PACKET FOR THE REGULAR SESSION MEETING TO BE HELD ON MAY 11, 2020

Income Statement

For Fiscal: 2019-2020 Period Ending: 04/30/2020

		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Department: 23 - COMMUNICATIONS						
Category: 30 - SALARIES, WAGES, & BENEFITS						
01-23-3001	SALARIES	420,218.00	420,218.00	32,258.80	236,629.17	183,588.83
01-23-3002	WAGES	30,750.00	30,750.00	0.00	0.00	30,750.00
01-23-3003	LONGEVITY	1,440.00	1,440.00	99.68	641.52	798.48
01-23-3007	OVERTIME	50,000.00	50,000.00	2,945.67	30,867.97	19,132.03
01-23-3010	INCENTIVES	8,639.00	8,639.00	775.32	5,348.13	3,290.87
01-23-3051	FICA/MEDICARE TAXES	39,259.00	39,259.00	2,630.02	19,927.34	19,331.66
01-23-3052	WORKMEN'S COMPENSATION	982.00	982.00	0.00	673.85	308.15
01-23-3053	EMPLOYMENT TAXES	1,895.00	1,895.00	1,098.97	1,247.54	647.46
01-23-3054	RETIREMENT	69,175.00	69,175.00	5,144.30	39,827.30	29,347.70
01-23-3055	HEALTH INSURANCE	84,236.00	84,236.00	6,917.62	50,671.57	33,564.43
01-23-3056	LIFE INS	632.00	632.00	0.00	303.14	328.86
01-23-3057	DENTAL INSURANCE	5,064.00	5,064.00	461.18	3,442.38	1,621.62
01-23-3058	LONG-TERM DISABILITY	1,807.00	1,807.00	1.34	801.94	1,005.06
Category: 30 - SALARIES, WAGES, & BENEFITS Total:		714,097.00	714,097.00	52,332.90	390,381.85	323,715.15
Category: 35 - SUPPLIES						
01-23-3502	POSTAGE	100.00	100.00	0.00	0.00	100.00
01-23-3503	OFFICE SUPPLIES	6,390.00	6,390.00	553.59	1,714.79	4,675.21
01-23-3504	WEARING APPAREL	3,475.00	3,475.00	0.00	1,024.00	2,451.00
01-23-3510	BOOKS AND PERIODICALS	400.00	400.00	0.00	284.84	115.16
01-23-3523	TOOLS/EQUIPMENT	3,000.00	3,000.00	0.00	1,000.49	1,999.51
Category: 35 - SUPPLIES Total:		13,365.00	13,365.00	553.59	4,024.12	9,340.88
Category: 45 - MAINTENANCE						
01-23-4501	FURN.FIXT. & OFF.MACH.	6,800.00	6,800.00	0.00	259.96	6,540.04
01-23-4503	RADIO AND RADAR EQUIPMENT	1,250.00	1,250.00	0.00	0.00	1,250.00
01-23-4505	TELEPHONE MAINTENANCE	13,400.00	13,400.00	0.00	0.00	13,400.00
01-23-4599	MISCELLANEOUS EQUIPMENT	600.00	600.00	0.00	443.51	156.49
Category: 45 - MAINTENANCE Total:		22,050.00	22,050.00	0.00	703.47	21,346.53
Category: 50 - SERVICES						
01-23-5012	PRINTING	100.00	100.00	0.00	42.63	57.37
01-23-5020	COMMUNICATIONS	3,000.00	3,000.00	116.77	985.40	2,014.60
01-23-5024	RADIO USAGE FEES	2,000.00	2,000.00	143.00	588.00	1,412.00
01-23-5027	MEMBERSHIPS	1,200.00	1,200.00	0.00	521.00	679.00
01-23-5029	TRAVEL/TRAINING	6,000.00	6,000.00	925.00	3,801.00	2,199.00
Category: 50 - SERVICES Total:		12,300.00	12,300.00	1,184.77	5,938.03	6,361.97
Category: 60 - OTHER SERVICES						
01-23-6005	SURETY BONDS	600.00	600.00	0.00	92.90	507.10
Category: 60 - OTHER SERVICES Total:		600.00	600.00	0.00	92.90	507.10
Category: 97 - INTERFUND ACTIVITY						
01-23-9772	TECHNOLOGY USER FEE	54,950.00	54,950.00	0.00	0.00	54,950.00
Category: 97 - INTERFUND ACTIVITY Total:		54,950.00	54,950.00	0.00	0.00	54,950.00
Department: 23 - COMMUNICATIONS Total:		817,362.00	817,362.00	54,071.26	401,140.37	416,221.63

CITY COUNCIL MEETING PACKET FOR THE REGULAR SESSION MEETING TO BE HELD ON MAY 11, 2020

Income Statement

For Fiscal: 2019-2020 Period Ending: 04/30/2020

		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Department: 25 - FIRE DEPARTMENT						
Category: 30 - SALARIES, WAGES, & BENEFITS						
01-25-3001	SALARIES	581,864.00	581,864.00	44,612.40	340,645.04	241,218.96
01-25-3002	WAGES	57,751.00	57,751.00	3,228.97	29,036.24	28,714.76
01-25-3003	LONGEVITY	3,264.00	3,264.00	221.54	1,691.95	1,572.05
01-25-3007	OVERTIME	40,000.00	40,000.00	5,229.24	46,766.00	-6,766.00
01-25-3009	VOLUNTEERS STIPEND	44,000.00	44,000.00	1,898.00	17,054.79	26,945.21
01-25-3010	INCENTIVES	8,280.00	8,280.00	692.26	4,997.45	3,282.55
01-25-3051	FICA/MEDICARE TAXES	56,240.00	56,240.00	4,111.74	32,277.87	23,962.13
01-25-3052	WORKMEN'S COMPENSATION	29,010.00	29,010.00	0.00	19,906.80	9,103.20
01-25-3053	EMPLOYMENT TAXES	1,604.00	1,604.00	1,856.05	2,092.54	-488.54
01-25-3054	RETIREMENT	90,795.00	90,795.00	7,227.60	57,193.76	33,601.24
01-25-3055	HEALTH INSURANCE	127,396.00	127,396.00	8,881.07	62,693.18	64,702.82
01-25-3056	LIFE INS	561.00	561.00	0.00	251.55	309.45
01-25-3057	DENTAL INSURANCE	7,732.00	7,732.00	605.53	4,321.28	3,410.72
01-25-3058	LONG-TERM DISABILITY	2,480.00	2,480.00	1.86	1,028.52	1,451.48
01-25-3059	FIREFIGHTERS' RETIREMENT	26,000.00	26,000.00	0.00	21,120.00	4,880.00
Category: 30 - SALARIES, WAGES, & BENEFITS Total:		1,076,977.00	1,076,977.00	78,566.26	641,076.97	435,900.03
Category: 35 - SUPPLIES						
01-25-3502	SHIPPING/FREIGHT CHARGES	500.00	500.00	0.00	0.00	500.00
01-25-3503	OFFICE SUPPLIES	6,999.00	6,999.00	12.99	1,843.83	5,155.17
01-25-3504	WEARING APPAREL	46,350.00	46,350.00	1,964.25	11,361.26	34,988.74
01-25-3505	FIRE PREVENTION MATERIALS	2,900.00	2,900.00	0.00	199.96	2,700.04
01-25-3508	FILM AND CAMERA SUPPLIES	50.00	50.00	0.00	0.00	50.00
01-25-3510	BOOKS AND PERIODICALS	1,150.00	1,150.00	0.00	0.00	1,150.00
01-25-3515	MEDICAL SUPPLIES	24,000.00	24,000.00	1,495.42	13,379.49	10,620.51
01-25-3517	JANITORIAL SUPPLIES	1,400.00	1,400.00	17.98	45.94	1,354.06
01-25-3520	FOOD	8,999.00	8,999.00	86.40	5,941.91	3,057.09
01-25-3523	TOOLS/EQUIPMENT	61,000.00	61,000.00	364.94	23,520.89	37,479.11
01-25-3524	FEMA SUPPLIES	0.00	5,000.00	8,100.81	8,978.00	-3,978.00
01-25-3525	FEMA EQUIPMENT	0.00	5,000.00	1,079.94	1,344.94	3,655.06
Category: 35 - SUPPLIES Total:		153,348.00	163,348.00	13,122.73	66,616.22	96,731.78
Category: 45 - MAINTENANCE						
01-25-4501	FURN, FIXT, & OFFICE EQPT.	4,700.00	4,700.00	147.95	1,186.59	3,513.41
01-25-4503	RADIO AND RADAR EQUIPMENT	2,500.00	2,500.00	0.00	2,500.00	0.00
01-25-4599	MAINTENANCE-MISC EQUIPMENT	34,749.00	34,749.00	1,080.41	7,886.71	26,862.29
Category: 45 - MAINTENANCE Total:		41,949.00	41,949.00	1,228.36	11,573.30	30,375.70
Category: 50 - SERVICES						
01-25-5012	PRINTING	750.00	750.00	40.05	145.05	604.95
01-25-5014	MEDICAL EXPENSES	30,035.00	30,035.00	0.00	0.00	30,035.00
01-25-5020	COMMUNICATIONS	5,000.00	5,000.00	70.61	819.84	4,180.16
01-25-5024	RADIO USAGE FEES	15,000.00	15,000.00	1,062.50	8,299.50	6,700.50
01-25-5027	MEMBERSHIPS	3,115.00	3,115.00	0.00	2,225.00	890.00
01-25-5029	TRAVEL/TRAINING	20,000.00	20,000.00	0.00	6,764.09	13,235.91
Category: 50 - SERVICES Total:		73,900.00	73,900.00	1,173.16	18,253.48	55,646.52
Category: 54 - SUNDRY						
01-25-5405	LICENSES/PERMITS	1,299.00	1,299.00	0.00	0.00	1,299.00
Category: 54 - SUNDRY Total:		1,299.00	1,299.00	0.00	0.00	1,299.00
Category: 55 - PROFESSIONAL SERVICES						
01-25-5508	MEDICAL AND OTHER WASTE-DISP	1,300.00	1,300.00	54.09	373.75	926.25
01-25-5512	ACCIDENT INSURANCE	5,300.00	5,300.00	0.00	0.00	5,300.00
01-25-5516	COLLECTION AGENCY FEES	121,000.00	121,000.00	2,040.28	22,671.08	98,328.92
Category: 55 - PROFESSIONAL SERVICES Total:		127,600.00	127,600.00	2,094.37	23,044.83	104,555.17
Category: 97 - INTERFUND ACTIVITY						
01-25-9772	TECHNOLOGY USER FEE	96,623.00	96,623.00	0.00	0.00	96,623.00
01-25-9781	EQUIP. PURCHASE CONTRIBUTION	45,215.00	45,215.00	0.00	0.00	45,215.00

CITY COUNCIL MEETING PACKET FOR THE REGULAR SESSION MEETING TO BE HELD ON MAY 11, 2020

Income Statement

For Fiscal: 2019-2020 Period Ending: 04/30/2020

	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
01-25-9791 EQUIPMENT USER FEE	338,581.00	338,581.00	0.00	0.00	338,581.00
Category: 97 - INTERFUND ACTIVITY Total:	480,419.00	480,419.00	0.00	0.00	480,419.00
Department: 25 - FIRE DEPARTMENT Total:	1,955,492.00	1,965,492.00	96,184.88	760,564.80	1,204,927.20

CITY COUNCIL MEETING PACKET FOR THE REGULAR SESSION MEETING TO BE HELD ON MAY 11, 2020

Income Statement

For Fiscal: 2019-2020 Period Ending: 04/30/2020

		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Department: 30 - PUBLIC WORKS						
Category: 30 - SALARIES, WAGES, & BENEFITS						
01-30-3001	SALARIES	167,508.00	167,508.00	12,224.12	91,244.32	76,263.68
01-30-3003	LONGEVITY	240.00	240.00	18.46	123.12	116.88
01-30-3007	OVERTIME	1,000.00	1,000.00	0.00	0.00	1,000.00
01-30-3051	FICA/MEDICARE TAXES	12,909.00	12,909.00	920.40	6,868.94	6,040.06
01-30-3052	WORKMEN'S COMPENSATION	2,807.00	2,807.00	0.00	1,926.18	880.82
01-30-3053	EMPLOYMENT TAXES	292.00	292.00	365.11	406.31	-114.31
01-30-3054	RETIREMENT	24,304.00	24,304.00	1,743.34	13,286.28	11,017.72
01-30-3055	HEALTH INSURANCE	25,990.00	25,990.00	1,071.04	7,848.37	18,141.63
01-30-3056	LIFE INS	140.00	140.00	0.00	70.73	69.27
01-30-3057	DENTAL INSURANCE	1,492.00	1,492.00	69.48	518.62	973.38
01-30-3058	LONG-TERM DISABILITY	709.00	709.00	0.52	307.14	401.86
Category: 30 - SALARIES, WAGES, & BENEFITS Total:		237,391.00	237,391.00	16,412.47	122,600.01	114,790.99
Category: 35 - SUPPLIES						
01-30-3502	POSTAGE/FREIGHT/DEL. FEE	100.00	100.00	0.00	9.95	90.05
01-30-3503	OFFICE SUPPLIES	1,500.00	1,500.00	0.00	278.24	1,221.76
01-30-3504	WEARING APPAREL	500.00	500.00	0.00	114.00	386.00
01-30-3510	BOOKS AND PERIODICALS	100.00	100.00	0.00	0.00	100.00
01-30-3520	FOOD	2,500.00	2,500.00	543.07	1,434.65	1,065.35
Category: 35 - SUPPLIES Total:		4,700.00	4,700.00	543.07	1,836.84	2,863.16
Category: 45 - MAINTENANCE						
01-30-4501	FURNITURE AND EQUIPMENT	100.00	100.00	0.00	0.00	100.00
Category: 45 - MAINTENANCE Total:		100.00	100.00	0.00	0.00	100.00
Category: 50 - SERVICES						
01-30-5012	PRINTING	300.00	300.00	0.00	52.10	247.90
01-30-5020	COMMUNICATIONS	2,000.00	2,000.00	70.61	591.92	1,408.08
01-30-5027	MEMBERSHIPS	350.00	350.00	0.00	0.00	350.00
01-30-5029	TRAVEL/TRAINING	2,000.00	2,000.00	0.00	0.00	2,000.00
Category: 50 - SERVICES Total:		4,650.00	4,650.00	70.61	644.02	4,005.98
Category: 55 - PROFESSIONAL SERVICES						
01-30-5510	ENGINEERING SERVICES	10,000.00	10,000.00	0.00	0.00	10,000.00
01-30-5515	CONSULTANT SERVICES	10,000.00	10,000.00	600.00	9,975.00	25.00
Category: 55 - PROFESSIONAL SERVICES Total:		20,000.00	20,000.00	600.00	9,975.00	10,025.00
Category: 97 - INTERFUND ACTIVITY						
01-30-9772	TECHNOLOGY USER FEE	1,250.00	1,250.00	0.00	0.00	1,250.00
01-30-9781	EQUIPMENT PURCHASE CONTRIBUTIO	40,800.00	40,800.00	0.00	0.00	40,800.00
Category: 97 - INTERFUND ACTIVITY Total:		42,050.00	42,050.00	0.00	0.00	42,050.00
Department: 30 - PUBLIC WORKS Total:		308,891.00	308,891.00	17,626.15	135,055.87	173,835.13

CITY COUNCIL MEETING PACKET FOR THE REGULAR SESSION MEETING TO BE HELD ON MAY 11, 2020

Income Statement

For Fiscal: 2019-2020 Period Ending: 04/30/2020

		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Department: 31 - COMMUNITY DEVELOPMENT						
Category: 30 - SALARIES, WAGES, & BENEFITS						
01-31-3001	SALARIES	292,211.00	292,211.00	18,212.44	133,989.72	158,221.28
01-31-3003	LONGEVITY	1,824.00	1,824.00	132.90	957.19	866.81
01-31-3007	OVERTIME	1,000.00	1,000.00	0.00	911.50	88.50
01-31-3010	INCENTIVES	480.00	480.00	36.92	275.58	204.42
01-31-3051	FICA/MEDICARE TAXES	22,607.00	22,607.00	1,343.66	9,962.52	12,644.48
01-31-3052	WORKMEN'S COMPENSATION	1,100.00	1,100.00	0.00	754.83	345.17
01-31-3053	EMPLOYMENT TAXES	729.00	729.00	547.25	620.73	108.27
01-31-3054	RETIREMENT	42,562.00	42,562.00	2,617.62	19,855.01	22,706.99
01-31-3055	HEALTH INSURANCE	58,942.00	58,942.00	3,070.28	22,478.64	36,463.36
01-31-3056	LIFE INS	351.00	351.00	0.00	140.40	210.60
01-31-3057	DENTAL INSURANCE	3,435.00	3,435.00	193.46	1,444.04	1,990.96
01-31-3058	LONG-TERM DISABILITY	1,237.00	1,237.00	0.76	466.78	770.22
Category: 30 - SALARIES, WAGES, & BENEFITS Total:		426,478.00	426,478.00	26,155.29	191,856.94	234,621.06
Category: 35 - SUPPLIES						
01-31-3503	OFFICE SUPPLIES	3,500.00	3,500.00	0.00	1,256.11	2,243.89
01-31-3504	WEARING APPAREL	900.00	900.00	0.00	161.00	739.00
01-31-3510	BOOKS AND PERIODICALS	1,900.00	1,900.00	0.00	0.00	1,900.00
01-31-3521	ANIMAL SHELTER	6,000.00	6,000.00	0.00	342.40	5,657.60
01-31-3523	TOOLS/EQUIPMENT	300.00	300.00	0.00	0.00	300.00
Category: 35 - SUPPLIES Total:		12,600.00	12,600.00	0.00	1,759.51	10,840.49
Category: 50 - SERVICES						
01-31-5008	ABATEMENT/SUBSTANDARD PROPERTY	100.00	100.00	0.00	0.00	100.00
01-31-5012	PRINTING	600.00	600.00	0.00	291.05	308.95
01-31-5020	COMMUNICATIONS	4,500.00	4,500.00	70.61	1,003.97	3,496.03
01-31-5027	MEMBERSHIPS	900.00	900.00	0.00	665.00	235.00
01-31-5029	TRAVEL/TRAINING	10,000.00	10,000.00	0.00	629.13	9,370.87
Category: 50 - SERVICES Total:		16,100.00	16,100.00	70.61	2,589.15	13,510.85
Category: 55 - PROFESSIONAL SERVICES						
01-31-5515	CONSULTANT	12,000.00	12,000.00	2,555.00	19,599.50	-7,599.50
Category: 55 - PROFESSIONAL SERVICES Total:		12,000.00	12,000.00	2,555.00	19,599.50	-7,599.50
Category: 65 - CAPITAL OUTLAY						
01-31-6571	OFFICE FURNITURE & EQUIPMENT	1,000.00	1,000.00	0.00	0.00	1,000.00
Category: 65 - CAPITAL OUTLAY Total:		1,000.00	1,000.00	0.00	0.00	1,000.00
Category: 97 - INTERFUND ACTIVITY						
01-31-9772	TECHNOLOGY USER FEE	4,500.00	4,500.00	0.00	0.00	4,500.00
Category: 97 - INTERFUND ACTIVITY Total:		4,500.00	4,500.00	0.00	0.00	4,500.00
Department: 31 - COMMUNITY DEVELOPMENT Total:		472,678.00	472,678.00	28,780.90	215,805.10	256,872.90

CITY COUNCIL MEETING PACKET FOR THE REGULAR SESSION MEETING TO BE HELD ON MAY 11, 2020

Income Statement

For Fiscal: 2019-2020 Period Ending: 04/30/2020

		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Department: 32 - STREETS						
Category: 30 - SALARIES, WAGES, & BENEFITS						
01-32-3001	SALARIES	139,763.00	139,763.00	11,769.39	84,280.03	55,482.97
01-32-3003	LONGEVITY	1,440.00	1,440.00	103.38	755.23	684.77
01-32-3007	OVERTIME	5,000.00	5,000.00	1,519.63	9,209.00	-4,209.00
01-32-3051	FICA/MEDICARE TAXES	11,184.00	11,184.00	942.16	6,687.14	4,496.86
01-32-3052	WORKMEN'S COMPENSATION	5,658.00	5,658.00	0.00	3,882.55	1,775.45
01-32-3053	EMPLOYMENT TAXES	437.00	437.00	394.70	445.49	-8.49
01-32-3054	RETIREMENT	21,057.00	21,057.00	1,907.08	13,881.02	7,175.98
01-32-3055	HEALTH INSURANCE	51,392.00	51,392.00	3,896.89	28,399.02	22,992.98
01-32-3056	LIFE INS	211.00	211.00	0.00	111.68	99.32
01-32-3057	DENTAL	3,120.00	3,120.00	264.28	1,964.25	1,155.75
01-32-3058	LONG-TERM DISABILITY	593.00	593.00	0.48	287.40	305.60
Category: 30 - SALARIES, WAGES, & BENEFITS Total:		239,855.00	239,855.00	20,797.99	149,902.81	89,952.19
Category: 35 - SUPPLIES						
01-32-3504	WEARING APPAREL	1,600.00	1,600.00	0.00	584.78	1,015.22
01-32-3523	TOOLS/EQUIPMENT	2,700.00	2,700.00	0.00	502.47	2,197.53
01-32-3534	PARTS AND MATERIALS	98,300.00	98,300.00	4,729.01	18,201.35	80,098.65
Category: 35 - SUPPLIES Total:		102,600.00	102,600.00	4,729.01	19,288.60	83,311.40
Category: 40 - MAINTENANCE--BLDGS, STRUC						
01-32-4002	STREET SIGNS	10,000.00	10,000.00	0.00	86.48	9,913.52
01-32-4003	STREET MAINTENANCE MAT'L	25,000.00	25,000.00	8,731.70	17,551.64	7,448.36
01-32-4004	SIDEWALK REPLACEMENT	6,000.00	6,000.00	0.00	8,132.74	-2,132.74
Category: 40 - MAINTENANCE--BLDGS, STRUC Total:		41,000.00	41,000.00	8,731.70	25,770.86	15,229.14
Category: 45 - MAINTENANCE						
01-32-4598	ORNMENTAL STREET LIGHT MAIN	1,000.00	1,000.00	0.00	0.00	1,000.00
Category: 45 - MAINTENANCE Total:		1,000.00	1,000.00	0.00	0.00	1,000.00
Category: 50 - SERVICES						
01-32-5016	STREET LIGHTING	195,000.00	195,000.00	29,214.33	95,535.49	99,464.51
01-32-5020	COMMUNICATIONS	5,900.00	5,900.00	147.88	1,106.60	4,793.40
01-32-5022	RENTAL OF EQUIPMENT	960.00	960.00	0.00	0.00	960.00
Category: 50 - SERVICES Total:		201,860.00	201,860.00	29,362.21	96,642.09	105,217.91
Category: 55 - PROFESSIONAL SERVICES						
01-32-5507	MOSQUITO SPRAYING	16,000.00	16,000.00	0.00	1,140.00	14,860.00
01-32-5515	CONSULTANT SERVICES	10,000.00	10,000.00	0.00	0.00	10,000.00
Category: 55 - PROFESSIONAL SERVICES Total:		26,000.00	26,000.00	0.00	1,140.00	24,860.00
Category: 97 - INTERFUND ACTIVITY						
01-32-9772	TECHNOLOGY USER FEE	625.00	625.00	0.00	0.00	625.00
01-32-9781	EQUIPMENT PURCHASE CONTRIBUTIO	88,130.00	88,130.00	0.00	12,543.96	75,586.04
01-32-9791	EQUIPMENT USER FEE	25,000.00	25,000.00	0.00	0.00	25,000.00
Category: 97 - INTERFUND ACTIVITY Total:		113,755.00	113,755.00	0.00	12,543.96	101,211.04
Department: 32 - STREETS Total:		726,070.00	726,070.00	63,620.91	305,288.32	420,781.68

CITY COUNCIL MEETING PACKET FOR THE REGULAR SESSION MEETING TO BE HELD ON MAY 11, 2020

Income Statement

For Fiscal: 2019-2020 Period Ending: 04/30/2020

		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Department: 33 - BUILDING MAINTENANCE						
Category: 30 - SALARIES, WAGES, & BENEFITS						
01-33-3001	SALARIES	52,935.00	52,935.00	4,118.14	30,462.17	22,472.83
01-33-3002	WAGES	24,000.00	24,000.00	943.56	5,218.56	18,781.44
01-33-3003	LONGEVITY	0.00	0.00	3.70	27.62	-27.62
01-33-3007	OVERTIME	5,000.00	5,000.00	0.00	0.00	5,000.00
01-33-3051	FICA/MEDICARE TAXES	6,268.00	6,268.00	378.72	2,666.13	3,601.87
01-33-3052	WORKMEN'S COMPENSATION	1,382.00	1,382.00	0.00	952.45	429.55
01-33-3053	EMPLOYMENT TAXES	146.00	146.00	172.27	199.71	-53.71
01-33-3054	RETIREMENT	8,344.00	8,344.00	586.96	4,432.80	3,911.20
01-33-3055	HEALTH INSURANCE	6,962.00	6,962.00	535.52	3,923.16	3,038.84
01-33-3056	LIFE INS	70.00	70.00	0.00	35.10	34.90
01-33-3057	DENTAL	452.00	452.00	89.24	666.11	-214.11
01-33-3058	LONG-TERM DISABILITY	243.00	243.00	0.18	96.41	146.59
Category: 30 - SALARIES, WAGES, & BENEFITS Total:		105,802.00	105,802.00	6,828.29	48,680.22	57,121.78
Category: 35 - SUPPLIES						
01-33-3504	WEARING APPAREL	1,000.00	1,000.00	0.00	124.10	875.90
01-33-3517	JANITORIAL SUPPLIES	8,500.00	8,500.00	538.84	3,433.13	5,066.87
01-33-3523	TOOLS/EQUIPMENT	1,500.00	1,500.00	42.56	1,195.60	304.40
Category: 35 - SUPPLIES Total:		11,000.00	11,000.00	581.40	4,752.83	6,247.17
Category: 40 - MAINTENANCE--BLDGS, STRUC						
01-33-4001	MAINTENANCE-BLDG & GROUNDS	33,000.00	33,000.00	2,357.45	17,537.13	15,462.87
Category: 40 - MAINTENANCE--BLDGS, STRUC Total:		33,000.00	33,000.00	2,357.45	17,537.13	15,462.87
Category: 50 - SERVICES						
01-33-5017	UTILITIES	105,000.00	105,000.00	10,757.88	34,173.94	70,826.06
01-33-5029	TRAVEL AND TRAINING	1,500.00	1,500.00	0.00	0.00	1,500.00
01-33-5040	BUILDING MAINT-OUTSOURCING	14,000.00	14,000.00	0.00	1,915.00	12,085.00
Category: 50 - SERVICES Total:		120,500.00	120,500.00	10,757.88	36,088.94	84,411.06
Category: 55 - PROFESSIONAL SERVICES						
01-33-5521	PEST CONTROL SERVICES	2,000.00	2,000.00	0.00	207.19	1,792.81
Category: 55 - PROFESSIONAL SERVICES Total:		2,000.00	2,000.00	0.00	207.19	1,792.81
Category: 65 - CAPITAL OUTLAY						
01-33-6580	BLDG & GROUND IMPROVEMENT	65,500.00	65,500.00	0.00	0.00	65,500.00
Category: 65 - CAPITAL OUTLAY Total:		65,500.00	65,500.00	0.00	0.00	65,500.00
Category: 97 - INTERFUND ACTIVITY						
01-33-9781	EQUIPMENT PURCHASE CONTRIBUTIO	29,310.00	29,310.00	0.00	0.00	29,310.00
Category: 97 - INTERFUND ACTIVITY Total:		29,310.00	29,310.00	0.00	0.00	29,310.00
Department: 33 - BUILDING MAINTENANCE Total:		367,112.00	367,112.00	20,525.02	107,266.31	259,845.69

CITY COUNCIL MEETING PACKET FOR THE REGULAR SESSION MEETING TO BE HELD ON MAY 11, 2020

Income Statement

For Fiscal: 2019-2020 Period Ending: 04/30/2020

	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining	
Department: 35 - SOLID WASTE						
Category: 55 - PROFESSIONAL SERVICES						
01-35-5508	SOLID WASTECOLLECTION SERVICES	364,324.00	364,324.00	28,953.05	171,350.82	192,973.18
01-35-5509	STORM CLEAN-UP-DEBRIS REMOVAL	2,900.00	2,900.00	0.00	0.00	2,900.00
01-35-5519	RECYCLING PROGRAM	99,702.00	99,702.00	7,625.52	45,753.12	53,948.88
Category: 55 - PROFESSIONAL SERVICES Total:		466,926.00	466,926.00	36,578.57	217,103.94	249,822.06
Department: 35 - SOLID WASTE Total:		466,926.00	466,926.00	36,578.57	217,103.94	249,822.06

CITY COUNCIL MEETING PACKET FOR THE REGULAR SESSION MEETING TO BE HELD ON MAY 11, 2020

Income Statement

For Fiscal: 2019-2020 Period Ending: 04/30/2020

		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Department: 36 - FLEET SERVICES						
Category: 30 - SALARIES, WAGES, & BENEFITS						
01-36-3001	SALARIES	117,614.00	117,614.00	9,317.38	62,427.87	55,186.13
01-36-3003	LONGEVITY	1,152.00	1,152.00	25.84	417.95	734.05
01-36-3007	OVERTIME	5,000.00	5,000.00	185.65	3,172.21	1,827.79
01-36-3010	INCENTIVES	600.00	600.00	46.16	344.55	255.45
01-36-3051	FICA/MEDICARE TAXES	9,514.00	9,514.00	708.31	4,905.06	4,608.94
01-36-3052	WORKMEN'S COMPENSATION	2,246.00	2,246.00	0.00	1,541.22	704.78
01-36-3053	EMPLOYMENT TAXES	292.00	292.00	335.19	361.40	-69.40
01-36-3054	RETIREMENT	17,912.00	17,912.00	1,369.39	9,692.54	8,219.46
01-36-3055	HEALTH INSURANCE	18,920.00	18,920.00	1,455.42	9,644.63	9,275.37
01-36-3056	LIFE INS	140.00	140.00	0.00	58.50	81.50
01-36-3057	DENTAL	1,492.00	1,492.00	123.98	857.68	634.32
01-36-3058	LONG-TERM DISABILITY	485.00	485.00	0.39	199.49	285.51
Category: 30 - SALARIES, WAGES, & BENEFITS Total:		175,367.00	175,367.00	13,567.71	93,623.10	81,743.90
Category: 35 - SUPPLIES						
01-36-3503	OFFICE SUPPLIES	1,200.00	1,200.00	0.00	342.22	857.78
01-36-3504	WEARING APPAREL	600.00	600.00	0.00	304.56	295.44
01-36-3510	MANUALS AND PERIODICALS	1,000.00	1,000.00	275.45	300.45	699.55
01-36-3514	FUEL AND OIL	135,000.00	135,000.00	12,671.46	59,286.66	75,713.34
01-36-3523	TOOLS/EQUIPMENT	54,400.00	54,400.00	284.78	50,165.13	4,234.87
01-36-3529	VEHICLE REPAIR PARTS	40,000.00	40,000.00	7,346.94	20,246.53	19,753.47
01-36-3535	SHOP SUPPLIES	5,000.00	5,000.00	374.10	1,859.15	3,140.85
Category: 35 - SUPPLIES Total:		237,200.00	237,200.00	20,952.73	132,504.70	104,695.30
Category: 45 - MAINTENANCE						
01-36-4520	AUTO REPAIR/OUTSOURCED	65,000.00	65,000.00	6,039.88	26,133.88	38,866.12
Category: 45 - MAINTENANCE Total:		65,000.00	65,000.00	6,039.88	26,133.88	38,866.12
Category: 50 - SERVICES						
01-36-5020	COMMUNICATIONS	1,500.00	1,500.00	118.81	694.37	805.63
01-36-5022	RENTAL EQUIPMENT	360.00	360.00	0.00	0.00	360.00
01-36-5027	MEMBERSHIP	750.00	750.00	0.00	569.00	181.00
01-36-5029	TRAVEL/TRAINING	7,800.00	7,800.00	445.00	634.21	7,165.79
Category: 50 - SERVICES Total:		10,410.00	10,410.00	563.81	1,897.58	8,512.42
Category: 54 - SUNDRY						
01-36-5405	LICENSES/PERMITS	850.00	850.00	19.75	454.64	395.36
Category: 54 - SUNDRY Total:		850.00	850.00	19.75	454.64	395.36
Category: 65 - CAPITAL OUTLAY						
01-36-6572	SPECIAL EQUIPMENT	7,000.00	7,000.00	0.00	892.02	6,107.98
01-36-6574	COMPUTER SOFTWARE	3,200.00	3,200.00	0.00	0.00	3,200.00
01-36-6580	VEHICLES	0.00	0.00	0.00	2,550.00	-2,550.00
Category: 65 - CAPITAL OUTLAY Total:		10,200.00	10,200.00	0.00	3,442.02	6,757.98
Category: 97 - INTERFUND ACTIVITY						
01-36-9772	TECHNOLOGY USER FEE	1,000.00	1,000.00	0.00	0.00	1,000.00
01-36-9781	EQUIP. PURCHASE CONTRIBUTION	54,620.00	54,620.00	0.00	0.00	54,620.00
Category: 97 - INTERFUND ACTIVITY Total:		55,620.00	55,620.00	0.00	0.00	55,620.00
Department: 36 - FLEET SERVICES Total:		554,647.00	554,647.00	41,143.88	258,055.92	296,591.08

CITY COUNCIL MEETING PACKET FOR THE REGULAR SESSION MEETING TO BE HELD ON MAY 11, 2020

Income Statement

For Fiscal: 2019-2020 Period Ending: 04/30/2020

	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining	
Department: 39 - PARKS & RECREATION						
Category: 30 - SALARIES, WAGES, & BENEFITS						
01-39-3001	SALARIES	461,227.00	461,227.00	35,390.57	266,036.15	195,190.85
01-39-3002	WAGES	59,000.00	59,000.00	394.64	5,911.57	53,088.43
01-39-3003	LONGEVITY	3,600.00	3,600.00	262.18	1,990.58	1,609.42
01-39-3007	OVERTIME	1,800.00	1,800.00	33.75	1,435.85	364.15
01-39-3051	FICA/MEDICARE TAXES	40,210.00	40,210.00	2,595.68	19,799.36	20,410.64
01-39-3052	WORKMEN'S COMPENSATION	8,326.00	8,326.00	0.00	5,713.34	2,612.66
01-39-3053	EMPLOYMENT TAXES	2,358.00	2,358.00	1,134.83	2,417.30	-59.30
01-39-3054	RETIREMENT	67,206.00	67,206.00	5,081.76	39,212.33	27,993.67
01-39-3055	HEALTH INSURANCE	141,428.00	141,428.00	9,415.44	69,973.11	71,454.89
01-39-3056	LIFE INS	632.00	632.00	0.00	316.96	315.04
01-39-3057	DENTAL	8,184.00	8,184.00	604.92	4,584.78	3,599.22
01-39-3058	LONG-TERM DISABILITY	1,952.00	1,952.00	1.46	805.02	1,146.98
Category: 30 - SALARIES, WAGES, & BENEFITS Total:		795,923.00	795,923.00	54,915.23	418,196.35	377,726.65
Category: 35 - SUPPLIES						
01-39-3504	WEARING APPAREL	3,000.00	3,000.00	0.00	2,013.18	986.82
01-39-3506	CHEMICALS	3,000.00	3,000.00	601.68	3,408.86	-408.86
01-39-3523	TOOLS/EQUIPMENT	3,900.00	3,900.00	584.99	4,315.77	-415.77
01-39-3531	RECREATION & EVENTS	25,000.00	25,000.00	1,206.18	23,053.19	1,946.81
01-39-3534	EQUIP REPAIR PARTS	7,000.00	7,000.00	291.99	2,513.24	4,486.76
01-39-3536	LANDSCAPING MATERIALS	8,700.00	8,700.00	70.00	4,458.96	4,241.04
Category: 35 - SUPPLIES Total:		50,600.00	50,600.00	2,754.84	39,763.20	10,836.80
Category: 40 - MAINTENANCE--BLDGS, STRUC						
01-39-4007	POOL MAINTENANCE	18,400.00	18,400.00	627.56	5,111.54	13,288.46
01-39-4008	PARK MAINTENANCE	14,700.00	14,700.00	566.96	4,692.60	10,007.40
Category: 40 - MAINTENANCE--BLDGS, STRUC Total:		33,100.00	33,100.00	1,194.52	9,804.14	23,295.86
Category: 50 - SERVICES						
01-39-5012	PRINTING	1,800.00	1,800.00	45.59	1,817.90	-17.90
01-39-5020	COMMUNICATIONS	2,500.00	2,500.00	70.61	663.21	1,836.79
01-39-5022	EQUIPMENT RENTAL	1,000.00	1,000.00	0.00	0.00	1,000.00
01-39-5029	TRAVEL/TRAINING	3,500.00	3,500.00	497.16	3,623.37	-123.37
Category: 50 - SERVICES Total:		8,800.00	8,800.00	613.36	6,104.48	2,695.52
Category: 65 - CAPITAL OUTLAY						
01-39-6516	PARKS & LANDSCAPING PROJS	88,000.00	88,000.00	0.00	9,300.00	78,700.00
01-39-6598	MISCELLANEOUS EQUIPMENT	10,000.00	10,000.00	0.00	8,790.00	1,210.00
Category: 65 - CAPITAL OUTLAY Total:		98,000.00	98,000.00	0.00	18,090.00	79,910.00
Category: 97 - INTERFUND ACTIVITY						
01-39-9772	TECHNOLOGY USER FEE	875.00	875.00	0.00	0.00	875.00
01-39-9781	EQUIP. PURCHASE CONTRIBUTION	31,035.00	31,035.00	0.00	0.00	31,035.00
01-39-9791	EQUIPMENT USER FEE	13,600.00	13,600.00	0.00	0.00	13,600.00
Category: 97 - INTERFUND ACTIVITY Total:		45,510.00	45,510.00	0.00	0.00	45,510.00
Department: 39 - PARKS & RECREATION Total:		1,031,933.00	1,031,933.00	59,477.95	491,958.17	539,974.83
Fund: 01 - GENERAL FUND Surplus (Deficit):		-4,043,285.36	-4,053,286.36	-171,831.88	5,501,409.19	

CITY COUNCIL MEETING PACKET FOR THE REGULAR SESSION MEETING TO BE HELD ON MAY 11, 2020

Income Statement

For Fiscal: 2019-2020 Period Ending: 04/30/2020

	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining	
Fund: 03 - DEBT SERVICE FUND						
Department: 50 - 50						
Category: 72 - PROPERTY TAXES						
03-50-7201	CURRENT PROPERTY TAXES	1,421,000.00	1,421,000.00	9,573.91	1,454,718.40	-33,718.40
03-50-7202	DELINQUENT PROPERTY TAX	30,000.00	30,000.00	3,507.10	2,168.82	27,831.18
03-50-7203	PENALTY, INTEREST, COSTS	15,000.00	15,000.00	3,912.68	9,502.10	5,497.90
	Category: 72 - PROPERTY TAXES Total:	1,466,000.00	1,466,000.00	16,993.69	1,466,389.32	-389.32
Category: 96 - INTEREST EARNED						
03-50-9601	INTEREST EARNED	10,000.00	10,000.00	42.02	3,380.47	6,619.53
	Category: 96 - INTEREST EARNED Total:	10,000.00	10,000.00	42.02	3,380.47	6,619.53
Category: 97 - INTERFUND ACTIVITY						
03-50-9752	TRANSFER FROM UTILITY FUND	89,724.00	89,724.00	0.00	0.00	89,724.00
	Category: 97 - INTERFUND ACTIVITY Total:	89,724.00	89,724.00	0.00	0.00	89,724.00
	Department: 50 - 50 Total:	1,565,724.00	1,565,724.00	17,035.71	1,469,769.79	95,954.21

CITY COUNCIL MEETING PACKET FOR THE REGULAR SESSION MEETING TO BE HELD ON MAY 11, 2020

Income Statement

For Fiscal: 2019-2020 Period Ending: 04/30/2020

		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Department: 51 - DEBT SERVICE						
Category: 61 - DEBT SERVICE						
03-51-6121	PRINCIPAL/DEBT SERVICE	1,210,000.00	1,210,000.00	0.00	1,210,000.00	0.00
03-51-6122	INTEREST/DEBT SERVICE	307,025.00	307,025.00	0.00	161,800.00	145,225.00
03-51-6123	MAINTENANCE FEE/DEBT SERVICE	9,000.00	9,000.00	0.00	1,250.00	7,750.00
	Category: 61 - DEBT SERVICE Total:	1,526,025.00	1,526,025.00	0.00	1,373,050.00	152,975.00
	Department: 51 - DEBT SERVICE Total:	1,526,025.00	1,526,025.00	0.00	1,373,050.00	152,975.00
	Fund: 03 - DEBT SERVICE FUND Surplus (Deficit):	39,699.00	39,699.00	17,035.71	96,719.79	

CITY COUNCIL MEETING PACKET FOR THE REGULAR SESSION MEETING TO BE HELD ON MAY 11, 2020

Income Statement

For Fiscal: 2019-2020 Period Ending: 04/30/2020

	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Fund: 05 - MOTEL TAX FUND					
Department: 55 - 55					
Category: 75 - OTHER TAXES					
05-55-7635 MOTEL OCCUPANCY TAX	150,000.00	150,000.00	11,700.53	50,870.82	99,129.18
Category: 75 - OTHER TAXES Total:	150,000.00	150,000.00	11,700.53	50,870.82	99,129.18
Category: 96 - INTEREST EARNED					
05-55-9601 INTEREST EARNED	9,000.00	9,000.00	89.93	1,967.33	7,032.67
Category: 96 - INTEREST EARNED Total:	9,000.00	9,000.00	89.93	1,967.33	7,032.67
Department: 55 - 55 Total:	159,000.00	159,000.00	11,790.46	52,838.15	106,161.85

CITY COUNCIL MEETING PACKET FOR THE REGULAR SESSION MEETING TO BE HELD ON MAY 11, 2020

Income Statement

For Fiscal: 2019-2020 Period Ending: 04/30/2020

	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Department: 56 - MOTEL TAX					
Category: 50 - SERVICES					
05-56-5043 GENERAL ADVERTISING	5,000.00	5,000.00	599.00	5,599.00	-599.00
05-56-5044 ADVERTISING	34,900.00	34,900.00	1,900.00	6,650.00	28,250.00
Category: 50 - SERVICES Total:	39,900.00	39,900.00	2,499.00	12,249.00	27,651.00
Category: 97 - INTERFUND ACTIVITY					
05-56-9751 TRANSFER TO GENERAL FUND	18,000.00	18,000.00	0.00	0.00	18,000.00
Category: 97 - INTERFUND ACTIVITY Total:	18,000.00	18,000.00	0.00	0.00	18,000.00
Department: 56 - MOTEL TAX Total:	57,900.00	57,900.00	2,499.00	12,249.00	45,651.00
Fund: 05 - MOTEL TAX FUND Surplus (Deficit):	101,100.00	101,100.00	9,291.46	40,589.15	

CITY COUNCIL MEETING PACKET FOR THE REGULAR SESSION MEETING TO BE HELD ON MAY 11, 2020

Income Statement

For Fiscal: 2019-2020 Period Ending: 04/30/2020

	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Fund: 10 - CAPITAL IMPROVEMENTS FUND					
Department: 90 - 90					
Category: 96 - INTEREST EARNED					
10-90-9601	INTEREST EARNED	80,000.00	2,762.29	67,091.30	12,908.70
Category: 96 - INTEREST EARNED Total:		80,000.00	2,762.29	67,091.30	12,908.70
Category: 97 - INTERFUND ACTIVITY					
10-90-9751	TRFR F/GENERAL FUND	5,423,765.00	0.00	0.00	5,423,765.00
10-90-9755	TRANSFER FROM UTILITY FUND	300,000.00	0.00	0.00	300,000.00
Category: 97 - INTERFUND ACTIVITY Total:		5,723,765.00	0.00	0.00	5,723,765.00
Category: 99 - OTHER AGENCY REVENUES					
10-90-9905	FY 17 - FEMA GRANT HOME ELEV	3,355,448.00	0.00	1,855,366.64	1,500,081.36
Category: 99 - OTHER AGENCY REVENUES Total:		3,355,448.00	0.00	1,855,366.64	1,500,081.36
Department: 90 - 90 Total:		9,159,213.00	2,762.29	1,922,457.94	7,236,755.06

CITY COUNCIL MEETING PACKET FOR THE REGULAR SESSION MEETING TO BE HELD ON MAY 11, 2020

Income Statement

For Fiscal: 2019-2020 Period Ending: 04/30/2020

		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Department: 91 - CAPITAL IMPROVEMENTS						
Category: 70 - CAPITAL IMPROVEMENTS						
10-91-7012	E 127 IMPROVEMENTS	1,400,000.00	1,400,000.00	0.00	0.00	1,400,000.00
10-91-7013	WALL STREET NEIGHBORHOOD DRAINAGE	0.00	0.00	0.00	24,116.00	-24,116.00
10-91-7014	FY 17 -HOME ELEV GRANT ADM SER	600,000.00	600,000.00	267,007.06	1,565,028.75	-965,028.75
10-91-7035	GOLF COURSE BERM	0.00	0.00	0.00	1,259.34	-1,259.34
10-91-7070	WIFI FOR POOL AND PARKS	35,000.00	35,000.00	0.00	0.00	35,000.00
10-91-7072	WALL STREET PROJECT	1,565,400.00	1,565,400.00	0.00	8,875.00	1,556,525.00
10-91-7079	SHADE STRUCT FOR TWO PLAYSCAPES	40,000.00	40,000.00	0.00	0.00	40,000.00
10-91-7088	PAINT EMS BAY FLOOR AND WALLS	22,000.00	22,000.00	0.00	21,200.00	800.00
10-91-7095	FIRE STATION REMODEL	13,000.00	13,000.00	0.00	0.00	13,000.00
10-91-7103	NEW CITY HALL - CONSTRUCTION	8,000,000.00	8,000,000.00	0.00	0.00	8,000,000.00
10-91-7105	PARK IMPROVEMENTS	50,000.00	50,000.00	14,654.09	19,304.09	30,695.91
10-91-7107	PARK MASTER PLAN	70,000.00	70,000.00	12,240.00	12,240.00	57,760.00
10-91-7117	GOLF COURSE RECLAIM WATER	0.00	0.00	0.00	37,125.00	-37,125.00
10-91-7118	BAY DOOR REPAIR FIRE DEPARTMENT	50,000.00	50,000.00	0.00	0.00	50,000.00
10-91-7120	290 EXPANSION	0.00	0.00	0.00	4,889.00	-4,889.00
10-91-7125	NEW CITY HALL ENG & ARCHITECT	0.00	0.00	12,700.00	26,129.04	-26,129.04
10-91-7127	NEW TAYLOR BLDG CONSTRUCTION	282,901.00	282,901.00	10,517.35	289,112.51	-6,211.51
10-91-7130	FACILITIES IMPROVEMENT	50,000.00	50,000.00	0.00	15,700.49	34,299.51
10-91-7131	GOLF COURSE CONVENTION CENTER	830,000.00	830,000.00	98.35	189.36	829,810.64
10-91-7134	STREET PANELS REPLACEMENT (2)	105,000.00	105,000.00	0.00	22,000.10	82,999.90
10-91-7135	CITY HALL ENG/ARCHITECT	0.00	0.00	0.00	98,401.05	-98,401.05
10-91-7136	GATEWAY ENTRANCE	1,000,000.00	1,000,000.00	20,247.27	71,827.46	928,172.54
Category: 70 - CAPITAL IMPROVEMENTS Total:		14,113,301.00	14,113,301.00	337,464.12	2,217,397.19	11,895,903.81
Department: 91 - CAPITAL IMPROVEMENTS Total:		14,113,301.00	14,113,301.00	337,464.12	2,217,397.19	11,895,903.81
Fund: 10 - CAPITAL IMPROVEMENTS FUND Surplus (Deficit):		-4,954,088.00	-4,954,088.00	-334,701.83	-294,939.25	
Total Surplus (Deficit):		-8,856,574.36	-8,866,575.36	-480,206.54	5,343,778.88	

CITY COUNCIL MEETING PACKET FOR THE REGULAR SESSION MEETING TO BE HELD ON MAY 11, 2020

Income Statement

For Fiscal: 2019-2020 Period Ending: 04/30/2020

Group Summary

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Fund: 01 - GENERAL FUND					
Department: 10 - 10					
72 - PROPERTY TAXES	6,369,000.00	6,369,000.00	61,487.78	6,485,865.21	-116,865.21
75 - OTHER TAXES	6,339,000.00	6,339,000.00	441,671.82	4,044,090.06	2,294,909.94
80 - FINES WARRANTS & BONDS	1,018,000.00	1,018,000.00	46,367.55	538,540.16	479,459.84
85 - FEE & CHARGES FOR SERVICE	312,900.00	312,900.00	27,728.52	225,697.16	87,202.84
90 - LICENSES & PERMITS	164,100.00	164,100.00	8,828.14	91,813.15	72,286.85
96 - INTEREST EARNED	350,000.00	350,000.00	4,889.87	86,864.92	263,135.08
97 - INTERFUND ACTIVITY	1,977,987.00	1,977,987.00	0.00	410,990.40	1,566,996.60
98 - MISCELLANEOUS REVENUE	241,165.00	241,165.00	31,862.13	223,602.87	17,562.13
99 - OTHER AGENCY REVENUES	200,000.00	200,000.00	3,010.00	83,117.82	116,882.18
Department: 10 - 10 Total:	16,972,152.00	16,972,152.00	625,845.81	12,190,581.75	4,781,570.25

CITY COUNCIL MEETING PACKET FOR THE REGULAR SESSION MEETING TO BE HELD ON MAY 11, 2020

Income Statement

For Fiscal: 2019-2020 Period Ending: 04/30/2020

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Department: 11 - ADMINISTRATIVE SERVICE					
30 - SALARIES, WAGES, & BENEFITS	562,558.00	562,558.00	39,971.07	298,226.05	264,331.95
35 - SUPPLIES	14,350.00	14,350.00	873.76	4,630.27	9,719.73
45 - MAINTENANCE	2,000.00	2,000.00	0.00	0.00	2,000.00
50 - SERVICES	82,250.00	82,251.00	2,313.28	23,471.16	58,779.84
54 - SUNDRY	7,000.00	7,000.00	0.00	0.00	7,000.00
60 - OTHER SERVICES	300.00	300.00	0.00	0.00	300.00
97 - INTERFUND ACTIVITY	4,250.00	4,250.00	0.00	0.00	4,250.00
Department: 11 - ADMINISTRATIVE SERVICE Total:	672,708.00	672,709.00	43,158.11	326,327.48	346,381.52

CITY COUNCIL MEETING PACKET FOR THE REGULAR SESSION MEETING TO BE HELD ON MAY 11, 2020

Income Statement

For Fiscal: 2019-2020 Period Ending: 04/30/2020

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Department: 12 - LEGAL/OTHER SERVICES					
30 - SALARIES, WAGES, & BENEFITS	250.00	250.00	0.00	205.86	44.14
50 - SERVICES	2,172,000.00	2,172,000.00	0.00	674,962.59	1,497,037.41
55 - PROFESSIONAL SERVICES	160,000.00	160,000.00	5,252.99	57,606.60	102,393.40
60 - OTHER SERVICES	108,171.00	108,171.00	0.00	108,083.15	87.85
97 - INTERFUND ACTIVITY	6,088,243.80	6,088,243.80	0.00	0.00	6,088,243.80
Department: 12 - LEGAL/OTHER SERVICES Total:	8,528,664.80	8,528,664.80	5,252.99	840,858.20	7,687,806.60

CITY COUNCIL MEETING PACKET FOR THE REGULAR SESSION MEETING TO BE HELD ON MAY 11, 2020

Income Statement

For Fiscal: 2019-2020 Period Ending: 04/30/2020

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Department: 13 - INFO TECHNOLOGY					
30 - SALARIES, WAGES, & BENEFITS	317,933.00	317,933.00	23,912.96	176,896.46	141,036.54
35 - SUPPLIES	3,050.00	3,050.00	252.28	750.81	2,299.19
45 - MAINTENANCE	216,369.00	216,369.00	10,882.72	82,813.54	133,555.46
50 - SERVICES	33,050.00	33,050.00	1,735.16	16,664.81	16,385.19
55 - PROFESSIONAL SERVICES	48,800.00	48,800.00	1,647.00	11,936.00	36,864.00
65 - CAPITAL OUTLAY	0.00	0.00	3,180.00	31,385.20	-31,385.20
97 - INTERFUND ACTIVITY	48,842.00	48,842.00	0.00	0.00	48,842.00
Department: 13 - INFO TECHNOLOGY Total:	668,044.00	668,044.00	41,610.12	320,446.82	347,597.18

CITY COUNCIL MEETING PACKET FOR THE REGULAR SESSION MEETING TO BE HELD ON MAY 11, 2020

Income Statement

For Fiscal: 2019-2020 Period Ending: 04/30/2020

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Department: 14 - PURCHASING					
35 - SUPPLIES	18,000.00	18,000.00	515.75	9,590.32	8,409.68
50 - SERVICES	3,600.00	3,600.00	668.25	1,892.25	1,707.75
Department: 14 - PURCHASING Total:	21,600.00	21,600.00	1,184.00	11,482.57	10,117.43

CITY COUNCIL MEETING PACKET FOR THE REGULAR SESSION MEETING TO BE HELD ON MAY 11, 2020

Income Statement

For Fiscal: 2019-2020 Period Ending: 04/30/2020

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Department: 15 - ACCOUNTING SERVICES					
30 - SALARIES, WAGES, & BENEFITS	319,783.00	319,783.00	25,562.31	184,991.10	134,791.90
35 - SUPPLIES	950.00	950.00	321.49	813.80	136.20
45 - MAINTENANCE	150.00	150.00	0.00	0.00	150.00
50 - SERVICES	8,100.00	8,100.00	70.61	1,294.88	6,805.12
54 - SUNDRY	550.00	550.00	460.00	460.00	90.00
55 - PROFESSIONAL SERVICES	27,000.00	27,000.00	8,394.90	19,875.40	7,124.60
97 - INTERFUND ACTIVITY	1,700.00	1,700.00	0.00	0.00	1,700.00
Department: 15 - ACCOUNTING SERVICES Total:	358,233.00	358,233.00	34,809.31	207,435.18	150,797.82

CITY COUNCIL MEETING PACKET FOR THE REGULAR SESSION MEETING TO BE HELD ON MAY 11, 2020

Income Statement

For Fiscal: 2019-2020 Period Ending: 04/30/2020

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Department: 16 - CUSTOMER SERVICE					
30 - SALARIES, WAGES, & BENEFITS	61,498.00	61,498.00	4,841.76	35,204.10	26,293.90
35 - SUPPLIES	500.00	500.00	29.74	59.71	440.29
45 - MAINTENANCE	400.00	400.00	0.00	0.00	400.00
50 - SERVICES	3,000.00	3,000.00	70.61	591.95	2,408.05
55 - PROFESSIONAL SERVICES	68,000.00	68,000.00	0.00	33,836.51	34,163.49
97 - INTERFUND ACTIVITY	250.00	250.00	0.00	0.00	250.00
Department: 16 - CUSTOMER SERVICE Total:	133,648.00	133,648.00	4,942.11	69,692.27	63,955.73

CITY COUNCIL MEETING PACKET FOR THE REGULAR SESSION MEETING TO BE HELD ON MAY 11, 2020

Income Statement

For Fiscal: 2019-2020 Period Ending: 04/30/2020

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Department: 19 - MUNICIPAL COURT					
30 - SALARIES, WAGES, & BENEFITS	351,083.00	351,083.00	16,154.43	146,138.71	204,944.29
35 - SUPPLIES	2,300.00	2,300.00	175.00	1,285.52	1,014.48
45 - MAINTENANCE	500.00	500.00	0.00	0.00	500.00
50 - SERVICES	9,800.00	9,800.00	70.61	1,960.98	7,839.02
54 - SUNDRY	800.00	800.00	0.00	100.00	700.00
55 - PROFESSIONAL SERVICES	93,450.00	93,450.00	1,657.21	27,793.91	65,656.09
Department: 19 - MUNICIPAL COURT Total:	457,933.00	457,933.00	18,057.25	177,279.12	280,653.88

CITY COUNCIL MEETING PACKET FOR THE REGULAR SESSION MEETING TO BE HELD ON MAY 11, 2020

Income Statement

For Fiscal: 2019-2020 Period Ending: 04/30/2020

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Department: 21 - POLICE					
30 - SALARIES, WAGES, & BENEFITS	3,256,512.00	3,204,672.00	216,773.76	1,680,732.71	1,523,939.29
35 - SUPPLIES	56,924.00	56,924.00	10,259.33	39,990.18	16,933.82
45 - MAINTENANCE	22,497.00	22,497.00	405.12	2,772.68	19,724.32
50 - SERVICES	54,050.00	54,050.00	986.94	13,072.15	40,977.85
54 - SUNDRY	4,000.00	4,000.00	424.13	1,322.94	2,677.06
55 - PROFESSIONAL SERVICES	1,800.00	53,640.00	1,805.00	64,760.90	-11,120.90
60 - OTHER SERVICES	21,740.00	21,740.00	0.00	14,528.00	7,212.00
65 - CAPITAL OUTLAY	39,972.56	39,972.56	0.00	26,232.56	13,740.00
97 - INTERFUND ACTIVITY	16,000.00	16,000.00	0.00	0.00	16,000.00
Department: 21 - POLICE Total:	3,473,495.56	3,473,495.56	230,654.28	1,843,412.12	1,630,083.44

CITY COUNCIL MEETING PACKET FOR THE REGULAR SESSION MEETING TO BE HELD ON MAY 11, 2020

Income Statement

For Fiscal: 2019-2020 Period Ending: 04/30/2020

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Department: 23 - COMMUNICATIONS					
30 - SALARIES, WAGES, & BENEFITS	714,097.00	714,097.00	52,332.90	390,381.85	323,715.15
35 - SUPPLIES	13,365.00	13,365.00	553.59	4,024.12	9,340.88
45 - MAINTENANCE	22,050.00	22,050.00	0.00	703.47	21,346.53
50 - SERVICES	12,300.00	12,300.00	1,184.77	5,938.03	6,361.97
60 - OTHER SERVICES	600.00	600.00	0.00	92.90	507.10
97 - INTERFUND ACTIVITY	54,950.00	54,950.00	0.00	0.00	54,950.00
Department: 23 - COMMUNICATIONS Total:	817,362.00	817,362.00	54,071.26	401,140.37	416,221.63

CITY COUNCIL MEETING PACKET FOR THE REGULAR SESSION MEETING TO BE HELD ON MAY 11, 2020

Income Statement

For Fiscal: 2019-2020 Period Ending: 04/30/2020

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Department: 25 - FIRE DEPARTMENT					
30 - SALARIES, WAGES, & BENEFITS	1,076,977.00	1,076,977.00	78,566.26	641,076.97	435,900.03
35 - SUPPLIES	153,348.00	163,348.00	13,122.73	66,616.22	96,731.78
45 - MAINTENANCE	41,949.00	41,949.00	1,228.36	11,573.30	30,375.70
50 - SERVICES	73,900.00	73,900.00	1,173.16	18,253.48	55,646.52
54 - SUNDRY	1,299.00	1,299.00	0.00	0.00	1,299.00
55 - PROFESSIONAL SERVICES	127,600.00	127,600.00	2,094.37	23,044.83	104,555.17
97 - INTERFUND ACTIVITY	480,419.00	480,419.00	0.00	0.00	480,419.00
Department: 25 - FIRE DEPARTMENT Total:	1,955,492.00	1,965,492.00	96,184.88	760,564.80	1,204,927.20

CITY COUNCIL MEETING PACKET FOR THE REGULAR SESSION MEETING TO BE HELD ON MAY 11, 2020

Income Statement

For Fiscal: 2019-2020 Period Ending: 04/30/2020

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Department: 30 - PUBLIC WORKS					
30 - SALARIES, WAGES, & BENEFITS	237,391.00	237,391.00	16,412.47	122,600.01	114,790.99
35 - SUPPLIES	4,700.00	4,700.00	543.07	1,836.84	2,863.16
45 - MAINTENANCE	100.00	100.00	0.00	0.00	100.00
50 - SERVICES	4,650.00	4,650.00	70.61	644.02	4,005.98
55 - PROFESSIONAL SERVICES	20,000.00	20,000.00	600.00	9,975.00	10,025.00
97 - INTERFUND ACTIVITY	42,050.00	42,050.00	0.00	0.00	42,050.00
Department: 30 - PUBLIC WORKS Total:	308,891.00	308,891.00	17,626.15	135,055.87	173,835.13

CITY COUNCIL MEETING PACKET FOR THE REGULAR SESSION MEETING TO BE HELD ON MAY 11, 2020

Income Statement

For Fiscal: 2019-2020 Period Ending: 04/30/2020

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Department: 31 - COMMUNITY DEVELOPMENT					
30 - SALARIES, WAGES, & BENEFITS	426,478.00	426,478.00	26,155.29	191,856.94	234,621.06
35 - SUPPLIES	12,600.00	12,600.00	0.00	1,759.51	10,840.49
50 - SERVICES	16,100.00	16,100.00	70.61	2,589.15	13,510.85
55 - PROFESSIONAL SERVICES	12,000.00	12,000.00	2,555.00	19,599.50	-7,599.50
65 - CAPITAL OUTLAY	1,000.00	1,000.00	0.00	0.00	1,000.00
97 - INTERFUND ACTIVITY	4,500.00	4,500.00	0.00	0.00	4,500.00
Department: 31 - COMMUNITY DEVELOPMENT Total:	472,678.00	472,678.00	28,780.90	215,805.10	256,872.90

CITY COUNCIL MEETING PACKET FOR THE REGULAR SESSION MEETING TO BE HELD ON MAY 11, 2020

Income Statement

For Fiscal: 2019-2020 Period Ending: 04/30/2020

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Department: 32 - STREETS					
30 - SALARIES, WAGES, & BENEFITS	239,855.00	239,855.00	20,797.99	149,902.81	89,952.19
35 - SUPPLIES	102,600.00	102,600.00	4,729.01	19,288.60	83,311.40
40 - MAINTENANCE--BLDGS, STRUC	41,000.00	41,000.00	8,731.70	25,770.86	15,229.14
45 - MAINTENANCE	1,000.00	1,000.00	0.00	0.00	1,000.00
50 - SERVICES	201,860.00	201,860.00	29,362.21	96,642.09	105,217.91
55 - PROFESSIONAL SERVICES	26,000.00	26,000.00	0.00	1,140.00	24,860.00
97 - INTERFUND ACTIVITY	113,755.00	113,755.00	0.00	12,543.96	101,211.04
Department: 32 - STREETS Total:	726,070.00	726,070.00	63,620.91	305,288.32	420,781.68

CITY COUNCIL MEETING PACKET FOR THE REGULAR SESSION MEETING TO BE HELD ON MAY 11, 2020

Income Statement

For Fiscal: 2019-2020 Period Ending: 04/30/2020

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Department: 33 - BUILDING MAINTENANCE					
30 - SALARIES, WAGES, & BENEFITS	105,802.00	105,802.00	6,828.29	48,680.22	57,121.78
35 - SUPPLIES	11,000.00	11,000.00	581.40	4,752.83	6,247.17
40 - MAINTENANCE--BLDGS, STRUC	33,000.00	33,000.00	2,357.45	17,537.13	15,462.87
50 - SERVICES	120,500.00	120,500.00	10,757.88	36,088.94	84,411.06
55 - PROFESSIONAL SERVICES	2,000.00	2,000.00	0.00	207.19	1,792.81
65 - CAPITAL OUTLAY	65,500.00	65,500.00	0.00	0.00	65,500.00
97 - INTERFUND ACTIVITY	29,310.00	29,310.00	0.00	0.00	29,310.00
Department: 33 - BUILDING MAINTENANCE Total:	367,112.00	367,112.00	20,525.02	107,266.31	259,845.69

CITY COUNCIL MEETING PACKET FOR THE REGULAR SESSION MEETING TO BE HELD ON MAY 11, 2020

Income Statement

For Fiscal: 2019-2020 Period Ending: 04/30/2020

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Department: 35 - SOLID WASTE					
55 - PROFESSIONAL SERVICES	466,926.00	466,926.00	36,578.57	217,103.94	249,822.06
Department: 35 - SOLID WASTE Total:	466,926.00	466,926.00	36,578.57	217,103.94	249,822.06

CITY COUNCIL MEETING PACKET FOR THE REGULAR SESSION MEETING TO BE HELD ON MAY 11, 2020

Income Statement

For Fiscal: 2019-2020 Period Ending: 04/30/2020

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Department: 36 - FLEET SERVICES					
30 - SALARIES, WAGES, & BENEFITS	175,367.00	175,367.00	13,567.71	93,623.10	81,743.90
35 - SUPPLIES	237,200.00	237,200.00	20,952.73	132,504.70	104,695.30
45 - MAINTENANCE	65,000.00	65,000.00	6,039.88	26,133.88	38,866.12
50 - SERVICES	10,410.00	10,410.00	563.81	1,897.58	8,512.42
54 - SUNDRY	850.00	850.00	19.75	454.64	395.36
65 - CAPITAL OUTLAY	10,200.00	10,200.00	0.00	3,442.02	6,757.98
97 - INTERFUND ACTIVITY	55,620.00	55,620.00	0.00	0.00	55,620.00
Department: 36 - FLEET SERVICES Total:	554,647.00	554,647.00	41,143.88	258,055.92	296,591.08

CITY COUNCIL MEETING PACKET FOR THE REGULAR SESSION MEETING TO BE HELD ON MAY 11, 2020

Income Statement

For Fiscal: 2019-2020 Period Ending: 04/30/2020

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Department: 39 - PARKS & RECREATION					
30 - SALARIES, WAGES, & BENEFITS	795,923.00	795,923.00	54,915.23	418,196.35	377,726.65
35 - SUPPLIES	50,600.00	50,600.00	2,754.84	39,763.20	10,836.80
40 - MAINTENANCE--BLDGS, STRUC	33,100.00	33,100.00	1,194.52	9,804.14	23,295.86
50 - SERVICES	8,800.00	8,800.00	613.36	6,104.48	2,695.52
65 - CAPITAL OUTLAY	98,000.00	98,000.00	0.00	18,090.00	79,910.00
97 - INTERFUND ACTIVITY	45,510.00	45,510.00	0.00	0.00	45,510.00
Department: 39 - PARKS & RECREATION Total:	1,031,933.00	1,031,933.00	59,477.95	491,958.17	539,974.83
Fund: 01 - GENERAL FUND Surplus (Deficit):	-4,043,285.36	-4,053,286.36	-171,831.88	5,501,409.19	-9,554,695.55
Fund: 03 - DEBT SERVICE FUND					
Department: 50 - 50					
72 - PROPERTY TAXES	1,466,000.00	1,466,000.00	16,993.69	1,466,389.32	-389.32
96 - INTEREST EARNED	10,000.00	10,000.00	42.02	3,380.47	6,619.53
97 - INTERFUND ACTIVITY	89,724.00	89,724.00	0.00	0.00	89,724.00
Department: 50 - 50 Total:	1,565,724.00	1,565,724.00	17,035.71	1,469,769.79	95,954.21

CITY COUNCIL MEETING PACKET FOR THE REGULAR SESSION MEETING TO BE HELD ON MAY 11, 2020

Income Statement

For Fiscal: 2019-2020 Period Ending: 04/30/2020

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Department: 51 - DEBT SERVICE					
61 - DEBT SERVICE	1,526,025.00	1,526,025.00	0.00	1,373,050.00	152,975.00
Department: 51 - DEBT SERVICE Total:	1,526,025.00	1,526,025.00	0.00	1,373,050.00	152,975.00
Fund: 03 - DEBT SERVICE FUND Surplus (Deficit):	39,699.00	39,699.00	17,035.71	96,719.79	-57,020.79
Fund: 05 - MOTEL TAX FUND					
Department: 55 - 55					
75 - OTHER TAXES	150,000.00	150,000.00	11,700.53	50,870.82	99,129.18
96 - INTEREST EARNED	9,000.00	9,000.00	89.93	1,967.33	7,032.67
Department: 55 - 55 Total:	159,000.00	159,000.00	11,790.46	52,838.15	106,161.85

CITY COUNCIL MEETING PACKET FOR THE REGULAR SESSION MEETING TO BE HELD ON MAY 11, 2020

Income Statement

For Fiscal: 2019-2020 Period Ending: 04/30/2020

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Department: 56 - MOTEL TAX					
50 - SERVICES	39,900.00	39,900.00	2,499.00	12,249.00	27,651.00
97 - INTERFUND ACTIVITY	18,000.00	18,000.00	0.00	0.00	18,000.00
Department: 56 - MOTEL TAX Total:	57,900.00	57,900.00	2,499.00	12,249.00	45,651.00
Fund: 05 - MOTEL TAX FUND Surplus (Deficit):	101,100.00	101,100.00	9,291.46	40,589.15	60,510.85
Fund: 10 - CAPITAL IMPROVEMENTS FUND					
Department: 90 - 90					
96 - INTEREST EARNED	80,000.00	80,000.00	2,762.29	67,091.30	12,908.70
97 - INTERFUND ACTIVITY	5,723,765.00	5,723,765.00	0.00	0.00	5,723,765.00
99 - OTHER AGENCY REVENUES	3,355,448.00	3,355,448.00	0.00	1,855,366.64	1,500,081.36
Department: 90 - 90 Total:	9,159,213.00	9,159,213.00	2,762.29	1,922,457.94	7,236,755.06

CITY COUNCIL MEETING PACKET FOR THE REGULAR SESSION MEETING TO BE HELD ON MAY 11, 2020

Income Statement

For Fiscal: 2019-2020 Period Ending: 04/30/2020

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Department: 91 - CAPITAL IMPROVEMENTS					
70 - CAPITAL IMPROVEMENTS	14,113,301.00	14,113,301.00	337,464.12	2,217,397.19	11,895,903.81
Department: 91 - CAPITAL IMPROVEMENTS Total:	14,113,301.00	14,113,301.00	337,464.12	2,217,397.19	11,895,903.81
Fund: 10 - CAPITAL IMPROVEMENTS FUND Surplus (Deficit):	-4,954,088.00	-4,954,088.00	-334,701.83	-294,939.25	-4,659,148.75
Total Surplus (Deficit):	-8,856,574.36	-8,866,575.36	-480,206.54	5,343,778.88	

CITY COUNCIL MEETING PACKET FOR THE REGULAR SESSION MEETING TO BE HELD ON MAY 11, 2020

Fund Summary

Fund	Original	Current	MTD Activity	YTD Activity	Budget
	Total Budget	Total Budget			Remaining
01 - GENERAL FUND	-4,043,285.36	-4,053,286.36	-171,831.88	5,501,409.19	-9,554,695.55
03 - DEBT SERVICE FUND	39,699.00	39,699.00	17,035.71	96,719.79	-57,020.79
05 - MOTEL TAX FUND	101,100.00	101,100.00	9,291.46	40,589.15	60,510.85
10 - CAPITAL IMPROVEMENTS ...	-4,954,088.00	-4,954,088.00	-334,701.83	-294,939.25	-4,659,148.75
Total Surplus (Deficit):	-8,856,574.36	-8,866,575.36	-480,206.54	5,343,778.88	

CITY COUNCIL MEETING PACKET FOR THE REGULAR SESSION MEETING TO BE HELD ON MAY 11, 2020

CITY OF JERSEY VILLAGE

PROPERTY TAX COLLECTION REPORT

MARCH 2020

Tax Collection System
Distribution Report - PROPERTY TAX
For Deposit Dates: 03/01/2020 thru 03/31/2020

Jurisdiction 0070 JERSEY VILLAGE

Year	Levy	Penalty Interest	Attorney	Adjustment Amount	Net Collections	Commissions (Excludes Attorney)	Net Payable	Disbursed to Jurisdiction	Disbursed to Attorneys
2019	90,280.65	5,363.37	205.64	0.00	95,849.66	0.00	95,849.66	95,644.02	205.64
2018	5,371.05	1,065.75	616.36	0.00	7,053.16	0.00	7,053.16	6,436.80	616.36
2017	350.85	127.84	95.74	0.00	574.43	0.00	574.43	478.69	95.74
2016	(424.63)	104.20	75.50	0.00	(244.93)	0.00	(244.93)	(320.43)	75.50
Total:	\$95,577.92	\$6,661.16	\$993.24	\$0.00	\$103,232.32	\$0.00	\$103,232.32	\$102,239.08	\$993.24

TAX COLLECTION SYSTEM
 TAX COLLECTOR MONTHLY REPORT
 FROM 03/01/2020 TO 03/31/2020

INCLUDES AG ROLLBACK

JURISDICTION: 0070 City of Jersey Village

YEAR	TAX RATE	TAX LEVY	PAID ACCTS
	-----	-----	-----
2019	00.742500	7,821,385.36	2,877
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YEAR	TAXES DUE	MONTH ADJ	ADJUSTMENT YTD	LEVY PAID	PAID YTD	BALANCE	COLL %	YTD UNCOLL

2019	7,618,318.54	519.78-	203,066.82	90,280.65	7,573,493.43	247,891.93	96.83	0.00
2018	71,567.55	28.39-	29,413.80-	5,371.05	8,069.03	34,084.72	19.14	0.00
2017	26,681.30	.00	2,507.69-	350.85	3,145.15	21,028.46	13.01	0.00
2016	18,538.64	697.95-	1,577.42	424.63-	6,377.73	13,738.33	31.70	0.00
2015	12,588.35	.00	211.75-	0.00	1,149.42	11,227.18	9.29	0.00
2014	10,998.45	.00	0.00	0.00	1,223.93	9,774.52	11.13	0.00
2013	9,317.09	.00	0.00	0.00	873.12	8,443.97	9.37	0.00
2012	9,494.16	.00	0.00	0.00	1,127.63	8,366.53	11.88	0.00
2011	11,209.10	.00	0.00	0.00	1,127.63	10,081.47	10.06	0.00
2010	14,169.18	.00	0.00	0.00	1,405.39	12,763.79	9.92	0.00
2009	20,869.36	.00	0.00	0.00	743.50	20,125.86	3.56	0.00
2008	6,483.29	.00	0.00	0.00	0.00	6,483.29		0.00
2007	3,156.59	.00	0.00	0.00	0.00	3,156.59		0.00
2006	2,335.76	.00	0.00	0.00	0.00	2,335.76		0.00
2005	1,938.93	.00	0.00	0.00	0.00	1,938.93		0.00
2004	1,343.86	.00	0.00	0.00	0.00	1,343.86		0.00
2003	611.89	.00	0.00	0.00	0.00	611.89		0.00
2002	636.52	.00	0.00	0.00	0.00	636.52		0.00
2001	589.88	.00	0.00	0.00	0.00	589.88		0.00
2000	870.75	.00	0.00	0.00	0.00	870.75		0.00
1999	153.99	.00	0.00	0.00	0.00	153.99		0.00
1998	14.48	.00	0.00	0.00	0.00	14.48		0.00
****	7,841,887.66	1,246.12-	172,511.00	95,577.92	7,598,735.96	415,662.70		0.00
CURR	7,618,318.54	519.78-	203,066.82	90,280.65	7,573,493.43	247,891.93		0.00
DELO	223,569.12	726.34-	30,555.82-	5,297.27	25,242.53	167,770.77		0.00

TAX COLLECTION SYSTEM
 DEPOSIT DISTRIBUTION
 REVERSALS DETAIL SCHEDULE
 FROM: 03/01/2020 THRU 03/31/2020
 JURISDICTION: 70 City of Jersey Village

YEAR DEPOSIT	ACCOUNT NUMBER	EFF YR/MO	LEVY PAID	DISCOUNT GIVEN	PENALTY INTEREST	ATTORNEY CAUSE /REV	REFUND AMOUNT	PAYMENT AMOUNT CAT
2016 RF200323	116-096-000-0003	201701	697.95-	0.00	0.00	0.00 39	697.95	0.00 RF
2016 RF200323	116-096-000-0003	201701	0.00	0.00	0.00	0.00 39	697.95-	697.95-RF
2016 D0311201	222-496-240-0000	202002	155.10-	0.00	75.99-	46.22-3	0.00	277.31-RI
	2016 TOTAL		853.05-	0.00	75.99-	46.22-	0.00	975.26-
2018 RF200327	112-886-000-0003	201812	13.66-	0.00	0.00	0.00 17	13.66	0.00 RF
2018 RF200327	112-886-000-0003	201812	0.00	0.00	0.00	0.00 17	13.66-	13.66-RF
2018 RF200327	221-554-340-0000	201812	102.83-	0.00	0.00	0.00 17	102.83	0.00 RF
2018 RF200327	221-554-340-0000	201812	0.00	0.00	0.00	0.00 17	102.83-	102.83-RF
2018 RF200327	222-750-570-0000	201901	88.10	0.00	0.00	0.00 17	0.00	88.10 RF
	2018 TOTAL		28.39-	0.00	0.00	0.00	0.00	28.39-
2019 RF200331	064-015-001-0001	201912	0.00	0.00	0.00	0.00 6	833.01-	833.01-RF
2019 RF200331	064-015-001-0001	201912	833.01-	0.00	0.00	0.00 6	833.01	0.00 RF
2019 RF200303	064-027-000-0021	202002	128.49-	0.00	9.00-	0.00 5	137.49	0.00 RF
2019 RF200303	064-027-000-0021	202002	0.00	0.00	0.00	0.00 5	137.49-	137.49-RF
2019 OTR20200303	082-111-000-0026	202002	196.60	0.00	13.76	0.00 0	0.00	210.36 RF
2019 OTR20200303	082-111-000-0026	202002	182.84	0.00	0.00	0.00 0	0.00	182.84 RF
2019 RF200303	082-111-000-0026	202002	386.32-	0.00	6.88-	0.00 0	393.20	0.00 RF
2019 RF200303	082-111-000-0026	202002	0.00	0.00	0.00	0.00 0	393.20-	393.20-RF
2019 RF200331	082-114-000-0008	202001	307.38-	0.00	0.00	0.00 6	307.38	0.00 RF
2019 RF200331	082-114-000-0008	202001	0.00	0.00	0.00	0.00 6	307.38-	307.38-RF
2019 RF200331	082-128-000-0001	201912	302.31-	0.00	0.00	0.00 6	302.31	0.00 RF
2019 RF200331	082-128-000-0001	201912	0.00	0.00	0.00	0.00 6	302.31-	302.31-RF
2019 RF200303	104-761-000-0006	202001	226.60-	0.00	0.00	0.00 5	226.60	0.00 RF
2019 RF200303	104-761-000-0006	202001	0.00	0.00	0.00	0.00 5	226.60-	226.60-RF
2019 RF200303	104-763-000-0007	201912	0.00	0.00	0.00	0.00 5	213.49-	213.49-RF
2019 RF200303	104-763-000-0007	201912	213.49-	0.00	0.00	0.00 5	213.49	0.00 RF
2019 OTR20200303	104-765-000-0021	202002	629.28	0.00	0.00	0.00 0	0.00	629.28 RF
2019 OTR20200303	104-765-000-0021	202002	676.67	0.00	47.37	0.00 0	0.00	724.04 RF
2019 RF200303	104-765-000-0021	202002	1,329.65-	0.00	23.68-	0.00 0	1,353.33	0.00 RF
2019 RF200303	104-765-000-0021	202002	0.00	0.00	0.00	0.00 0	1,353.33-	1,353.33-RF
2019 RF200303	105-862-000-0012	201912	556.87-	0.00	0.00	0.00 5	556.87	0.00 RF
2019 RF200303	105-862-000-0012	201912	0.00	0.00	0.00	0.00 5	556.87-	556.87-RF
2019 RF200303	107-448-005-0001	202001	0.00	0.00	0.00	0.00 5	556.88-	556.88-RF
2019 RF200303	107-448-005-0001	202001	556.88-	0.00	0.00	0.00 5	556.88	0.00 RF
2019 RF200303	107-448-005-0006	202001	121.32-	0.00	0.00	0.00 5	121.32	0.00 RF
2019 RF200303	107-448-005-0006	202001	0.00	0.00	0.00	0.00 5	121.32-	121.32-RF
2019 RF200303	107-448-005-0012	201912	556.88-	0.00	0.00	0.00 5	556.88	0.00 RF
2019 RF200303	107-448-005-0012	201912	0.00	0.00	0.00	0.00 5	556.88-	556.88-RF
2019 RF200303	107-455-000-0005	201911	0.00	0.00	0.00	0.00 5	556.87-	556.87-RF

TAX COLLECTION SYSTEM
 DEPOSIT DISTRIBUTION
 REVERSALS DETAIL SCHEDULE
 FROM: 03/01/2020 THRU 03/31/2020
 JURISDICTION: 70 City of Jersey Village

YEAR DEPOSIT	ACCOUNT NUMBER	EFF YR/MO	LEVY PAID	DISCOUNT GIVEN	PENALTY INTEREST	ATTORNEY CAUSE /REV	REFUND AMOUNT	PAYMENT AMOUNT CAT	
2019	RF200303	107-455-000-0005	201911	556.87-	0.00	0.00	0.00 5	556.87	0.00 RF
2019	RF200331	118-085-071-0010	201912	0.00	0.00	0.00	0.00 6	556.88-	556.88-RF
2019	RF200331	118-085-071-0010	201912	556.88-	0.00	0.00	0.00 6	556.88	0.00 RF
2019	RF200331	119-086-001-0001	202001	3,339.16-	0.00	0.00	0.00 6	3,339.16	0.00 RF
2019	RF200331	119-086-001-0001	202001	0.00	0.00	0.00	0.00 6	3,339.16-	3,339.16-RF
2019	RF200303	122-482-004-0048	202001	0.00	0.00	0.00	0.00 5	404.79-	404.79-RF
2019	RF200303	122-482-004-0048	202001	404.79-	0.00	0.00	0.00 5	404.79	0.00 RF
2019	RF200331	137-878-000-0001	202001	255.69-	0.00	0.00	0.00 6	255.69	0.00 RF
2019	RF200331	137-878-000-0001	202001	0.00	0.00	0.00	0.00 6	255.69-	255.69-RF
2019	RF200331	137-878-000-0002	202001	361.85-	0.00	0.00	0.00 6	361.85	0.00 RF
2019	RF200331	137-878-000-0002	202001	0.00	0.00	0.00	0.00 6	361.85-	361.85-RF
2019	RF200331	202-366-620-0000	202001	13.99-	0.00	0.00	0.00 6	13.99	0.00 RF
2019	RF200331	202-366-620-0000	202001	0.00	0.00	0.00	0.00 6	13.99-	13.99-RF
2019	E032620201	220-406-710-0000	202003	188.92-	0.00	0.00	0.00 0	0.00	188.92-TR
2019	R0308206	222-951-880-0000	202002	2.99-	0.00	0.00	0.00 0	0.00	2.99-TR
2019	RF200303	222-963-100-0000	202001	2.78	0.00	0.00	0.00 5	0.00	2.78 RF
2019 TOTAL				9,512.17-	0.00	21.57	0.00	0.00	9,490.60-
YEAR 2016									
REFUNDS				697.95-	0.00	0.00	0.00	0.00	697.95-
RETURNED ITEMS				155.10-	0.00	75.99-	46.22-	0.00	277.31-
TRANSFERS/REVERSALS				0.00	0.00	0.00	0.00	0.00	0.00
TOTAL				853.05-	0.00	75.99-	46.22-	0.00	975.26-
YEAR 2018									
REFUNDS				28.39-	0.00	0.00	0.00	0.00	28.39-
RETURNED ITEMS				0.00	0.00	0.00	0.00	0.00	0.00
TRANSFERS/REVERSALS				0.00	0.00	0.00	0.00	0.00	0.00
TOTAL				28.39-	0.00	0.00	0.00	0.00	28.39-
YEAR 2019									
REFUNDS				9,320.26-	0.00	21.57	0.00	0.00	9,298.69-
RETURNED ITEMS				0.00	0.00	0.00	0.00	0.00	0.00
TRANSFERS/REVERSALS				191.91-	0.00	0.00	0.00	0.00	191.91-
TOTAL				9,512.17-	0.00	21.57	0.00	0.00	9,490.60-
ALL YEARS									
REFUNDS				10,046.60-	0.00	21.57	0.00	0.00	10,025.03-
RETURNED ITEMS				155.10-	0.00	75.99-	46.22-	0.00	277.31-
TRANSFERS/REVERSALS				191.91-	0.00	0.00	0.00	0.00	191.91-
TOTAL				10,393.61-	0.00	54.42-	46.22-	0.00	10,494.25-

TAX COLLECTION SYSTEM
 DEPOSIT DISTRIBUTION
 SUMMARY OF PAYMENTS AND REVERSALS
 FROM: 03/01/2020 THRU 03/31/2020
 JURISDICTION: 70 City of Jersey Village

YEAR DEPOSIT	ACCOUNT NUMBER	EFF YR/MO	LEVY PAID	DISCOUNT GIVEN	PENALTY INTEREST	ATTORNEY CAUSE /REV	REFUND AMOUNT	PAYMENT AMOUNT
	2016 TOTAL		428.42	0.00	180.19	121.72	0.00	730.33
	2017 TOTAL		350.85	0.00	127.84	95.74	0.00	574.43
	2018 TOTAL		5,399.44	0.00	1,065.75	616.36	0.00	7,081.55
	2019 TOTAL		99,792.82	0.00	5,341.80	205.64	0.00	105,340.26
	TOTAL PAYMENTS		105,971.53	0.00	6,715.58	1,039.46	0.00	113,726.57
	2016 TOTAL		853.05-	0.00	75.99-	46.22-	0.00	975.26-
	2018 TOTAL		28.39-	0.00	0.00	0.00	0.00	28.39-
	2019 TOTAL		9,512.17-	0.00	21.57	0.00	0.00	9,490.60-
	TOTAL REVERSALS		10,393.61-	0.00	54.42-	46.22-	0.00	10,494.25-
	TOTAL FOR UNIT		95,577.92	0.00	6,661.16	993.24	0.00	103,232.32

General Fund
For the period ended April 30, 2020

Revenue	Adopted Budget	Current Budget	YTD Actual	% of Actual compared to Budget	Projections
Property Taxes	6,369,000.00	6,369,000.00	6,485,865.21	101.83%	6,500,000.00
Electric Franchise Taxes	360,000.00	360,000.00	181,446.72	50.40%	360,000.00
Telephone Franchise	89,000.00	89,000.00	48,318.73	54.29%	89,000.00
Gas Franchise	40,000.00	40,000.00	14,918.35	37.30%	40,000.00
Cable TV Franchise	75,000.00	75,000.00	38,347.37	51.13%	75,000.00
Telecommunication	30,000.00	30,000.00	7,065.59	23.55%	30,000.00
City Sales Tax	3,810,000.00	3,810,000.00	2,495,713.14	65.50%	3,500,000.00
Sales TX-Reduce Property Taxes	1,905,000.00	1,905,000.00	1,247,856.58	65.50%	1,750,000.00
Mixed Drink Tax	30,000.00	30,000.00	10,423.58	34.75%	30,000.00
Fines Warrants & Bonds *	1,018,000.00	1,018,000.00	538,540.16	52.90%	790,000.00
Fees & Charge for Services	312,900.00	312,900.00	225,697.16	72.13%	312,900.00
Licenses & Permits	164,100.00	164,100.00	91,813.15	55.95%	140,000.00
Interest Earned	350,000.00	350,000.00	86,864.92	24.82%	110,000.00
Interfund Activity	1,977,987.00	1,977,987.00	410,990.40	20.78%	1,977,987.00
Misc Revenue	241,165.00	241,165.00	223,602.87	92.72%	241,165.00
Other Agency Revenue	200,000.00	200,000.00	83,117.82	41.56%	200,000.00
Total Revenue	<u>16,972,152.00</u>	<u>16,972,152.00</u>	<u>12,190,581.75</u>	<u>71.83%</u>	<u>16,146,052.00</u>
Expenditures					
Administrative Service	672,708.00	672,708.00	326,327.48	48.51%	600,000.00
Legal/Other Services	8,528,664.80	8,528,664.80	840,858.20	9.86%	7,828,664.80
Info Technology	668,044.00	668,044.00	320,446.82	47.97%	600,000.00
Purchasing	21,600.00	21,600.00	11,482.57	53.16%	21,600.00
Accounting Services	358,233.00	358,233.00	207,435.18	57.91%	300,000.00
Customer Services	133,648.00	133,648.00	69,692.27	52.15%	120,000.00
Municipal Court	457,933.00	457,933.00	177,279.12	38.71%	400,000.00
Police Department	3,473,495.56	3,473,495.56	1,843,412.12	53.07%	3,300,000.00
Communications	817,362.00	817,362.00	401,140.37	49.08%	800,000.00
Fire Department	1,955,492.00	1,955,492.00	760,564.80	38.89%	1,800,000.00
Public Works	308,891.00	308,891.00	135,055.87	43.72%	300,000.00
Community Development	472,678.00	472,678.00	215,805.10	45.66%	400,000.00
Streets	726,070.00	726,070.00	305,288.32	42.05%	700,000.00
Building Maintenance	367,112.00	367,112.00	107,266.31	29.22%	350,000.00
Solid Waste	466,926.00	466,926.00	217,103.94	46.50%	420,000.00
Fleet Services	554,647.00	554,647.00	258,055.92	46.53%	500,000.00
Parks & Recreation	1,031,933.00	1,031,933.00	491,958.17	47.67%	1,000,000.00
Total Expenditures	<u>21,015,437.36</u>	<u>21,015,437.36</u>	<u>6,689,172.56</u>	<u>31.83%</u>	<u>19,440,264.80</u>

* Part of the fines revenue collections is transfer to Court Security and Technology Fund

Utility Fund
For the period ended April 30, 2020

	Adopted Budget	Current Budget	YTD Actual	% of Actual compared to Budget	Projections
Revenue					
Fees & Charge for Services	4,520,000.00	4,520,000.00	2,413,337.38	53.39%	4,520,000.00
Interest Earned	70,000.00	70,000.00	33,524.65	47.89%	55,000.00
Interfund Activity	-	-	-		
Miscellaneous Revenue	98,580.00	98,580.00	34,049.40	34.54%	98,580.00
Other Agency Revenue	-	-	-		-
Total Revenue	4,688,580.00	4,688,580.00	2,480,911.43	52.91%	4,673,580.00
Expenditures					
Water & Sewer	4,243,166.00	4,243,166.00	1,357,158.01	31.98%	4,243,166.00
Utility Capital Projects	1,655,000.00	1,655,000.00	405,397.53	24.50%	1,655,000.00
	-	-	-		-
Total Expenditures	5,898,166.00	5,898,166.00	1,762,555.54	29.88%	5,898,166.00

49MONTHLY REPORT – April 2020 Jersey Village Fire Department

EMERGENCY RESPONSES

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOTAL
Fire/County	8	7	4	2									21
Fire/ETJ	2	1	2	1									6
Fire/JV	44	37	49	39									169
EMS/County	1	0	0	0									1
EMS/ETJ	3	0	0	3									6
EMS/JV	71	64	62	31									228
TOTAL	129	109	117	76									431
Transports	45	42	36	20									107
Aid received	5	0	2	0									5
Aid given	5	2	1	0									7

FIRE INSPECTIONS CONDUCTED

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	TOTAL
Inspections	66	86	10	3									165

PUBLIC EDUCATION PROGRAMS CONDUCTED

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	TOTAL
Programs	9	6	0	0									15
Audience	126	152	0	0									278

FIRE INVESTIGATIONS CONDUCTED

Jan	Feb	Mar	Apr	May	Jun	July	Aug	Sep	Oct	Nov	Dec	TOTAL
0	0	0	0									0

- Citizens Fire Academy has been cancelled this year due to the Corona Virus and the shutdown.
- We have stopped all tours of the station until further notice.
- Working to keep staff safe during this COVID19 Health Crisis.
- Made some key operational changes for COVID19
- Every Day, station is cleaned and disinfected.
- Secondary Dispatch center installed in Fire Station Training Room. Dispatcher working there every day to maintain social distance.

**Respectfully submitted,
Mark Bitz
Fire Chief/Fire Marshal**

APRIL 2020

Communication Division Monthly Report

Date	CFS - PD	CFS - FD	911 Phone	10 Digit	License Plate	Driver's License	Criminal History	TCIC Messages	Day Total
1-Apr	23	2	9	116	9	12	0	0	171
2-Apr	23	1	10	134	12	11	1	0	192
3-Apr	28	1	19	130	10	13	0	0	201
4-Apr	21	1	15	59	20	21	0	0	137
5-Apr	22	1	33	101	17	20	1	4	199
6-Apr	21	1	24	122	18	20	3	2	211
7-Apr	24	3	19	113	19	25	3	5	211
8-Apr	26	3	10	84	18	15	0	0	156
9-Apr	16	2	21	98	14	12	3	5	171
10-Apr	24	5	26	76	13	14	0	0	158
11-Apr	31	1	14	73	15	27	0	0	161
12-Apr	28	2	16	39	17	15	0	2	119
13-Apr	28	3	15	148	32	24	2	5	257
14-Apr	34	0	22	115	30	20	3	8	232
15-Apr	36	1	10	99	25	30	0	13	214
16-Apr	34	4	15	143	26	24	0	2	248
17-Apr	28	3	15	155	20	26	0	7	254
18-Apr	31	3	11	80	20	23	0	0	168
19-Apr	29	3	12	71	18	20	0	8	161
20-Apr	35	4	14	104	27	31	2	4	221
21-Apr	28	2	16	88	29	24	0	1	188
22-Apr	30	2	13	133	19	17	2	0	216
23-Apr	21	3	16	109	17	13	1	0	180
24-Apr	23	3	18	96	17	19	1	0	177
25-Apr	37	2	20	90	23	26	1	7	206
26-Apr	29	5	16	52	21	20	0	0	143
27-Apr	21	5	13	130	19	22	2	4	216
28-Apr	24	5	19	104	19	14	1	0	186
29-Apr	34	4	21	145	24	24	1	11	264
20-Apr	28	1	15	95	27	23	1	0	190
									0
Totals	817	76	497	3102	595	605	28	88	5808

This month we celebrated National Public Safety Telecommunicator Month! Even though we were separated in different dispatch centers, dispatchers participated in different dress up days and we even had a crazy hair day. Both Chief Bitz and Chief Riggs decided to make the crazy hair a contest with the winner receiving a sit down lunch with them once this Covid crisis is over. The girls did a great job and had fantastic ideas so there was actually a tie between TCO Maria Aguirre (who was a campfire) and TCO Tina McKenzie (who was a unicorn).

JERSEY VILLAGE POLICE DEPARTMENT
Criminal Investigation Division Report for April 2020

Sex Crimes/Child Cases (0)

Assault Cases (1)

1. On 04/23/2020 an Assault Family Violence was reported in the 8600 block of Jones Rd. The suspect was arrested and charged.

Robbery (2):

1. On 04/03/2020 an Aggravated Robbery was reported in the 12300 block of Castlebridge Dr. The victim's lawn equipment was taken at gun point by the suspect. Detectives were assigned to this case and made the scene at the time of the offense. The suspect was identified and apprehended on 04/03/2020. FLOCK system played a vital role in identifying and apprehending the suspect.
2. On 04/06/2020 an individual was robbed in the 17300 block of Northwest Freeway. Detectives were assigned to this case and made the scene at the time of the offense. Detectives have identified the driver of the suspect vehicle. The suspect who committed the offense has not been identified. At this time the Harris County D/A's Office is awaiting more evidence to pursue charges.

Property Crimes/Burglaries and Thefts:

Home/Business Burglaries (2)

1. On 04/15/2020 a Burglary of a Building was reported in the 16400 Block of Jersey Dr., a tool shed in the backyard was burglarized and lawn equipment was taken. The incident occurred between 04/12/2020 and 04/14/2020. The case was assigned to Detectives and at this time there are no definitive leads to follow.
2. On 04/25/2020 a Burglary of Building was reported in the 15600 block of Jersey Dr. The incident occurred between sometime between 04/12/2020 and 04/25/2020. The suspects entered the shed in the backyard and took lawn equipment. Detectives believe the suspects are going to be responsible for the incident that occurred in the 16400 Block of Jersey Dr. due to their close proximity in location and time frame. At this time there are no leads to follow.

Vehicle Burglaries (5): The following vehicle burglaries were investigated this past month.

1. On 04/08/2020 a burglary of a motor vehicle was reported in the 7800 block of Equador. Detectives were assigned to this case and began follow-up investigation. Through the use of surveillance video and FLOCK, Detectives have identified the suspect vehicle in this case. The suspects appear to be homeless and Detectives have not been able to get in contact with them at this time. The vehicle has been seen in the area since the incident via FLOCK. Detectives are attempting to identify the occupants of the vehicle. .
2. On 04/13/2020 a Burglary of Motor Vehicle was reported in the 8000 block of Argentina St. The suspects in this case along with several other Burglary of Motor Vehicles in the area at the same time were apprehended by patrol officers. The suspects were entering unlocked vehicles and taking miscellaneous items. Detectives were assigned this case to conduct follow up investigation and helped link the suspects to the various additional offenses in the area (7900 Block of Argentina St, 16200 block of Jersey Dr., and 16200 block of Lakeview Dr.)
3. On 04/19/2020 a Burglary of Motor Vehicle was reported in the 11000 block of Pleasant Colony Drive. The incident occurred between 04/16/2020 and 04/19/2020. A white work van was broken into and the suspects entered the vehicle and stole several power tools. Detectives are still working this case and attempting to identify the suspects.
4. On 04/27/2020 a Burglary of Motor Vehicle was reported in the 15900 block of Lakeview Dr. Suspects entered an unlocked vehicle. Detectives have been assigned this case and are following up with possible leads.
5. On 04/27/2020 a Burglary of Motor Vehicle was reported in the 16000 block of Lakeview Dr. Suspects entered an unlocked vehicle and stole miscellaneous items. Detectives were assigned this case and at this time there are no definitive leads to follow.

Criminal Mischief (1):

1. On 04/11/2020 a Criminal Mischief was reported in the 15500 block of Lakeview Dr. A mail box was damaged resulting in 100 dollars in damages. Detectives were assigned this case and conducted a follow up investigation. At this time there are no definitive leads to follow.

Thefts (5): The following thefts were investigated this past month

1. On 04/9/2020 a theft (retail) was reported in the 17400 block of Northwest Freeway. Detectives were assigned this case. The suspect in this case has been identified and a warrant has been obtained for his arrest.
2. On 04/16/2020 a theft (retail) was reported in the 17400 block of Northwest Freeway. Detectives were assigned this case and the suspect was identified and a warrant has been obtained for his arrest.

3. On 04/17/2020 a theft of a motor vehicle was reported in the 17100 block of Northwest Freeway. Detectives were assigned to this case and Detectives are still working possible leads on this case.
4. On 04/27/2020 a theft was reported in the 8700 block of Jones Rd. This case is still active and Detectives are working possible leads.

Identity Theft/Fraud (6):

1. On 04/01/2020 a Fraud case was reported in the 15800 Juneau Ln. Detectives have been assigned this case and are awaiting records to conclude investigation.
2. On 04/22/2020 a Fraud case was reported in the 12600 block of Seattle Slew. Detectives were assigned this case and are awaiting on records to conclude their investigation

Hit and Run Crashes (0): No new Hit and Run investigations this month

Training Report:

No training was conducted due to COVID 19.



Warrant Payment Report

CITY OF JERSEY VILLAGE

5/2/2020 6:14:19 AM

Warrant Payment Totals For 04/01/2020 - 04/30/2020

Payment Activity Totals:			
Payments	38760.38	Transaction Total	1393
Bonds Applied/Forfeit	0		
Bonds Posted	0		
Total Collected	38760.38		
Pending Bond	0		
Pending Payments	0		
Total Collected	38760.38		
Non-Cash Amt:	0		

Payment Activity Totals By Fees:			
AR-ARREST FEE	277.97	01-10-8001	56
CCC04-CONSOLIDATED COURT FEES	3293.64	01-0-1213	84
CJFC-Civil Justice Fee Court	0.14	01-10-8001	14
CJFS-Civil Justice Fee State	1.26	01-0-1213	14
COLAGY-COLLECTION AGENCY FEE	8041.21	01-0-1223	95
CS2-CHILD SAFETY PROGRAM	50	01-10-8007	1
09/01/01			
FINE-Fine	4871.7	01-10-8001	39
IDF-Indigent Defense Fee	159.19	01-0-1213	80
JFCI-Judicial Fee City	47.76	01-10-8008	80
JFCT2-Judicial Fee State	430.81	01-0-1214	81
SE-SPECIAL EXPENSE FEE	1752.7	01-10-8001	8
SEC-MUNICIPAL COURT SECURITY	247.78	01-10-8005	83
SJRF-STATE JURY FEE	323.38	01-0-1213	82
STF-STATE TRAFFIC FEE	540	01-0-1213	18
STF19-STATE TRAFFIC FEE	100	01-0-1213	2
TECH-COURT TECHNOLOGY FEE	332.78	01-10-8004	84
TFC-TFC	57	01-10-8001	19
TITLE7-TRAFFIC FINES	9181.78	01-10-8001	65
TLFTA1-OMNIBASE STATE FEE-DPS	1653	01-0-1226	80
TLFTA2-OMNIBASE FEE	491.2	01-0-1227	77
TLFTA3-OMNIBASE CITY	330	01-10-8006	78
TP-CT-JUDICIAL EFFICIENCY FEE	59.73	01-10-8003	24
TPF-TRUANCY PREVENTION FUND	141.19	01-0-1213	71
TP-L-TIME PAYMENT - LOCAL FEE	251.71	01-10-8002	26
TP-S-TIME PAYMENT - STATE FEES	323.63	01-0-1220	26
WRNTFE-WARRANT FEE	5800.82	01-10-8001	106
Report Total	38760.38		1393

Payment Activity Totals By Transaction Type:			
Payment	38760.38	01-0-1223	1393
Report Total	38760.38		1393

CITY COUNCIL MEETING PACKET FOR THE REGULAR SESSION MEETING TO BE HELD ON MAY 11, 2020

Jersey Village Police Department

Investigations / Calls-For-Service Report

December, 2020

MAJOR CRIME INDEX

TYPE	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD Tots
VIOLENT CRIME:													
MURDER	0	0	0	0	0	0	0	0	0	0	0	0	0
RAPE	0	0	0	0	0	0	0	0	0	0	0	0	0
ROBBERY	1	1	0	1	0	0	0	0	0	0	0	0	3
AGG. ASSAULT	1	1	0	0	0	0	0	0	0	0	0	0	2
PROPERTY CRIME:													
BURGLARY-RESIDENCE	0	0	1	0	0	0	0	0	0	0	0	0	1
BURGLARY-BUSINESS	5	2	3	10	0	0	0	0	0	0	0	0	20
ALL THEFTS:	21	7	8	8	0	0	0	0	0	0	0	0	44
<i>From Vehicles</i>	6	2	1	2	0	0	0	0	0	0	0	0	11
<i>From Coin Machines</i>	0	0	0	0	0	0	0	0	0	0	0	0	0
AUTO THEFTS	4	4	5	3	0	0	0	0	0	0	0	0	16
MAJOR CRIMES:	32	15	17	22	0	86							

ARRESTS: (Only Highest Classified Charge Counted Per Arrest)													
MUNICIPAL MISD.(C)	21	20	8	0	0	0	0	0	0	0	0	0	49
MISDEMEANORS (A&B)	10	9	5	0	0	0	0	0	0	0	0	0	24
<i>Misd. Narcotic Arrests</i>	0	0	0	0	0	0	0	0	0	0	0	0	0
ALL FELONIES	6	8	4	1	0	0	0	0	0	0	0	0	19
<i>Fel. Narcotic Arrests</i>	3	3	3	1	0	0	0	0	0	0	0	0	10
ARRESTS NOT BOOKED	42	42	41	20	8	0	0	0	0	0	0	0	153
TOTAL ARRESTS:	79	79	58	21	8	0	245						

Jersey Village Police Department

Investigations / Calls-For-Service Report

December, 2020

OTHER CALLS FOR SERVICE

TYPE	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD Tots
ACCIDENTS:													
Accident Major	0	0	0	0	0	0	0	0	0	0	0	0	0
Accident Major Auto-Ped	0	0	0	0	0	0	0	0	0	0	0	0	0
Accident Major FSRA	0	0	0	0	0	0	0	0	0	0	0	0	0
Accident Minor	81	100	109	47	5	0	0	0	0	0	0	0	342
Accident Minor FSGI	24	26	13	7	4	0	0	0	0	0	0	0	74
MISDEMEANOR CRIMINAL INVESTIGATIONS													
Assault	0	0	17	0	0	0	0	0	0	0	0	0	17
Criminal Mischief	7	4	12	4	0	0	0	0	0	0	0	0	27
Disturbance	51	33	67	31	2	0	0	0	0	0	0	0	184
Terroristic Threat	1	1	0	2	0	0	0	0	0	0	0	0	4
Trespass	0	0	0	0	0	0	0	0	0	0	0	0	0
Harassment	1	0	6	2	0	0	0	0	0	0	0	0	9
Solicitor	11	6	12	6	2	0	0	0	0	0	0	0	37
City Ordinance Violation.	0	0	0	0	0	0	0	0	0	0	0	0	0
Warrant Service	17	11	1	2	0	0	0	0	0	0	0	0	31
POLICE ASSISTANCE													
911 Hang Up	0	0	0	0	0	0	0	0	0	0	0	0	0
Alarms	0	0	0	0	0	0	0	0	0	0	0	0	0
Welfare Check	25	65	80	63	2	0	0	0	0	0	0	0	235
Missing Person	0	0	0	0	0	0	0	0	0	0	0	0	0
Assist JVFD/EMS	0	0	0	0	0	0	0	0	0	0	0	0	0
Assist Other Agency	0	0	0	0	0	0	0	0	0	0	0	0	0
Assist Public	0	0	0	0	0	0	0	0	0	0	0	0	0
Traffic Control	5	16	7	4	0	0	0	0	0	0	0	0	32
Crime Prevention	12	22	69	23	0	0	0	0	0	0	0	0	126
Multiple Unit Response	0	3	1	0	0	0	0	0	0	0	0	0	4
MISCELLANEOUS POLICE INVESTIGATIONS													
Abandoned Vehicle	5	6	17	2	0	0	0	0	0	0	0	0	30
Found Article	0	0	0	0	0	0	0	0	0	0	0	0	0
Found Bicycle	0	0	0	0	0	0	0	0	0	0	0	0	0
Humane	29	25	22	25	1	0	0	0	0	0	0	0	102

Jersey Village Police Department

Investigations / Calls-For-Service Report

December, 2020

Information	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Investigation	1	7	2	1	0	0	0	0	0	0	0	0	0	11
Open Door/Window	5	16	18	6	1	0	0	0	0	0	0	0	0	46
Recovery - Vehicle	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Suspicious Person/Vehicle	245	292	298	265	26	0	0	0	0	0	0	0	0	1126
Traffic Hazard	37	28	43	32	1	0	0	0	0	0	0	0	0	141
Other Misc. Calls-For-Service	844	760	928	855	100	0	0	0	0	0	0	0	0	3487
Other CFS Totals:	1401	1418	1721	1377	144	0	6061							
Maj.Crime & CFS Tots:	1433	1433	1738	1399	144	0	6147							

Police Department Open Positions/Recruitment

April 2020

As of April 30, 2020 the Jersey Village Police Department has the following job openings:

- Patrol Officer (2 open positions)

The Police Department has put recruiting on hold for the time being, due to the COVID-19 outbreak.

No	Last Name	First Name	Req Date	Description of Info Requested	Date Requestor Contacted	Amt	Date of Pick-up or Mailing	Open	Completed	AG Opinion	PROCESS TIME
1	WHITE	KALEN	10/1/2019	COPY OF PAPER REPORT 19-17723	10/7 SENT TO AG OFFICE 11/21 called AG they are still working on it 11/27 RECEIVED AG RULING TO WITHHOLD REPORT.			YES	NO	YES	2 HRS 00 MIN ACCUM 2 HRS 00 MIN
2	MANOR	JV	10/1/2019	COPY OF CFS FOR 12400 APT 176 FOR THE LAST 3 MONTHS			10/7/19 VIA EMAIL	YES	NO	YES	00 HRS 10 MIN ACCUM 00 HRS 10 MIN
3	LEXUS	NEXUS	10/1/19	LAST MONTH OF CITATION ISSUED			10/7/19 VIA EMAIL	YES	NO	NO	00 HRS 30 MIN ACCUM 00 HRS 30 MIN
4	NAMBO	MICHELLE	10/2/2019	COPY OF COBAN VIDEO FROM ACCIDENT OCCURRED ON 9/8/19 CASE # 19-16795	CRRR7017 1000 00010008 5460		10/7/19 VIA MAIL	NO	YES	NO	2 HRS 00 MIN ACCUM 2 HRS 00 MIN
5	LIBERTY	MUTUAL INS.	10/3/2019	COPY OF ALARM PERMITS FOR 16884 NW FREEWAY			10/3/19 VIA EMAIL TO LORRI	NO	YES	NO	00 HRS 10 MIN ACCUM 00 HRS 10 MIN
6	ORNELAS	CRESCENXCIANO	10/4/2019	ARREST REPORT FROM 1986-1987 B TO H		\$53.48	10/10/19 VIA PU	NO	YES	NO	2 HRS 00 MIN ACCUM 2 HRS 00 MIN
7	BASSETT	FIRM	10/8/2019	ANY AND ALL INFORMATION OR RECORDS RELATED TO ROBERT P. RUCOBA.	PER LT. DOOLEY NOT ACTIVE CASE		10/10/19 VIA EMAIL	YES	YES	NO	2 HRS 00 MIN ACCUM 2 HRS 00 MIN
8	BASSETT	FIRM	10/8/2019	CFS & INCIDENT REPORTS & CRIMINAL ACTIVITY FOR 12500 CASTLEBRIDGE & 8605 RED PHEASANT CT.	10/9 SENT EMAIL REQUESTING CLARIFICATION ON DATES TO SEARCH PD CHECK# 21627	\$70.80	10/28/19 VIA EMAIL	NO	YES	NO	3 HRS 40 MIN ACCUM 5 HRS 40 MIN
9	SULLO	SULLO	10/9/2019	LAST 2 WEEKS OF CITATIONS ISSUED			10/11/19 VIA EMAIL	NO	YES	NO	00 HRS 30 MIN ACCUM 00 HRS 30 MIN
10	PRIETO, LUCIE	BACKGROUND RESEARCH	10/9/2019	COPY OF 14-5020 OFFENSE REPORT W/MCCLURE, RODJNI LISTED IN REPORT			10/10/19 VIA EMAIL	NO	YES	NO	2 HRS 00 MIN ACCUM 2 HRS 00 MIN
11	ZAMORA	LESLIE	10/9/2019	COPY OF ALL REPORTS FOR 16325 JERSEY HOLLOW FROM 1/1/2017- PRESENT DATE			10/11/19 VIA EMAIL	NO	YES	NO	2 HRS 00 MIN ACCUM 2 HRS 00 MIN
12	MANOR	JV	10/11/2019	DETAILED COPY OF REPORT OR CFS FOR 12400 CASTLEGATE ON 10/8/19			10/11/19 VIA EMAIL	NO	YES	NO	00 HRS 10 MIN ACCUM 00 HRS 20 MIN
13	SULLO	SULLO	10/16/2019	LAST 2 WEEKS OF CITATIONS ISSUED			10/23/19 VIA EMAIL	NO	YES	NO	00 HRS 30 MIN ACCUM 1 HRS 00 MIN
14	CARLSON	LAW FIRM	10/18/19	19-18939 COPY OF 911 & ACCIDENT REPORT			10/28/19 VIA EMAIL	NO	YES	NO	2 HRS 00 MIN ACCUM 2 HRS 00 MIN
15	BEVERLY	BRITTANY	10/18/2019	COPY OF OFFENSE REPORT THAT OCCURRED ON 9/23/19 W/ALEXANDER, JOHN WILLIAM DOB 8/13/68 "HARRASSMENT" OR ANY OTHER DOCUMENTATION YOU HAVE WITH THIS MALE LISTED. 19-17861	10/23 SENT CLARIFICATION EMAIL TO REQUESTOR 10/24 REQUESTOR WITHDREW REQUEST		*****	*****	*****	*****	*****
16	BALL	BRANDON	10/18/19	COPY OF JV 'INVENTORY SEARCH POLICY' & COPY OF POLICY THAT DISCUSSES WHEN A JV OFFICER HAS TO ARREST SOMEONE WHO HAS A WARRANT FROM A DIFFERENT AGENCY			10/23/19 VIA EMAIL	NO	YES	NO	2 HRS 30 MIN ACCUM 2 HRS 30 MIN
17	FALKE	CATHLEEN	10/22/2019	19-18895 COPY OF OFFENSE REPORT	10/23/19 SENT TO AG FOR OPINION 11/21/19 AG RULED TO WITHHOLD INFO		11/21/19 SENT COPY OF AG LETTER TO REQUESTOR	YES	NO	YES	2 HRS 30 MIN ACCUM 2 HRS 30 MIN

18	SULLO	SULLO	10/31/2019	LAST 2 WEEKS OF CITATIONS ISSUED			11/6/19 VIA EMAIL	NO	YES	NO	00 HRS 30 MIN ACCUM 1 HRS 30 MIN
19	LEXUS	NEXUS	11/1/2019	LAST MONTH OF CITATION ISSUED			11/6/19 VIA EMAIL	NO	YES	NO	00 HRS 30 MIN ACCUM 1 HRS 00 MIN
20	SHANNON	LANG	11/4/2019	COPY OF 19-19777 FRAUD REPORT	11/18 SENT TO AG FOR OPINION 2/3 AG OPINION RECEIVED WITHHOLD						2 HRS 00 MIN ACCUM 2 HRS 00 MIN
21	NASH	JUSTIN	11/6/2019	COPY OF C0056116 TRAFFIC STOP VIDEO	11/18 SENT TO AG FOR OPINION 12/12 AG OPINION RECEIVED. WITHHOLD						2 HRS 00 MIN ACCUM 2 HRS 00 MIN
22	SULLO	SULLO	11/13/2019	LAST 2 WEEKS OF CITATIONS ISSUED			11/21/19 VIA EMAIL	NO	YES	NO	00 HRS 30 MIN ACCUM 2 HRS 00 MIN
23	JACKSON	LIZABETH KATILY	11/13/2019	COPY OF 17-18772			11/19/19 VIA EMAIL	NO	YES	NO	2 HRS 00 MIN ACCUM 2 HRS 00 MIN
24	TAYLOR	KARA	11/19/2019	COPY OF COplete REPORT INCLUDING WTNESS STATEMENTS FROM 19-18839	11/26 SENT TO AG FOR OPINION 12/20 AG RESPONSE RECEIVED. WITHHOLD						2 HRS 00 MIN ACCUM 2 HRS 00 MIN
25	DISCOVERY	RESOURCES	11/21/2019	COPY OF REPORT 18-16079	11/26 SENT TO AG FOR OPINION 12/26 PER AG WITHHOLD DOCUMENTS		12/26/19 SENT BY EMAIL COPY OF AG RULING & REDACTED CRIS REPORT	YES	YES	YES	4 HRS 00 MIN ACCUM 4 HRS 00 MIN
26	GALICIA	JESUS	11/21/19	COPY OF MY ARREST (TRAFFIC ARREST) FROM 2009-2012			11/26/19 VIA EMAIL	NO	YES	NO	00 HRS 30 MIN ACCUM 00 HRS 30 MIN
27	SULLO	SULLO	11/27/2019	LAST 2 WEEKS OF CITATIONS ISSUED			12/4/19 VIA EMAIL	NO	YES	NO	00 HRS 30 MIN ACCUM 2 HRS 30 MIN
28	BERNARD	JULIA	12/2/2019	19-21532 COPY OF CFS @ STATION ON 11/28/19 @ 1300			12/10/19 VIA EMAIL	NO	YES	NO	00 HRS 30 MIN ACCUM 00 HRS 30 MIN
29	LEXUS	NEXUS	12/3/2019	LAST MONTH OF CITATION ISSUED			12/4/19 VIA EAMIL	NO	YES	NO	00 HRS 30 MIN ACCUM 1 HRS 30 MIN
30	BEAZLEY	MARY	12/9/2019	THEFT FROM CITY EMPLOYEE MS. PARKER @ THE GOLF COURSE 15-16734	12/17 COST ESTIMATION EMAILED TO REQUESTOR 12/18 GO WITH REQUEST PD ON 12/23/19		1/7/2020 VIA EMAIL	NO	YES	NO	4 HRS 00 MIN ACCUM 4 HRS 00 MIN
31	KUJAWA	CHRISTINE	12/10/2019	CFS FOR 65 CHERRY HILLS FROM 1/1/2012 TO PRESENT DATE			12/17/19 VIA EMAIL	NO	YES	NO	2 HRS 00 MIN ACCUM 2 HRS 00 MIN
32	SULLO	SULLO	12/11/2019	LAST 2 WEEKS OF CITATIONS ISSUED			12/17/19 VIA EMAIL	NO	YES	NO	00 HRS 30 MIN ACCUM 3 HRS 00 MIN
33	SULLO	SULLO	12/18/2019	LAST 2 WEEKS OF CITATIONS ISSUED			12/27/19 VIA EMAIL	NO	YES	NO	00 HRS 30 MIN ACCUM 3 HRS 30 MIN

34	GARCIA	LORENA	12/30/2019	COPY OF FULL REPORT 19-18811 INCLUDING PICTURES & OTHER EVIDENCE	1/7/2020 SENT TO AG OFFICE.M EMAILED COPY OF AG LETTER TO REQUESTOR 2/3/2020 AG STATED TO WITHHOLD			YES	NO	YES	2 HRS 00 MIN ACCUM 2 HRS 00 MIN
35	SULLO	SULLO	12/31/2019	LAST 2 WEEKS OF CITATIONS ISSUED			1/8/2020 VIA EMAIL	NO	YES	NO	00 HRS 30 MIN ACCUM 4 HRS 00 MIN
36	HACKETT	COREY	12/30/2019	COPY OF ARREST REPORT FROM 2/27/2016 ARREST FOR FAIL TO ID FUGITIVE, OR GIVING FALS INFO			1/8/2020 VIA EMAIL	NO	YES	NO	2 HRS 00 MIN ACCUM 2 HRS 00 MIN
37	HOLT	BROOKE	1/7/2020	CRIME STATS FOR APT. COMPLEX IN THE CITY LIMITS FOR THE LAST 2 YEARS			1/7/2020 VIA PU	NO	YES	NO	00 HRS 30 MIN ACCUM 00 HRS 30 MIN
38	LEXUS	NEXUS	1/4/2020	LAST MONTH OF CITATION ISSUED			1/8/2020 VIA EMAIL	NO	YES	NO	00 HRS 30 MIN ACCUM 2 HRS 00 MIN
39	BOONE	LARA	1/14/2020	CRIMES STATISTIC FROM 2019	NOT IN OUR JURISDICTIONAL AREA		1/15/2020 VIA EMAIL	XX	XX	XX	XX
40	MORGAN	LATISHA	1/15/2020	ARREST ON 1.20.2019 18-1042 COPY OF COBAN, AUDIO AND OFFENSE REPORT	1/16/2020 SENT COST ESTIMATOR TO REQUESTOR 1/20/2020 REQUEST GAVE GO AHEAD AND PULL BOX	PD 45.00	1/22/2020	NO	YES	NO	2 HRS 00 MIN ACCUM 2 HRS 00 MIN
41	SULLO	SULLO	1/15/2020	LAST 2 WEEKS OF CITATIONS ISSUED			1/22/2020	NO	YES	NO	00 HRS 30 MIN ACCUM 4 HRS 30 MIN
42	TYLER	URVEZANT	1/15/2020	COPY OF ARREST REPORTS FOR DOB 11/191992 TX DL 33982491			1/15/2020 VIA EMAIL	NO	YES	NO	2 HRS 00 MIN ACCUM 2 HRS 00 MIN
43	GRAY	LINDA	1/24/2020	CFS 19-23141			1/24/2020 VIA EMAIL	NO	YES	NO	00 HRS 30 MIN ACCUM 00 HRS 30 MIN
44	BEAZLEY	MARY	1/29/2020	ANY REPORT WITH CURT BEASLEY			2/11/2020 VIA EMAIL	NO	YES	NO	2 HRS 00 MIN ACCUM 6 HRS 00 MIN
45	SULLO	SULLO	1/29/2020	LAST 2 WEEKS OF CITATIONS ISSUED			2/3/2020 VIA EMAIL	NO	YES	NO	00 HRS 30 MIN ACCUM 5 HRS 00 MIN
46	MARTINEZ	JUDITH M	1/31/2020	COPY OF OR 19-22925 THEFT OF TRAILER & LIST OF ALL THEFTS OF TRAILERS FROM PUBLIC STORAGE IN THE LAST YEAR			2/5/2020 VIA EMAIL	NO	YES	NO	2 HRS 00 MIN ACCUM 2 HRS 00 MIN
47	LEXUS	NEXUS	2/3/2020	LAST MONTH OF CITATION ISSUED			2/5/2020 VIA EMAIL	NO	YES	NO	00 HRS 30 MIN ACCUM 2 HRS 30 MIN
48	SULLO	SULLO	2/5/2020	LAST 2 WEEKS OF CITATIONS ISSUED			2/11/2020 VIA EMAIL	NO	YES	NO	00 HRS 30 MIN ACCUM 5 HRS 30 MIN
49	LAWSON	STEPHANIE	2/5/2020	ANY CFS FOR 8518 WYNDHAM CT FROM 5/18/19-2/5/2020. ALSO COPY OF REPORT & DASH CAM FROM CALL ON 1/30/2020 @ LOS CUCOS PKLOT ABOUT 6:30-8:00			2/7/2020 VIA PU	NO	YES	NO	00 HRS 30 MIN ACCUM 00 HRS 30 MIN
50	KEETH	KENNETH	2/6/2020	COPY OF ARREST FOR HIM 2008-2009 DOB 11/28/1984			2/11/2020 VIA EMAIL	NO	YES	NO	1 HRS 30 MIN ACCUM 1 HR 30 MIN
51	AMARO	LAW FIRM	2/10/2020	COPY OF 911 CALL FOR ACCIDENT 20-1614 IN PAPER, & AUDIO FORM			2/11/2020 VIA EMAIL	NO	YES	NO	1 HRS 30 MIN ACCUM 1 HR 30 MIN
52	SULLO	SULLO	2/12/2020	LAST 2 WEEKS OF CITATIONS ISSUED			2/19/2020 VIA EMAIL	NO	YES	NO	00 HRS 30 MIN ACCUM 6 HRS 00 MIN
53	BEAZLEY	MARILEE	2/12/2020	COPY OF STATEMENT MADE TO JVPD ABOUT ON OR ABOUT MARCH 25, 2018 INVOLVING GREGORY ALLEN SMITH			2/13/2020 VIA EMAIL	NO	YES	NO	1 HRS 00 MIN ACCUM 7 HRS 00 MIN

54	RODERICK	JENNIFER	2/12/2020	COPY'S OF CFS 2/2018-2/2020 FOR 15314 CHICHESTER LANE			2/13/2020 VIA EMAIL	NO	YES	NO	00 HRS 30 MIN ACCUM 00 HRS 30 MIN
55	GUIRGUIS	LINDA	2/13/2020	COPY OF 19-16649 NON REDACTED COPY			2/13/2020 VIA EMAIL & CRRR # 7017 1000 0001 0008 5804	NO	YES	NO	1 HRS 00 MIN ACCUM 1 HRS 00 MIN
56	BERRUETE	DIANE	2/19/2020	CERTIFIED COPY OF OR 16-17437 VALLE, JARY LAGOS DOB 5/17/1990			2/24/2020 VIA EMAIL	NO	YES	NO	2 HRS 00 MIN ACCUM 2 HRS 00 MIN
57	ARMSTRONG	LEE	2/24/2020	COPY OF 911, PHOTOS, , BWC, COPY OF INTERVIEWS FOR ACCIDENT 20-1291	SENT TO AG OFFICE 2/28/2020 4/10/2020 WITHHOLD PER AG			YES	NO	YES	2 HRS 00 MIN ACCUM 2 HRS 00 MIN
58	BEAZLEY	MARILEE	2/25/2020	???? REPORT OF GRANDAUGHTER ANNA BEING ASSAULTED BY HER FATHER PETER MACEJAK @ 16101 Wall St. Unknown date	3/2/2020 CLARIFICATION EMAIL SENT		3/11/2020 VIA EMAIL	NO	YES	NO	1 HRS 30 MIN ACCUM 8 HRS 30 MIN
59	SULLO	SULLO	2/26/2020	LAST 2 WEEKS OF CITATIONS ISSUED			2/28/2020 VIA EMAIL	NO	YES	NO	00 HRS 30 MIN ACCUM 6 HRS 30 MIN
60	FLEMING	NATALIE	2/27/2020	20-1052 COPY OF 911, BWC & AND ANY OTHER DOCUMENTATION FOR THIS ACCIDENT			3/2/2020 VIA EMAIL	NO	YES	NO	2 HRS 00 MIN ACCUM 2 HRS 00 MIN
61	LEXUS	NEXUS	3/3/2020	LAST MONTH OF CITATION ISSUED			3/3/2020 VIA EMAIL	NO	YES	NO	00 HRS 30 MIN ACCUM 3 HRS 00 MIN
62	PARADOWSKI	LAW FIRM	3/6/2020	COPY OF ACCIDENT 19-3312 AND ALL PHOTOS, VIDEO, & 911 CALLS			3/11/2020 VIA EMAIL	NO	YES	NO	1 HRS 30 MIN ACCUM 1 HRS 30 MIN
63	SULLO	SULLO	3/11/2020	LAST 2 WEEKS OF CITATIONS ISSUED			3/16/2020 VIA EMAIL	NO	YES	NO	00 HRS 30 MIN ACCUM 7 HRS 00 MIN
64	MORGAN	LATISHA	3/12/2020	19-17613 TRAFFIC STOP COBAN AND OTHER DOCUMENTATION	3/16/2020 SENT TO AG OFFICE 4/28 AG OPINION RECEIVED WITHHOLD VIDEO			NO	NO	YES	1 HRS 00 MIN ACCUM 3 HRS 00 MIN
65	SLOAN	FIRM	3/18/2020	COPY OF 911, PHOTOS, , BWC, COPY OF INTERVIEWS FOR ACCIDENT 19-21757	3/18/2020 SENT TO AG OFFICE 5/4/2020 AG OPINION RECEIVED WITHHOLD			NO	NO	YES	00 HRS 45 MIN ACCUM 00 HRS 45 MIN
66	SULLO	SULLO	3/18/2020	LAST 2 WEEKS OF CITATIONS ISSUED			3/26/2020 VIA EMAIL	NO	YES	NO	00 HRS 30 MIN ACCUM 7 HRS 30 MIN
67	WYLE	COOK	3/23/2020	COPY OF ACCIDENT REPORT 20-0073			3/23/2020	NO	YES	NO	00 HRS 30 MIN ACCUM 00 HRS 30 MIN
68	SULLO	SULLO	3/27/2020	LAST 2 WEEKS OF CITATIONS ISSUED			3/31/2020 VIA EMAIL	NO	YES	NO	00 HRS 30 MIN ACCUM 8 HRS 00 MIN
69	LEXUS	NEXUS	4/2/2020	LAST MONTH OF CITATION ISSUED			4/2/2020 VIA EMAIL	NO	YES	NO	00 HRS 30 MIN ACCUM 30 HRS 30 MIN
70	SULLO	SULLO	4/10/2020	LAST 2 WEEKS OF CITATIONS ISSUED			4/16/2020 VIA EMAIL	NO	YES	NO	00 HRS 30 MIN ACCUM 8 HRS 30 MIN
71	SULL	SULLO	4/22/2020	LAST 2 WEEKS OF CITATIONS ISSUED			5/4/2020 VIA EMAIL	NO	YES	NO	00 HRS 30 MIN ACCUM 9 HRS 00 MIN
72	LEXUS	NEXUS	5/4/2020	LAST MONTH OF CITATION ISSUED			5/4/2020 VIA EMAIL	NO	YES	NO	00 HRS 30 MIN ACCUM 3 HRS 30 MIN
73											

**CITY OF JERSEY VILLAGE
MUNICIPAL COURT
COLLECTIONS 2020**

	CITY PORTION			RESTRICTED FUND				STATE & OMNI & COLLECTIONS	
MONTH	CITY FINES	WARRANT COLLECTION	CITY PORTION OMNI FEES	COURT SEC. FUND	COURT TECH. FEE	JUDICIAL EFF. FEE	CHILD SAFETY	PORTION FEES	TOTAL COLLECTION
Jan	\$58,837.58	\$9,473.94	\$660.97	\$1,186.12	\$1,539.29	\$217.46	\$0.00	\$42,492.50	\$114,407.86
Feb	\$77,977.32	\$11,961.08	\$819.99	\$1,147.26	\$1,520.72	\$218.49	\$50.00	\$56,973.85	\$150,668.71
Mar	\$74,905.62	\$12,042.77	\$771.69	\$1,534.13	\$1,727.65	\$195.07	\$50.00	\$54,422.11	\$145,649.04
Apr	\$33,354.76	\$5,800.82	\$330.00	\$568.18	\$666.78	\$80.16	\$50.00	\$21,555.98	\$62,406.68
May									
June									
July									
Aug									
Sept									
Oct									
Nov									
Dec									
Totals	\$245,075.28	\$39,278.61	\$2,582.65	\$4,435.69	\$5,454.44	\$711.18	\$150.00	\$175,444.44	\$473,132.29

Municipal Courts
Activity Detail
April 1, 2020 to April 30, 2020

100.0 Percent Reporting Rate
1 Reports Received Out of a Possible 1

Court: Jersey Village

CITY COUNCIL MEETING PACKET FOR THE REGULAR SESSION MEETING TO BE HELD ON MAY 11, 2020

CRIMINAL CASES							
	Traffic Misdemeanors			Non-Traffic Misdemeanors			
	Non-Parking	Parking	City Ordinance	Penal Code	Other State Law	City Ordinance	Total
Cases Pending 4/1/2020:							
<i>Active Cases</i>	11,920	209	0	88	861	148	13,226
<i>Inactive Cases</i>	19,208	41	0	166	6,277	52	25,744
Docket Adjustments	0	0	0	0	0	0	0
Cases Added:							
New Cases Filed	44	0	0	1	0	2	47
Cases Reactivated	60	0	0	0	21	0	81
All Other Cases Added	0	0	0	0	0	0	0
Total Cases on Docket	12,024	209	0	89	882	150	13,354
Dispositions:							
Dispositions Prior to Court Appearance or Trial:							
Uncontested Dispositions	10	0	0	0	3	0	13
Dismissed by Prosecution	23	0	0	0	0	0	23
Total Dispositions Prior to Court Appearance or Trial	33	0	0	0	3	0	36
Dispositions at Court Appearance or Trial:							
Convictions:							
<i>Guilty Plea or Nolo Contendere</i>	0	0	0	0	0	0	0
<i>By the Court</i>	0	0	0	0	0	0	0
<i>By the Jury</i>	0	0	0	0	0	0	0
Acquittals:							
<i>By the Court</i>	0	0	0	0	0	0	0
<i>By the Jury</i>	0	0	0	0	0	0	0
Dismissed by Prosecution	0	0	0	0	0	0	0
Total Dispositions at Court Appearance or Trial	0	0	0	0	0	0	0
Compliance Dismissals:							
After Driver Safety Course	17	---	---	---	---	---	17
After Deferred Disposition	27	0	0	0	1	0	28
After Teen Court	0	0	0	0	0	0	0
After Tobacco Awareness Course	---	---	---	---	0	---	0
After Treatment for Chemical Dependency	---	---	---	0	0	---	0
After Proof of Financial Responsibility	1	---	---	---	---	---	1
All Other Transportation Code Dismissals	1	0	0	0	0	0	1
Total Compliance Dismissals	46	0	0	0	1	0	47
All Other Dispositions	0	0	0	0	0	0	0
Total Cases Disposed	79	0	0	0	4	0	83
Cases Placed on Inactive Status	0	0	0	0	0	0	0
Cases Pending 4/30/2020:							
<i>Active Cases</i>	11,945	209	0	89	878	150	13,271
<i>Inactive Cases</i>	19,148	41	0	166	6,256	52	25,663
Show Cause and Other Required Hearings Held	0	0	0	0	0	0	0
Cases Appealed:							
After Trial	0	0	0	0	0	0	0
Without Trial	0	0	0	0	0	0	0

Municipal Courts
Activity Detail
April 1, 2020 to April 30, 2020

100.0 Percent Reporting Rate
1 Reports Received Out of a Possible 1

Court: Jersey Village

CITY COUNCIL MEETING PACKET FOR THE REGULAR SESSION MEETING TO BE HELD ON MAY 11, 2020

CIVIL/ADMINISTRATIVE CASES	
	Total
Cases Pending 4/1/2020:	
<i>Active Cases</i>	0
<i>Inactive Cases</i>	0
Docket Adjustments	0
Cases Added:	
New Cases Filed	0
Cases Reactivated	0
All Other Cases Added	0
Total Cases on Docket	0
Dispositions:	
Uncontested Civil Fines or Penalties	0
Default Judgments	0
Agreed Judgments	0
Trial/Hearing by Judge/Hearing Officer	0
Trial by Jury	0
Dismissed for Want of Prosecution	0
All Other Dispositions	0
Total Cases Disposed	0
Cases Placed on Inactive Status	0
Cases Pending 4/30/2020:	
<i>Active Cases</i>	0
<i>Inactive Cases</i>	0
Cases Appealed:	
After Trial	0
Without Trial	0
JUVENILE/MINOR ACTIVITY	
	Total
Transportation Code Cases Filed.....	0
Non-Driving Alcoholic Beverage Code Cases Filed.....	0
Driving Under the Influence of Alcohol Cases Filed.....	0
Drug Paraphernalia Cases Filed.....	0
Tobacco Cases Filed.....	0
Truant Conduct Cases Filed.....	0
Education Code (Except Failure to Attend) Cases Filed.....	0
Violation of Local Daytime Curfew Ordinance Cases Filed.....	0
All Other Non-Traffic Fine-Only Cases Filed.....	0
Transfer to Juvenile Court:	
<i>Mandatory Transfer</i>	0
<i>Discretionary Transfer</i>	0
Accused of Contempt and Referred to Juvenile Court (Delinquent Conduct).....	0
Held in Contempt by Criminal Court (Fined or Denied Driving Privileges).....	0
Juvenile Statement Magistrate Warning:	
<i>Warnings Administered</i>	0
<i>Statements Certified</i>	0
Detention Hearings Held.....	0
Orders for Non-Secure Custody Issued.....	0
Parent Contributing to Nonattendance Cases Filed.....	0

Municipal Courts
Activity Detail
April 1, 2020 to April 30, 2020
100.0 Percent Reporting Rate
1 Reports Received Out of a Possible 1
Court: Jersey Village

CITY COUNCIL MEETING PACKET FOR THE REGULAR SESSION MEETING TO BE HELD ON MAY 11, 2020

ADDITIONAL ACTIVITY		
	Number Given	Number Requests for Counsel
Magistrate Warnings:		
<i>Class C Misdemeanors</i>	0	--
<i>Class A and B Misdemeanors</i>	0	0
<i>Felonies</i>	0	0
		Total
Arrest Warrants Issued:		
<i>Class C Misdemeanors</i>		0
<i>Class A and B Misdemeanors</i>		0
<i>Felonies</i>		0
Capiases Pro Fine Issued		0
Search Warrants Issued		0
Warrants for Fire, Health and Code Inspections Filed		0
Examining Trials Conducted		0
Emergency Mental Health Hearings Held		0
Magistrate's Orders for Emergency Protection Issued		0
Magistrate's Orders for Ignition Interlock Device Issued		0
All Other Magistrate's Orders Issued Requiring Conditions for Release on Bond		0
Driver's License Denial, Revocation or Suspension Hearings Held		0
Disposition of Stolen Property Hearings Held		0
Peace Bond Hearings Held		0
Cases in Which Fine and Court Costs Satisfied by Community Service:		
<i>Partial Satisfaction</i>		0
<i>Full Satisfaction</i>		0
Cases in Which Fine and Court Costs Satisfied by Jail Credit		0
Cases in Which Fine and Court Costs Waived for Indigency		0
Amount of Fines and Court Costs Waived for Indigency		\$ 0
Fines, Court Costs and Other Amounts Collected:		
<i>Kept by City</i>		\$ 53,542
<i>Remitted to State</i>		\$ 8,865
<i>Total</i>		\$ 62,407

**CITY OF JERSEY VILLAGE
MUNICIPAL COURT
COURT ROOM ACTIVITIES**

CITY COUNCIL MEETING PACKET FOR THE REGULAR SESSION MEETING TO BE HELD ON MAY 11, 2020

<u>DATE</u>	<u>JUDGE/ PROSECUTOR</u>	<u>TOTAL CASES</u>	<u>NO SHOWED</u>	<u>% TO TOTAL</u>	<u>SHOWED % TO TOTAL</u>	<u>PAYMENT PLAN</u>	<u>% TO TOTAL</u>	<u>DOCKET CLOSED</u>	<u>% TO TOTAL</u>
<u>April 1, 2020</u> <u>AM Docket</u>			CANCELLED DUE TO COVID-19						
<u>April 1, 2020</u> <u>PM Docket</u>			CANCELLED DUE TO COVID-19						
<u>April 8, 2020</u> <u>AM Docket</u>			CANCELLED DUE TO COVID-19						
<u>April 8, 2020</u> <u>PM Docket</u>			CANCELLED DUE TO COVID-19						
<u>April 22, 2020</u> <u>AM Docket</u>			CANCELLED DUE TO COVID-19						
<u>April 22, 2020</u> <u>PM Docket</u>			CANCELLED DUE TO COVID-19						
<u>TOTAL</u>									



Location Listing

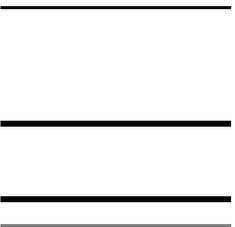
CITY OF JERSEY VILLAGE

5/6/2020 12:30:00 PM

Location Listing By Offense

Offense Details For Dates From 04/01/2020 To 04/30/2020

Citation #-Viol.	Location
SPEEDING	1
C0059374-1	15500 LAKEVIEW DRIVE-D
Report Totals	1



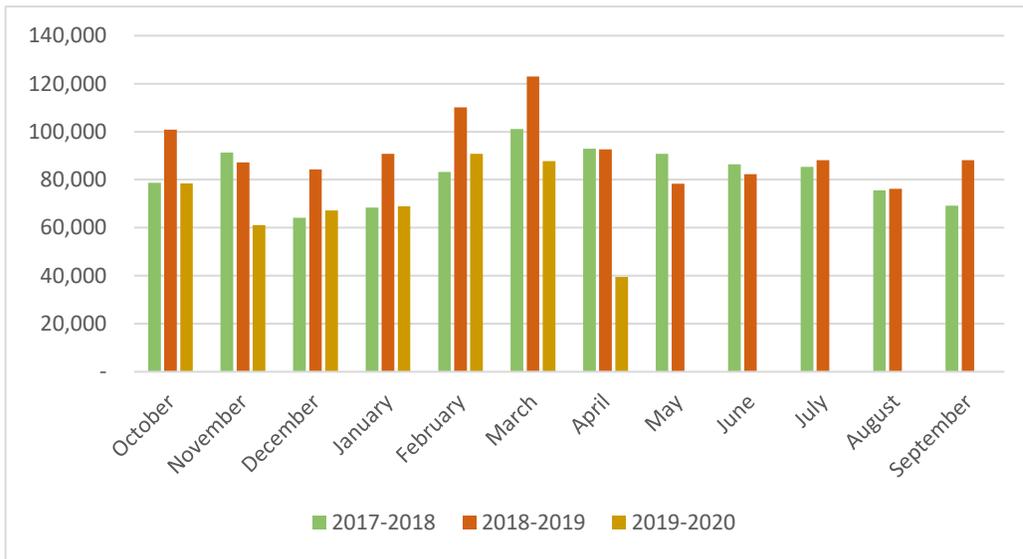
JERSEY VILLAGE MUNICIPAL COURT ACTIVITY REPORT

GENERAL PROCEEDS

FY 2017, 2018, 2019

	2017-2018	2018-2019	2019-2020
October	78,666	100,832	78,416
November	91,263	87,251	61,065
December	64,109	84,302	67,241
January	68,431	90,781	68,972
February	83,276	110,193	90,758
March	101,163	122,971	87,719
April	92,902	92,606	39,486
May	90,836	78,291	
June	86,467	82,371	
July	85,337	88,193	
August	75,503	76,274	
September	69,179	88,185	
FY Total	\$ 987,132	\$ 1,102,249	\$ 493,658

Average Per Month \$ 82,261 \$ 91,854 \$ 70,523



CITY OF JERSEY VILLAGE PUBLIC WORKS DEPARTMENT												
2020 YEARLY REPORT												
	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
WATER												
WATER PLANT #1 SEATTLE	0	0	0	0								
WATER PLANT #2 VILLAGE	0	0	0	0								
WATER PLANT #3 WEST	12.792	11.351	12.074	10.348								
CITY OF HOUSTON (SEATTLE)	16.478	14.503	19.135	18.936								
INTERCONNECT(529)	0.29	0.17	0.14	0.1								
TOTAL(Million Gallons)	29.299	25.871	31.223	29.294								
MAX DAILY FLOW	0.737	0.662	1.694	0.963								
METER READS	3293	3278	3285	3282								
WATER OFF/ON	16	10	9	5								
METER ACCURACY TESTS	0	0	0	0								
MAIN BREAKS REPAIRED	1	0	0	0								
WATER LEAKS REPAIRED	12	6	8	2								
FIRE HYDRANTS SERVICED	2	0	0	0								
METER INSTALLATIONS	1	2	2	2								
SERVICE INSPECTIONS	0	0	0	0								
QUALITY	0	0	1	0								
PRESSURE	1	2	0	2								
SEWER COMPLAINTS	2	0	4	2								
WHITE OAK BAYOU												
AVG. DAILY FLOW (EFFLUENT)	0.8396	0.8196	0.82	*								
JV PORTION	0.3591	0.3531	0.3414	*								
% OF PLANT	41.0%	36.91%	40.86%	*								
GARBAGE												
Residential Customers	2194	2182	2184	2183								
Complaints	3	2	2	1								
COMMUNITY DEVELOPMENT												
Plans Checked	27	6	16	8								
Sign Plan Reviews	1	0	1	1								
Permits Issued	127	75	73	59								
Inspections (Permit)	128	161	110	88								
Insp (Site)	102	49	47	47								
Conferences	10	6	6	2								
Certificate of Occupancy (Residential)	1	0	0	0								
Certificate of Occupancy (Commercial)	0	2	1	0								
Street/Sidewalk Repairs (in yards)	42	8	40	0								
Sign repairs	3	4	4	7								
CODE ENFORCEMENT												
Violation Letters	21	5	5	28								
Red tags for ordinance violations	42	15	17	8								
Conferences	*	6	0	0								
Signs picked up-bandit and ROW signs	53	6	44	11								
Animals picked up	3	7	0	0								
Animals taken to HC	0	0	0	1								
Traps Issued	0	2	0	0								
FLEET												
Work Orders	50	51	48	49								
Preventative Maintenance	10	8	8	7								
Unscheduled Repairs	20	21	25	24								
New Vehicle Set ups	8	0	0	0								

* - unavailable at this time



CITY OF JERSEY VILLAGE, TEXAS

16327 Lakeview Drive, Jersey Village, TX 77040

713-466-2100 (office) 713-466-2140 (fax)

Public Works Status Report for April, 2020

Week of March 30, 2020

- Coordination of Sound Wall project. Issues being worked on for the Social Security building and obtaining power. Coordination is occurring between SSA, TxDOT, us and the contractor. They are seeking a generator. I have asked TxDOT if they will provide it.
- Other issues on Sound Wall include Joe Myers Ford not cooperating with contractor. They are not removing their trucks from the ROW despite promises. Contractor is seeking assistance from TxDOT to get the vehicles removed.
- Within Public Works the Fleet, Permits, Utilities and Streets departments are effective and are responding to issues and service calls.
- We are working to address several TCEQ issues.
- We are monitoring additional daily testing of water system components in the City.
- Continuing to address the Water Rate study and Impact Fee study on-going at Jones/Carter.
- Working on budget changes or submissions for 2021 budget for Utilities and other departments.

Fleet

- Repairs on-going. Keeping distance and cleaning all interior car parts.
- We uploaded 2 vehicles to the auction site. We will do a couple of vehicles at a time so they don't compete with each other.
- We moved the Air Compressor from the Old Taylor Rd Building to the New Building. (see Pics)
- We got the 3 new oil tank dispensers and they have been filled up with oil.
- We ordered filters and parts that we need on a daily basis, to have on hand in case the auto parts store closes down.
- Reeder started the shop equipment installation on Thursday, they should be done by Wednesday.
- We got with the ice machine company and got it moved to the new building. (see Pics)
- We purchased 2 training tables for the new building and 4 chairs. We save some money buy getting them used. The quote they have given us for new tables was \$1,500.00, we purchased everything for \$338.
- The Fire Marshalls re-inspection is scheduled for Tuesday. We anticipate passing the inspection. We have addressed everything the Fire Marshall failed us for.
- If the Cert. of Occ. is obtained we will start moving to the new building this week.
- We are planning to continue to decommission vehicles that are going to be sold at the auction.
- We will continue to work on open work order from my Civic App.

Streets/Bridges/Drainage/Collection/Distribution

Streets is staffed and will continue standard operations comprising:

- Service Orders (My Civic) - Meter installs, cut on, cut offs (on hold), Customer Service, Monthly Billing
- Billings are proceeding, permits are being handled via email. Invoicing and payable approvals are occurring normally.
- The 2nd half of our Street Striping Initiative is ongoing this week.
- Street Sweeping – on hold due to sweeper breakdown. We have prepared a PO with a letter of intent to purchase in order to get the new street sweeper ordered. It will take 4-6 weeks as we run through this process.
- Billing re-reads (21)

- Marking water lines Comcast & CenterPoint
- Joe Myers Toyota replacement line... Inspection
- Last week- verify home and irrigation meters (30)
- Golf course front drive way clean up

Plants/Utilities

- We lost power at the Castlebridge WWTP on Friday. CenterPoint responded quickly and no loss of service resulted. This was a critical test for us because a transformer blew. We had CenterPoint respond along with NTS due to the high power components affected. The test was that the new alarms we installed worked as intended! The alarm called our on-call staff (Derrick at that moment). Derrick got the call and immediately summoned Roy. Roy and Barry did a quick walkthrough to determine the issue and found that the generator was running on a full load! Once this was identified the transformer failure was found, CP and NTS were called and the power was restored and the conversion from generator to normal power then occurred.
- Utilities will continue pulling the data and producing regulatory reports required. Normal operations are on-going. We will continue to work with in-house staff to stay compliant.
- We have increased our chloramine water residuals to a little higher than normal to ensure a strong offense against the virus. These new levels are well within state requirements.
- We are working on outstanding issues for the Seattle well, our backup storage reserves, blower issues upcoming maintenance and repairs. We are also in the early phase of supplying required reports. Danielle is working on surveys and audits for TCEQ. Roy is working on the TCEQ CCR (Consumer confidence report). We are submitting documentation to TCEQ on discharges to MUD 1 and MUD 168 today. These reports document residuals for lead, copper and other materials including Bac-T's. Roy continuing his mentoring of Barry and Jesus and mentoring for future C licensing.

Code Enforcement/Permitting

- Energy meeting to be conducted tomorrow at 11am.
- Permitting on-going via email, reviewing ordinances, checking search capabilities of scanned data.
- The first Phase of Home Elevations are about to conclude, some issues w/P3 being reviewed.

Week of April 6, 2020

- Significant time spent coordinating Sound Wall project. It is going well and ahead of schedule as of now.
- The action plan for staff to work from home seems to be functioning satisfactorily.
- We are working to address several TCEQ issues.
- We are digesting latest inspection of water system components in the City.
- Working on budget changes or submissions for 2021 budget for Utilities and other departments.
- Staff moving into the new Public Works building. Thanks to Jose for taking on the Project Manager role!
- Austin and I discussed policy for staff when they feel ill.
- Need Zoom for WOB Committee meeting.
- Need timecard system for new PW Bldg.

Fleet

- Staffed with Jose and David. Repairs on-going. Keeping distance and cleaning all interior car parts.
- Training on the new lifts ongoing.
- Although we are striving for normal operations, we may hit a couple minor snags but we will prevail.
- We have a request to sell surplus equipment from the move into Council.



Streets/Bridges/Drainage/Collection/Distribution

Streets is staffed and will continue standard operations comprising:

- Service Orders (My Civic) - Meter installs, cut-ons, Customer Service, Monthly Billing
- The Street Striping Initiative has concluded. We are beginning Phase II Wednesday by painting the curbs where fire hydrants are.
- Street Sweeping – on hold due to sweeper breakdown. Our new Street Sweeper has been ordered! We should have it in service within a month or so. It has new features that will help enhance the beauty and cleanliness of Jersey Village.
- Street Panel replacements are being postponed until the emergency has abated.
- Sanitary break at Myers Toyota on Eldridge has been fixed.
- We purchased a concrete grinding machine to correct safety issues and assist in fixing uneven sidewalk panels.



Plants/Utilities

- Utilities will continue pulling the data and producing regulatory reports required. Inspections are ongoing.
- We are following mandated general practices recommended by the state to keep our facilities and employees safe and healthy from the COVID-19 virus.
- Normal operations are on-going and we are down 2 headcounts with Mathew resigning and David being transferred to Fleet. We are using our in-house talent to provide coverage. Currently cross training Barry in water and wastewater to further his education in dual operations.
- We are working on outstanding issues for the Seattle well, our backup storage reserves, blower issues upcoming maintenance and repairs.
- We are obtaining an estimate for repairs for the water facilities based on the latest required inspections.
- We are practicing aggressive directional flushing to keep the water moving through the system.
- Exercising generators under load. It is a simulation and shows good operation.
- Frank set up a contract w/ NTS to replace the valves at the WWTP.
- Jersey Village water plant has passed its latest inspection.
- Working with Jones/Carter on the Water Rate Analysis and Impact Fees.



Code Enforcement/Permitting

- We are proposing a new approach to Animal control by using more of the Harris County Veterinary services. We have negotiated a new agreement with Harris County and are submitting it to Council for approval at the next meeting.

- Permitting on-going along with some reasonable Code Enforcement.
- Full report of permitting details were submitted last week for Council report.

Week of April 13, 2020

- Gordon is back and we briefed him on safety, risk and duties to be done.
 - Permitting & CE modules in Incode, would like to look at this.
 - Preparing for WOB WWTP committee meeting Thursday via attorney's GoToMeeting
 - Internal staff issues, need to talk about the reports we are generating. We need to identify what reports are really needed. Most reports are difficult to create, highly manual oriented and no idea what purpose or need they are filling.
 - J/C meeting this week to discuss the MS4 permit and looking ahead to this/next year.
 - J/C meeting this week, who wants to attend? I will send out the preliminary paperwork for the study to whomever wants it. (Thursday for Isabel and Austin)
 - 5E engineers will provide us a cost proposal for studying the Seattle well. It appears from a financial standpoint we need to open the Seattle well, 5E will look at the details.
 - Soundwall moving, each day has small challenges, SWPPP issues
 - Painting of curbs/FH's ongoing. Other street painting done, crosswalks, stop bars.
 - Senate sidewalks were postponed because it is a hybrid construction of half us and half contractor. Valve inventory is paying off, streets guys said they can actually find the meters now because they are where the map says they are.
 - Had brief discussion w/ Austin on street panel repair.
 - Super 7 construction on hold.
 - Discussions on PW Bldg, merging Parks guys into it. Parking is a problem. Jason and I have multiple solutions alternatives ready to go.
 - PW bldg. needs cameras and lights outdoors. Keyless entry in the works.
 - New street sweeper has been rec'd. We will now begin decommissioning the old one, and then obtain funding from grant.
 - Surplus equip on CC agenda, then sell vehicles and equip.
 - Negotiated a new contract with HC for animal control services, also on agenda for approval. Animal control is a licensed position.
 - 2020-2021 budget discussions have started in PW.
 - All PW staff is productive and using time wisely. Permits is getting some reports and analyses done that have been lagging in the past. Handling all work orders as they come in. New hires on hold, using internal transfers and cross training heavily. Fleet handling issues normally. MyCivic is used heavily and anyone can track what is going on in PW.
- PW staff has now moved into new bldg.

Week of April 20, 2020

- Dealing with issues on the WOB WWTP with Jones/Carter, their accountant and next agenda.
- J/C meeting this week to discuss the MS4 permit and looking ahead to this/next year. Get CIAC/P&Z dates to meet and they will attend.
- Groundwater Reduction Program (GRP) Meeting this week with AECOM & NHCRWA on Groundwater usage.
- Looking into potential funding for the Grey Water Project from the NHCRWA with City Manager.



- Awaiting 5E engineers to provide us a cost proposal for studying the rehabilitation of the Seattle well.
- 2020-2021 budget discussions are underway in PW.
- The plants had alarms go off this past weekend due to the rainfall. The Utilities team responded and reported all was OK. A good sign that our recently installed SCADA systems are working as intended.
- Senate sidewalks and repair to street panels are postponed due to crisis.
- Super 7 construction back on.
- Permits/CE has researched software to help automate their tasks.
- Discussions are occurring on PW Bldg, merging Parks guys into it. PW staff has now moved into new bldg.
- The Public Works Org. Chart and related job descriptions are being formalized for submission to City Manager.
- New street sweeper has been rec'd. We will now begin decommissioning the old one, and then obtain funding from grant.
- Surplus equip was approved to be sold on CC agenda.
- Negotiated a new contract with HC for animal control services, approved by Council.
- Painting of stop bars and crosswalks is complete along with half of the fire hydrants. The other half commences Monday. Fleet has been working on removing lights and decals from the vehicles that are going to auction. They are completing work orders and are moving some remaining belongings to the new building. Jose is uploading vehicles to the auction site for sale.
- We are addressing ongoing Soundwall issues pertaining to the contractor as well as a couple homeowners.
- All PW staff is productive and using time wisely. Handling all work orders as they come in. New hires on hold, using internal transfers and cross training heavily. Fleet handling issues normally. MyCivic is used as a central communication database and anyone can track what is going on in PW.
- Will be:
 - Checking on traffic signs on Philippine per Councilman. This was reported as ongoing TxDOT construction w/ TxDOT signage.
 - Will be checking on issue of contractor trucks parking too closely together. Spoke to Brandon, a foreman on the job and he agreed to spread the vehicles out on one side of the road.
 - Researching water bill issue for homeowner/Isabel/Maria.



Week of April 27, 2020

- Working with Steve Swindell on contract changes for the WOB Committee.
- Working on getting Council, CIAC/P&Z dates to meet and so Jones/Carter can report.
- Continuing to work with City Manager to pursue potential funding for the Grey Water Project from the NHCRWA; submitted plans to move process ahead.
- Obtained 5E engineers cost proposal, under review for studying the rehabilitation of the Seattle well.
- Met with manager to begin 2020-2021 budget discussions.
- Permits/CE has researched software to help automate their tasks. Report pending.
- Options being considered for merging Parks staff into the PW bldg.
- The Public Works Org. Chart and related job descriptions have been submitted to City Manager.
- New street sweeper has been rec'd. and is in the administrative process of becoming street ready.
- Fleet is completing work orders and are moving some remaining belongings to the new building. **117**

- Jose is overseeing the auction sales.
- We are continuing to address ongoing Soundwall issues pertaining to the contractor as well as a couple homeowners.
- All PW staff is productive and using time wisely. Handling all work orders as they come in. MyCivic is used as a central communication database and anyone can track what is going on in PW.

Jersey Meadow Golf Course
Monthly Report

FY 2019-2020	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals
Rounds played	2822	2566	3505	2388	2490	2854	119						16744
Tournament Rounds	447	418	203	289	384	159	0						1900
Range buckets	1508	1433	1478	1209	1581	1335	0						8544
Unearned Revenue	400.91	-317.89	-2154.02	888.22	2151.38	-869.36							99.24
Star Memberships	5,042.78	2,178.46	4,127.77	4,402.75	3,400.19	8,901.18							28,053.13
Green Fees	80,370.21	78,523.77	110,211.22	60,955.71	72,572.18	82,188.50	2,954.35						487,775.94
Tournament Fees	13,053.96	12,342.40	5,437.16	8,154.89	10,871.77	4,486.89							54,347.07
Range Fees	10,699.65	8,606.44	13,836.14	7,972.55	10,145.66	10,230.65							61,491.09
Club Rental	300.00	320.00	360.00	320.00	320.00	545.00							2,420.00
Sales of Merchandise	16,110.06	14,074.31	18,896.41	11,981.09	13,269.78	11,835.19	224.37						86,391.21
Concession Fees	3,716.48	3,343.51	3,615.00	3,134.23	3,516.51	3,098.47	94.01						20,518.21
Miscellaneous Fees	424.00	1,253.00	675.00	4,824.00	2,533.00	2,230.00	60.00						11,999.00
Total Income	130,118.05	120,324.00	155,004.68	102,633.44	119,035.47	122,646.52	3,332.73						753,094.89
Weather Totals	4W/2RO/1CM	1W/5RO/1CM/1H	1W/1RO/1H	13W/5RO/0CM	5W/6RO/1CM	5W/1CM/7CVD-19	27 CVD-19						32W/19RO/4CM/2H/34CV
Income Per Round	\$38.14	\$39.70	\$41.27	\$36.36	\$39.49	\$38.04	\$28.01	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$38.88
Fy 2018-2019	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals
Rounds played	2389	2319	2117	1993	1873	3241	4169	3196	3346	4392	3809	2770	35614
Tournament Rounds	582	393	299	257	297	367	526	636	682	304	304	331	4978
Range buckets	1265	955	970	1031	1046	1284	1368	1181	1591	1606	1544	1351	15192
Unearned Revenue	-1472.95	-1668.62	-3443.07	1,430.45	60.48	-134.21	504.86	-1359.80	(2,370.72)	-229.23	-201.60	-865.64	(9,750.05)
Star Memberships	2,094.31	1,601.02	3,748.62	2,358.88	1,996.45	6,057.91	5,552.78	3,475.34	2,823.76	4,319.36	4588.93	4294.91	42,912.27
Green Fees	65,328.60	52,816.14	68,371.79	42,809.31	44,185.56	85,369.39	103,277.89	88751.10	96,727.91	121,034.15	104445.40	77863.67	950,980.91
Tournament Fees	17,318.04	11,240.60	7,232.24	6,767.13	7,847.31	11,481.95	16,021.51	17,097.50	21,215.16	8,816.48	9044.27	10591.82	144,674.01
Range Fees	6,576.03	4,475.29	9,669.19	5,207.18	6,205.01	7,889.27	7,087.90	5831.73	7,207.86	9,019.33	8733.55	7613.81	85,516.15
Club Rental	624.66	325.00	200.00	300.00	240.00	220.00	500.00	480.00	660.00	440.00	260.00	280.00	4,529.66
Sales of Merchandise	15,603.17	12,923.62	11,727.68	7,095.43	14,064.14	14,104.40	20,214.49	19,090.89	21,910.22	18,239.02	22,489.56	16,744.87	194,207.49
Concession Fees	4,576.77	3,087.86	2,869.59	2,652.55	2,637.97	4,628.91	4,886.33	4,433.14	4,587.18	4,734.94	4,221.99	3,379.30	46,696.53
Miscellaneous Fees	1,236.00	258.00	723.00	2,475.00	1,538.94	3,071.00	1,389.00	670.00	1,019.00	570.00	605.00	590.00	14,144.94
Total Income	\$111,884.63	85,058.91	101,099.04	71,095.93	78,775.86	132,688.62	159,434.76	138,469.90	153,780.37	166,944.05	154,187.10	120,492.74	\$1,473,911.91
Weather Totals	7W / 3RO	11W/4RO/1H	11W/2RO/1H	15W/3RO	10W/3RO	5W	7W	6W/1RO/1CM	6W/2RO	2W/1CM	4W	5W/3RO/1CM	89W/21RO/3CM/2H
Income Per Round	\$37.45	\$31.39	\$41.72	\$29.91	\$35.35	\$35.13	\$32.67	\$35.58	\$38.07	\$34.68	\$36.42	\$37.75	\$35.49
FY 2017 - 2018	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals
Rounds played	3,102	3,070	2,024	1,729	1,589	3470	3759	3530	3086	3,189	3,797	2,067	34,412
Tournament Rounds	555	369	275	317	262	374	449	585	491	307	319	228	4,531
Range buckets	1,391	1,398	770	895	787	1696	1884	1508	1322	1,280	1,359	852	15,142
Unearned Revenue			-24.63	967.27	-639.7	-367.01	-218.17	-1096.72	-349.85	-1530.91	-278.61	-431.73	-3970.06
Star Memberships	1,083.00	1,075.00	1,177.43	886.16	1,747.32	3,162.05	4,582.19	2,639.33	3,504.48	3,017.77	3,433.05	1038.59	27,346
Green Fees	76,440.71	83,616.18	56,482.97	41,148.61	34,012.15	92,628.33	105,731.34	97,318.89	89,853.79	88,257.01	94,600.16	54,390.33	914,480
Tournament Fees	15,749.55	10,763.90	8,833.94	9,282.22	6,489.84	10,364.94	13,093.08	16,466.79	15,368.94	9,305.25	9,077.39	7,464.76	132,261
Range Fees	6,820.25	7,163.03	5,664.41	4,636.80	4,335.16	10,101.88	9,859.66	9,101.61	7,509.12	7,112.74	7,161.08	4,782.61	84,248
Club Rental	150.00	555.00	430.00	230.00	60.00	420.00	524.66	280.00	460.00	475.52	380.00	200.00	4,165
Sales of Merchandise	16,065.54	15,566.43	10,147.15	8,019.54	10,197.37	17,132.64	16,095.62	18,707.26	14,255.38	15,682.44	14,648.24	9,488.43	166,006
Concession Fees	4,070.46	4,003.81	2,587.61	2,170.15	1,979.37	4,541.22	4,790.23	5,333.66	4,121.71	3,529.24	4,120.95	2,579.58	43,828
Miscellaneous Fees	653.99	210.00	795.00	2,745.00	1,710.00	1,665.00	1,035.00	690.00	490.00	480.00	525.00	190.00	11,189
Total Income	\$121,033.50	\$122,953.35	\$86,093.88	\$70,085.75	\$59,891.51	\$139,649.05	\$155,493.61	\$149,440.82	\$135,213.57	\$126,329.06	\$133,667.26	\$79,702.57	\$1,383,523.99
Weather Totals	5W / 1RO	0	6W/4RO/1H	7W/5RO&ICE	5W / 6RO	IW/RO/2CM	1 CM	4 W	3W / 3 RO	7W / 1 RO	4W / 1RO	16W / 6 RO	58W/28RO/3CM/1H
Income Per Round	\$32.80	\$35.44	\$36.95	\$33.35	\$31.76	\$35.60	\$35.91	\$35.94	\$36.92	\$35.71	\$31.71	\$34.46	\$34.82

CITY COUNCIL MEETING PACKET FOR THE REGULAR SESSION MEETING TO BE HELD ON MAY 11, 2020

Jersey Meadow Golf Course
Monthly Report

FY 2016 - 2017	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals
Rounds played	2,521	2,355	1,972	1,584	2,223	2,331	3,281	3,253	2,881	2,835	2,057	3,166	30,459
Tournament Rounds	771	472	325	341	336	549	473	812	517	596	310	517	6,019
Range buckets	1,783	1,256	968	632	991	1,279	1,412	1,263	1,155	1,295	956	1,286	14,276
Star Memberships	2,235.00	1,570.00	25.00	1,029.00	1,510.00	1,024.00	2,221.00	1,144.00	1,219.00	800.00	620.00	555.00	13,952
Green Fees	71,022.49	65,681.11	50,027.42	38,520.25	61,122.97	55,752.79	88,247.62	87,096.00	74,742.39	73,059.53	53,137.49	79,790.70	798,201
Tournament Fees	23,727.00	15,666.88	9,089.41	9,620.52	9,547.76	15,065.14	15,118.67	25,088.25	15,155.20	19,660.62	8,650.70	16,188.44	182,579
Range Fees	8,258.92	6,360.11	4,774.40	4,514.09	6,347.68	6,640.74	7,981.02	7,154.62	6,139.70	6,290.14	5,154.24	7,231.26	76,847
Club Rental	340.00	260.00	100.00	125.00	275.00	150.00	475.00	450.00	470.00	425.00	375.00	213.86	3,659
Sales of Merchandise	8,480.22	10,003.82	11,483.44	6,450.19	12,081.93	12,342.40	12,562.48	12,120.38	14,895.60	13,280.56	7,315.30	11,177.14	132,193
Concession Fees	3,607.96	2,907.70	2,282.52	1,852.88	2,529.79	3,058.07	4,267.45	4,599.10	3,209.21	5,744.57	2,244.09	3,790.50	40,094
Miscellaneous Fees	60.00	722.47	219.00	5,601.50	1,621.00	1,773.00	1,123.32	540.00	345.00	300.00	390.00	225.00	12,920
Total Income	\$117,731.59	\$103,172.09	\$78,001.19	\$67,713.43	\$95,036.13	\$95,806.14	\$131,996.56	\$138,192.35	\$116,176.10	\$119,560.42	\$77,886.82	\$119,171.90	\$1,260,444.72
Weather Totals	2 W	5 W/1CM/1H	4 W/2RO/1H	3 W/7RO	6W/1CM/1RO	3W/5RO/1CM	2W/1CM/3RO	3W/1CM	4W/1CM/2RO	4W/1RO/2CM	6W / 5RO	4W/2RO	46W/28RO/8CM/2H
							10 TT				Harvey		10 TT
Income Per Round	\$35.08	\$35.94	\$33.95	\$34.64	\$36.55	\$32.91	\$34.57	\$33.71	\$33.83	\$34.61	\$32.64	\$32.21	\$34.17
FY 2015 - 2016	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals
Rounds played	2,839	2,010	1,964	2,015	2,397	2,561	2,433	2,911	2,591	3,012	1,874	2,215	28,822
Tournament Rounds	89	73	33	154	154	57	428	571	672	428	430	458	3,393
Range buckets	1,045	528	626	857	1,195	1,224	1,152	1,354	1,444	1,484	922	1,132	12,963
Star Memberships	2,320.00	1,840.00	2,160.00	2,720.00	3,200.00	2,880.00	3,120.00	3,195.00	4,105.00	4,720.00	1,680.00	2,765.00	34,705
Green Fees	81,461.98	58,415.91	56,870.74	61,260.67	71,371.18	78,811.81	77,316.60	88,465.87	74,355.72	88,449.72	49,618.51	60,651.53	847,050
Tournament Fees	3,507.47	3,480.00	1,600.50	5,307.31	2,457.42	13,699.36	17,393.71	19,728.37	13,160.39	12,453.56	13,837.02	106,625	
Range Fees	6,099.17	3,205.02	3,985.47	4,891.36	7,045.93	6,953.50	7,080.21	6,496.23	6,269.88	7,647.03	4,584.13	6,253.36	70,511
Sales of Merchandise	5,520.79	4,143.21	4,484.56	3,588.10	4,733.45	7,385.19	7,318.89	7,988.63	10,044.66	11,428.74	8,048.85	7,391.68	82,077
Concession Fees	3,615.16	2,390.07	2,115.33	2,117.89	2,454.64	2,951.94	3,371.51	4,035.94	3,650.00	3,548.87	2,127.83	2,529.94	34,909
Miscellaneous Income	3,946.41	1,958.57	2,801.66	1,458.15	3,350.88	2,642.18	797.99	75.00	625.00	4,181.00	165.00	45.00	22,047
Total Income	\$106,470.98	\$75,432.78	\$74,018.26	\$76,036.17	\$97,463.39	\$104,082.04	\$112,704.56	\$127,650.38	\$118,778.63	\$133,135.75	\$78,677.88	\$93,473.53	\$1,197,924.35
Weather Totals	5 rain	7 rain/1 closed	8 rain/1 closed	6 rain	3 rain	5 rain	6 rain/2 closed	1 A/1 RO/5 rain	1 RO/ 6 rain	2 rain	2 RO / 12 rain	5 rain	74 R / 1 A / 4 closed
Income Per Round	\$35.57	\$35.33	\$35.98	\$36.39	\$36.95	\$38.66	\$38.30	\$35.74	\$35.14	\$37.33	\$33.42	\$33.94	\$36.11
FY 2014 - 2015	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals
Rounds played	3,309	2,227	1,938	1,741	1,857	2,353	2,787	2,175	2,559	3,101	2,683	2,788	29,518
Tournament Rounds	282	72	9	82	88	122	86	427	282	24	150	40	1,664
Range buckets	1,205	641	514	662	828	747	1,054	570	828	1,119	1,022	1,038	10,228
Star Memberships	2,800.00	1,440.00	2,480.00	3,200.00	3,280.00	3,760.00	4,560.00	4,160.00	5,040.00	5,280.00	3,040.00	3,630.00	42,670
Green Fees	93,432.44	65,090.39	52,482.91	50,493.14	55,649.84	67,830.42	82,135.12	69,453.93	73,951.39	89,770.24	79,091.67	82,386.10	861,768
Tournament Fees	11,123.00	2,937.00	387.00	3,529.00	3,129.71	4,620.00	4,300.00	13,300.96	8,646.00	1,212.00	5,491.00	2,000.00	60,676
Range Fees	7,330.62	3,963.32	3,113.21	3,748.13	5,169.54	4,715.30	6,622.06	3,757.32	5,067.31	6,489.92	5,983.85	6,385.83	62,346
Sales of Merchandise	7,737.66	6,531.42	5,201.81	3,940.79	3,821.79	5,315.21	6,723.45	6,429.09	7,312.73	6,651.59	6,020.07	8,047.46	73,733
Concession Fees	5,320.35	2,303.14	1,699.47	1,673.08	2,006.87	2,573.29	3,161.08	3,508.66	2,945.26	3,050.58	2,780.99	2,863.49	33,886
Miscellaneous Income	6,978.24	1,694.18	3,203.26	2,857.26	3,025.80	2,979.57	3,634.69	3,312.38	5,031.37	9,249.57	3,373.41	6,628.33	51,968
Total Income	\$134,722.31	\$83,959.45	\$68,567.66	\$69,441.40	\$76,083.55	\$91,793.79	\$111,136.40	\$103,922.34	\$107,994.06	\$121,703.90	\$105,780.99	\$111,941.21	\$1,187,047.06
Weather Totals	3 rain	8 rain/1 closed	8 rain/1 closed	15 weather days	8 weather days	9 rain	8 rain	14 rain	7 rain	1 rain	4 rain	8 rain	93/2
Income Per Round	\$36.74	\$35.89	\$33.94	\$36.34	\$37.43	\$35.57	\$37.10	\$38.34	\$36.24	\$37.26	\$36.27	\$38.30	\$36.70

Jersey Meadow Golf Course
Monthly Report

FY 2013 - 2014													
	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals
Rounds played	2,915	2,352	2,125	2,234	2,158	2,914	3,457	3,175	3,344	3,457	3,350	2,749	34,230
Tournament Rounds	178	75	0	30	30	95	246	363	203	13	17	44	1,294
Range buckets	1,088	698	720	912	900	842	1,506	1,307	1,212	1,018	1,024	901	12,128
Star Memberships	3,120.00	4,390.00	3,330.00	6,640.00	3,840.00	5,120.00	4,240.00	4,710.00	7,310.00	3,440.00	3,440.00	3,280.00	52,860
Green Fees	78,645.99	63,957.07	54,503.69	59,507.83	61,185.05	83,182.58	100,859.16	89,579.55	95,691.73	97,238.07	97,159.65	76,287.19	957,798
Tournament Fees	6,989.00	2,680.43	0.00	1,316.00	1,209.00	2,534.96	9,242.34	12,779.32	7,574.00	585.00	765.00	1,778.00	47,453
Range Fees	6,647.62	4,336.49	4,162.33	5,026.01	5,483.68	5,532.44	9,420.71	8,235.84	7,269.11	6,702.15	6,660.53	5,748.74	75,226
Sales of Merchandise	6,732.73	4,941.18	4,868.91	3,557.24	4,717.04	7,505.23	9,270.66	8,478.68	7,672.13	7,363.93	7,248.10	5,954.23	78,310
Concession Fees	4,015.08	2,590.27	1,934.64	2,341.60	2,520.77	3,237.75	4,575.36	4,251.76	4,177.83	3,535.74	3,767.37	3,083.69	40,032
Miscellaneous Income	6,106.08	3,660.45	5,745.04	3,590.43	3,913.54	6,608.67	8,326.80	7,177.72	7,189.39	10,967.77	8,019.90	6,743.05	78,049
Total Income	\$112,256.50	\$86,555.89	\$74,544.61	\$81,979.11	\$82,869.08	\$113,721.63	\$145,935.03	\$135,212.87	\$136,884.19	\$129,832.66	\$127,060.55	\$102,874.90	\$1,329,727.02
Weather Totals	6 rain	8 rain/1 closed	10 rain/1 closed	9 rain & freeze	12 weather days	8 rain/ice	2 rain	6 rain	6 rain	4 Rain	3 rain	7 rain	8 1/2
Income Per Round	\$35.28	\$33.85	\$33.51	\$33.28	\$36.12	\$36.09	\$38.26	\$36.89	\$36.53	\$36.42	\$36.72	\$35.66	\$35.94
FY 2012 - 2013													
	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals
Rounds played	3,018	2,701	2,244	1,888	2,550	3,207	2,986	3,685	3,335	3,481	3,654	2,915	35,664
Tournament Rounds	252	138	0	156	92	179	440	90	350	0	82	40	1,819
Range buckets	1,225	1,124	943	806	1,180	1,569	1,345	1,471	1,206	1,262	1,355	1,008	14,494
Star Memberships	4,350.00	4,050.00	4,230.00	4,880.00	3,660.00	6,850.00	4,510.00	5,280.00	6,030.00	4,150.00	4,640.00	3,455.00	56,085
Green Fees	86,691.45	77,195.74	66,045.80	50,321.20	74,964.54	94,102.73	89,278.09	100,813.49	94,131.86	98,224.36	100,669.60	78,876.70	1,011,316
Tournament Fees	8,655.62	5,338.38	0.00	4,745.00	2,760.00	2,766.50	15,348.30	3,910.50	12,267.00	0.00	3,755.00	1,350.00	60,896
Range Fees	5,976.93	5,252.15	4,365.00	4,511.84	6,538.66	8,935.26	7,721.35	8,554.73	7,279.42	6,721.38	7,694.45	5,895.41	79,447
Sales of Merchandise	8,211.11	6,279.45	5,291.47	5,096.26	7,156.90	6,303.31	7,527.24	9,687.40	8,406.51	7,139.90	8,140.62	6,834.45	86,075
Concession Fees	4,346.28	3,229.36	2,428.81	2,219.61	2,973.60	3,707.31	4,715.23	4,243.94	4,231.43	3,478.68	3,953.92	3,033.14	42,561
Miscellaneous Income	8,632.04	7,495.90	5,620.06	5,243.28	4,711.82	7,607.33	7,745.64	10,292.53	8,570.49	10,133.72	10,472.34	6,591.64	93,117
Total Income	\$126,863.43	\$108,840.98	\$87,981.14	\$77,017.19	\$102,765.52	\$130,272.44	\$136,845.85	\$142,782.59	\$140,916.71	\$129,848.04	\$139,325.93	\$106,036.34	\$1,429,496.16
Weather Totals	1 rain	2 rain/1 closed	6 rain/1 closed	11 rain	6 rain	1 rain	5 rain	3 rain/2 maint.	1 rain	8 rain	3 rain	4 rain	5 1/4
Income Per Round	\$37.47	\$36.91	\$37.32	\$35.29	\$37.51	\$36.45	\$38.63	\$36.42	\$36.60	\$36.11	\$36.05	\$34.71	\$36.64
FY 2011 - 2012													
	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals
Rounds played	3,197	2,584	2,384	2,523	1,930	3,094	3,742	3,759	3,335	3,037	3,316	3,149	36,050
Tournament Rounds	252	220	0	71	119	58	456	311	301	115	21	109	2,033
Range buckets	1,348	1,116	979	1,137	689	1,472	1,821	1,605	1,467	927	1,191	1,227	14,979
Star Memberships	3,450.00	2,850.00	3,420.00	4,720.00	3,215.00	5,015.00	6,740.00	5,690.00	4,950.00	3,890.00	4,847.00	3,675.00	52,462
Green Fees	86,961.06	75,789.86	66,383.52	70,031.71	49,635.21	86,204.47	109,812.57	101,462.44	96,117.30	84,902.59	89,724.88	87,838.57	1,004,864
Tournament Fees	6,976.00	8,911.01	0.00	2,125.00	3,870.00	2,446.00	16,031.00	12,603.07	10,326.00	4,672.24	882.00	3,847.00	72,689
Range Fees	6,802.86	5,318.24	4,844.98	5,507.43	3,280.61	7,335.68	9,617.08	7,870.86	7,048.26	5,095.15	5,629.80	6,001.17	74,352
Sales of Merchandise	7,610.47	6,144.44	8,357.47	5,799.85	5,647.97	8,602.16	13,579.42	15,595.32	11,351.62	9,054.05	8,974.84	7,509.52	108,227
Concession Fees	3,829.49	2,640.15	2,549.98	2,739.64	1,954.47	3,838.73	5,659.13	5,245.18	4,728.65	3,673.72	3,812.72	4,014.84	44,687
Miscellaneous Income	7,053.00	6,609.23	8,529.79	7,177.18	8,492.85	9,448.03	10,858.82	11,964.72	14,350.84	8,464.58	10,883.66	10,891.51	114,724
Total Income	\$122,682.88	\$108,262.93	\$94,085.74	\$98,100.81	\$76,096.11	\$122,890.07	\$172,298.02	\$160,431.59	\$148,872.67	\$119,752.33	\$124,754.90	\$123,777.61	\$1,472,005.66
Weather Totals	1 rain	4 rain/1 closed	7 rain/1 closed	6 rain	8 rain	8 rain	3 rain	2 rain/2 maint.	4 rain	10 rain	3 rain	6 rain	62/4
Income Per Round	\$34.57	\$37.59	\$38.03	\$36.00	\$35.57	\$37.40	\$39.44	\$38.02	\$39.58	\$36.76	\$35.93	\$36.86	\$37.27

Jersey Meadow Golf Course
Monthly Report

FY 2010 - 2011													
	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals
Rounds played	3,643	2,534.00	2,366.00	2,179.00	2,297.00	3,312.00	3,522.00	3,690.00	3,179.00	3,526	3,029	3,338	36,615
Tournament Rounds	294	68	20	22	77	176	468	193	273	0	30	63	1,684
Range buckets	1,510	1,058	916	888	1,274	1,876	2,048	1,770	1,257	1,472	1,083	1,135	16,287
Star Memberships	3075.00	2952.50	3835.00	2320.00	3520.00	3860.00	6380.00	6930.00	5710.00	4695.00	4460.00	3375.00	51,113
Green Fees	101,562.24	67,761.92	64,035.46	61,557.60	65,186.16	91,510.28	102,436.44	105,157.54	88,722.13	100,567.92	79,639.48	92,029.90	1,020,167
Tournament Fees	9,094.00	2,664.00	600.00	880.00	2,545.00	6,039.00	17,102.50	7,620.00	9,933.00	0.00	1,330.50	3,087.00	60,895
Range Fees	7,443.85	5,011.14	4,410.23	4,189.24	5,695.23	8,978.85	10,252.89	8,390.40	6,227.00	6,703.44	5,361.79	5,459.55	78,124
Sales of Merchandise	6,734.53	4,917.85	6,226.12	4,002.56	4,432.63	7,361.35	9,508.45	9,991.97	8,419.59	7,303.99	6,060.27	6,186.80	81,146
Concession Fees	3,581.73	1,901.35	1,982.47	1,769.18	1,796.90	3,822.67	4,904.61	4,531.72	3,851.24	3,425.06	2,734.75	3,382.25	37,684
Miscellaneous Income	7,687.65	5,445.04	6,054.75	3,064.49	3,199.22	6,996.28	8,449.28	10,103.68	13,433.44	8,449.96	7,207.17	8,411.14	88,502
Total Income	\$139,179.00	\$90,653.80	\$87,144.03	\$77,783.07	\$86,375.14	\$128,568.43	\$159,034.17	\$152,725.31	\$136,296.40	\$131,145.37	\$106,793.96	\$121,931.64	\$1,417,630.32
Weather Totals	0 rain	5 rain/1 closed	6 rain/2 closed	16 rain	7 rain/freeze	3 rain/close	0 rain	1 rain	1 rain	5 rain	0 rain	4 rain	48/3
Income Per Round	\$34.57	\$33.71	\$34.92	\$34.29	\$34.90	\$35.75	\$38.26	\$37.55	\$37.83	\$35.86	\$33.45	\$34.86	\$35.68
FY 2009 - 2010													
	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals
Rounds played	2,787	2,676	1,560	1,793	1,627	2,733	3,109	3,650	3,115	2,694	3,108	2,819	31,671
Tournament Rounds	176	56	18	50	39	210	630	318	191	106	224	140	2,158
Range buckets	774	1,042	403	577	732	1,294	1,704	1,732	1,117	743	1,176	1,028	12,322
Star Memberships	2700.00	2850.00	2325.00	2960.00	3035.00	4750.00	5025.00	5805.00	5885.00	3555.00	4535.00	2805.00	46,230
Green Fees	78,163.14	72,799.20	43,991.37	47,155.91	42,930.20	71,732.46	84,216.76	101,977.53	83,465.56	76,115.18	82,571.47	76,588.52	861,707
Tournament Fees	6,126.00	2,824.80	444.78	2,135.00	1,642.00	6,486.04	21,182.46	11,408.00	6,786.00	2,475.00	5,375.00	4,874.24	71,759
Range Fees	4,345.85	5,197.37	1,815.11	2,687.57	3,608.29	6,477.58	8,578.17	9,026.51	5,391.05	3,714.83	6,032.45	5,152.87	62,028
Sales of Merchandise	4,941.78	5,032.06	5,025.00	5,026.29	3,846.26	7,538.45	10,722.17	10,200.46	7,924.24	7,138.28	8,416.68	6,215.64	82,027
Concession Fees	2,803.45	2,170.75	1,164.27	1,396.99	1,314.78	2,360.74	3,573.23	3,373.94	2,942.60	2,415.79	2,542.38	2,559.23	28,618
Miscellaneous Income	4,127.54	5,618.95	4,115.81	4,023.44	3,989.91	7,178.92	8,167.90	10,002.32	14,955.42	7,893.33	9,647.04	7,796.88	87,517
Total Income	\$103,207.76	\$96,493.13	\$58,881.34	\$65,385.20	\$60,366.44	\$106,524.19	\$141,465.69	\$151,793.76	\$127,349.87	\$103,307.41	\$119,120.02	\$105,992.38	\$1,239,887.19
Weather Totals	12 rain	4 rain/1 closed	16rain/1 closed	12 rain&freeze	9 rain	5 rain	5 rain	3 rain	6 rain	14 rain	3 rain	7 rain	96/2
Income Per Round	\$33.92	\$34.28	\$35.84	\$33.87	\$34.41	\$34.58	\$36.49	\$36.79	\$36.74	\$35.63	\$34.39	\$34.87	\$35.29
FY 2008 - 2009													
	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals
Rounds played	3,073	2,824	2,263	2,903	2,765	3,064	3,454	4,292	3,705	3,492	3,553	2,971	38,359
Tournament Rounds	436	217	40	59	166	172	253	621	222	90	182	274	2,732
Range buckets	1,473	1,336	896	1501	1283	1482	1808	2449	1747	1,442	1,568	1,234	18,219
Star Memberships	3,675.00	2,175.00	2,850.00	3,300.00	3,375.00	2,625.00	4,725.00	5,600.00	4,875.00	4,275.00	3,900.00	3,375.00	44,750
Green Fees	85,378.23	81,782.92	63,107.88	85,114.72	75,556.66	83,037.88	98,381.09	118,199.30	101,442.89	92,519.10	97,926.16	79,959.42	1,062,406
Tournament Fees	16,915.15	8,620.00	1,734.00	1,618.25	5,782.56	5,966.00	7,105.22	24,132.78	9,199.52	3,574.37	3,384.00	11,096.02	99,128
Range Fees	7,543.82	6,492.82	4,726.70	7,260.72	6,467.39	7,234.18	9,423.98	12,183.42	8,925.09	7,124.29	8,068.39	6,298.10	91,749
Sales of Merchandise	7,680.45	5,845.06	5,749.02	6,175.08	7,378.24	7,647.01	8,649.23	9,469.04	9,003.92	7,768.97	8,691.51	6,723.18	90,781
Concession Fees	3,646.01	2,257.19	1,771.73	2,303.93	2,331.45	2,416.99	3,417.68	4,094.73	3,271.77	3,054.93	2,968.04	2,587.46	34,122
Miscellaneous Income	9,671.94	7,325.63	7,825.08	7,667.00	9,325.27	6,641.10	7,269.75	10,287.23	14,040.61	12,834.43	10,524.28	7,107.67	110,520
Total Income	\$134,510.60	\$114,498.62	\$87,764.41	\$113,439.70	\$110,216.57	\$115,568.16	\$138,971.95	\$183,966.50	\$150,758.80	\$131,151.09	\$135,462.38	\$117,146.85	\$1,533,455.63
Weather Totals	4 rain	3 rain/1 closed	5 rain/1 closed	3 rain	4 rain	9 rain	5 rain	0 rain	1 rain	4 rain	3 rain	7 rain	48/2
Income Per Round	\$37.29	\$36.94	\$36.87	\$37.18	\$36.45	\$34.90	\$36.21	\$36.31	\$37.15	\$35.42	\$35.22	\$35.06	\$36.23

CITY COUNCIL MEETING PACKET FOR THE REGULAR SESSION MEETING TO BE HELD ON MAY 11, 2020

Jersey Meadow Golf Course
Monthly Report

FY 2007 - 2008													
	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals
Rounds played	3,192	2,480	2,736	2,093	2,660	3,294	3,571	3,931	3,740	3,937	3,454	2,602	37,690
Tournament Rounds	671	239	52	14	136	92	633	403	236	25	22		2,523
Range buckets	1,319	1,048	1,046	670	1,139	1,692	2,003	1,847	1,599	1,598	1,235	1,143	16,339
Star Memberships	1,125.00	1,550.00	1,725.00	2,325.00	3,450.00	7,350.00	3,300.00	5,100.00	6,125.00	7,275.00	4,725.00	3,200.00	47,250
Green Fees	85,660.56	66,972.27	79,060.69	60,368.18	75,060.02	96,735.43	98,765.00	112,642.50	104,126.56	105,197.39	97,231.84	74,327.25	1,056,148
Tournament Fees	20,010.12	8,577.00	1,944.01	626.00	4,597.00	3,000.95	19,915.27	14,606.25	8,681.00	808.25	1,249.00		84,015
Range Fees	6,998.33	5,620.11	5,594.84	3,316.53	5,701.59	8,831.93	10,254.45	10,181.57	8,019.81	7,948.89	6,211.84	5,264.15	83,944
Sales of Merchandise	6,323.97	6,795.17	7,157.44	4,211.03	5,220.90	8,454.32	8,533.52	10,289.47	9,891.12	8,167.06	8,573.44	4,885.10	88,503
Concession Fees	2,720.64	2,116.80	1,881.42	1,429.58	2,044.44	2,845.78	3,576.02	4,247.24	3,361.53	3,120.31	3,078.02	2,131.87	32,554
Miscellaneous Income	3,649.17	3,294.29	2,554.38	2,735.65	4,626.10	4,846.64	11,084.79	12,245.83	14,991.62	10,154.55	10,227.21	6,841.60	87,252
Total Income	\$126,487.79	\$94,925.64	\$99,917.78	\$75,011.97	\$100,700.05	\$132,065.05	\$155,429.05	\$169,312.86	\$155,196.64	\$142,671.45	\$131,296.35	\$96,649.97	\$1,479,664.60
Weather Totals	4 rain	4 rain/1 closed	5 rain/1 closed	9 rain	5 rain	5 rain	1 rain	2 rain	8 rain	6 rain	10 rain	6 closed-like	65/2
Income Per Round	\$32.45	\$34.34	\$35.22	\$34.50	\$34.78	\$36.83	\$36.19	\$37.89	\$37.49	\$34.17	\$36.41	\$35.91	\$35.62
FY 2006 - 2007													
	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals
Rounds played	2,568	2,743	2,148	1,634	2,112	2,933	3,492	3,239	2,647	2,625	2,954	2,977	32,072
Tournament Rounds	831	241			78	167	365	163	506	17	83	354	2,805
Range buckets	852	1,017	619	328	632	1,329	1,282	1,032	828	573	963	1,334	10,789
Star Memberships	825.00	1,125.00	900.00	1,200.00	2,025.00	2,550.00	2,025.00	2,025.00	2,700.00	1,925.00	1,950.00	2,850.00	22,100
Green Fees	75,052.08	77,054.99	61,958.41	46,047.63	56,727.00	82,002.01	99,339.96	89,832.90	74,158.69	70,256.48	77,765.35	86,213.98	896,409
Tournament Fees	26,126.45	8,229.66			2,340.00	5,984.52	12,937.27	5,764.00	18,891.57	544.00	2,336.64	15,028.00	98,182
Range Fees	4,486.00	5,059.11	2,966.69	1,641.14	3,305.97	6,574.96	6,450.73	5,493.95	4,170.50	2,964.69	4,660.35	6,313.05	54,087
Sales of Merchandise	5,756.99	6,144.51	4,545.42	2,018.11	4,485.95	7,001.69	6,762.30	7,439.75	7,492.20	5,128.58	6,279.02	5,522.72	68,577
Concession Fees	2,753.47	1,831.77	849.49	837.97	1,471.62	2,361.81	3,116.86	2,325.47	2,603.71	1,741.09	2,161.42	2,346.82	24,402
Miscellaneous Income	2,861.56	2,584.60	3,755.19	2,290.00	2,423.00	3,468.25	5,474.79	5,195.82	5,667.66	9,645.66	4,445.60	4,146.88	51,959
Total Income	\$117,861.55	\$102,029.64	\$74,975.20	\$54,034.85	\$72,778.54	\$109,943.24	\$136,106.91	\$118,076.89	\$115,684.33	\$92,205.50	\$99,598.38	\$122,421.45	\$1,215,716.48
Weather Totals				15 rain/cold	6 rain/cold	5 rain	3 rain	9 rain	12 rain	15 rain	4 rain	1 rain	
Income Per Round	\$34.43	\$33.82	\$34.49	\$32.33	\$32.31	\$34.64	\$34.76	\$34.11	\$35.83	\$34.17	\$32.15	\$35.90	\$34.22
FY 2005 - 2006													
	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals
Rounds played	3,071	2,326	2,455	2,571	2,094	3,000	3,817	3,241	2,760	2,838	3,056	3,060	34,289
Tournament Rounds	342	372	122	14	123	275	216	303	254	214	107	273	2,615
Range Buckets	1,348	854	1,032	863	754	1,468	1,666	1,125	915	958	1,123	1,143	13,249
Star Memberships	825.00	750.00	525.00	1,950.00	975.00	1,500.00	1,598.00	945.00	1,785.00	2,250.00	750.00	1,095.00	14,948
Green Fees	83,308.78	64,013.19	68,822.00	67,352.18	54,583.70	78,298.53	106,519.47	83,888.84	74,680.30	78,797.17	77,376.73	81,821.30	919,462
Tournament Fees	11,166.20	11,292.59	4,058.00	623.00	5,168.84	8,581.15	7,073.12	8,324.82	6,950.00	5,527.00	3,878.00	10,384.78	83,028
Range Fees	6,370.11	4,580.34	5,192.32	4,300.89	3,572.44	6,376.90	7,462.75	5,430.79	4,506.92	4,860.93	5,547.94	5,670.09	63,872
Sales of Merchandise	6,352.08	4,710.74	5,973.00	5,587.32	4,895.17	5,634.42	7,388.88	6,373.86	6,177.10	5,357.32	6,436.83	6,133.67	71,020
Concession Fees	2,790.10	1,842.23	1,655.27	1,581.45	1,144.16	1,846.17	2,892.01	2,455.09	2,292.43	1,865.99	2,056.32	2,395.12	24,816
Miscellaneous Income	1,592.00	3,000.28	1,843.00	1,676.00	1,660.18	1,954.00	6,361.74	8,579.88	5,424.63	5,062.01	4,973.97	2,453.64	44,581
Total Income	\$112,404.27	\$90,189.37	\$88,068.59	\$83,070.84	\$71,999.49	\$104,191.17	\$139,295.97	\$115,998.28	\$101,816.38	\$103,720.42	\$101,019.79	\$109,953.60	\$1,221,728.17
Weather Totals													
Income Per Round	\$32.69	\$33.15	\$33.97	\$31.38	\$32.04	\$31.36	\$34.14	\$32.46	\$33.19	\$33.25	\$31.70	\$32.66	\$32.70

Jersey Meadow Golf Course
Monthly Report

FY 2004 - 2005													
	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals
Rounds played	3,118	2,006	2,531	2,293	1,589	2,474	3,064	2,758	2,956	2,912	2,893	2,488	31,082
Tournament Rounds	277	106	70	3	36	150	277	408	263	57	60	110	1,817
Range buckets	0	665	1163	891	476	1101	1550	1293	1226	748	1,068	852	11,033
Star Memberships	480.00	0.00	675.00	2,181.00	675.00	2,100.00	2,850.00	1,950.00	1,725.00	1,500.00	1,425.00	1,050.00	16,611
Green Fees	74,189.66	51,783.51	62,571.20	59,311.24	41,562.60	66,557.58	85,036.07	71,311.04	74,745.97	77,384.45	71,587.00	62,165.00	798,205
Tournament Fees	12,244.20	4,070.00	2,690.00	350.00	1,362.23	4,532.00	8,260.76	13,663.66	9,030.60	2,289.01	2,365.00	4,048.00	64,905
Range Fees	360.00	2,817.98	3,872.64	3,668.49	2,028.03	4,701.63	6,928.84	6,292.07	6,066.74	3,544.83	4,894.00	4,313.66	49,489
Sales of Merchandise	4,790.63	2,674.76	6,274.93	4,686.93	3,987.02	5,930.59	8,513.16	6,768.94	6,379.57	8,554.90	6,392.00	4,394.00	69,347
Concession Fees	2,886.22	3,589.83			916.00	1,535.00	2,196.04	2,163.80	2,638.75	2,088.86	2,074.00	1,650.00	21,739
Miscellaneous Income	180.00	60.00	1,401.00	930.00	727.00	1,408.00	2,183.09	2,724.00	6,716.64	3,941.67	4,276.00	12,914.17	37,462
Total Income	\$95,130.71	\$64,996.08	\$77,484.77	\$71,127.66	\$51,257.88	\$86,764.80	\$115,967.96	\$104,873.51	\$107,303.27	\$99,303.72	\$93,013.00	\$90,534.83	\$1,057,758.19
Weather Totals						10 R; 20 S	2R; 28 S	3R; 28S	30S; No R	12R; 19 S	7R; 25 S	4R; 26S	
Income Per Round	\$27.88	\$30.77	\$29.53	\$30.03	\$31.13	\$32.27	\$33.86	\$32.51	\$32.80	\$32.94	\$31.02	\$34.44	\$31.65
FY 2003 - 2004													
	October	November	December	January	February	March	April	May	June	July	August	September	Totals
Rounds played	2,838	2,605	2,735	2,186	1,829	2,824	3,261	3,203	1,952	0	0	3,841	27,274
Tournament Rounds	582	317	12	29	240	140	370	153	82	32	0	537	1,912
Range buckets	1,247	1124	1015	614	512	903	1746	1431	576	0	0	0	9,168
Star Memberships	880.00	485.00	617.00	2,840.00	1,620.00	2,485.00	2,810.00	1,670.00	50.00	0.00	0.00	1,220.00	\$14,677.00
Green Fees	70,103.87	65,595.91	64,691.42	52,796.04	43,975.88	66,495.18	81,103.98	82,362.52	25,167.00	0.00	0.00	77,631.05	629,922.85
Tournament Fees	18,430.40	10,762.40	464.40	1,015.00	2,747.00	3,595.00	3,718.50	5,235.00	2,912.21	2,956.16	0.00	11,150.00	62,986.07
Range Fees	4,026.35	3,865.34	3,230.29	2,270.18	1,911.88	3,048.27	6,152.89	5,249.27	1,827.36	0.00	0.00	175.00	31,756.83
Sales of Merchandise	5,129.89	4,224.64	7,198.84	4,165.57	4,035.75	5,954.69	7,510.77	5,908.66	4,261.91	424.55	0.00	6,037.47	54,852.74
Concession Fees	2,013.15	3,492.29	2,560.00	1,977.00	1,731.20	1,740.36	2,485.45	2,965.09	3,108.38	0.00	0.00	81.92	22,154.84
Miscellaneous Income	2,240.00	1,920.00	1,323.00	1,275.00	1,640.00	840.82	499.00	953.00	3,285.75	250.00	0.00	192.00	14,418.57
Total Income	\$102,823.66	\$90,345.58	\$80,084.95	\$66,338.79	\$57,661.71	\$84,159.32	\$104,280.59	\$104,343.54	\$40,612.61	\$3,630.71	\$0.00	\$96,487.44	\$830,768.90
Income Per Round	\$29.81	\$30.75	\$28.93	\$28.67	\$27.09	\$27.56	\$27.95	\$30.59	\$19.94	\$0.00	\$0.00	\$21.76	\$27.96
FY 2002 - 2003													
	October	November	December	January	February	March	April	May	June	July	August	September	Totals
Rounds played	2,637	3,056	2,275	2,460	1,777	3,199	3,900	4,354	3,915	3,647	3,280	2,557	37,057
Tournament Rounds	0	159	0	0	188	138	66	287	62	59	17	248	1,224
Range buckets	843	1084	861	752	415	1256	2003	1941	1532	1,500	1,529	1,232	14,948
Star Memberships	400.00	300.00	1,115.00	7,465.00	3,578.00	4,420.00	5,205.00	3,990.00	2,610.00	1,895.00	1,790.00	805.00	\$33,573.00
Green Fees	59,060.50	83,865.33	59,280.09	57,262.20	41,843.58	76,659.46	100,788.23	107,607.15	95,050.74	82,944.99	78,205.60	59,952.70	902,520.57
Tournament Fees	10,519.97	5,164.20	0.00	0.00	2,598.97	4,602.65	1,840.00	10,473.00	1,550.00	2,130.00	595.00	8,425.00	47,898.79
Range Fees	2,136.97	3,105.58	2,242.99	2,007.38	990.85	3,100.81	5,061.68	4,843.09	3,583.54	3,625.44	5,109.22	3,918.18	39,725.73
Sales of Merchandise	4,852.77	5,794.15	4,434.45	2,578.44	2,578.83	5,989.11	6,515.03	7,535.29	5,503.11	5,638.05	5,540.26	3,653.07	60,612.56
Concession Fees	3,692.00	3,146.00	2,056.00	2,079.00	1,494.00	2,970.00	2,969.95	3,999.34	5,224.34	3,331.06	3,097.78	2,473.09	36,532.56
Miscellaneous Income	1,650.00	1,860.00	2,265.00	1,419.00	1,695.00	2,130.00	2,550.00	2,805.00	6,380.00	6,588.00	2,295.00	2,160.00	33,797.00
Total Income	\$82,312.21	\$103,235.26	\$71,393.53	\$72,811.02	\$54,779.23	\$99,872.03	\$124,929.89	\$141,252.87	\$119,901.73	\$106,152.54	\$96,632.86	\$81,387.04	\$1,154,660.21
Income Per Round	\$31.06	\$32.02	\$30.89	\$26.56	\$26.06	\$28.60	\$30.19	\$29.58	\$29.49	\$28.13	\$28.77	\$28.73	\$29.29

CITY COUNCIL MEETING PACKET FOR THE REGULAR SESSION MEETING TO BE HELD ON MAY 11, 2020

Jersey Meadow Golf Course
Monthly Report

FY 2001 - 2002													
	October	November	December	January	February	March	April	May	June	July	August	September	Totals
Rounds played	3,203	3,061	2,774	2,800	2,969	3,734	4,385	4,735	4,182	4,139	3,580	3,592	43,154
Tournament Rounds													
Range buckets	1,388	1,374	844	1,261	1,316	1,897	2,131	2,143	1,818	1,813	1,506	1,476	18,967
Star Memberships				3,075.00	1,650.00	2,275.00	1,725.00	1,125.00	725.00	550.00	775.00	950.00	\$12,850.00
Green Fees/Cart Fees	72,224.98	77,087.14	65,224.37	68,447.62	70,028.61	91,055.04	111,535.50	119,348.59	104,195.50	104,907.23	89,569.50	79,854.95	1,053,479.03
Tournament Fees	17,967.54	10,416.85	1,552.00	0.00	3,741.00	2,498.00	12,004.42	6,740.00	2,220.70	0.00	1,919.00	17,433.92	76,493.43
Range Fees	3,924.83	3,699.12	2,181.79	3,236.49	3,508.36	4,850.70	5,791.90	5,805.72	4,675.54	4,822.48	4,043.98	3,696.75	50,237.66
Sales of Merchandise	7,501.72	7,470.10	8,574.76	4,093.24	4,597.56	8,690.81	7,429.96	7,877.93	8,103.63	5,589.34	5,526.70	4,663.97	80,119.72
Concession Fees	4,471.00	3,728.00	2,457.00	850.00	4,046.00	3,656.00	4,778.00	4,932.00	4,636.00	4,331.00	3,382.00	2,992.00	44,259.00
Miscellaneous Income					3,348.03	10.00		2,115.00	5,080.00	1,880.00	1,860.00	3,030.00	17,323.03
Total Income	\$106,090.07	\$102,401.21	\$79,989.92	\$75,777.35	\$90,919.56	\$113,035.55	\$143,264.78	\$147,944.24	\$129,636.37	\$122,080.05	\$107,076.18	\$112,621.59	\$1,334,761.87
Income Per Round	\$33.12	\$33.45	\$28.84	\$27.37	\$30.07	\$29.66	\$32.28	\$31.01	\$30.83	\$29.36	\$29.69	\$31.09	\$30.63
FY 2000 - 2001													
	October	November	December	January	February	March	April	May	June	July	August	September	Totals
Rounds played	3,632	2,387	2,224	1,526	2,087	2,196	3,929	3,482	3,097	3,564	3,433	3,480	35,037
Tournament Rounds													
Range buckets				567	755	1,194	1,757	1,498	1,293	1,252	1,229	1,218	10,763
Green Fees/Cart Fees	100,532.00	59,091.00	57,691.00	42,849.85	53,215.20	55,637.91	108,176.93	93,704.77	79,608.10	86,599.86	76,676.57	82,458.86	\$896,242.05
Tournament Fees	19,585.00	7,087.00	6,235.00	0.00	0.00	4,107.87	9,607.00	14,018.50	332.64	792.00	2,186.00	4,023.02	67,974.03
Range Fees	6,702.00	3,778.00	3,198.00	2,365.14	3,229.47	5,533.59	7,552.85	6,458.97	5,754.22	5,431.94	4,280.78	3,776.78	58,061.74
Sales of Merchandise	19,858.00	4,548.00	5,884.00	3,055.92	2,960.74	8,316.70	9,143.74	7,896.28	7,636.53	6,951.08	8,554.69	6,491.01	91,296.69
Concession Fees	285.00	808.00	417.00	1,726.00	2,278.00	2,982.00	4,942.00	3,701.00	3,099.00	3,441.00	3,256.00	3,505.00	30,440.00
Miscellaneous Income	-571.00	3,254.00	2,407.00										
Total Income	\$146,391.00	\$78,566.00	\$75,832.00	\$49,996.91	\$61,683.41	\$76,578.07	\$139,422.52	\$125,779.52	\$96,430.49	\$103,215.88	\$94,954.04	\$100,254.67	\$1,144,014.51
Income Per Round	\$40.31	\$32.91	\$34.10	\$32.76	\$29.56	\$34.87	\$35.49	\$36.12	\$31.14	\$28.96	\$27.66	\$28.81	\$32.65
Notes: 1. October, November, December 2000 Golf Course under private management contract. City took over management January 1, 2001.													
2. Green Fees and Cart Fees combined into one fee beginning January 2002.													
3. Food and drinks contracted out to private vendor as of January 2001.													
4. Star Membership program began in January 2002.													
5. FY 2000 -2001 - records in Smith Systems Software, no printouts available and the software is offline.													
6. Concession Fees shown in time period of purchase, not when received.													
7. Income/Round: Income does not include Star Memberships; Rounds includes Rounds Played and Tournament Rounds.													
8. Miscellaneous Income includes: Cart fee, Handicap Service, Leagues, expired Gift Certificates, Miscellaneous merchandise and Junior Camp.													
9. As of April, 2016, Leagues are accounted for in Rounds played and in Green Fees.													
10. FY 2016-2017 - Line Item added: Club Rental.													
11. Abbreviations: W-weather RO-rain out CM-course maintenance TT-temporary tees H-holiday CV-COVID-19													
12. FY 2016-2017 - Miscellaneous Income changed to Miscellaneous Fees per Finance.													



Jersey Village, TX

Golf Course Monthly Financial Statements

Group Summary

For Fiscal: 2019-2020 Period Ending: 04/30/2020

Categor...	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
Fund: 11 - GOLF COURSE FUND						
Department: 80 - 80						
85 - FEE & CHARGES FOR SERVICE	1,362,000.00	1,362,000.00	6,337.19	755,431.69	-606,568.31	55.46 %
96 - INTEREST EARNED	8,000.00	8,000.00	86.69	1,896.61	-6,103.39	23.71 %
97 - INTERFUND ACTIVITY	663,978.80	663,978.80	0.00	0.00	-663,978.80	0.00 %
98 - MISCELLANEOUS REVENUE	25,000.00	25,000.00	0.00	0.00	-25,000.00	0.00 %
Department: 80 - 80 Total:	2,058,978.80	2,058,978.80	6,423.88	757,328.30	-1,301,650.50	36.78 %
Department: 81 - CLUB HOUSE						
30 - SALARIES, WAGES, & BENEFITS	445,463.00	445,463.00	27,030.63	234,606.86	210,856.14	52.67 %
34 - COST OF SALES	148,190.00	148,190.00	14,857.31	104,934.22	43,255.78	70.81 %
35 - SUPPLIES	17,550.00	17,550.00	4,561.41	8,310.19	9,239.81	47.35 %
45 - MAINTENANCE	8,900.00	8,900.00	427.93	1,539.23	7,360.77	17.29 %
50 - SERVICES	43,700.00	43,700.00	3,749.27	21,411.72	22,288.28	49.00 %
54 - SUNDRY	43,000.00	43,000.00	5,232.53	33,872.72	9,127.28	78.77 %
55 - PROFESSIONAL SERVICES	3,500.00	3,500.00	0.00	0.00	3,500.00	0.00 %
60 - OTHER SERVICES	20,200.00	20,200.00	0.00	18,861.26	1,338.74	93.37 %
97 - INTERFUND ACTIVITY	70,525.00	70,525.00	0.00	0.00	70,525.00	0.00 %
Department: 81 - CLUB HOUSE Total:	801,028.00	801,028.00	55,859.08	423,536.20	377,491.80	52.87 %
Department: 82 - COURSE MAINTENANCE						
30 - SALARIES, WAGES, & BENEFITS	560,239.00	560,239.00	41,748.14	299,825.08	260,413.92	53.52 %
35 - SUPPLIES	125,800.00	125,800.00	16,340.28	65,230.89	60,569.11	51.85 %
40 - MAINTENANCE--BLDGS, STRUC	5,000.00	5,000.00	732.78	732.78	4,267.22	14.66 %
45 - MAINTENANCE	25,000.00	25,000.00	2,841.43	8,223.45	16,776.55	32.89 %
50 - SERVICES	8,800.00	8,800.00	1,388.89	5,785.14	3,014.86	65.74 %
54 - SUNDRY	101,000.00	101,000.00	0.00	29,286.95	71,713.05	29.00 %
55 - PROFESSIONAL SERVICES	3,500.00	3,500.00	726.28	5,228.98	-1,728.98	149.40 %
97 - INTERFUND ACTIVITY	84,979.00	84,979.00	0.00	0.00	84,979.00	0.00 %
Department: 82 - COURSE MAINTENANCE Total:	914,318.00	914,318.00	63,777.80	414,313.27	500,004.73	45.31 %
Department: 83 - BUILDING MAINTENANCE						
35 - SUPPLIES	5,500.00	5,500.00	375.36	1,625.76	3,874.24	29.56 %
40 - MAINTENANCE--BLDGS, STRUC	15,000.00	15,000.00	336.79	11,536.13	3,463.87	76.91 %
45 - MAINTENANCE	5,000.00	5,000.00	0.00	81.15	4,918.85	1.62 %
50 - SERVICES	28,000.00	28,000.00	2,661.52	8,508.87	19,491.13	30.39 %
Department: 83 - BUILDING MAINTENANCE Total:	53,500.00	53,500.00	3,373.67	21,751.91	31,748.09	40.66 %
Department: 87 - GC CAPITAL IMPROVEMENT						
70 - CAPITAL IMPROVEMENTS	151,000.00	151,000.00	32,749.03	100,484.36	50,515.64	66.55 %
Department: 87 - GC CAPITAL IMPROVEMENT Total:	151,000.00	151,000.00	32,749.03	100,484.36	50,515.64	66.55 %
Department: 88 - EQUIPMENT MAINTENANCE						
30 - SALARIES, WAGES, & BENEFITS	75,822.80	75,822.80	0.00	19,376.23	56,446.57	25.55 %
35 - SUPPLIES	35,500.00	35,500.00	425.81	11,778.73	23,721.27	33.18 %
50 - SERVICES	500.00	500.00	0.00	0.00	500.00	0.00 %
97 - INTERFUND ACTIVITY	27,310.00	27,310.00	0.00	0.00	27,310.00	0.00 %
Department: 88 - EQUIPMENT MAINTENANCE Total:	139,132.80	139,132.80	425.81	31,154.96	107,977.84	22.39 %
Fund: 11 - GOLF COURSE FUND Surplus (Deficit):	0.00	0.00	-149,761.51	-233,912.40	-233,912.40	0.00 %
Report Surplus (Deficit):	0.00	0.00	-149,761.51	-233,912.40	-233,912.40	0.00 %

CITY COUNCIL MEETING PACKET FOR THE REGULAR SESSION MEETING TO BE HELD ON MAY 11, 2020

Fund Summary

Fund	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)
11 - GOLF COURSE FUND	0.00	0.00	-149,761.51	-233,912.40	-233,912.40
Report Surplus (Deficit):	0.00	0.00	-149,761.51	-233,912.40	-233,912.40

CITY COUNCIL MEETING PACKET FOR THE REGULAR SESSION MEETING TO BE HELD ON MAY 11, 2020

Golf Course Fund
For the period ended April 30, 2020

	Adopted Budget	Current Budget	YTD Actual	% of Actual compared to Budget	Projections
Revenue					
Fees & Charge for Services	1,362,000.00	1,362,000.00	755,431.69	55.46%	1,300,000.00
Interest Earned	8,000.00	8,000.00	1,896.61	23.71%	2,300.00
Interfund Activity	663,978.80	663,978.80	-	0.00%	663,978.80
Miscellaneous Revenue	25,000.00	25,000.00	-	100.00%	25,000.00
Other Agency Revenue	-	-	-	0.00%	-
Total Revenue	2,058,978.80	2,058,978.80	757,328.30	36.78%	1,991,278.80
Expenditures					
Club House	801,028.00	801,028.00	423,536.20	52.87%	700,000.00
Course Maintenance	914,318.00	914,318.00	349,700.19	38.25%	800,000.00
Building Maintenance	53,500.00	53,500.00	18,378.24	34.35%	50,000.00
Capital Improvement	151,000.00	151,000.00	67,735.33	0.00%	151,000.00
Equipment Maintenance	139,132.80	139,132.80	30,729.15	22.09%	139,132.80
Total Expenditures	2,058,978.80	2,058,978.80	890,079.11	43.23%	1,840,132.80

City of Jersey Village
Parks and Recreation Department

TO: Mayor and City Council
CC: Austin Bleess, City Manager
FROM: Jason Alfaro, Parks & Recreation Director
DATE: May 5, 2020
SUBJECT: Parks and Recreation Department Update

Golf Course:

Financial Report - For the month of April, the course received \$2,054 in green fees, and \$0 in tournament fees. According to the monthly report, the course had 119 rounds of golf and 0 rounds of tournament play. The average income received per round was \$28.01. There were twenty-seven (27) days that COVID-19 had a direct impact on the golf course. Merchandise sales for the month totaled \$224.

Clubhouse/Maintenance Report – The clubhouse closed to the public during most of the month of April. During that time, staff had the opportunity to repaint and rearrange the pro shop. Staff was also able to discuss COVID-19 procedures in detail, and have safe guards and signage in place throughout the clubhouse. This gave everyone time to prepare for the opening on May 1st.

Golf maintenance staff continues to focus on detailed work at the course. This month staff has been busy with tree trimming and general turf maintenance practices. There was a lot of verti-cutting and application of fertilizers/herbicides taking place this past month.

Parks, Recreation, and Facilities:

Parks – To date, electric has been inspected and construction materials testing completed. The contractors are setting the foundation for the signs then begin working on the exterior. Regarding phase 2, Clark Condon has been trying to secure an engineer to conduct a traffic engineering study that is being requested by Harris County. The sign height seems to be a concern but Clark Condon’s traffic consultant is discussing with Harris County staff to see if they will work with us for a variance on sign height. They are putting together the components of the plan that they have sufficient information on and we’ve provided them with future projects that have been identified by staff. We have boosted our survey posting on social media again to help gain further input. As of the last week of April, we had over 290 respondents to the survey.

Parks staff has been busy this month as well. Playgrounds throughout the parks are still closed including the restrooms at Clark Henry Park and the Dog Park. The parks green spaces and trails are still open to the public, and we have placed signage throughout the parks system notifying people of the closures including signage reiterated social distancing practices. We have secured proposals for various projects

in the parks, installed additional dog waste containers throughout trails, and are continuing to repair and update park amenities (signs, benches, trash containers, etc.) as needed.

Recreation – We have cancelled all of our programs, events, throughout the months of May and June. Staff has created a subpage in our parks page of the website that has a list of activities and other items for people to do at their homes. We are still preparing for the pool and summer season but are being cautious in our approach.

Facility Maintenance:

Our facility maintenance division has been busy with building maintenance requests and projects. We increased cleanings at the facilities and are still receiving janitorial supplies that were on back order. Majority of the time has been dedicated to cleaning, work order requests and preventative maintenance items. We continue to replace fixtures and outdated or worn items, with new LED and high efficiency as needed.

MINUTES OF THE REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, HELD ON APRIL 20, 2020 AT 7:00 P.M. PURSUANT TO SECTION 418.016 OF THE TEXAS GOVERNMENT CODE.

Pursuant to Section 418.016 of the Texas Government Code, on March 16, 2020, the Governor of the State of Texas granted the Office of the Attorney General's request for the temporary suspension of certain provisions of the Texas Open Meetings Act to allow for telephonic or videoconference meetings of governmental bodies that are accessible to the public in an effort to reduce in-person meetings that assemble large groups of people, as a precautionary measure to contain the spread of novel coronavirus COVID-19.

Accordingly, the public was not allowed to be physically present at this Regular Session of the City Council of the City of Jersey Village, Texas, but the meeting was available to members of the public and allowed for two-way communications for those desiring to participate via telephone with the following toll-free number: **346-248-7799 along with Webinar ID: 927 8114 9921**. Those not participating via telephone were encouraged to view the live broadcast of the meeting on YouTube at <https://www.jerseyvillagetx.com/page/city.livestream>. The agenda follows:

A. CALL TO ORDER AND ANNOUNCE A QUORUM IS PRESENT

The meeting was called to order by Mayor Mitcham at 7:00 p.m. with the following present:

Mayor, Andrew Mitcham	City Manager, Austin Bless
Council Member, Drew Wasson	City Secretary, Lorri Coody
Council Member, Greg Holden	City Attorney, Justin Pruitt
Council Member, Bobby Warren	
Council Member, James Singleton	
Council Member, Gary Wubbenhorst	

Staff in attendance: Mark Bitz, Fire Chief; Kirk Riggs, Chief of Police; Isabel Kato, Finance Director; Jason Alfaro, Director of Parks and Recreation; Harry Ward, Director of Public Works and Bob Blevins, IT Director.

B. INVOCATION AND PLEDGE OF ALLEGIANCE

1. Prayer and Pledge by: Council Member, Bobby Warren

C. CITIZENS' COMMENTS

Any person who desires to address City Council regarding an item on the agenda will be heard at this time. In compliance with the Texas Open Meetings Act, unless the subject matter of the comment is on the agenda, the City staff and City Council Members are not allowed to discuss the subject. Each person is limited to five (5) minutes for comments to the City Council.

Michael Graham, 11002 Creepline Glen Court, Cypress, Texas 77429 (832) 722-2249: Mr. Graham spoke to City Council concerning the proposed chicken ordinance. He told Council that he and his wife own a very unique business that builds chicken coops, provides educational information about raising chickens, and provides chicken feed. Additionally, he is currently working with the City of Houston on their chicken ordinance. Because of this, he feels that he is in a position to help the City of Jersey Village and he wanted Council to know that he is available to assist in any way possible.

REGULAR MEETING OF THE CITY COUNCIL
CITY OF JERSEY VILLAGE, TEXAS – APRIL 20, 2020

D. CITY MANAGER’S REPORT

City Manager Bless gave the following monthly report:

- 1. Monthly Fund Balance Report, Enterprise Funds Report, Governmental Funds Report, Property Tax Collection Report – February 2020, General Fund Budget Projections as of March 2020, Utility Fund Budget Projections – March 2020 and Quarterly Investment Report – March 2020.**
- 2. Fire Departmental Report and Communication Division’s Monthly Report**
- 3. Police Activity Report, Warrant Report, Investigations/Calls for Service Report, Staffing/Recruitment Report, and Police Open Records Requests**
- 4. Municipal Court Collection Report, Municipal Court Activity Report, Municipal Court Courtroom Activity Report, Speeding and Stop Sign Citations within Residential Areas Report, and Court Proceeds Comparison Report**
- 5. Public Works Departmental Summary and Public Works Departmental Status Report**
- 6. Golf Course Monthly Report, Golf Course Financial Statement Report, Golf Course Budget Summary, and Parks and Recreation Departmental Report**

In receiving the report, there were questions from Council regarding the re-opening of the Golf Course and the Dog Park. City Manager Bless stated that they hope to re-open the course on May 1, 2020. It is possible to re-open sooner if patrons can pay on-line and there are no golf pro shop employees working. There was discussion that other courses in our area are open for business. City Manager Bless stated that some remain open because it is an issue of enforcement. However, given our course is City owned and operated we are held to a higher standard and we need to set the example. There was discussion that despite being closed, much work is still happening at the golf course.

There were also questions about the City’s budget. It was mentioned that 98% of cities are experiencing budget shortfalls, which begged the question about what is happening in Jersey Village. City Manager Bless stated that sales tax revenues will be down, but we will have a better idea about how much at the end of May. He told Council that he has participated in webinars to learn more about any reductions in sales tax and has learned that some retail stores like Dollar General have had an increase in sales while restaurants have not fared as well. He told City Council that he expects that the City will have a shortfall of approximately \$700,000 in sales tax revenue. Nonetheless, he told City Council that we are prepared so there is no need to cut staff at this point. He went on to say that there are a few capital projects that have been postponed and the City is currently under a hiring freeze on open positions. These cuts will save the City some \$800,000. Additionally, Mr. Bless pointed out that the City has a five (5) month reserve in fund balance. Therefore, the City is in a good financial position compared to most cities.

With this report, some members wanted to know what the preliminary numbers look like from the Harris County Appraisal District. City Manager Bless said that we will not get those numbers until April 30. They also wanted to know if Staff is tightening their budgets. City Manager Bless

REGULAR MEETING OF THE CITY COUNCIL
CITY OF JERSEY VILLAGE, TEXAS – APRIL 20, 2020

stated that budget discussions have been on-going with Staff about spending and Staff will conduct its budget retreat on April 29.

Council then asked Chief Riggs about crime in the City due to COVID-19. Chief Riggs stated that there have been increases in assaults and disturbances. He explained what his department is doing to combat crime in the City during this time.

Council then asked about the large number of signs posted up and down Philippine. Public Works Director, Harry Ward stated that he would look into the issue.

Some wanted to know if the Parks and Recreation Department was having any issues with maintaining the parks and enforcing the closures of playground equipment. There are no issues at this time.

Council thanked and commended the City Manager and Staff for how they have handled COVID-19 and wanted to know what changes have been made as a result of COVID-19. City Manager Bless stated that EMS, Fire, and Police are all well prepared and have implemented good practices to insure proper safety.

Council asked about the 2020 census count, wanting to know how this year's numbers compare to those in 2010. City Manager Bless stated that we are at 58% and information is posted on our website.

E. CONSENT AGENDA

The following items are considered routine in nature by the City Council and will be enacted with one motion and vote. There will not be separate discussion on these items unless requested by a Council Member, in which event the item will be removed from the Consent Agenda and considered by separate action.

- 1. Consider approval of the Minutes for the Regular Session Meeting held on March 16, 2020 and Minutes from the Special Session Meeting held on March 23, 2020.**
- 2. Consider Resolution No. 2020-17, declaring surplus property and authorizing disposition by the City Manager in accordance with the City's Administrative Procedures.**

RESOLUTION NO. 2020-17

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, DECLARING SURPLUS PROPERTY AND AUTHORIZING DISPOSITION BY THE CITY MANAGER IN ACCORDANCE WITH THE CITY'S ADMINISTRATIVE PROCEDURES.

- 3. Consider Resolution No. 2020-18, approving an Interlocal Agreement with Harris County on behalf of Harris County Public Health Department to provide Animal Control Services; authorizing the City Manager to execute the Interlocal Agreement;**

REGULAR MEETING OF THE CITY COUNCIL
CITY OF JERSEY VILLAGE, TEXAS – APRIL 20, 2020

and providing that the City's obligations under the agreement shall be subject to annual appropriation by the City Council.

RESOLUTION NO. 2020-18

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, APPROVING AN INTERLOCAL AGREEMENT WITH HARRIS COUNTY ON BEHALF OF HARRIS COUNTY PUBLIC HEALTH DEPARTMENT TO PROVIDE ANIMAL CONTROL SERVICES; AUTHORIZING THE CITY MANAGER TO EXECUTE THE INTERLOCAL AGREEMENT; AND PROVIDING THAT THE CITY'S OBLIGATIONS UNDER THE AGREEMENT SHALL BE SUBJECT TO ANNUAL APPROPRIATION BY THE CITY COUNCIL.

- 4. Consider Resolution No. 2020-19, proclaiming April as Fair Housing Month in connection with the City of Jersey Village, Texas participation in federally funded Community Development Block Grant (CDBG) projects.**

RESOLUTION NO. 2020-19

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, PROCLAIMING APRIL AS FAIR HOUSING MONTH.

- 5. Consider Ordinance No. 2020-08, amending the General Fund Budget for the fiscal year beginning October 1, 2019 and ending September 30, 2020 by increasing line items 01-21-5515 (consultant services) in the amount of \$10,200 for expenses related to the interim police chief services.**

ORDINANCE NO. 2020-08

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, AMENDING THE GENERAL FUND BUDGET FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2019 AND ENDING SEPTEMBER 30, 2020 BY INCREASING LINE ITEMS 01-21-5515 (CONSULTANT SERVICES) IN THE AMOUNT OF \$10,200 FOR EXPENSES RELATED TO THE INTERIM POLICE CHIEF SERVICES.

- 6. Receive the progress report from the Owners of the property located at 16884 NW FWY, Jersey Village, Texas concerning the progress on the performance of the permitted work required under Ordinance 2019-11, which found the structures on the Property to be substandard and a public nuisance; ordered JERSEY VILLAGE LODGING, LLC to abate the substandard and dangerous structures on the Property within 180 days; authorized the repair or demolition of the structures on the Property if the owners fail to abate the substandard and dangerous structures; authorized a lien against the Property for the costs of repair or demolition; and made other findings and provisions related thereto.**

REGULAR MEETING OF THE CITY COUNCIL
CITY OF JERSEY VILLAGE, TEXAS – APRIL 20, 2020

Council Member Wubbenhorst moved to approve items 1 through 6 on the consent agenda. Council Member Warren seconded the motion. The vote follows:

Ayes: Council Members Wasson, Holden, Warren, Singleton, and Wubbenhorst

Nays: None

The motion carried.

F. REGULAR SESSION

- 1. Consider Ordinance No. 2020-09, amending the Code of Ordinances of the City of Jersey Village, at Chapter 10, “Animals,” Article I. *In General*, by adding a new Section 10-6 “Keeping, harboring and owning poultry”; providing a severability clause; providing for repeal; providing a penalty as provided by section 1-8 of the code; and providing an effective date.**

Council Member, James Singleton introduced the item. He told Council that this issue was discussed back in 2015. At that time, there did not appear to be any issues with the Ordinance but it was not approved and codified. It has been 5 years since those discussions, and there appear to be a number of residents raising chickens in the Village without incident despite not having an ordinance. Therefore, we should consider codifying what is already going on in the City in connection with raising chickens. The same Ordinance that was discussed in 2015 is being proposed for tonight’s discussion. The City of Houston is also considering a chicken ordinance. Some feel that it is the wrong time to be discussing this issue given the current times, but there are some families in the Village experiencing tight budgets and the eggs from chickens would be helpful. Mr. Singleton went on to explain that there should be no roosters and the number of hens should be limited to five (5). Additionally, the chances of the chickens spreading disease is fairly low. He told Council that after Staff reviewed the ordinance, the following amendment should be added for consideration at the end of Section 2, Subsection 3a:

“... and the pen, coop, or cage shall not be located on any lot closer than 70 feet to the front lot line, three feet to a side lot line, ten feet to a rear lot line, or ten feet to a side street line.”

These changes keep the coop in the backyard. In completing his presentation, Mayor Mitcham called upon each Council Member individually for comments. He began with Council Member Holden as follows:

Council Member Holden stated that he recalled that there were issues with the Chicken Ordinance back in 2015. He told Council that he is against chickens. He does not want to live next door to someone who is raising chickens in their backyard. However, should Council decide to enact such an Ordinance, more restrictions are needed. He explained that he has researched what other cities are doing in connection with chickens. Some are only permitting three (3), not five (5). The proposed Ordinance provides that a coop can be eight (8) foot high, which is huge. Some cities state the coop must be no larger than 2

REGULAR MEETING OF THE CITY COUNCIL
CITY OF JERSEY VILLAGE, TEXAS – APRIL 20, 2020

square foot per chicken with a maximum height of six (6) feet. Council Member Holden also pointed out that the proposed ordinance does not have any provisions for the selling of eggs, slaughtering of chickens, storing of food and or the deterring of other animals. His bottom line was that should Council decide to move forward with such an Ordinance, more restrictions are needed.

The current wording was discussed. It was pointed out that State law covers some of the issues mentioned. But some felt that our Ordinance needs to be specific and not dependent upon State law. Council Member Holden also mentioned that he reached out to the Code Enforcement Officer with the City of Bellaire who does not have a chicken ordinance. She told him that she spends quite a bit of time enforcing the setbacks, noise, smells, and the number of chickens.

Mayor Mitcham called upon Council Member Warren for comments. Council Member Warren stated that the Mayor of Bellaire is a friend of his and he recently had discussions with him regarding chickens. The Mayor told him that the City of Bellaire has chickens and they exist only because there is no clear ordinance prohibiting them. He feels that it is good to have a clearer definition of what can and cannot be done in connection with chickens. He supports a chicken ordinance. However, we need to craft a policy to minimize issues.

Mayor Mitcham called upon Council Member Wasson for comments. Council Member Wasson wondered if the Planning and Zoning Commission needed to be involved in this decision. He also agreed that should we decide to move forward with a chicken ordinance, fine tuning is needed. He also suggested that it might be useful to contact the Home Owner's Associations in the City to determine what their thoughts are on this topic. He was in favor of postponing the decision for 30 to 60 days.

Mayor Mitcham called upon Council Member Wubbenhorst for comments. Council Member Wubbenhorst stated that many people have strong feelings about whether or not to have a chicken ordinance. He agreed that at a minimum, the proposed Ordinance needs the additional parameters that were outlined by Council Member Singleton. He also felt like the Ordinance needed parameters as to the size of the coop, including height requirements, square footage requirements, and "run" requirements. He also wondered if there should be a requirement for a privacy fence. He agreed that the Ordinance should be tabled to allow for more time for more feedback. He motioned to table the Ordinance until the next meeting. There was no second to his motion.

Council Member Singleton stated that he would get in touch with Michael Graham, the gentleman who offered help during the public comments section of this agenda, to ask for help in re-writing the Ordinance. Mayor Mitcham stated that we need to understand where everyone stands and get better restrictions for the Ordinance and he encouraged City Council to send any of their ideas and suggestions to the City Secretary. He stated that this Ordinance will be taken up again during the May City Council Meeting. No action was taken on the proposed Ordinance.

REGULAR MEETING OF THE CITY COUNCIL
CITY OF JERSEY VILLAGE, TEXAS – APRIL 20, 2020

ORDINANCE NO. 2020-09 – NO ACTION TAKEN

AN ORDINANCE OF THE CITY OF JERSEY VILLAGE, TEXAS, AMENDING THE CODE OF ORDINANCES OF THE CITY OF JERSEY VILLAGE, AT CHAPTER 10, “ANIMALS,” ARTICLE I. *IN GENERAL*, BY ADDING A NEW SECTION 10-6 “KEEPING, HARBORING AND OWNING POULTRY”; PROVIDING A SEVERABILITY CLAUSE; PROVIDING FOR REPEAL; PROVIDING A PENALTY AS PROVIDED BY SECTION 1-8 OF THE CODE; AND PROVIDING AN EFFECTIVE DATE.

G. MAYOR AND COUNCIL COMMENTS

Pursuant to Texas Government Code § 551.0415, City Council Members and City staff may make a reports about items of community interest during a meeting of the governing body without having given notice of the report. Items of community interest include:

- Expressions of thanks, congratulations, or condolence;
- Information regarding holiday schedules;
- An honorary or salutory recognition of a public official, public employee, or other citizen, except that a discussion regarding a change in the status of a person's public office or public employment is not an honorary or salutory recognition for purposes of this subdivision;
- A reminder about an upcoming event organized or sponsored by the governing body;
- Information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official or employee of the municipality;
- Announcements involving an imminent threat to the public health and safety of people in the municipality that has arisen after the posting of the agenda.

Council Member Holden: Council Member Holden agreed that Michael Graham can help with revisions for the Chicken Ordinance.

Council Member Warren: Council Member Warren stated that it looks like we are getting over the hump with COVID-19 with easing of restrictions coming in the months ahead of us. However, he cautioned that we still must take precautions such as washing hands, social distancing, etc. He encouraged residents to provide feedback on how to make the next virtual meeting better.

Council Member Wasson: Council Member Wasson thanked City Manager Bless and Staff, first responders and health officials for their work during this pandemic. He also thanked the business owners. He encouraged everyone to complete the 2020 Census, participate in the Parks Master Plan Survey and volunteer to serve on the Comprehensive Plan Update Committee. He mentioned that tomorrow is San Jacinto Day.

Council Member Wubbenhorst: Council Member Wubbenhorst also complemented City Staff and the Jersey Village Fire Department for the work they are doing in connection with COVID-19.

REGULAR MEETING OF THE CITY COUNCIL
CITY OF JERSEY VILLAGE, TEXAS – APRIL 20, 2020

Council Member Singleton: Council Member Singleton stated that the City has done a fantastic job in handling City operations during this pandemic. He stated we are in a fairly good financial position due to the work of the City Manager and Staff over the past several years. He thanked the Jersey Village Police Department for riding the Easter bunny around town and the Parks and Recreation Department for their planning of activities. He cautioned everyone to be careful. We are not over the hump yet.

Mayor Mitcham: Mayor Mitcham thanked Staff and he thanked Michael Graham for offering to assist with the chicken ordinance. In terms of COVID-19 we have a blind spot and lag time with testing. We are at the mercy of the City of Houston and Harris County. We need to protect core services such as our Police Department, Water and Sewer, Fire, EMS etc. The City has done well. Our role is to help residents to follow the CDC guidelines. If COVID-19 testing is needed, please call the Harris County Health Department. We also need to review the City's budget. We are in a better position than most cities because we have been fiscally responsible and we have always had a place holder for events such as COVID-19. He commended the past and present City Council and Staff for always having the mindset of worst case scenario. Moving forward, we will continue to operate taking care of core services and take steps to re-open the City in accordance with instructions from the Governor. We need to maintain social distancing to stay healthy so day to day emergencies have access to health care. He encouraged everyone to stay safe and to support local businesses. Additionally, if there is any feedback on running a better virtual meeting, he would like to hear it. He thanked IT Director, Bob Blevins for all his help in getting this virtual meeting ready.

H. ADJOURN

There being no further business on the Agenda the meeting was adjourned at 7:56 p.m.

Lorri Coody, City Secretary



CITY COUNCIL - CITY OF JERSEY VILLAGE, TEXAS - AGENDA REQUEST

AGENDA DATE: May 11, 2020

AGENDA ITEM: F2

AGENDA SUBJECT: Consider Resolution No. 2020-21, authorizing the City Manager to enter into a contract with K&P Associates, Inc. dba Specialized Billing & Collection Systems of Texas for the billing and collection of all charges and fees relating to the emergency medical services provided by Jersey Village.

Department/Prepared By: Fire / Mark Bitz

Date Submitted: April 28, 2020

EXHIBITS: [Resolution No. 2020-21](#)

[EX A](#) – K&P Associates, Inc. dba Specialized Billing – EMS Billing Contract

BUDGETARY IMPACT:	Required Expenditure:	\$
	Amount Budgeted:	\$
	Appropriation Required:	\$

CITY MANAGER APPROVAL:

BACKGROUND INFORMATION:

Attached is a renewal contract from our current ambulance billing company, K&P Associates, Inc. dba Specialized Billing & Collection Systems of Texas.

During the term of the agreement, Specialized Billing of Texas shall be exclusively responsible for the billing and collection of all charges and fees relating to the emergency medical services provided by Jersey Village. These will include, but not be limited to, all charges and fees to be made to private insurers, Medicare, Medicaid, any other governmental agencies, individual patients and their responsible parties.

The agreement will be in effect for three (3) years, commencing on May 11, 2020 through May 11, 2023 unless terminated. The agreement shall renew for two (2) periods of one (1) additional year each at the end of the initial term unless terminated. Therefore the agreement unless terminated would run until May 11, 2025.

Specialized Billing and Collection Systems of Texas shall be paid by the city of Jersey Village monthly amount representing fees for the services provided as follows:

- A. 13% percent of all funds collected by Specialized Billing of Texas on behalf of services provided by the City of Jersey Village EMS.
- B. 1 % percent of all funds collected by Specialized Billing of Texas for city of Jersey Village EMS use of city of Jersey Village EMS provided field data collection and reporting software license fee, hereinafter "RescueNet ePCR System."

This is the same contract we have had with Specialized Billing of Texas. There has been no changes and the contract collection percentage remains the same.

RECOMMENDED ACTION:

Motion: To approve Resolution No. 2020-21, authorizing the City Manager to enter into a contract with K&P Associates, Inc. dba Specialized Billing & Collection Systems of Texas for the billing and collection of all charges and fees relating to the emergency medical services provided by Jersey Village.

CITY COUNCIL MEETING PACKET FOR THE REGULAR SESSION MEETING TO BE HELD ON MAY 11, 2020

RESOLUTION NO. 2020-21

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT WITH K&P ASSOCIATES, INC. DBA SPECIALIZED BILLING & COLLECTION SYSTEMS OF TEXAS FOR THE BILLING AND COLLECTION OF ALL CHARGES AND FEES RELATING TO THE EMERGENCY MEDICAL SERVICES PROVIDED BY JERSEY VILLAGE.

WHEREAS, the City has had an agreement with K&P Associates, Inc. dba Specialized Billing & Collection Systems of Texas for the billing and collection of all charges and fees relating to the emergency medical services provided by Jersey Village since 2012; and

WHEREAS, the current contract with K&P Associates, Inc. dba Specialized Billing & Collection Systems of Texas is up for renewal; **NOW THEREFORE**,

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS:

Section 1. That the City Manager is authorized to execute on behalf of the City of Jersey Village a contract with K&P Associates, Inc. dba Specialized Billing & Collection Systems of Texas, in substantially the form as attached Exhibit "A", for the billing and collection of all charges and fees relating to the emergency medical services provided by Jersey Village.

PASSED AND APPROVED this 11th day of May 2020.

Andrew Mitcham, Mayor

ATTEST:

Lorri Coody, City Secretary



AMBULANCE (EMS) BILLING and RELATED PROFESSIONAL SERVICES

**AGREEMENT BETWEEN
CITY OF JERSEY VILLAGE EMS**

AND

**K&P ASSOCATES INC. dba SPECIALIZED BILLING
& COLLECTION SYSTEMS OF TEXAS**

THIS AGREEMENT, hereinafter "AGREEMENT", made and entered into the 11th day of May 2020 by and between **CITY OF JERSEY VILLAGE EMS**, hereinafter "PROVIDER", and Specialized Billing & Collection Systems of Texas, hereinafter "CONTRACTOR".

SUBJECT:

During the term of this agreement, CONTRACTOR shall be exclusively responsible for the billing and collection of all charges and fees relating to the emergency medical services provided by PROVIDER. These will include, but not be limited to, all charges and fees to be made to private insurers, Medicare, Medicaid, any other governmental agencies, individual patients and their responsible parties, (collectively, "Payors").

TERM:

This AGREEMENT shall be effective for a three (3) year period, commencing May 11, 2020 through May 10, 2023 unless terminated as provided for herein. This AGREEMENT shall renew for two (2) periods of one (1) additional year each at the end of the initial term unless terminated as provided for herein. All terms and conditions of this AGREEMENT shall remain in full force and effect during any renewal term unless this AGREEMENT is amended in writing.

COMPENSATION AND METHOD OF PAYMENT:

The CONTRACTOR shall be paid by PROVIDER a monthly amount representing fees for the services provided as follows:

A. 13 % percent of all funds collected by CONTRACTOR on behalf of services provided by PROVIDER.

B. 1 % percent of all funds collected by CONTRACTOR for PROVIDER'S use of CONTRACTOR provided field data collection and reporting software license fee, hereinafter "RescueNet ePCR System."

AMBULANCE SUPPLEMENTAL PAYMENT PROGRAM SERVICES AGREEMENT

During the term of this agreement, “CONTRACTOR” shall be exclusively responsible for assisting in the preparation, review and submittal of the required documents to be submitted to Health and Human Services Commission (HHSC) Rate Analysis Department for participation in the Ambulance Supplemental Payment Program.

“PROVIDER” shall pay a service fee of 14 %, of total amounts collected for the AMBULANCE SUPPLEMENTAL PAYMENT PROGRAM SERVICES AGREEMENT

All payments and explanation of benefits for claims submitted by CONTRACTOR on behalf of PROVIDER shall be made payable to PROVIDER and mailed to P.O. Box 691363 Houston, Texas 77269-1363.

CONTRACTOR shall mail all benefit checks, with account statements, to PROVIDER within five (5) business days. CONTRACTOR shall not be responsible for personal checks made by patients or paid on their behalf.

CONTRACTOR shall not hold, retain any interest in or cash any benefit payment, nor shall CONTRACTOR have any control over or right to withdraw any funds from PROVIDER'S bank account.

If the PROVIDER requires all funds received be deposited into a Lock-box service, the PROVIDER shall assume all cost associated. An accounting of funds deposited into the PROVIDER'S Lock-box shall be forwarded to CONTRACTOR weekly, together with any related statements regarding payments or denials.

CONTRACTOR shall submit monthly invoices representing fees for the services provided to the PROVIDER. The PROVIDER shall issue a check for the amount invoiced, less any disputed amounts, within thirty (30) days of receipt. Any disputes shall be made in writing to CONTRACTOR within fifteen (15) days of the date of the disputed item or amount is received by PROVIDER, otherwise

CONTRACTOR'S invoice shall be deemed accurate and correct. CONTRACTOR shall respond to any such notice of dispute within fifteen (15) days of receipt. Any past due amounts which are not the subject of a good faith notice of dispute shall accrue interest at the rate of twelve percent (12%) per annum.

INDEPENDENT CONTRACTOR:

The CONTRACTOR is an independent contractor and is not an employee or agent of the PROVIDER with the following exceptions:

To the extent as necessary to fulfill its billing services under the AGREEMENT, the CONTRACTOR is authorized to sign on behalf of the PROVIDER, in an administrative capacity, for the purpose of establishing billing accounts with patient insurers. The CONTRACTOR has no authority to sign any document that imposes any additional liability on the PROVIDER.

CONTRACTOR shall retain full control over those who are in the employ of CONTRACTOR or may be direct agents of CONTRACTOR, including the employment, direction, compensation, discipline

and discharge of all persons assisting in the performance of this AGREEMENT. CONTRACTOR shall be responsible for all matters relating to payment of its employees, including Social Security, withholding tax and all other laws and regulations that govern such matters.

INDEMNIFICATION:

CONTRACTOR shall indemnify PROVIDER for, and hold PROVIDER harmless from, claims against made against PROVIDER by any person or entity as the direct result of CONTRACTOR'S negligent acts or omissions in CONTRACTOR'S performance UNDER THIS AGREEMENT.

This indemnification agreement does not and will not be applicable to any claim of adjustment, recoupment, or request for reimbursement made by any insurance company or any serving agency for Medicare or Medicaid that may be made as the result of audits or claims made as provided by those companies' rules and policies or government regulations or laws, except any adjustments or claims for reimbursement as are shown to be made as the direct result of CONTRACTOR error.

CONTRACTOR is not, in any way, to be held as, nor is it to be found it is acting as, an insurer of PROVIDER, in any nature, whether in form or substance, under this clause or this agreement.

INSURANCE:

CONTRACTOR shall procure and maintain for the duration of the AGREEMENT, the following insurance coverage:

1. Workers' Compensations Insurance in compliance with the applicable state and federal laws.
2. General Liability Insurance in an amount no less than \$1,000,000.00 per occurrence.
3. Coverage for business interruption, destruction of data processing equipment and media, liabilities affecting accounts receivables, contracts and independent contractors and, valuable documents in an amount no less than \$100,000.00 aggregate.
4. Liability coverage for all vehicles whether owned, hired or used in the amount of \$500,000.00.

CONTRACTOR shall furnish the PROVIDER with certificates of insurance prior to commencement of contract.

CONFIDENTIALITY:

The terms and conditions of this AGREEMENT are confidential and neither party shall release any of the terms hereof to any third party without prior written consent of the other party, except to the extent necessary to comply with the law, a valid court order, or a valid order or requirement of governmental agency. Notwithstanding the foregoing, either party may, without the prior written consent of the other party, disclose the existence of a contractual relationship between both parties.

CONTRACTOR has developed and owns equipment, computer hardware and software as well as billing data, profiles, statistics, fees and codes for its billing and claims processing. Such data and information as well as the processing systems and related functions are the property and trade secrets of CONTRACTOR and PROVIDER shall not release any such information relating to CONTRACTOR'S billing and claims processing data.

The terms of this contract are also confidential, and PROVIDER shall not release any of the terms hereof to any person or entity without the prior written consent of CONTRACTOR, unless otherwise required to be released by law or Court Order. Should PROVIDER receive any request for any such information, PROVIDER shall immediately advise CONTRACTOR of such request, the date thereof and the person or entity requesting same.

All files and records received by CONTRACTOR for claim processing as well as the billing records shall remain in the possession of CONTRACTOR during the term of this agreement and for an additional period of six (6) years after date of service and termination, unless otherwise agreed to in writing by and between the Parties.

PROTECTED HEALTH INFORMATION:

It is recognized by both parties that data submitted to CONTRACTOR by PROVIDER and its authorized users will include “Protected Health Information” as that term is defined in HIPAA regulations at 45 CFR § 164.501. “CONTRACTOR” agrees to comply with applicable provisions of HIPAA as more fully set forth in the attached Business Associate Agreement.

CONTRACTOR represents that its software, databases, servers and communication protocols and procedures, when properly utilized by both parties in accordance with this Agreement, meet the security standards established by HIPAA for the protection of Protected Health Information.

TERMINATION:

During the term of this AGREEMENT the CONTRACTOR and/or PROVIDER may terminate this AGREEMENT, without cause, after first giving ninety (90) days prior written notice.

This provision does not limit or restrict the right of either party to cancel this AGREEMENT for cause or to enforce this AGREEMENT as may be provided or founded upon the common laws or the statutory laws of contract established under the laws of the State of Texas. For cases of default, either party shall be given at least sixty (60) days written notice to cure any alleged default prior to cancellation for cause.

Upon termination of this AGREEMENT, with or without cause, by either Party, CONTRACTOR shall be entitled to its fees for continued processing of any and all outstanding claims and billings as may then be in the hands of CONTRACTOR that are pending, but unpaid, at the time of the effective date of cancellation of this agreement. PROVIDER shall be obligated to pay the agreed fees for these services as set forth in this AGREEMENT.

VENUE:

All questions pertaining to the validity and interpretations of this AGREEMENT shall be determined in accordance with the laws of Texas. CONTRACTOR'S principal place of business is in Harris County, Texas. Venue for any legal action by either Party against the other concerning this AGREEMENT shall be in Harris County, Texas.

DATA MANAGEMENT LICENSE - DATA ENTRY - RECORDS & REPORTS:

RescueNet ePCR System:

CONTRACTOR is a preferred software billing service partner with ZOLL Data Systems which holds all property rights and trademarks of the RescueNet ePCR System utilized by CONTRACTOR to provide its billing services.

CONTRACTOR shall be assigned 4 User Agreements to ZOLL Tablet ePCR software to PROVIDERS. Any additional User Agreements will be charged to PROVIDER, at a one- time charge of actual current market price from ZOLL Data Systems, per User Agreement during the term of this Agreement.

CONTRACTOR will grant PROVIDER electronic access to all of PROVIDER'S records on file with CONTRACTOR, including, but not limited to, medical records, billing records, correspondence regarding accounts, and records of PROVIDER'S personnel including credentials. PROVIDER agrees not to copy, distribute, sell, reproduce, alter, enhance, modify, reverse engineer or use for any other purpose any part of the RescueNet ePCR System other than the purpose authorized by this AGREEMENT.

CONTRACTOR has and maintains an Internet Server, hereinafter referred to as RescueNet ePCR System for use by PROVIDER with the ZOLL RescueNet ePCR System compatibility software for the purpose of allowing the electronic transmission of patient data derived from and as the result of PROVIDER'S having furnished emergency medical and other ems or ambulance services direct to CONTRACTOR'S web site.

CONTRACTOR has furnished PROVIDER with the ZOLL RescueNet ePCR System compatibility software to access CONTRACTOR'S web site. This software requires a specific license fee to be paid for each device on which it is to be installed. The installation, reverse engineering or cloning of hard drives or other use of the software for use on computer systems for which a license fee has not been paid is a violation of the law.

CONTRACTOR has approved PROVIDER owned or otherwise utilized computer systems for the initial installations of the ZOLL RescueNet ePCR System compatibility software for which license fees have been paid.

PROVIDER shall advise CONTRACTOR of the need for and CONTRACTOR shall approve or oversee the installation of the software onto any and all additional, new and replacement computer systems not initially installed at the time of the signing of this Agreement and PROVIDER shall pay any applicable license fees.

Each computer system on which the ZOLL RescueNet ePCR System access software has been installed and license fee paid will be assigned a specific log-in code from which patient data can be transferred to CONTRACTOR'S web site. This access code shall identify the computer system from which PROVIDER is transmitting patient data as well as the identity of the person transmitting the data. Each new or additional computer system that PROVIDER utilizes and a license fee is paid will be assigned its own specific access code.

The PROVIDER'S duly designated Administrator will be issued a specific access code to access the CONTRACTOR'S data banks and other information maintained on CONTRACTOR'S web site. The Administrator nor his/her authorized person shall attempt to reverse engineer or change the data contained in CONTRACTOR'S RescueNet ePCR System web site data banks.

ACCESS TO DATA IN RESCUENET EPCR:

Access to data in the RescueNet ePRC System regarding PROVIDER'S patients and services and related records shall be limited to the HIPPA QUALIFIED employees, representatives and agents of CONTRACTOR and authorized Administrative personnel of the PROVIDER. A complete and signed access form for each of the PROVIDER'S personnel authorized to access RescueNet ePCR System must be submitted to and approved by CONTRACTOR. CONTRACTOR shall use its best efforts to maintain the security of the RescueNet ePCR System, but shall not be responsible for negligence with respect to security passwords issued to PROVIDER'S personnel or other breaches gaining access to PROVIDER'S records beyond CONTRACTOR'S reasonable control.

OWNERSHIP OF DATA:

All data entered by PROVIDER shall be considered property of the CONTRACTOR and shall be kept confidential by CONTRACTOR. PROVIDER shall keep copies of all transactions, patient data and reports in its permanent records.

Upon termination of this Agreement, PROVIDER'S open access to the RescueNet ePCR System shall be terminated ten (10) days after the termination date. Limited Administrative access will be allowed for thirty (30) days after the effective termination date of this Agreement. PROVIDER shall not have any access the RescueNet ePCR System thirty (30) days after termination date, unless otherwise agreed to by both parties in writing. After all PROVIDER access is terminated, a fee of twenty-five dollars will be charged by CONTRACTOR for each routine generated and compiled report requested to be furnished to PROVIDER.

TRANSFER AND ACCESS TO DATA:

Upon termination of this Agreement by either party for any reason, or at any time requested by PROVIDER in writing during the Term of this Agreement, CONTRACTOR shall transfer a copy of ePCR patient data only to PROVIDER within thirty (30) days in a mutually agreed format.

If PROVIDER and CONTRACTOR cannot agree upon a format within thirty (30) days, CONTRACTOR shall have the right to transfer or store PROVIDER'S data in a generally accepted format. After termination and transfer of data to PROVIDER, CONTRACTOR shall remove any and all PROVIDER access to data from its RescueNet ePCR servers unless such removal would violate a court order, law, regulation or other legal prohibition.

PROVIDER shall not have access to any patient billing data obtained by CONTRACTOR, this information shall remain the property of the CONTRACTOR as the processing systems and related functions are the property and trade secrets of "Contractor",

RESCUENET EPCR TRAINING & SUPPORT:

CONTRACTOR will provide an initial training course to PROVIDER'S personnel prior to deployment of equipment software and initiation of billing services in conjunction with utilization of the "ZOLL" RescueNet ePCR System. Initial training course shall consist of two days (16 hours) at no charge to PROVIDER'S any additional training shall be charged at \$ 400.00 for ½ day (4 hours) and \$ 800.00 for full day (8 hours) plus any travel and lodging expenses incurred. CONTRACTOR will provide phone and online support Monday thru Friday, from 8AM to 5PM, excluding holidays. After hours support shall be available in emergency situations.

DATA ENTRY DEVICES:

Unless as provided by Addendum to this Agreement, CONTRACTOR will not make available computer systems, including but not limited to data entry devices (hand-held devices, tablet pc's, lap top or other computers or any other devices or equipment) for the collection and/or transmission of medical billing or rendered service information. PROVIDER must provide these devices, which must meet the specification requirements of the RescueNet ePCR System.

PROVIDER may be required to enter into additional agreements with makers of third party medical devices, such as monitors, scanners, EKG machines, printers and other devices with the respect to the transmission of information between the ancillary devices and the data entry system.

PROVIDER understands and agrees that its failure to enter into or reach agreements with such third parties shall not be deemed a default of CONTRACTOR under this Agreement or any other arrangements between PROVIDER and CONTRACTOR. PROVIDER further understands and agrees that the failure to enter into such agreements with these third parties may hinder PROVIDER'S use of certain software features that might otherwise be available to it.

PROVIDER may need to obtain new or different medical or other equipment capable of communicating with the computer system data entry devices. PROVIDER understands and agrees that such new or different medical or other equipment and associated software will be obtained at the PROVIDER'S sole cost and expense.

PROVIDER may request CONTRACTOR to support additional medical or other devices. PROVIDER understands and agrees that the cost of developing an interface may be significant and may involve the payment of royalties to the third party manufactures of the device. PROVIDER further understands and agrees that CONTRACTOR has no obligation to undertake the development of interfaces with additional medical or other devices, which are not compatible with the RescueNet ePCR System or provided system software.

STATISTICAL REPORTING:

Statistical and financial data reports will be available to PROVIDER'S Administrator on RescueNet ePCR System at all times the System is available. The format and content of the data will be established and defined by CONTRACTOR and such reports may be added to, modified or deleted without notice to PROVIDER.

PROVIDER may request specific, custom reports to be available to it at an additional charge to be negotiated between CONTRACTOR and PROVIDER.

PROVIDER acknowledges and agrees and understands each report represents a particular moment in time and it may not be accurate with respect to the financial picture as a whole. The underlying data may be subject to modification or correction from time to time, which may change the results of the report or its interpretation. The data represented in the report represents only a limited portion of all data available, which constantly remains fluid, regarding the PROVIDER'S cumulative data.

ASSIGNMENT OF AGREEMENT:

The CONTRACTOR shall not sell, transfer, assign or otherwise disclose the terms of this AGREEMENT or any part or work provided, or of its right, title or interest therein, unless otherwise

provided in the AGREEMENT, without prior written consent by the PROVIDER. **The RescueNet ePCR System compatibility software is not transferable.**

NOTICES:

Any notice given, or required to be given, under this AGREEMENT shall be in writing and shall be addressed to the Parties hereto at the addresses set out below. Any such notices shall be deemed as effective notice when actually shown to have been received by the other Party. Certified Mail with Return Receipt will suffice for this purpose.

SEVERABILITY:

Should any part, term or provision of this AGREEMENT be decided by the courts to be illegal or in conflict with any law of Texas, the validity of the remaining portions or provisions shall not be affected thereby.

ADDENDUMS:

The parties may agree to modify the terms and conditions of this Agreement, and it may be modified by Addendum mutually agreed to and referencing this original Agreement and signed by both Parties and dated.

EFFECTIVE DATE:

This AGREEMENT shall be effective the 11th day of May 2020 and is agreed to by and between the Parties in their respective capacities as shown by their signatures below.

Agent for CONTRACTOR:

Signature: _____

Printed Name: Karen Laake

Title: Pre/CEO

Address: PO Box 691363

City: Houston

State, Zip: Texas 77269-1363

Phone #: 281-397-0397 or 800-999-2417

Agent for PROVIDER:

Signature: _____

Printed Name: Austin Bleess

Title: City Manager

Address: 16327 Lakeview Drive

Jersey Village, Texas 77040

Phone #: 713-466-2109

**CITY COUNCIL
CITY OF JERSEY VILLAGE, TEXAS
AGENDA REQUEST**

AGENDA DATE: May 11, 2020

AGENDA ITEM: F3

AGENDA SUBJECT: Consider Ordinance No. 2020-10, amending the Asset Forfeiture Fund Budget of the City for the fiscal year beginning October 1, 2019, and ending September 30, 2020, and authorizing funding associated with the purchase of new badges for the Police Department, as permitted by Chapter 59 of the Code of Criminal Procedure; and providing for severability.

Department/Prepared By: Police Department, Kirk Riggs

Date Submitted: May 5, 2020

EXHIBITS: [Ordinance 2020-10](#)
[Exhibit A](#) - Budget Amendment Request Form
[Exhibit B](#) – Sun Badge Quote

BUDGETARY IMPACT:	Required Expenditure:	\$8,820.00
	Amount Budgeted:	\$ 0
	Appropriation Required:	\$8,820.00

CITY MANAGER APPROVAL:

BACKGROUND INFORMATION:

The Jersey Village Police Department requested Sun Badge Company assist us in designing a new police badge. Most police departments have a unique badge that is a variation of a shield created to represent the state and name of the city the officer serves. Our new badge will symbolize the 65th anniversary of the Jersey Village Police Department. Our current badge is generic, and can be purchased from any law enforcement catalog; it is not exclusive to our agency.

The total cost for 28 uniform badges and wallet badges, is \$8,817.92, which can be purchased from the Seized Funds account. In accordance with Chapter 59 of the Code of Criminal Procedure, purchases made from seized funds must be for Law Enforcement purposes; this purchase meets that criteria.

RECOMMENDED ACTION:

MOTION: To approve Ordinance No. 2020-10, amending the Asset Forfeiture Fund Budget of the City for the fiscal year beginning October 1, 2019, and ending September 30, 2020, and authorizing funding associated with the purchase of new badges for the Police Department, as permitted by Chapter 59 of the Code of Criminal Procedure; and providing for severability.

CITY COUNCIL MEETING PACKET FOR THE REGULAR SESSION MEETING TO BE HELD ON MAY 11, 2020

ORDINANCE NO. 2020-XX

AN ORDINANCE OF THE CITY OF JERSEY VILLAGE, TEXAS, AMENDING THE ASSET FORFEITURE FUND BUDGET OF THE CITY FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2019, AND ENDING SEPTEMBER 30, 2020, AND AUTHORIZING THE FUNDING ASSOCIATED WITH THE PURCHASE OF NEW BADGES FOR THE POLICE DEPARTMENT, AS PERMITTED BY CHAPTER 59 OF THE CODE OF CRIMINAL PROCEDURE; AND PROVIDING FOR SEVERABILITY.

WHEREAS, subsequent to the adoption of the annual budget for the City of Jersey Village for the fiscal year beginning October 1, 2019, and ending September 30, 2020, the City has sustained unanticipated expenditure changes; and

WHEREAS, the City Manager has recommended that such budget be amended to reflect such expenditures in accordance with Budgetary Transfer Amendment Request Form attached hereto and made a part hereof as “Exhibit A”; and

WHEREAS, Chapter 59 of the Code of Criminal Procedure permits such purchases from the City’s Asset Forfeiture Fund; and

WHEREAS, the City’s Police Department has received a quote attached as “Exhibit B” from Sun Badge Company, in accordance with the City’s purchasing procedures; and

WHEREAS, the City Council finds and determines that the budget should be amended as recommended by the City Manager and the expenditures should be approved; **NOW, THEREFORE**,

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS:

Section 1. The recitals contained in the preamble to this Ordinance are found to be true and correct and are hereby adopted.

Section 2. The Asset Forfeiture Fund Budget of the City of Jersey Village, Texas for the fiscal year beginning October 1, 2019, and ending September 30, 2020, is hereby amended by increasing the appropriations to the account contained therein as provided in “Exhibit A” attached hereto and made a part hereof.

Section 3. The police department’s request for authorization to proceed with the purchase of goods outlined in “Exhibit B” is hereby approved.

Section 4. In the event any section, paragraph, subdivision, clause, phrase, provision, sentence, or part of this Ordinance or the application of the same to any person or circumstance shall for any reason be adjudged invalid or held unconstitutional by a court of competent jurisdiction, it shall not affect, impair, or invalidate this Ordinance as a whole or any part or provision hereof other than the part declared to be invalid or unconstitutional; and the City Council of the City of Jersey Village, Texas declares that it would have passed each and every part of the same notwithstanding the omission of any such part of this declared to be invalid or unconstitutional, or whether there be one or more parts.

PASSED AND APPROVED this 11th day of May 2020.

Andrew Mitcham, Mayor

ATTEST:

Lorri Coody, City Secretary



CITY OF JERSEY VILLAGE, TEXAS

16501 Jersey Drive, Jersey Village, TX 77040

BUDGET TRANSFER / AMENDMENT REQUEST FORM

I request the following budget transfer between line item within the same division:

From Line Item	To Line Item	Amount

I request the following amendment to the current budget to increase the overall budget by the amount designated below: **Only one item per form.**

From the fund balance of:	<u>To Line Item</u>	<u>Amount</u>
<input type="checkbox"/> General Fund	_____	_____
<input type="checkbox"/> Utility Fund	_____	_____
<input type="checkbox"/> Capital Improvements Fund	_____	_____
<input checked="" type="checkbox"/> Other <u>Asset Forfeiture Fund</u>	<u>06-61-3504</u>	<u>\$8,820.00</u>

Justification

The Police Department requested Sun Badge Company assist us in designing a new police badge. The current badge our officers wear, is generic and can be purchased from any law enforcement catalog; it is not exclusive to our agency. The total funding required is \$8,820, which can be purchased from the Seized Funds account.

Requested by: Kirk H. Riggs

Signed:  Date 5-5-2020

<p>Finance: Sufficient Funds <input checked="" type="checkbox"/> Exist <input type="checkbox"/> Do Not Exist</p> <p style="text-align: right; font-size: small;">Digitally signed by Isabel Kato Date: 2020.05.05 17:01:53 -05'00'</p> <p>Signed: <u>Isabel Kato</u></p> <p>Date: <u>05-05-2020</u></p>	<p>City Manager: <input type="checkbox"/> Approved <input type="checkbox"/> Not Approved</p> <p style="text-align: right; font-size: small;">Digitally signed by Austin Bleess Date: 2020.05.06 06:22:10 -05'00'</p> <p>Signed: <u>Austin Bleess</u></p> <p>Date: _____</p>
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SUN BADGE COMPANY

2248 S. Baker Avenue, Ontario CA 91761

TEL: (909) 930-1444 FAX: (909) 930-1443

www.sunbadgenco.com

April 20, 2020

Lieutenant D. Keele
Jersey Village Police Department
16401 Lake View Dr.
Jersey Village, TX 77040

Telephone #: 713-466-2115
Email: DKeele@jerseyvillagetx.com

Dear Lt. Keele:

We are pleased to provide you with the specifications and pricing information you recently requested and they are as follows:

<u>ITEM</u>	<u>QUANTITY</u>	<u>PRICE</u>	<u>EXTENDED</u>
Custom Badges <small>(Uniform or Flat)</small>	56	\$95.84* Ea.	\$5,367.04
		* Note List Price is \$112.75	
Custom Hat Badge	7	\$95.84* Ea.	\$670.88
		* Note List Price is \$112.75	
Slimline Cases	28	\$28.75 Ea.	\$805.00
Artwork	Lot		No Charge
Die/Tooling Charge	Lot		\$1,900.00

Custom Badges (Full Size Uniform and Half Size Hat Badge)

***Note: Above is a one-time tooling and set up charge. All die rights are non-transferable and remain the property of Sun Badge Company.**

SUBTOTAL:	\$8,742.92
SHIPPING:	\$75.00
Total Amount of Your Order:	\$8,817.92

Manufacturer of custom Badges for Law Enforcement, Fire Departments, and Security Agencies.

TERMS AND CONDITIONS OF SALE:

- * PAYMENT –Net (30) Thirty Days
- * Delivery Ten to Twelve Weeks.
- * Pricing - Pricing firm for Thirty (30) days
- * Plus Shipping and Handling.
- * Dies – Nontransferable ownership rights.
- * All Badges Are Manufactured in the USA

Lt. Keele, on behalf of the entire Sun Badge Company team we look forward to the opportunity to produce your custom badges. Should you have any further questions or concerns please feel free to call on me. You can reach me at (909) 930-1444.

Sincerely,

Ben Dawson
Vice President



JERSEY VILLAGE POLICE DEPARTMENT

16401 Lakeview Dr.
Jersey Village, Texas 77040-1999
(713)466-5824 / Fax (713)466-0784

Incorporated 1956 A Texas Star Community

Ben Dawson
Vice President
Sun Badge Company
Phone: 909-930-1444
Fax: 909-930-1443

Ben Dawson,

This letter is to authorize Sun Badge to begin production of the new badges for the Jersey Village Police Department. The order is to consist of 28 Uniform Badges, 28 Flat wallet badges, 7 Custom Hat Badges, 28 Slimline wallet cases. The following is a breakdown of the badges and the badge numbers associated with each badge.

Uniform/ Flat Badges

Rank	Badge Number	Finish
Chief	7920	Gold
Lieutenant	2890	Gold
Lieutenant	7800	Gold
Sergeant	3610	Gold
Sergeant	3240	Gold
Sergeant	7100	Gold
Sergeant	8120	Gold
Corporal	2340	Silver
Corporal	4550	Silver
Corporal	7940	Silver
Corporal	7080	Silver
Officer	7650	Silver
Officer	7010	Silver
Officer	8260	Silver

Officer	6840	Silver
Officer	5410	Silver
Officer	5050	Silver
Officer	4420	Silver
Officer	7230	Silver
Officer	7970	Silver
Officer	5510	Silver
Officer	8280	Silver
Officer	8190	Silver
Detective	3620	Silver
Detective	4500	Silver
Officer	LEAVE BLANK**	Silver
Officer	LEAVE BLANK**	Silver
Officer	LEAVE BLANK**	Silver

HAT BADGES

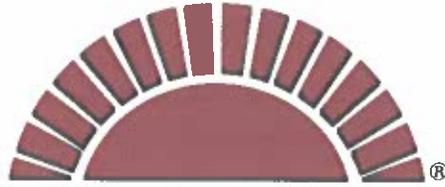
Rank	Badge Number	Finish
Chief	7920	Gold
Lieutenant	2890	Gold
Lieutenant	7800	Gold
Sergeant	LEAVE BLANK	Gold
Sergeant	LEAVE BLANK	Gold
Officer	LEAVE BLANK	Silver
Officer	LEAVE BLANK	Silver

Regards,



Kirk Riggs,
 Chief of Police
 Jersey Village Police Department

Presented by



SUN BADGE COMPANY

to

Jersey Village Police Department



<i>Project name:</i> Jersey Village Police Department		<i>Requested by:</i> Danny Keele		<i>Drawing #</i> 3670	<i>Revision Letter:</i> R
<i>Product description:</i> Custom Badge		<i>Color:</i> Twotone	<i>Color Enamel:</i> Black	<i>Date:</i> 04/17/20	
<i>Gauge:</i>	<i>Height:</i> 3 1/4"	<i>Wide:</i> 2 3/8"	<i>Version:</i> Color		
			<i>Graphic Artist:</i>		

Sun Badge Company, 2248 S. Baker Avenue, Ontario California 91761 (909) 930-1444 FAX: (909) 930-1443

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EXHIBIT B

Presented by



SUN BADGE COMPANY

to

Jersey Village Police Department



<i>Project name:</i> Jersey Village Police Department		<i>Requested by:</i> Danny Keele		<i>Drawing #</i> 3670	<i>Revision Letter:</i> M
<i>Product description:</i> Custom Badge		<i>Color:</i> Twotone	<i>Color Enamel:</i> Black	<i>Date:</i> 04/06/20	
<i>Gauge:</i>	<i>Height:</i> 3 1/4"	<i>Wide:</i> 2 3/8"	<i>Graphic Artist:</i>		
<i>Version:</i> Color					

Sun Badge Company, 2248 S. Baker Avenue, Ontario California 91761 (909) 930-1444 FAX: (909) 930-1443

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EXHIBIT B

CITY COUNCIL - CITY OF JERSEY VILLAGE, TEXAS - AGENDA REQUEST

AGENDA DATE: May 11, 2020

AGENDA ITEM: F4

AGENDA SUBJECT: Receive a progress report for the property located at 16884 NW FWY, Jersey Village, Texas concerning the progress on the performance of the permitted work required under Ordinance 2019-11, which found the structures on the Property to be substandard and a public nuisance; ordered JERSEY VILLAGE LODGING, LLC to abate the substandard and dangerous structures on the Property within 180 days; authorized the repair or demolition of the structures on the Property if the owners fail to abate the substandard and dangerous structures; authorized a lien against the Property for the costs of repair or demolition; and made other findings and provisions related thereto.

Dept/Prepared By: Christian Somers, Building Official **Date Submitted:** April 21, 2020

EXHIBITS: [Ordinance 2019-11](#)
 [Owner's Status Update – 2020-05-06](#)

BACKGROUND INFORMATION:

On May 13, 2019, City Council approved Ordinance No. 2019-11, which found the structures on the Property located at 16884 NW FWY to be substandard and a public nuisance and ordered JERSEY VILLAGE LODGING, LLC to abate the substandard and dangerous structures on the Property within 180 days. Since May 13, 2019, Council has received progress reports on compliance with Ordinance No. 2019-11 on June 17, 2019, July 15, 2019, August 19, 2019, September 16, 2019, October 14, 2019, November 18, 2019, December 16, 2020, January 20, 2020, February 17, 2020, March 16, 2020 and April 20, 2020.

Since the report made to City Council on April 20, 2020, the following progress has been made on the project:

- 1) Work at site recommenced mid-April 2020, after shutting down for a month due to SARS-CoV2. Patently, the pandemic has made staffing and the attendant scheduling for the General Contractor quite difficult.
- 2) All balcony guards have been installed and painted, save for those adjacent to...
- 3) ...The balcony stairs at parking lots, proud of balconies. Said stairs should be completely fabricated and painted by the second week of May 2020. Those initially fabricated exceeded to riser height criteria found in the 2018 International Building Code. The newly fabricated stairs have two additional treads and risers in order to comply. Maximum height is 7" and there may be no greater variation between all treads and risers in a series of 3/8".
- 4) The Guest Rooms in Building One – to also include the business office, lobby, vending room and guest laundry -- are having fixtures, equipment and trim installed. As-Built plans to be provided for Building Final Inspection and toward a Certificate of Occupancy at the end of May, 2020 – this will also include the boiler room and house laundry room in Building Four.
- 5) Building Two: Hanging drywall, taping, floating, texturing and painting. ETA for C.O. is about one month after Building One.
- 6) Building Three: Plumbing Rough-in and Framing Inspections scheduled for second week of May, 2020. ETA for C.O. is August 1, 2020.
- 7) ETA for C.O. is September 1, 2020.

This item is to receive the twelfth progress report and take any action deemed appropriate.

RECOMMENDED ACTION:

This item is to receive a progress report for the property located at 16884 NW FWY, Jersey Village, Texas concerning the progress on the performance of the permitted work required under

Ordinance 2019-11, which found the structures on the Property to be substandard and a public nuisance; ordered JERSEY VILLAGE LODGING, LLC to abate the substandard and dangerous structures on the Property within 180 days; authorized the repair or demolition of the structures on the Property if the owners fail to abate the substandard and dangerous structures; authorized a lien against the Property for the costs of repair or demolition; and made other findings and provisions related thereto.

ORDINANCE NO. 2019-11

AN ORDINANCE OF THE CITY OF JERSEY VILLAGE, TEXAS, FINDING THE STRUCTURES AT 16884 NW FWY, JERSEY VILLAGE, TEXAS 77040, (RES B1, NORTHWEST VILLAGE BUSINESS PARK, R/P), THE “PROPERTY”, TO BE SUBSTANDARD AND A PUBLIC NUISANCE; ORDERING JERSEY VILLAGE LODGING, LLC OR THE TRUE OWNERS OF THE PROPERTY TO ABATE THE SUBSTANDARD AND DANGEROUS STRUCTURES ON THE PROPERTY; AUTHORIZING THE CITY TO DEMOLISH THE STRUCTURES ON THE PROPERTY IF OWNER FAILS TO ABATE THE SUBSTANDARD AND DANGEROUS STRUCTURES ON THE PROPERTY; AUTHORIZING THE CITY TO ASSESS A LIEN AGAINST THE PROPERTY FOR THE COSTS OF THE DEMOLITION; AND MAKING OTHER FINDINGS AND PROVISIONS RELATED THERETO.

WHEREAS, the Building Official of the City of Jersey Village reported that the buildings and structures at 16884 NW FWY, also known as RES B1, Northwest Village Business Park. R/P, Jersey Village, (the “Property”), which are located within the City, are substandard and a public nuisance; and

WHEREAS, the City provided notice to Jersey Village Lodging, LLC, Chan Patel, Northwest Village Business Park R/P, and Super 7 Inn Jersey Village Lodging LLC that the Property was substandard and public nuisance, and that a public hearing would be held on May 13, 2019; and

WHEREAS, in accordance with Chapter 34 of the Code of Ordinances of the City of Jersey Village (the “Code”), the City Council conducted a public hearing on May 13, 2019, so that the owner or the owner’s representatives of the Property may appear and show cause 1) why such buildings or structures should not be declared to be substandard and 2) why the owner should not be ordered to repair, vacate or demolish the buildings or structures on the Property; and

WHEREAS, City Council finds all proper notices of the hearing were sent consistent with the Code to the persons asserting or likely to have an ownership in the Property; and

WHEREAS, based upon the evidence presented, the City Council finds that the Property and the structures on the Property are substandard; and

WHEREAS, City Council finds that the conditions of the structures on the Property constitute a nuisance and are a hazard to the health, safety, and welfare of the citizens of Jersey Village and likely to endanger persons and property; and

WHEREAS, City Council finds that the Property is in violation of the City’s Code and ordinances;

NOW THEREFORE,

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS THAT:

Section 1. The above-referenced recitals are incorporated herein as if set forth in full for all purposes.

Section 2. Jersey Village Lodging, LLC appeared before City Council and represented that it owns the Property. Owner requested more than thirty (30) days to repair the Property and to abate the nuisances associated with the Property. Having heard the comments of Owner and others, City Council finds, permits and orders the following:

A. The Property is dilapidated, substandard and unfit for human habitation, and a hazard to the public health, safety and welfare.

B. Within ten (10) days [by MAY 23, 2019], the Owner shall vacate the Property and secure the Property by fencing approved by the Building Official; and the building shall remain vacated and secured until a certificate of occupancy is issued by the Building Official.

C. The buildings on the Property shall be repaired by the Owner within one-hundred eighty (180) days [by NOVEMBER 9, 2019].

D. The Owner, lienholders, and mortgagees of the Property shall secure the Property in a reasonable manner from unauthorized entry while the work is being performed, as determined by the Building Official.

E. No work shall be performed by Owner on the Property until a permit is issued consistent with the Code by the Building Official, and all work shall be consistent with the Code.

F. The Owner shall provide to the Building Official the following plans, reports and specifications:

1) a written mold assessment by a licensed professional engineer or mold assessor of the interior spaces of the buildings intended for occupancy on the Property by JUNE 13, 2019;

2) a written asbestos survey/ screening by a licensed professional engineer by JUNE 13, 2019;

3) a written roof inspection report by a licensed professional engineer or experienced roof inspector by JUNE 13, 2019; and

4) complete construction documents and a plan of action for the construction / required repairs for the Property, including details for each motel room intended for human occupancy; the manager's apartment, the office/business/lobby guest area, the laundry areas, storage rooms, mechanical rooms, linen/washing rooms, breakrooms and similar work areas, and the pool area by JULY 15, 2019.

G. The Owner shall submit all applications for the permits necessary to repair the Property by JULY 15, 2019.

H. The Owner shall start work on any permit issued for the repair of Property within ten (10) days of the issuance of the permit(s).

I. The Owner shall report to the City Council the progress on the performance of the permitted work on the first regular meeting of the City Council for each month until the permitted work is complete.

J. No person may occupy the structures on the Property until a final inspection and certificate of occupancy are issued; provided, however, the Building Official may permit temporary certificates of occupancy for separate buildings.

Section 3.

A. If the Owner, lien holders, or mortgagees of the Property fail to repair, remove or demolish the substandard structures on the Property as provided above, then the City may demolish the structures on the Property, including cleaning and grading the Property, and place a lien on the Property for the expenses incurred by the City in such work in accordance with the Code and state law.

B. If the Owner violates the terms of this Ordinance, the City may seek administrative penalties not to exceed \$1,000 per day.

Section 4. The City Secretary shall file a copy of this order with the City and shall publish the caption of this Ordinance in the City’s official newspaper within 10 days of the date of this Ordinance.

Section 5. In the event any clause phrase, provision, sentence, or part of this Ordinance or the application of the same to any person or circumstances shall for any reason be adjudged invalid or held unconstitutional by a court of competent jurisdiction, it shall not affect, impair, or invalidate this Ordinance as a whole or any part or provision hereof other than the part declared to be invalid or unconstitutional; and the City Council of the City of Jersey Village, Texas, declares that it would have passed each and every part of the same notwithstanding the omission of any such part thus declared to be invalid or unconstitutional, whether there be one or more parts.

Section 6. All ordinances or parts inconsistent or in conflict herewith are, to the extent of such inconsistency or conflict, hereby repealed.

Section 7. This ordinance shall be in full force and effect from and after its passage.

PASSED AND APPROVED this 13th day of May, 2019.

s/Andrew Mitcham, Mayor

ATTEST:

s/Lorri Coody, City Secretary



Lorri Coody

From: Kathlyn Hufstetler <khufstetler@patelgaines.com>
Sent: Tuesday, May 5, 2020 4:54 PM
To: Lorri Coody
Subject: Re: Progress Report Needed

Hi Lorri,

As mentioned in our last update, the COVID-19 pandemic has unsurprisingly impacted the construction progress. However, we are happy to report that we are proceeding forward given these circumstances.

1. Both the drywall and HVAC units have been installed in building one. Tape and texture with paint has also begun, with flooring, FF&E, final punch list items and the completion of the new stairs to follow. The final inspection of building one is anticipated to take place next month.
2. Building two is in the process of completing the interior paint and is scheduled to begin the exterior paint prep work this month.
3. The drywall in building three is beginning to be installed, with tape and texture to following in addition to the remaining interior work for both buildings three and four.

Please let me know if you have any questions.

Sincerely,



Kathlyn Hufstetler

Senior Associate Attorney
(346) 358 - 9068 | office
(956) 789 - 8296 | mobile
khufstetler@patelgaines.com

San Antonio

2030 N Loop 1604 W, Suite 200
San Antonio, Texas 78248
(210) 460 - 7787 | office
(210) 460 - 7797 | fax

Dallas / Fort Worth

221 West Exchange Ave., Suite 206A
Fort Worth, Texas 76164
(817) 394 - 4844 | office
(817) 394 - 4344 | fax

Houston

5433 Westheimer Rd., Suite 604
Houston, Texas 77056
(346) 358 - 9068 | office
(210) 460 - 7797 | fax



IN THE KNOW: COVID-19 RESOURCES

CLICK HERE FOR THE LATEST UPDATES



www.patelgaines.com



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From: Lorri Coody <lcoody@jerseyvillagetx.com>
Date: Tuesday, May 5, 2020 at 2:24 PM
To: Kathlyn Hufstetler <khufstetler@patelgaines.com>
Subject: Progress Report Needed

Kathlyn:

Please send me your progress report. I need it by 5 PM today. I have not heard from you. Lorri

Lorri Coody, TRMC

City Secretary, City of Jersey Village
16327 Lakeview Drive, Jersey Village, TX 77040
Office (713) 466-2102 / Fax (713) 466-2177
lcoody@jerseyvillagetx.com

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**CITY COUNCIL
CITY OF JERSEY VILLAGE, TEXAS
AGENDA REQUEST**

AGENDA DATE: May 11, 2020

AGENDA ITEM: G1

AGENDA SUBJECT: Consider Ordinance No. 2020-11, continuing a Mayoral Declaration of Local Disaster due to public health emergency; waiving certain fees during the public health emergency; suspending the disconnection of water services during the public health emergency; providing restrictions on community gatherings; accounting for any potential conflict of laws; providing for a fine in an amount not to exceed five hundred dollars (\$500) for each offense; providing for severability; and, providing an effective date.

Department/Prepared By: Austin Bless, City Manager **Date Submitted:** May 4, 2020

EXHIBITS: [Ordinance No. 2020-11](#)

BUDGETARY IMPACT:	Required Expenditure:	\$
	Amount Budgeted:	\$
	Appropriation Required:	\$

CITY MANAGER APPROVAL: AB

BACKGROUND INFORMATION:

This ordinance would extend the current declaration of local disaster. It would automatically expire on July 21, 2020 or if the Governor cancels all related COVID-19 orders, declarations, restrictions, and regulations. The City Council is scheduled to meet on July 20th and could extend the order at that point in time.

This ordinance is very similar to the one passed in March. The main changes from March to tonight are it does not address groups of people gathering. Instead it recognizes and incorporates by reference the executive orders issued by the Governor.

RECOMMENDED ACTION:

To approve Ordinance No. 2020-11, continuing a Mayoral Declaration of Local Disaster due to public health emergency; waiving certain fees during the public health emergency; suspending the disconnection of water services during the public health emergency; providing restrictions on community gatherings; accounting for any potential conflict of laws; providing for a fine in an amount not to exceed five hundred dollars (\$500) for each offense; providing for severability; and, providing an effective date.

RECOMMENDED MOTION:

To approve Ordinance No. 2020-11, continuing a Mayoral Declaration of Local Disaster due to public health emergency; waiving certain fees during the public health emergency; suspending the disconnection of water services during the public health emergency; providing restrictions on community gatherings; accounting for any potential conflict of laws; providing for a fine in an amount not to exceed five hundred dollars (\$500) for each offense; providing for severability; and, providing an effective date.

CITY COUNCIL MEETING PACKET FOR THE REGULAR SESSION MEETING TO BE HELD ON MAY 11, 2020

ORDINANCE NO. 2020-11

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, CONTINUING A MAYORAL DECLARATION OF LOCAL DISASTER DUE TO PUBLIC HEALTH EMERGENCY; WAIVING CERTAIN FEES DURING THE PUBLIC HEALTH EMERGENCY; SUSPENDING THE DISCONNECTION OF WATER SERVICES DURING THE PUBLIC HEALTH EMERGENCY; PROVIDING RESTRICTIONS ON COMMUNITY GATHERINGS; ACCOUNTING FOR ANY POTENTIAL CONFLICT OF LAWS; PROVIDING FOR A FINE IN AN AMOUNT NOT TO EXCEED FIVE HUNDRED DOLLARS (\$500) FOR EACH OFFENSE; PROVIDING FOR SEVERABILITY; AND, PROVIDING AN EFFECTIVE DATE.

WHEREAS, in December 2019, a novel respiratory disease named “SARS-CoV-2” that causes what is now named "coronavirus disease 2019" (“COVID-19”) was detected in Wuhan City, Hubei Province, China; and

WHEREAS, symptoms of COVID-19 include fever, cough, and shortness of breath that may result in mild to severe illness, and in some cases death; and

WHEREAS, on January 30, 2020, the World Health Organization Director General declared the outbreak of COVID-19 as a Public Health Emergency of International Concern and advised countries to prepare for the containment of COVID-19, with such containment including active surveillance, early detection, isolation management, case management, contact tracing, and prevention of onward spread of COVID-19; and

WHEREAS, on January 31, 2020, the U.S. Health and Human Services Secretary declared a public health emergency for the United States to aid the nation's healthcare community in responding to COVID-19; and

WHEREAS, the identification of "community spread" cases of COVID-19 in the United States could potentially signal that transmission of COVID-19 may no longer be limited to travel to outbreak areas or contact with travelers who have visited outbreak areas; and

WHEREAS, according to the Center for Disease Control (the “CDC”), it is likely that, at some point, widespread transmission of COVID-19 in the United States will occur; and

WHEREAS, the CDC warns that widespread transmission of COVID-19 would translate into large numbers of people needing medical care at the same time; and

WHEREAS, the CDC also warns that COVID-19 could cause: schools, childcare centers, workplaces, and other places for mass gatherings to experience more absenteeism; public health and healthcare systems to become overloaded with elevated rates of hospitalizations and deaths; other critical public service infrastructure, such as law enforcement, emergency medical services, and transportation, to be affected; and, health care providers and hospitals to become overwhelmed; and

WHEREAS, given the CDC's guidance, among other things, there is an ongoing risk and likelihood of COVID-19-positive persons being identified in the City of Jersey Village; and

WHEREAS, the City of Jersey Village, local health agencies, and political subdivisions within the region have been working diligently to implement the CDC’s guidelines, but now require additional tools and resources to protect the public health given the current state of COVID-19 and the need for a sustained response; and

CITY COUNCIL MEETING PACKET FOR THE REGULAR SESSION MEETING TO BE HELD ON MAY 11, 2020

WHEREAS, the CDC has determined that large events and mass gatherings can contribute to the spread of COVID-19 in the United States by travelers who attend these events and introduce COVID-19 to new communities; and

WHEREAS, the CDC, in accordance with its guidance for large events and mass gatherings, has recommended that event organizers, whether groups or individuals, cancel or postpone in-person events that consist of ten (10) people or more throughout the United States beginning March 17, 2020 and continuing through March 31, 2020; and

WHEREAS, the CDC, in accordance with its guidance for large events and mass gatherings, has recommended that event organizers, whether groups or individuals, cancel or postpone in-person events that consist of fifty (50) people or more throughout the United States beginning April 1, 2020 and continuing until such time as the CDC determines that such restrictions are not necessary; and

WHEREAS, on March 17, 2020, the Mayor of the City of Jersey Village provided a Declaration of Local Disaster Due to Public Health Emergency for the City of Jersey Village, with such declaration activating the City of Jersey Village Emergency Management Plan and authorizing: 1. the temporary or permanent acquiring, by lease, purchase, or other means, sites required for temporary housing units or emergency shelters for disaster victims; and, 2. the entering into of arrangements necessary to prepare or equip such sites for installation and use of temporary housing units or emergency shelters, including arrangements necessary for the transportation and purchase of temporary housing units or emergency shelters;

WHEREAS, the City Council of the City of Jersey Village, on March 23, 2020, extended the Mayor's Declaration of Local Disaster Due to Public Health Emergency until May 12, 2020; and

WHEREAS, the City Council of the City of Jersey Village, through this Ordinance, desires to continue the Mayor's Declaration of Local Disaster Due to Public Health Emergency and to ensure that any of Governor Greg Abbott's Executive Orders, laws, or other regulations that relate to the COVID-19 are not in conflict with this Ordinance; and **NOW THEREFORE**,

BE IT ORDAINED BY THE CITY COUNCIL OF JERSEY VILLAGE, TEXAS:

Section 1. Pursuant to Texas Health and Safety Code 408.108(b), the City Council of the City of Jersey Village (the "Council") hereby continues the Mayor's Declaration of Local Disaster Due to Public Health Emergency for the City of Jersey Village (the "Mayor's Declaration") until the earlier of July 21, 2020, or until Governor Greg Abbott ends all relative COVID-19 Orders, Declarations, restrictions, and regulations that affect the City of Jersey Village.

Section 2. Pursuant to §122.006(1) of the Texas Health and Safety Code, the Council is authorized take any actions necessary to promote health and suppress disease, including quarantine and examination requirements of citizens and the regulating of hospitals.

Section 3. Pursuant to §122.006(2) of the Texas Health and Safety Code, the Council hereby declares that those persons under investigation, persons under management, and quarantined persons remain within the confines of their homes or in safe, secure facilities during the quarantine period following their exposure to the COVID-19.

Section 4. The Council hereby waives all processing and convenience fees for credit card payments required in Section 2-171 and Section 2-142(f)(16) of the City of Jersey Village Code of Ordinances throughout the duration of the Mayor's Declaration as continued by this

Ordinance.

Section 5. The Council hereby waives late fees on unpaid balances of water and wastewater bills as required by Section 70-77 of the City of Jersey Village Code of Ordinances throughout the duration of the Mayor’s Declaration as continued by this Ordinance.

Section 6. The Council hereby suspends the disconnection of water services provided in Section 70-77 of the City of Jersey Village Code of Ordinances throughout the duration of the Mayor’s Declaration as continued by this Ordinance.

Section 7. The Council hereby recognizes that Governor Greg Abbott has issued, and will continue to issue, Executive Orders, as well as other laws and regulations, that relate to COVID-19 (the “Orders”). The Council hereby acknowledges that any portion of this Ordinance that conflicts with any portion of the Orders is null and void and the provisions of the Orders supersede and control. The provisions of the Orders are incorporated herein by reference. Nothing in this Ordinance is intended to affect the continuation of the Mayor’s Declaration provided in the City of Jersey Village Ordinance No. 2020-06.

Section 8. Any person, firm, corporation, agent, or employee thereof who violates any of the provisions of this ordinance commits an offense that is considered a class C misdemeanor and each day the violation continues shall be a separate offense punishable by a fine of not more than five hundred dollars (\$500). A culpable mental state is not required for the commission of an offense under this Ordinance and need not be proved. The penalty provided for in this Ordinance is in addition to any other remedy that the City may have under any applicable law.

Section 9. In the event any clause phrase, provision, sentence, or part of this Ordinance or the application of the same, to any person or circumstances shall for any reason be adjudged invalid or held unconstitutional by a court of competent jurisdiction, it shall not affect, impair, or invalidate this Ordinance as a whole or any part or provision hereof other than the part declared to be invalid or unconstitutional; and the Council declares that it would have passed each and every part of the same notwithstanding the omission of any such part thus declared to be invalid or unconstitutional, whether there be one or more parts.

Section 10. This Ordinance shall take effect immediately upon its approval.

APPROVED AND ADOPTED THIS 11th DAY OF MAY 2020.

ANDREW MITCHAM, MAYOR

ATTEST:

Lorri Coody, City Secretary



CITY COUNCIL - CITY OF JERSEY VILLAGE, TEXAS - AGENDA REQUEST

AGENDA DATE: May 11, 2020

AGENDA ITEM: G2

AGENDA SUBJECT: Consider Resolution No. 2020-22, authorizing the Fire Chief to apply for a grant through FEMA for Staffing for Adequate Fire and Emergency Response (SAFER) and, if approved and funded, authorizing the City Manager to add four (4) new firefighters into the Fiscal Year 2020-2021 Budget.

Department/Prepared By: Fire / Mark Bitz

Date Submitted: April 30, 2020

EXHIBITS: [Resolution No. 2020-22](#)

[Graph](#) Depicting the Average Volunteers per Call per Year

[Breakdown of City Costs under the SAFER Grant](#)

BUDGETARY IMPACT: See Breakdown of City Costs under the SAFER Grant

BACKGROUND INFORMATION:

Jersey Village Fire Department has been a mostly volunteer fire department for the last 64 years. We currently have 37 volunteer members in the department. In 1992, we began adding part time paid staff for daytime coverage. In 2010, we added 1 fulltime Captain to satisfy the requirement of having a paramedic on duty 24 hours a day. In 2019/2020 budget, we added two fulltime firefighters on day shifts to cover a shortage of staffing we had been having for nearly the entire year by our part time personnel during daytime hours.

Over many years now we have been making attempts to recruit volunteer firefighters into our department. We have added many new people. Over the past several years, although adding people, we have seen a reduction in volunteer response on many of our fire related and other call types. There are many factors that contribute to the reduction of volunteer response. Some of those factors include younger firefighters no longer available to respond due in part that they are now working in the industry and not available. Another factor includes many of the current responders that are active are not trained in firefighting mostly due to their age and/or they are EMS only responders. Many of the firefighters over 60 years old and are not capable of fighting fires anymore or holding heavy equipment any longer.

When we look at call types that require full response on fire apparatus and heavy rescue trucks, these vehicles, at minimum, need 3 people to respond on these calls. Many times, volunteer senior staff have come to me saying, we just cannot continue to respond like this because the right volunteers are not responding. We have many volunteers who can be the right responder, but their response numbers are so low we cannot rely on them. For sure, we cannot plan ahead. 911 is not planned and response to a particular call type is not planned.

The department has two fire trucks and one rescue truck, which needs to have multiple people on each apparatus when they respond to calls. On a structure fire call for example, that would be a minimum of 3 people per truck. The ideal amount of firefighters per truck is minimum of 4, but we can do it with 3 people. That is 9 people in total. On a Motor Vehicle Accident we send at least one fire truck, the rescue truck and an ambulance. That is a minimum of 2 people on the ambulance, 3 people on the rescue truck and 2 people on the fire truck. That is 7 people for this call type. Our current average of volunteer personnel responding to calls is 4.3 people per call and at least 2 of those personnel are EMS only and most of them are over the age of 60. The graph included in the packet shows average response for volunteers from 2001 to the present.

Firefighting and rescue work requires physically fit people who are capable of lifting heavy items, working hard for lengthy periods of time in atmospheres that are most times unbearable.

Wearing the gear, the air pack and going into these atmospheres is not for everyone. Lifting Heavy equipment such as the Jaws of Life or rescue jacks takes people capable of lifting 50-100 pounds for lengthy periods of time.

There was also a time when volunteer firefighters were so captivated in doing this that they spent every waking minute of their day coming to the station, getting on every call and being part of helping the community. We have some people like this, but not enough to protect the community in a way it needs protecting. The day of that volunteer who is so enthralled and motivated to respond has changed and not just in Jersey Village. This is something happening all across Harris County, the State of Texas and our Nation.

It is time that we looked at adding more personnel on shift work to assist the active volunteers and making sure the right equipment and apparatus get to the emergency and that there is enough personnel on each scene to help manage each scene and deal with each emergency. We owe it to the current active volunteers that care and respond to the needs of the community. We owe it to the volunteers that are saying to the fire chief and talking amongst themselves, that they believe it is time for the city to add full time people to help us out. It is time for us to consider this. This is not to get rid of volunteers. This is to supplement the volunteers and give them the desired help they need.

We can do this with the assistance of the government through a FEMA program called SAFER (Staffing for Adequate Fire and Emergency Response). This grant funds staffing for 3 years. The first and second year funds 75% of a firefighters Salary, Benefits and Overtime). The 3rd year funds 35% of a firefighters Salary, Benefits and Overtime). A breakdown of the cost is included in the meeting packet.

The city is responsible for 25% of the cost for years 1 and 2 and 65% year 3. Years 4 moving forward is 100% the responsibility of the city to pay for Salary, Benefits and Overtime. The program does not pay for protective equipment or uniforms. See the breakdown sheet included in the meeting packet for details.

I have recommended to the city manager to add four more fulltime firefighters through this program. The SAFER Grant program opened on April 23rd and closes on May 15th. If we were approved for this, we would be approved in June of this year. Funding for this would come in July of this year. If approved and funded, we have 180 days to fill the positions.

This program would supplement our personnel and allow us to provide the necessary staffing needed to run emergencies. Adding four personnel would allow us have three fulltime personnel to each 48-hour shift. 1 captain and 2 firefighters. With 3 fulltime staffing each day and four volunteers on average each day, this brings us to the 7 personnel, which I believe is the lowest amount of personnel that we can manage specific emergencies with.

I am requesting council consider authorizing the fire chief to move forward with applying for the SAFER Grant and, if awarded and funded, authorize the Fire Chief to add four (4) new firefighters in the Fiscal Year 2020-2021 Budget.

RECOMMENDED ACTION:

MOTION: To approve Resolution No. 2020-22, authorizing the Fire Chief to apply for a grant through FEMA for Staffing for Adequate Fire and Emergency Response (SAFER) and, if approved and funded, authorizing the City Manager to add four (4) new firefighters into the Fiscal Year 2020-2021 Budget.

RESOLUTION NO. 2020-22

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, AUTHORIZING THE FIRE CHIEF TO APPLY FOR A GRANT THROUGH FEMA FOR STAFFING FOR ADEQUATE FIRE AND EMERGENCY RESPONSE (SAFER) AND, IF APPROVED AND FUNDED, AUTHORIZING THE CITY MANAGER TO ADD FOUR (4) NEW FIREFIGHTERS INTO THE FISCAL YEAR 2020-2021 BUDGET.

WHEREAS, the Jersey Village City Council finds it in the best interest of the citizens of the City of Jersey Village that the Jersey Village Fire Department submit and accept granting from FEMA through the Staffing For Adequate Fire and Emergency Response (SAFER) grant program.

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, THAT:

Section 1. The City Council authorizes the Jersey Village Fire Department to submit and accept granting from FEMA through the Staffing for Adequate Fire and Emergency Response (SAFER) grant program.

Section 2. The City Council authorizes the Fire Chief, the authorized official, to execute all documents concerning the requested funds, which includes the power to apply for, accept, reject, alter, or terminate the grant.

Section 3. The City Council assures the City of Jersey Village will comply with all rules set by FEMA for the Staffing for Adequate Fire and Emergency Response (SAFER) grant program.

Section 4. The City Council assures the City of Jersey Village will fund the local share requirement of the grant.

Section 5. If the grant is approved and awarded, the City Manager is authorized to add four (4) new firefighters into the Fiscal Year 2020-2021 Budget.

PASSED AND APPROVED this 11th day of May 2020.

Andrew Mitcham, Mayor

ATTEST:

Lorri Coody, City Secretary

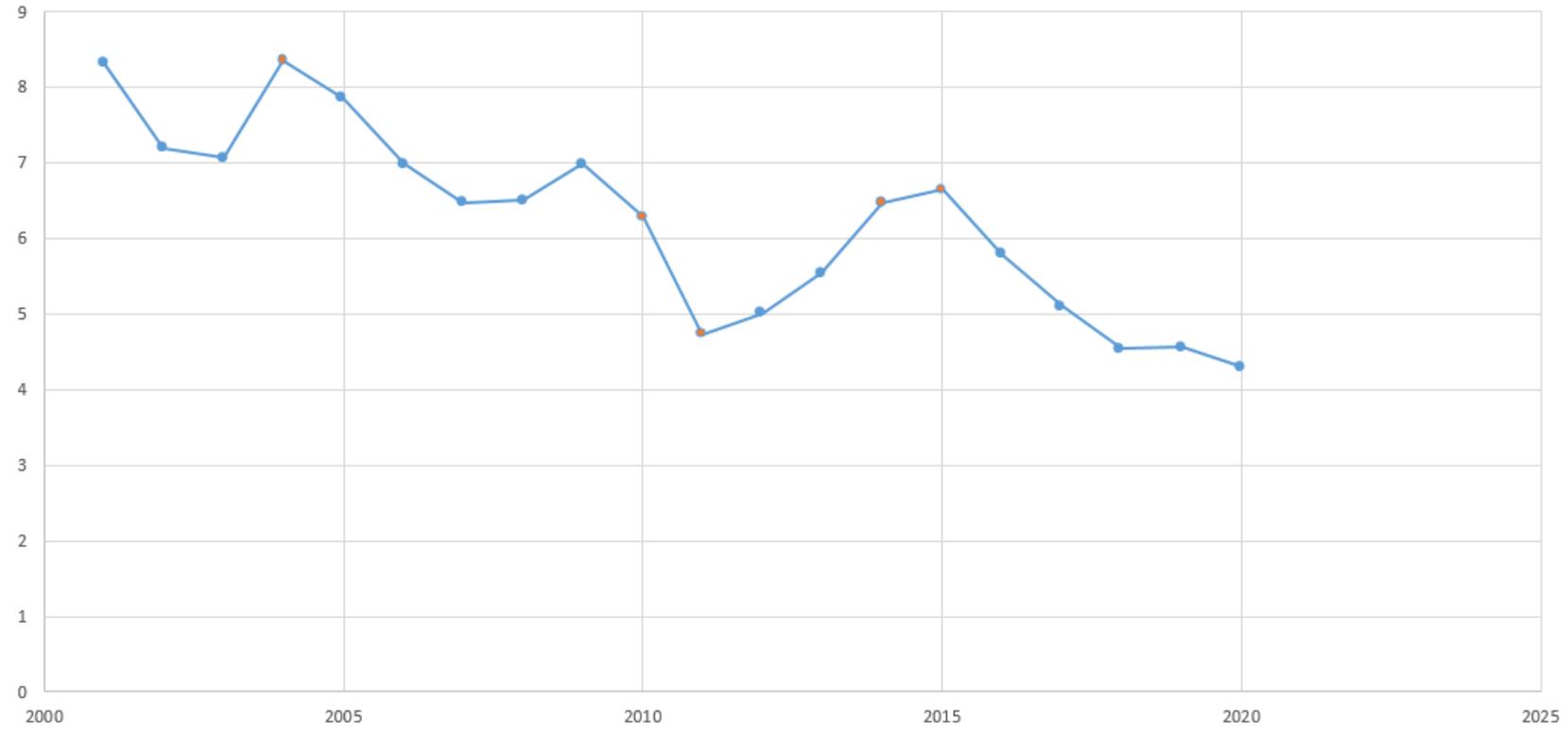


	Salary / OT	FEMA Responsibility				City responsibility			
	Benefits	Year 1	Year 2	Year 3		Year 1	Year 2	Year 3	
New Hire FF1	\$ 112,400.00	\$ 84,300.00				\$ 28,100.00			
New Hire FF2	\$ 112,400.00	\$ 84,300.00				\$ 28,100.00			
New Hire FF3	\$ 112,400.00	\$ 84,300.00				\$ 28,100.00			
New Hire FF4	\$ 112,400.00	\$ 84,300.00				\$ 28,100.00			
		\$ 337,200.00				\$ 112,400.00			
New Hire FF1	\$ 112,400.00		\$ 84,300.00				\$ 28,100.00		
New Hire FF2	\$ 112,400.00		\$ 84,300.00				\$ 28,100.00		
New Hire FF3	\$ 112,400.00		\$ 84,300.00				\$ 28,100.00		
New Hire FF4	\$ 112,400.00		\$ 84,300.00				\$ 28,100.00		
			\$ 337,200.00				\$ 112,400.00		
New Hire FF1	\$ 112,400.00			\$ 39,340.00				\$ 73,060.00	
New Hire FF2	\$ 112,400.00			\$ 39,340.00				\$ 73,060.00	
New Hire FF3	\$ 112,400.00			\$ 39,340.00				\$ 73,060.00	
New Hire FF4	\$ 112,400.00			\$ 39,340.00				\$ 73,060.00	
				\$ 157,360.00				\$ 292,240.00	
Factor	25%	35%	65%	75%					

FEMA COST	\$ 831,760.00
CITY COST	\$ 517,040.00
TOTAL COST	\$ 1,348,800.00

Breakdown
 Salary
 Overtime
 Benefits

Volunteer Response Average Per Year



**CITY COUNCIL
CITY OF JERSEY VILLAGE, TEXAS
AGENDA REQUEST**

AGENDA DATE: May 11, 2020

AGENDA ITEM: G3

AGENDA SUBJECT: Consider Ordinance No. 2020-12, amending the Code of Ordinances of the City of Jersey Village, at Chapter 10, "Animals," Article I. *In General*, by adding a new Section 10-6 "Keeping, harboring and owning poultry"; providing a severability clause; providing for repeal; providing a penalty as provided by section 1-8 of the code; and providing an effective date.

Department/Prepared By: Lorri Coody, City Secretary **Date Submitted:** April 21, 2020

EXHIBITS: [Ordinance No. 2020-12](#)

BUDGETARY IMPACT:	Required Expenditure:	\$
	Amount Budgeted:	\$
	Appropriation Required:	\$

CITY MANAGER APPROVAL:

BACKGROUND INFORMATION:

During the April 20, 2020 City Council Meeting, Ordinance 2020-09 was discussed. This Ordinance proposed changes to Chapter 10 by adding a Section 10-6 regarding the keeping, harboring, and owning poultry in Jersey Village.

After discussing the proposed Ordinance, it was the consensus of City Council that the Ordinance needed additional restrictions and detail. Council Member Singleton was tasked with revising the Ordinance for further discussion at this meeting.

The item is to discuss the revised Ordinance that will amend the City's ordinances to allow for raising hens. The details are outlined in the proposed Ordinance for this item.

RECOMMENDED ACTION:

MOTION: To approve Ordinance No. 2020-12, amending the Code of Ordinances of the City of Jersey Village, at Chapter 10, "Animals," Article I. *In General*, by adding a new Section 10-6 "Keeping, harboring and owning poultry"; providing a severability clause; providing for repeal; providing a penalty as provided by section 1-8 of the code; and providing an effective date.

ORDINANCE NO. 2020-12

AN ORDINANCE OF THE CITY OF JERSEY VILLAGE, TEXAS, AMENDING THE CODE OF ORDINANCES OF THE CITY OF JERSEY VILLAGE, AT CHAPTER 10, "ANIMALS," ARTICLE I. *IN GENERAL*, BY ADDING A NEW SECTION 10-6 "KEEPING, HARBORING AND OWNING POULTRY"; PROVIDING A SEVERABILITY CLAUSE; PROVIDING FOR REPEAL; PROVIDING A PENALTY AS PROVIDED BY SECTION 1-8 OF THE CODE; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City Council herein determines it necessary in order to ensure the health, safety and welfare of the general public to adopt rules and regulations regarding the keeping, harboring or owning poultry; **NOW THEREFORE**,

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS THAT:

Section 1. The facts and matters set forth in the preamble of this Ordinance are hereby found to be true and correct.

Section 2. Chapter 10, "Animals," Article I. *In General*, of the Code of Ordinances of the City of Jersey Village, Texas, is hereby amended by deleting the language shown below in struckthrough (~~deleted~~) and by adding thereto the language shown below as underscored and boldfaced (**added**), so that section 10-2 reads as follows:

Sec. 10-2. - General prohibition against raising, breeding or keeping animals or poultry; limitation on number of dogs and cats.

- (a) No animals, livestock or poultry of any kind shall be raised, bred or kept on any lot or parcel of land within the city limits, except dogs, cats, **poultry**, or other household pets (as limited by this section).

Section 3. Chapter 10, "Animals," Article I. *In General*, of the Code of Ordinances of the City of Jersey Village, Texas, is hereby amended by adding a new Section 10-6 to read and provide as follows:

"Chapter 10 – ANIMALS

...

Section 10-6 – Keeping, harboring or owning poultry.

(a) A person may harbor or possess not more than five (5) backyard hens on any one (1) residential lot.

(b) Backyard hens shall be kept within a secure confine structure that is:

(1) Securely built;

(2) A coop of a minimum of 3 square feet per hen;

(3) A run of a minimum of ten (10) square feet per hen;

(4) is no more than 130 square feet in size and no higher than 6 feet tall;

(5) Maintained in a sanitary condition that does not allow flies to breed or cause an odor offensive to adjacent residence or business.;

(6) Keeps the hens dry;

(7) Protects the hens from excessive heat and cold and other adverse weather conditions;

(8) Protects the hens from coyotes, raccoons, and other common chicken predators;

(9) Is adequately ventilated; and

(10) Is in compliance with all applicable building codes and floodplain regulations required by law.

(c) Chicken feed must be stored securely in a pest-proof container.

(d) The secure confinement structure shall not be located on any lot closer than 70 feet to the front lot line, three feet to a side lot line, ten feet to a rear lot line, or ten feet to a side street line. The coop must be at least 12 feet from any residential dwelling or occupied building, except that of the owner of the hens.

(e) The secure confinement structure shall be constructed in a workmanship like manner of naturally decay-resistant wood, pressure treated wood, galvanized steel, or aluminum. Any exposed wood material shall be stained, sealed or painted to provide additional weather protection to the material.

(f) No rooster of any kind shall be raised, bred or kept on any lot or parcel of land within the city limits.

(g) All dead chickens shall be removed immediately and properly disposed.

(h) A person, including the owner, shall not kill or cause injury to a hen within the city limits except in the defense of self or protection of other person(s).

(i) It shall be unlawful for any fowl to be at large off the property of the owner of the fowl. The owner of the fowl found to be at large shall be responsible for the offense, and no culpable mental state is required.

(j) The owner of the hens may not sell any eggs unless done so in accordance with all applicable laws and conditions set by the Texas Department of

Agriculture (TDA) and the Texas Department of State Health Services (DSHS)
or any other state or local agency that regulates the sale of eggs.

Section 4. Severability. In the event any section, paragraph, subdivision, clause, phrase, provision, sentence, or part of this Ordinance or the application of the same to any person or circumstance shall for any reason be adjudged invalid or held unconstitutional by a court of competent jurisdiction, it shall not affect, impair, or invalidate this Ordinance as a whole or any part or provision hereof other than the part declared to be invalid or unconstitutional; and the City Council of the City of Jersey Village, declares that it would have passed each and every part of the same notwithstanding the omission of any such part thus declared to be invalid or unconstitutional, or whether there be one or more parts.

Section 5. Repeal. All other ordinances or parts of ordinances in conflict or inconsistent herewith are, to the extent of such conflict or inconsistency, hereby repealed,

Section 6. Penalty. Any person who shall willfully, intentionally, or with criminal negligence violate any provision of this Ordinance shall be deemed guilty of a misdemeanor and, upon conviction, shall be fined in accordance with Section 1-8 of the City Code. Each day of violation shall constitute a separate offense.

Section 7. Effective Date. This ordinance shall be effective June 12, 2020.

PASSED, APPROVED, AND ADOPTED this 11th day of May 2020.

ATTEST:

Andrew Mitcham, Mayor

Lorri Coody, City Secretary



CITY COUNCIL - CITY OF JERSEY VILLAGE, TEXAS - AGENDA REQUEST

AGENDA DATE: May 11, 2020

AGENDA ITEM: G4

AGENDA SUBJECT: Consider Ordinance No. 2020-13, receiving the Draft Capital Improvements Plan, Future Land Use Plan and Impact Fee Study Report and calling for a public hearing to discuss the proposed ordinance amending land use assumptions, the capital improvements plan, and the impact fee.

Dept./Prepared By: Harry Ward, PW Director **Date Submitted:** May 6, 2020

EXHIBITS: [Ordinance No. 2020-13](#)
[EX A](#) - Draft Capital Improvements Plan, Future Land Use Plan and Impact Fee Study Report

BACKGROUND INFORMATION:

The Local Government Code at Section 395.052 provides for the periodic update of Land Use Assumptions and Capital Improvements Plans. Under this Section, if a political subdivision imposes an impact fee, it must update the Land Use Assumptions and Capital Improvements Plan at least every five years.

Accordingly, since City Council adopted the 2015 Capital Improvements Plan on October 19, 2015, the time has come for Council to review and evaluate its current Land Use Assumptions and update the Capital Improvements Plan.

To assist with this process, the City has engaged Jones | Carter, an engineering firm. We anticipate the following schedule for this review:

- May 11 – Council receives updated plan and calls for a Public Hearing (PH) on July 20
- June 17 – The PH Notice appears in the Houston Chronicle
- June 17 – The plan amendments are posted to the City website for public inspection
- June 17 thru July 15 – Capital Improvements Advisory Committee meets to prepare recommendations/written comments.
- July 15, 2020 – Deadline for CIAC to file their written recommendations/comments
- July 20, 2020 – City Council to conduct the Public Hearing

Within 30 days after the PH, City Council shall approve or disapprove the amendments on Land Use Assumptions and Capital Improvements Plan, and modifications of impact fees.

This item is to receive the Draft Capital Improvements Plan, Future Land Use Plan and Impact Fee Study Report and call for a public hearing on for July 20, 2020 for the purpose of discussing the proposed ordinance amending land use assumptions, the capital improvements plan, and the impact fee.

RECOMMENDED ACTION:

MOTION: To approve Ordinance No. 2020-13, receiving the Draft Capital Improvements Plan, Future Land Use Plan and Impact Fee Study Report and calling for a public hearing to discuss the proposed ordinance amending land use assumptions, the capital improvements plan, and the impact fee.

ORDINANCE NO. 2020-13

AN ORDINANCE OF THE CITY OF JERSEY VILLAGE, TEXAS, RECEIVING THE DRAFT CAPITAL IMPROVEMENTS PLAN, FUTURE LAND USE PLAN AND IMPACT FEE STUDY REPORT AND CALLING FOR A PUBLIC HEARING TO DISCUSS THE PROPOSED ORDINANCE AMENDING LAND USE ASSUMPTIONS, THE CAPITAL IMPROVEMENTS PLAN, AND THE IMPACT FEE.

WHEREAS, Local Government Code (LGC) at Section 395.052 provides for the periodic update of Land Use Assumptions and Capital Improvements Plans; and

WHEREAS, LGC Section 395.052 requires a political subdivision imposing an impact fee to update the Land Use Assumptions and Capital Improvements Plan at least every five years; and

WHEREAS, since Council adopted the 2015 Capital Improvements Plan on October 19, 2015, the time has come for Council to review and evaluate its current Land Use Assumptions and update the Capital Improvements Plan; and

WHEREAS, to assist with the update process, the City has engaged the engineering firm of Jones | Carter; and

WHEREAS, Jones | Carter has prepared a Draft Capital Improvements Plan, Future Land Use Plan and Impact Fee Study Report and asks that City Council receive the report and call for a public hearing; and

WHEREAS, the City Council desires to receive the report and call for a public hearing to discuss the proposed ordinance amending land use assumptions, the capital improvements plan, and the impact fee;
NOW THEREFORE,

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS THAT:

Section 1. The City Council hereby finds and determines that the statements set forth in the preamble of this Ordinance are true and correct and are incorporated herein for all purposes.

Section 2. The Draft Capital Improvements Plan, Future Land Use Plan and Impact Fee Study Report is hereby received. A complete copy of the Report is attached hereto as “Exhibit A” and fully incorporated for all purposes.

Section 3. The City Council calls for a Public Hearing at 6:00 p.m., July 20, 2020, at the Civic Center Auditorium, 16327 Lakeview, Jersey Village, Texas to discuss the proposed ordinance amending land use assumptions, the capital improvements plan, and the impact fee.

Section 4. The City Secretary be, and she is hereby, directed to give notice of such public hearing as may be provided by law.

PASSED, APPROVED, AND ADOPTED this 11th day of May 2020.

ATTEST:

Andrew Mitcham, Mayor

Lorri Coody, City Secretary



Exhibit A

Draft Capital Improvements Plan, Future Land Use Plan and Impact Fee Study Report

City of Jersey Village
Capital Improvements Plan, Future Land Use Plan and Impact Fee
Study
DRAFT



INTERIM REVIEW

Not intended for construction, bidding or permit purposes.

Engineer: Alan M. Moon, P.E.

P.E. Serial No.: 123364

Date: May 2020

May 2020



Texas Board of Professional Engineers Registration No. F-439 | Texas Board of Professional Land Surveying Registration No. 10046100

**CITY OF JERSEY VILLAGE
CAPITAL IMPROVEMENTS PLAN, FUTURE LAND USE PLAN AND IMPACT FEE
STUDY**

TABLE OF CONTENTS

Executive Summary.....	v
1.0 INTRODUCTION.....	1
2.0 PLANNED GROWTH PROJECTIONS.....	2
2.1 Existing System.....	2
2.2 Land Use Plan.....	2
2.3 Future Growth.....	2
2.3.1 5-Year Projections.....	3
2.3.2 10-Year Projections.....	3
3.0 WATER SYSTEM CAPITAL IMPROVEMENTS PLAN.....	5
3.1 Existing System Evaluation.....	5
3.1.1 Existing Infrastructure.....	5
3.1.2 Existing Water Demands.....	5
3.1.3 Existing System Capacity Analysis.....	6
3.2 Future System Evaluation.....	7
3.2.1 Methodology of Projected Water Demands.....	7
3.2.2 5-Year Projections.....	7
3.2.3 10-Year Projections.....	7
3.2.4 Future System Capacity Analysis.....	8
3.3 Capital Improvement Plan (CIP).....	8
4.0 WASTEWATER SYSTEM CAPITAL IMPROVEMENTS PLAN.....	10
4.1 Existing System Evaluation.....	10
4.1.1 Existing Infrastructure.....	10
4.1.2 Existing Wastewater Flows.....	10
4.1.3 Existing System Capacity Analysis.....	11
4.2 Future System Evaluation.....	11
4.2.1 Methodology of Wastewater Flow Projections.....	11
4.2.2 5-Year Projections.....	12
4.2.3 10-Year Projections.....	12
4.2.4 Future System Capacity Analysis.....	13
4.3 Capital Improvement Plan (CIP).....	13
5.0 IMPACT FEE ANALYSIS.....	15
5.1 Service Units.....	15
5.2 Water and Wastewater Attributable Improvements.....	15
5.3 Maximum Impact Fee Calculation.....	18
6.0 IMPACT FEE ADOPTION.....	19



**CITY OF JERSEY VILLAGE
CAPITAL IMPROVEMENTS PLAN AND IMPACT FEE STUDY**

LIST OF FIGURES

- A. Future Land Use Plan
- B. Water System Improvements
- C. Wastewater System Improvements

LIST OF ATTACHMENTS

- A. Texas Local Government Code Chapter 395
- B. Existing Water Plant Capacity Analysis
- C. Projected 2025 Water Plant Capacity Analysis
- D. Projected 2030 Water Plant Capacity Analysis
- E. Water Capital Improvement Plan Projects Cost Estimates
- F. Wastewater Capital Improvement Plan Projects Cost Estimates

Executive Summary

This study was performed to update the City of Jersey Village’s water and wastewater system impact fees in accordance with the Texas Local Government Code Chapter 395. The growth projected over the next 10-years was projected, a water and wastewater system analysis was completed, and the City’s Land Use Plan and Capital Improvements Plans were updated per the requirements of Texas Local Government Code Chapter 395.

The projected 10-year growth by connections were converted to equivalent service units to a standard 5/8” diameter water meter, the typical size for a single family residential connection. From the Water and Wastewater Capital Improvements Plans, only projects that are attributable to new development were considered when calculating impact fees. Based on the City’s 10-year growth projections and associated demand values, a total of 1,501 addition service units are anticipated being added by the year 2030. The total water improvements cost eligible for impact fees is estimated at \$6,917,900 and the total wastewater improvements cost eligible for impact fees is estimated at \$3,499,000. With a 50% reduction of the maximum eligible recoverable cost, the baseline impact fee per service unit is \$3,045 for water and \$1,518 per wastewater. The impact fees per service unit were then applied to the standard water meters’ capacity. Table ES-1 presents the maximum assessable impact fees for commonly used meters based on the 50% reduction as outlined in the Texas Local Government Code Chapter 395.

Table ES-1 Maximum Assessable Impact Fee

Meter Size	Maximum Capacity (gallons per minute)	ESFC	Maximum Assessable Water Fee	Maximum Assessable Wastewater Fee
5/8”	15	1.00	\$3,045	\$1,518
3/4”	25	1.67	\$5,176	\$2,581
1”	40	2.67	\$8,221	\$4,100
1 1/4”	45	3.00	\$9,135	\$4,555
1 1/2”	120	8.00	\$10,048	\$5,011
2”	170	11.33	\$32,581	\$16,248
3”	350	23.33	\$64,857	\$32,343
4”	600	40.00	\$101,396	\$50,565
6”	1,200	80.00	\$203,097	\$101,281
8”	1,800	120.00	\$324,894	\$162,020
10”	2,300	153.30	\$466,787	\$232,780

1.0 INTRODUCTION

In February 2020, the City of Jersey Village (the City) authorized Jones|Carter to update the 2015 Water & Wastewater Impact Fee Study for the City's water and wastewater systems. The purpose of this report is to develop and calculate water and wastewater impact fees for the City in accordance with Texas Local Government Code Chapter 395 (§395), as shown in Attachment A.

§395 defines an impact fee as "a charge or assessment imposed by a political subdivision against new development in order to generate revenue for funding or recouping the costs of capital improvements." Impact fees may be imposed to pay for capital improvements including and limited to:

- Construction contract price
- Surveying and Engineering fees
- Land acquisition costs, including land purchases, court awards and costs, attorney's fees, and expert witness fees,
- Fees actually paid or contracted to be paid to an independent qualified engineer or financial consultant preparing or updating the capital improvements plan

Impact fees cannot be used to pay for:

- Construction, acquisition, or expansion of public facilities other than capital improvements identified in the capital improvements plan
- Repair, operation or maintenance of existing or new capital improvements
- Upgrading, updating, expanding or replacing existing capital improvements to serve existing development in order to meeting stricter standards
- Upgrading, updating, expanding or replacing existing capital improvements to provide better service to existing developments
- Administrative and operating costs of the political subdivision
- Principal payments and interest or other finance charges

Impact fees can only be assessed for new developments on improvement projects identified in the Capital Improvements Plan (CIP) and cannot be used for any repair or rehabilitation project to serve existing development. Also required per §395, a Land Use Plan and Capital Improvements Plan must be created, presented to the public for approval. The CIP should include an analysis of the total capacity, projected service unit attributable to new development within a period not to exceed of 10-years, and should be updated at least every five years. The City's last updated was completed September 2015.

The City of Jersey Village is located within Harris County, northwest of the City of Houston (COH) along US-290. The City is approximately 3.5 square miles in area and had a reported population of 7,620 in the 2010 US Census. According to Tapestry Segmentation by ESRI, a majority of the City's demographic consist of "Savvy Suburbanites" (married couples, older established neighborhoods, median age of 45 and median household income of \$108,700) and "Young and Restless" (single-person households, predominantly renters, median age of 30 and median household income of \$40,500).

2.0 PLANNED GROWTH PROJECTIONS

A critical part of the CIP is to project the future development within the City’s system, and project the anticipated water demands and wastewater flows. The projections aide in determining what capital improvements are necessary to sustain future growth as well as the timing of those improvements. The future development projections are based on the City’s available space for growth and the anticipated type of developments. These anticipated types of development then become the foundation for the future water demands and wastewater flows.

2.1 Existing System

Currently the City serves the area within its City limits and does not serve any customers outside of the City limits within its Extra-Territorial Jurisdiction (ETJ). Monthly billing information was provided to JC for Fiscal Year (FY) 17 – FY 19. Connection counts for September 2019 were utilized as the Existing System connections. The existing water system is comprised of several types of uses including single family residential, multi family residential, commercial, public and irrigation. Connections for this analysis are physical connections to which drinking water is supplied as defined by 30 TAC §290.38(16). See Table 2-1 for existing system connection count.

Table 2-1 Existing System Connections

Type	Connections
Single Family Residential	2,220
Multi Family Residential	1,544
Commercial	150
Irrigation	814
Public	61
Total	4,789

2.2 Land Use Plan

The future land use plan was created by utilizing the City’s existing land use plan, identifying the undeveloped lots and lots anticipated to redevelop, and assigning anticipated types of development to the lots. JC collaborated with the City to determine the anticipated type of development and a timetable for each undeveloped lot. A detailed land use plan was also provided for Zoning District D, the future Village Center southwest of US 290. Several of the existing industrial lots near the future Village Center are expected to redevelop to Single Family Residential, Multi Family and Mixed Use. The remainder of the industrial lots are assumed to be redeveloped for commercial usage. The future land use plan is attached in Figure 1.

2.3 Future Growth

The future growth projections are based on the future land use plan and the development timing as anticipated by the City. Any development or re-development that is anticipated to occur outside of the 10-year timeframe was excluded from this analysis. A number of connections per acre was assumed for

each type of usage, and applied to the acreage of the proposed development. The number of connections per acre, or density, was established based on the existing density within the City’s system and JC’s experience with other types of development within the Houston metro area. Single Family Residential lots within the City are predominantly quarter-acre lots and the total number of multi-family connections was divided by the existing acreage. Table 2-2 lists the assumed density by type of usage for the future developments.

Table 2-2 Density by Type of Development

Type	Connections / Acre
Single Family Residential	4
Multi Family Residential	6.25
Commercial	0.5
Industrial	2
Mixed Use	5
Irrigation	2
Public	1

2.3.1 5-Year Projections

All of the growth within the next 5-years occurs within the City’s limits on currently undeveloped lots and within the future Village Center. This includes approximately 95 acres of currently undeveloped lots associated with the Village Center, along US 290 at Jones Road, US 290 at Seattle Avenue, and along Castlebridge Dr. Most of the growth within these areas are anticipated to be commercial and mixed use. Table 2-3 lists the projected connections in 5-years.

Table 2-3 5-Year Connection Projections (FY 2025)

Type	Connections
Single Family Residential	2,220
Multi Family Residential	1,544
Commercial	177
Mixed Use	208
Irrigation	814
Public	61
Total	5,023

2.3.2 10-Year Projections

After completion of the Village Center, the City limits are nearly built out. A majority of the remaining projected growth to the City’s system within the 5- to 10-year timeframe is anticipated to occur due to improvement projects serving previously unserved lots in the ETJ. This includes approximately 660 acres of existing industrial development. The industrial lots are assumed to be redeveloped into single family residential and mixed use around the Village Center, and the remaining lots to be redeveloped to commercial usage. Table 2-4 lists the projected connections in 10-years.

Table 2-4 10-Year Connection Projections (FY 2030)

Type	Connections
Single Family Residential	2,436
Multi Family Residential	1,544
Commercial	233
Industrial	4
Mixed Use	626
Irrigation	814
Public	61
Total	5,718

3.0 WATER SYSTEM CAPITAL IMPROVEMENTS PLAN

The water system capabilities to serve the existing and future development were evaluated as part of the impact fee analysis. JC collected available records from City staff such as daily well meter readings, daily COH surface water meter readings, three (3) years of monthly customer billing reports, GIS shapefiles, maps and previous reports. The City was able to provide accurate well and surface water meter data from April 2019 through December 2019. Prior to April 2019, there were discrepancies in the reporting and meters were re-calibrated.

3.1 Existing System Evaluation

3.1.1 Existing Infrastructure

The City currently has three (3) water plants and an additional elevated storage tank serving its system. Table 3-1 presents the facilities at each of the City's water plants. The Seattle Water Plant (Water Plant No. 1) is located at 15601 Seattle Street, the Village Water Plant (Water Plant No. 2) is located at 16600 Village Drive, the West Water Plant (Water Plant No. 3) is located at 12115 West Drive, and the Congo Elevated Storage Tank is located at 15402 Congo Lane.

Table 3-1 Existing Water Plant Facilities

Water Plant	Surface Water (gpm)	Well (gpm)	Ground Storage (gal)	Elevated Storage (gal)	Booster Pumps (gpm)
Seattle (WP 1)	1,042	1,250	1 - 300,000 1 - 500,000	-	3 - 1,100
Village (WP 2)	-	900	1 - 420,000 1 - 250,000	250,000	1 - 1,100 1 - 750 1 - 500
West (WP 3)	-	1,550	500,000	-	1 - 1,000 1 - 750 1 - 500 1 - 250
Congo	-	-	-	500,000	-

The City also owns and maintains approximately 257,000 LF of waterline ranging in size between 2" diameter to 16" diameter and approximately 1,790 fire hydrants.

3.1.2 Existing Water Demands

Water demands were determined by analyzing the daily well meter readings and daily COH surface water meter readings from April 2019 through December 2019 as well as the three (3) years of monthly billing reports. An average day flow was established from the daily meter reads provided, and the monthly metering data by type of connection was utilized to determine the unit flow rates. Table 3-2 presents the existing demand breakdown for the City.

Table 3-2 Existing System Demands

Connection Type	Connections	Unit Demand (gpd/conn)	Total Demand (gpd)
Single Family Residential	2,220	250	555,000
Multi Family Residential	1,544	125	193,000
Commercial	150	1,250	187,500
Irrigation	814	340	276,800
Public	61	430	26,200
Accountability/Losses			215,000
Total	4,789		1,453,500

After discussions with the City, it was determined the accountability and losses between April 2019 through December 2019 are mostly attributable to distribution system flushing and filling of the ground storage tanks that were previously empty. To evaluate the system, the peak-hour condition as set forth by the TCEQ was used as the worst-case scenario. Peak-hour conditions occur when a system experiences the highest-use hour on a maximum day. Per 30 TAC §290.38(46), in the absence of 36 months of historical daily water usage, a maximum day factor of 2.4 should be assumed. Table 3-3 presents the calculation for the maximum day flow.

Table 3-3 Max Day Flow

	Flow (gpd)
Average Day Flow	1,453,500
Max Day Factor	2.4
Max Day Flow	3,488,400

Peak-hour flows (PHF) are determined by multiplying the max day flow by a factor of 1.25 for systems with elevated storage in the absence of verified historical data. No hourly demand data was available at the time of the report. A calculation of 2.4 multiplied by 1.25 yields a total max day PHF of 3.0 times the ADF. Table 3-4 presents the existing flow condition for the City.

Table 3-4 Existing Peak Hour Flow

Existing Flow Condition	Equation	Flow (gpm)
Average Day	1,453,500 gpd / 1,440 min/day	1,009
Peak Hour (Max Day)	1,009 gpm x 2.4 x 1.25	3,027

3.1.3 Existing System Capacity Analysis

The existing water facilities were analyzed for their capacity to serve the existing system in accordance with 30 TAC §TAC290.45(b)(1)(D). To meet the minimum requirements, the City must have a minimum guaranteed supply of 0.6 gpm per connection, a minimum storage capacity of 200 gallons per connection, a minimum elevated storage tank capacity of 100 gallons per connection, and a firm booster pump capacity (with the largest pump out of service) of 2 gpm per connection or enough booster pump capacity to meet the maximum day peak hour flow. The City’s water plants have enough supply, elevated storage, ground storage, and booster pump capacity to serve the existing system. The City has a take or pay contract with the COH to receive a minimum 22.5 million gallons per month, or approximately 750,000

gpd, and a maximum daily rate of 1.5 MGD. Since the contract states that the City is “not guaranteed any specific quantity or pressure of water”, the surface water was not counted towards the guaranteed supply amount. In order for the City to meet the TCEQ minimum supply, the wells must be operational. The existing system water plant capacity analysis is presented in Attachment B.

While the City must have enough well capacity for guaranteed supply for the existing system, the City intends to operate on nearly 100% surface water from the City of Houston. The City is a part of North Harris County Regional Water Authority’s Groundwater Reduction Plan and therefore is required to pay a fee for every 1,000 gallons of groundwater pumped. Based on these operations, the City contractually has enough surface water to meet the average day flows but would be using more than the maximum contractual amount for any usage above average day flows.

3.2 Future System Evaluation

3.2.1 Methodology of Projected Water Demands

To determine the projected water demands, the projected connections based on the future developments and timelines were utilized. The water unit demands by type of connection were applied to the projected connections where applicable, and unit demands were established for Mixed Use and Industrial connections based upon JC’s experience with similar types of developments within the region.

3.2.2 5-Year Projections

Table 3-5 presents the projected average daily flows for the 5-year anticipated buildout.

Table 3-5 5-Year Projected Average Day Flow

Connection Type	Connections	Unit Demand (gpd/conn)	Total Demand (gpd)
Single Family Residential	2,220	250	555,000
Multi Family Residential	1,544	125	193,000
Commercial	170	1,250	187,500
Mixed Use	208	400	83,000
Irrigation	814	340	276,800
Public	61	430	26,200
Accountability/Losses			215,000
Total	5,023		1,570,000

3.2.3 10-Year Projections

Table 3-6 presents the projected average daily flows for the 10-year anticipated buildout.

Table 3-6 10-Year Projected Average Day Flow

Type	Connections	Unit Demand (gpd/conn)	Total Demand (gpd)
Single Family Residential	2,436	250	608,900
Multi Family Residential	1,544	125	193,000
Commercial	233	1,250	291,600
Industrial	4	1,000	4,000
Mixed Use	626	400	250,400
Irrigation	814	340	276,800
Public	61	430	26,200
Accountability/Losses			215,000
Total	5,718		1,865,900

3.2.4 Future System Capacity Analysis

The City’s water plants have enough water supply, elevated storage, ground storage, and booster pump capacity to serve the projected 5-year and 10-year buildout. The City intends to build a new water plant southwest of US 290 to better serve the new development projected. The 5-year and 10-year water plant capacity analyses are presented in Attachments C and D respectively.

Based on the City’s intent to operate at nearly 100% surface water to comply with the North Harris County Regional Water Authority’s Groundwater Reduction Plan, it is recommended the City renegotiate a new contractual amount of water with the COH. The maximum daily amount of water should be increased to 4,478,160 gpd, the projected 10-year maximum daily flow utilizing a max day factor of 2.4.

3.3 Capital Improvement Plan (CIP)

JC collaborated with City staff to identify and include projects in the Water CIP that are needed to not only serve new development but to assist with operations and better serve the existing customers. Previous CIPs were utilized as reference for improvement and rehabilitation projects that were planned but not completed to date. Not all of the projects in the CIP can be utilized for impact fees, only those that serve new or future development. Table 3-7 presents the Water CIP. Cost estimates are included in Attachment E for construction projects that are to be utilized for impact fees and intended to serve future development. These projects include engineering, contingencies and inflation where applicable. The water construction projects are shown in Figure 2.

Table 3-7 Water Capital Improvements Plan

No.	Description of Project	Cost
Existing Projects		
W-A	Jones Road Extension - Utilities	\$670,000
W-B	2020 Impact Fee Study	\$75,000
Proposed Projects		
W-1	Seattle Water Plant - Well Repair	\$200,000
W-2	SCADA System Upgrades	\$250,000
W-3	Village Water Plant - Service Pump Upgrades ⁽¹⁾	\$80,000
W-4	Village Water Plant – Rehabilitation ⁽¹⁾	\$275,000
W-5	Seattle Water Plant - CL2/Chloramines Conversion ⁽¹⁾	\$100,000
W-6	Seattle Water Plant - GST Rehabilitation ⁽¹⁾	\$244,000
W-7	Seattle Water Plant - Variable Frequency Drive ⁽¹⁾	\$100,000
W-8	Seattle Water Plant - Generator	\$500,000
W-9	West Road Water Plant - GST - HPT Recoating ⁽¹⁾	\$175,000
W-10	West Road Water Plant - Generator Repair ⁽¹⁾	\$150,000
W-11	Congo Elevated Storage Tank Rehabilitation	\$394,000
W-12	Water Plants LED Light Projects ⁽¹⁾	\$100,000
W-13	Hydrant and Valve Survey	\$100,000
W-14	Water Master Plan	\$125,000
W-15	Impact Fee Study & Rate Analysis	\$75,000
W-16	Proposed Water Facility #4 ⁽²⁾	\$7,326,000
W-17	City of Houston Interconnect No. 2 ⁽²⁾	\$1,472,000
W-18	FM 529 8" & 12" Water Line from Harms Rd to Hwy 290 - Service to ETJ ⁽²⁾	\$981,000
W-19	Charles Rd 8" & Wright Rd 12" Water Line Loop - Service to ETJ ⁽²⁾	\$1,051,000
W-20	Wright Rd 12" Water Line from Charles Rd to Hwy 290 - Service to ETJ ⁽²⁾	\$1,050,000
W-21	Fairview St 12" Water Line from FM 529 to Taylor Rd - Service to ETJ ⁽²⁾	\$1,948,000
W-22	Harms Rd 12" Water Line from FM 529 to Taylor Rd - Service to ETJ ⁽²⁾	\$2,195,000
W-23	Musgrove Ln 8" & 12" Water Line from Taylor Rd to Jones Rd Along Hwy 290 - Service to ETJ ⁽²⁾	\$505,000
W-24	Taylor Rd 8" Water Line Extension from Hwy 290 to Edge of ETJ - Service to ETJ ⁽²⁾	\$135,000
Total		\$19,531,000

Notes:

- (1) Project scope and estimated costs are based on the City's 2018 Capital Improvements Plan.
(2) Project scope and estimated costs are based on the City's 2015 Water & Wastewater Impact Fee Study

4.0 WASTEWATER SYSTEM CAPITAL IMPROVEMENTS PLAN

The wastewater system capabilities to serve the existing and future development were evaluated as part of the impact fee analysis. JC collected available records from City staff such as average day effluent flows from the Castlebridge wastewater treatment plant (WWTP), daily lift station pump run times, maps and previous reports. JC also collected three (3) years of monthly billing reports from the White Oak Bayou WWTP. The City was able to provide accurate Castlebridge WWTP meter data from April 2019 through December 2019. Prior to April 2019, there were discrepancies in the reporting and meters were re-calibrated.

4.1 Existing System Evaluation

4.1.1 Existing Infrastructure

The City owns and maintains the Castlebridge WWTP, located at 12103 Castlebridge Drive, which has a permitted daily average flow of 800,000 gpd and a 2-hour peak of 1,885 gpm (with a peaking factor of 3.4). The City is also a partner in the White Oak Bayou WWTP Joint Powers, along with West Harris County Municipal Utility District (MUD) No. 1, Harris County MUD No. 25, Windfern Forest Utility District and Baker Oil Tools. Collectively the partners own the White Oak Bayou WWTP, located at 15201 Philippine Street, which has a permitted effluent flow of 2.0 million gallons per day (MGD) and a peak flow of 5,556 gpm (peak factor of 4.0). The City owns 40.63% of the WWTP and is billed accordingly for any improvement projects at the plant. The City is also billed monthly based on the percentage contributed of the total flow per month to the WWTP.

The City also owns and maintains eight (8) lift station (LS) within the system including the Philippine LS, Hillcrest LS, Tahoe LS, Rio Grande LS, 290 NW LS, and the Jones Rd LS. Record drawings and pump sizes for the lift stations were not available at the time of the report. The wastewater system also contains approximately 205,000 LF of gravity sewers ranging in size between 4” diameter to 33” diameter and approximately 795 manholes.

4.1.2 Existing Wastewater Flows

Wastewater flows were determined by analyzing the Castlebridge WWTP daily average wastewater flows provided by the City and the previous three (3) years of monthly White Oak Bayou WWTP billing reports. An average day flow per WWTP service area was established. Table 4-1 presents the existing wastewater flows per service area for the City.

Table 4-1 Existing Wastewater Flows

Service Area	Flows (gpd)
Castlebridge WWTP	277,250
White Oak Bayou WWTP	359,300
Total	636,550

Daily lift station pump run times from April 2019 – December 2019 were collected and analyzed to determine if any of the lift station had high average day or max day run times. In general, if the lift station

had a 30 day average run time of 6 hours or higher per day, the lift station should be further evaluated for capacity. Table 4-2 presents the minimum and maximum 30 day average lift station pump run times in hours.

Table 4-2 Lift Station Run Times Summary

Lift Station	White Oak Bayou WWTP					Castlebridge WWTP
	Rio Grande	Tahoe	Philippine	Hillcrest	290 NW	Jones Rd
Min 30 Day Avg	3.44	2.88	1.16	0.17	0.83	0.04
Max 30 Day Avg	5.35	10.10	2.60	0.79	1.64	0.37
Average	4.48	5.46	1.91	0.40	1.27	0.16

Flows per lift station were estimated based on the number of single family lots in each lift station service area, the multifamily units in each service area, and the total number of commercial and public connections divided by the currently developed acreage by type of connection in each service area. Then the approximate water demand for each WWTP service area was divided by the WWTP average day flows to determine return factors for each WWTP service area. The Castlebridge WWTP service area return factor was calculated to be 0.76 and the White Oak Bayou WWTP return factor was calculated to be 0.60. The return factors were then applied to approximate water demands per lift station service area. Irrigation water usage was ignored for this analysis as water used for irrigation does not contribute to wastewater flows. Table 4-3 presents the approximate lift station flows.

Table 4-3 Approximate Lift Station Existing Flows

Lift Station	White Oak Bayou WWTP					Castlebridge WWTP
	Rio Grande	Tahoe	Philippine	Hillcrest	290 NW	Jones Rd
Flows (gpd)	15,300	78,400	357,800	39,300	6,200	1,500

4.1.3 Existing System Capacity Analysis

Based on the permitted flows of the Castlebridge WWTP and White Oak Bayou WWTP, the City has sufficient capacity to serve the existing system. The Castlebridge WWTP has a permitted flow of 800,000 gpd and is only receiving 277,250 gpd on average. The White Oak Bayou WWTP has a permitted flow of 2.0 MGD, and based on the City’s 40.63% ownership, could send up to 812,6000 gpd. The City is currently only sending 359,300 gpd of flow on average. The record drawings of the wastewater treatment plants, reports of effluent sampling and hourly wastewater flows were not available at the time of the report.

The lift stations appear to have enough capacity to serve the existing development based on the reported lift station run times. Record drawings and rated pump capacities were not available at the time of the report.

4.2 Future System Evaluation

4.2.1 Methodology of Wastewater Flow Projections

To determine the projected wastewater flows, the projected connections based on the future developments and timelines were utilized. The water unit demands by type of connection were utilized and the return factor based on the WWTP service area was applied.

4.2.2 5-Year Projections

Table 4-4 presents the projected average day flows for each WWTP, and Table 4-5 presents the projected average day flows for each LS for the 5-year buildout.

Table 4-4 5-Year Projected WWTP Flows

Service Area	Flows (gpd)
Castlebridge WWTP	513,250
White Oak Bayou WWTP	366,050
Total	636,550

Table 4-5 5-Year Projected LS Flows

Lift Station	White Oak Bayou WWTP					Castlebridge WWTP	
	Rio Grande	Tahoe	Philippine	Hillcrest	290 NW	Jones Rd	Prop LS
Exist Flows (gpd)	15,300	78,400	357,800	39,300	6,200	1,500	-
Proj. Add. Flows (gpd)	-	1,500	9,000	6,725	-	80,000	75,060
Total Flows (gpd)	15,300	79,900	366,800	46,025	6,200	81,500	75,060

4.2.3 10-Year Projections

Table 4-6 presents the projected average day flows for each WWTP, and Table 4-7 presents the projected average day flows for each LS for the 10-year buildout.

Table 4-6 10-Year Project WWTP Flows

Service Area	Flows (gpd)
Castlebridge WWTP	490,800
White Oak Bayou WWTP	369,050
Total	879,300

Table 4-7 10-Year Projected LS Flows

Lift Station	White Oak Bayou WWTP					Castlebridge WWTP	
	Rio Grande	Tahoe	Philippine	Hillcrest	290 NW	Jones Rd	Prop LS
Exist Flows (gpd)	15,300	78,400	357,800	39,300	6,200	1,500	-
Proj. Add. Flows (gpd)	-	1,500	9,000	7,500	-	80,000	78,700
Total Flows (gpd)	15,300	79,900	366,800	46,800	6,200	81,500	78,700

4.2.4 Future System Capacity Analysis

Based on the projected 5-year and 10-year WWTP flows, it appears the WWTPs have enough capacity to serve the future projected development. TCEQ §305.126 requires a WWTP permit holder to initiate engineering and financial planning for expansion when the sewage flows reach 70% of permitted average daily flows for 3 consecutive months. The permit holder must also obtain necessary authorization to commence construction for additional facilities when the flows reach 90% of permitted average daily flows. It is recommended as the 10-year timeline approaches, the City monitor the Castlebridge WWTP effluent flows closely as the projected flow of 513,250 gpd is close to 70% of the permitted flow (560,000 gpd). The White Oak Bayou WWTP has a permitted flow of 2.0 MGD, and based on the City's 40.63% ownership, could send up to 812,6000 gpd. The City is projected to only send 369,050 gpd of flow on average.

In general, it appears the LSs have enough capacity to serve the future projected development based on the estimated average day flows, projected flows, and current run times. The only LS with large projected increase in flows is the Jones Rd LS, which has current average pump runtimes of 0.16 hours per day. It is recommended the capacity of the LS be evaluated based on wet well and rated pump sizes.

4.3 Capital Improvement Plan (CIP)

JC collaborated with City staff to identify and include projects in the Wastewater CIP that are needed to not only serve new development but to assist with operations and provide better service to the existing customers. Previous CIPs were utilized as reference for improvement and rehabilitation projects that were planned but not completed to date. Not all of the projects in the CIP can be utilized for impact fees, only those that serve new or future development. Table 4-8 presents the Wastewater CIP. Cost estimates are included in Attachment F for construction projects that are to be utilized for impact fees and are intended to serve future development. These projects include engineering, contingencies and inflation were applicable. The wastewater construction projects are shown in Figure 3.

Table 4-8 Wastewater Capital Improvements Plan

No.	Description of Project	Cost
Existing Projects		
S-A	Jones Rd 8" Line	\$162,900
Proposed Projects		
S-1	Rehabilitation/Repair of Sanitary Sewer Lines Utilizing Existing Televising Videos	\$2,500,000
S-2	Lift Station and Castlebridge WWTP Inspection	\$60,000
S-3	Lift Station Rehabilitation/Repair	\$1,500,000
S-4	Castlebridge WWTP Rehabilitation	\$2,000,000
S-5	Manhole Survey	\$100,000
S-6	Wastewater Master Plan	\$175,000
S-7	Impact Fee Study & Rate Analysis	\$75,000
S-8	White Oak Bayou Treatment Plant Generator Replacement & Bleach Conversion ⁽¹⁾	\$650,000
S-9	White Oak Bayou Treatment Plant CIP Projects (2022 - 2024) ⁽¹⁾	\$1,305,000
S-10	Charles Rd 8" Wastewater Line from FM 529 to Wright Rd - Service to ETJ ⁽²⁾	\$656,000
S-11	Charles Rd Area 8" Wastewater Lines - Service to ETJ ⁽²⁾	\$366,000
S-12	Proposed Lift Station #1 at Taylor Rd/Hwy 290 & 12" Force Main to Castlebridge WWTP - Service to ETJ ⁽²⁾	\$2,260,000
S-13	Wright Rd 10" Wastewater Line from FM 529 to Hwy 290 - Service to ETJ ⁽²⁾	\$907,000
S-14	Taylor Road 8", 10", & 12" Wastewater Line - Service to ETJ ⁽²⁾	\$1,139,000
S-15	Fairview St 10" Wastewater Line from FM 529 to Taylor Rd - Service to ETJ ⁽²⁾	\$1,006,000
S-16	Harms Rd 10" Wastewater Line from FM 529 to Taylor Rd - Service to ETJ ⁽²⁾	\$986,000
Total		\$13,685,000

Notes:

- (3) Project scope and estimated costs are based on the White Oak Bayou WWTP Major Project Reserves.
- (4) Project scope and estimated costs are based on the City's 2015 Water & Wastewater Impact Fee Study



5.0 IMPACT FEE ANALYSIS

The impact fee analysis determines the capacity of existing and proposed improvement projects utilized to serve new developments over the next 10-years. The fees are calculated as a percentage of the estimated project cost based upon the percentage of the project’s capacity to serve the projected development in the next 10-years. Any improvement projects meant to improve service to existing customers, and projects’ capacity serving existing development are not considered as part of this analysis.

5.1 Service Units

For impact fees, a service unit is defined as an equivalent single family residential water connection (ESFC) that consumes the amount of water requiring a standard 5/8” diameter meter. This is a different definition of connection from 30 TAC §290.38(16) in that a single physical connection could be defined as multiple ESFCs. For a development that requires a different size meter, a service unit equivalent is established at a multiplier based on its capacity with respect to the 5/8” meter. The City does not meter or bill individual customer wastewater flows, therefore wastewater service units are equivalent to water service units for this analysis. Irrigation connections were not included as part of the wastewater service units as irrigation water usage does not contribute to wastewater flows. Table 5-1 presents the water and wastewater ESFCs for the existing and future systems.

Table 5-1 Projected Service Units

	2020 ADF (gpd)	2020 ESFCs	2025 ADF (gpd)	2025 ESFCs	2030 ADF (gpd)	2030 ESFCs	10-Year Additional ESFCs
Water	1,453,500	4,960	1,720,700	5,952	1,854,700	6,461	1,501
Wastewater	634,961	3,844	779,630	4,809	860,089	5,345	1,501

5.2 Water and Wastewater Attributable Improvements

The existing and proposed improvement projects were evaluated to determine the percent utilization for new development within the next 10-years. The percent utilization within the 10-year timeframe for new development is used to calculate the eligible project costs for impact fees. Any of the projects’ capacity used on existing development cannot be included in the eligible project costs for impact fees. Tables 5-2 and 5-3 show the calculated eligible project cost for the water and wastewater systems.

Table 5-2 Water Projects Impact Fee Eligible Costs

Project	% Utilization	FY 2010-2015	FY 2015-2020	FY 2020-2025	FY 2025-2030	Eligible Project Cost	Total Project Cost (Beyond 2030)
2020 Impact Fee Study	100			75,000	75,000	150,000	150,000
Jones Road Extension – Utilities	90	670,000				603,000	670,000
Proposed Water Facility No. 4	40				7,326,000	2,930,400	7,326,000
COH Interconnect No. 2	40				1,328,000	588,800	1,472,000
FM 529 8" & 12" Water Harms Rd to US 290	50			981,000		490,500	981,000
Charles Rd 8" & Wright Rd 12" Water	90			1,051,000		945,900	1,051,000
Wright Rd 12" Water	60				1,050,000	630,000	1,050,000
Fairview St 12" Water	10				1,948,000	194,800	1,948,000
Harms Rd 12" Water	10				2,195,000	219,500	2,195,000
Musgrove Ln 8" & 12" Water	30				505,000	151,500	505,000
Taylor Rd 8" Water	10				135,000	13,500	135,000
Summation		\$670,000	\$0	\$2,107,000	\$14,562,000	\$6,917,900	\$17,483,000

Table 5-3 Wastewater Projects Impact Fee Eligible Costs

Project	% Utilization	FY 2015-2020	FY 2020-2025	FY 2025-2030	Eligible Project Cost	Total Project Cost (Beyond 2030)
Jones Rd 8" Sewer	100	162,900			162,900	162,900
Charles Rd 8" Sewer	100			656,000	656,000	656,000
Charles Rd Area 8" Sewer	100		366,000		366,000	366,000
Proposed LS #1 & 12" Force Main	40			2,260,000	904,000	2,260,000
Wright Rd 10" Line	60			907,000	544,200	907,000
Taylor Rd 8", 12", & 12" Lines	30			1,139,000	341,700	1,139,000
Fairview St 10" Sewer	30			1,006,000	100,600	1,006,000
Harms Rd 10" Sewer	30			986,000	98,600	986,000
Wastewater Master Plan	100		175,000		175,000	175,000
Impact Fee Study	100	75,000		75,000	150,000	150,000
Summation		\$237,900	\$541,000	\$7,029,000	\$3,499,000	\$7,807,900

5.3 Maximum Impact Fee Calculation

According to the §395, impact fees can be assessed based on either two options. The fees can either a) allow for a credit calculation to credit back the development community based on the utility revenues or ad valorem taxes that are allocated for paying a portion of future capital improvements or b) reduce recoverable cost by 50%. The intent of the credit is to prevent the City from double charging development for future capital improvements via impact fees and utility rates. The City has historically assessed impact fees using the second option, to reduce the recoverable cost by 50%. For this analysis, the 50% credit option was utilized. Table 5-4 and 5-5 presents the calculation for the maximum assessable impact fee per service unit for both the water and wastewater system.

Table 5-4 Maximum Water Impact Fee per Service Unit

Eligible Impact Fee Costs	\$6,917,900
Finance Costs (4%)	\$2,262,000
10-Year Additional ESFCs	1,501 ESFCs
Eligible Cost per ESFC	\$6,089.86
Impact Fee per ESFC (50% Reduction)	\$3,044.93

Table 5-5 Maximum Wastewater Impact Fee per Service Unit

Eligible Impact Fee Costs	\$3,499,000
Finance Costs (4%)	\$1,144,000
10-Year Additional ESFCs	1,501 ESFCs
Eligible Cost per ESFC	\$3,036.92
Impact Fee per ESFC (50% Reduction)	\$1,518.46

For a development that requires a different size meter, an ESFC is established at a multiplier based on its capacity with respect to a 5/8" meter. The maximum impact fee that could be assessed for other meter sizes is based on the value show in Table 5-6.

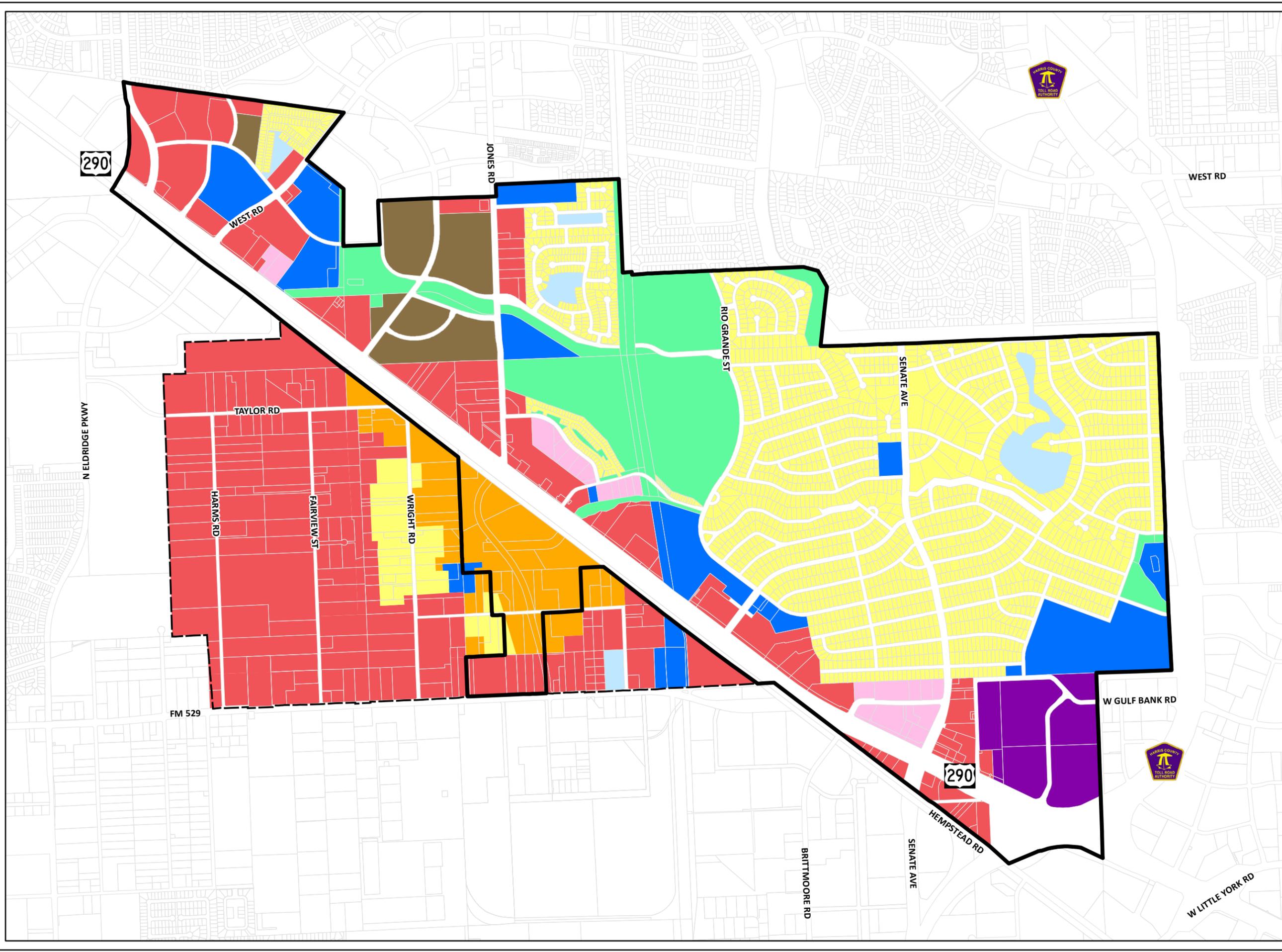
Table 5-6 Proposed Water & Wastewater Impact Fees

Meter Size	Maximum Capacity (gpm)	ESFC	Maximum Assessable Water Fee	Maximum Assessable Wastewater Fee
5/8"	15	1.00	\$3,045	\$1,518
3/4"	25	1.67	\$5,176	\$2,581
1"	40	2.67	\$8,221	\$4,100
1 1/4"	45	3.00	\$9,135	\$4,555
1 1/2"	120	8.00	\$10,048	\$5,011
2"	170	11.33	\$32,581	\$16,248
3"	350	23.33	\$64,857	\$32,343
4"	600	40.00	\$101,396	\$50,565
6"	1,200	80.00	\$203,097	\$101,281
8"	1,800	120.00	\$324,894	\$162,020
10"	2,300	153.30	\$466,787	\$232,780

6.0 IMPACT FEE ADOPTION

In order to approve the impact fees outlined in the report, a public hearing must be held to review and allow public comment on the CIP, Land Use Plan and Impact Fees. Currently, the public hearing is tentatively scheduled for July 2020 with the goal of adopting the updated CIP, Land Use Plan and Impact Fees for the new fiscal year. The City then would have 30 days to approve the updated CIP, Land Use Plan and Impact Fees and an ordinance would be adopted at the August Council meeting.

FIGURE A
FUTURE LAND USE PLAN



VICINITY MAP

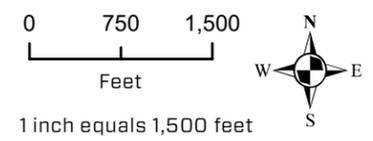
Scale: 1 inch equals 10 miles

LEGEND

- City of Jersey Village City Limits
- City of Jersey Village City ETJ
- HCAD Parcels
- Future Land Use Classification**
- Low-Density Residential
- Multi-Family Residential
- Mixed-Use
- Office
- Retail
- Industrial
- Public/Semi-Public
- Parks/Open Space
- Water/Detention

FUTURE LAND USE CLASSIFICATION LAYOUT

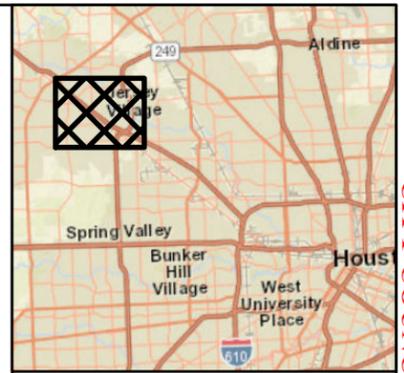
CITY OF JERSEY VILLAGE
HARRIS COUNTY, TEXAS



Disclaimer: This product is offered for informational purposes and may not have been prepared for or be suitable for legal, engineering, or surveying purposes. It does not represent an on-the-ground survey and represents only the approximate relative location of property, governmental and/or political boundaries or related facilities to said boundary. No express warranties are made by Jones|Carter, Inc. concerning the accuracy, completeness, reliability, or usability of the information included within this exhibit.



FIGURE B
WATER SYSTEM IMPROVEMENTS



VICINITY MAP

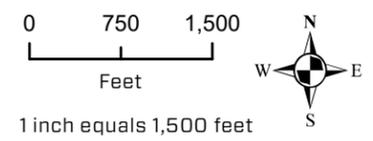
Scale: 1 inch equals 10 miles

LEGEND

- ▲ Lift Station
- WWTP
- Force Main
- Gravity Main
- ▭ City of Jersey Village City Limits
- ▭ City of Jersey Village City ETJ
- ▭ HCAD Parcels
- Proposed Wastewater Line
- Proposed Force Main

WATER DISTRIBUTION SYSTEM LAYOUT

CITY OF JERSEY VILLAGE
HARRIS COUNTY, TEXAS



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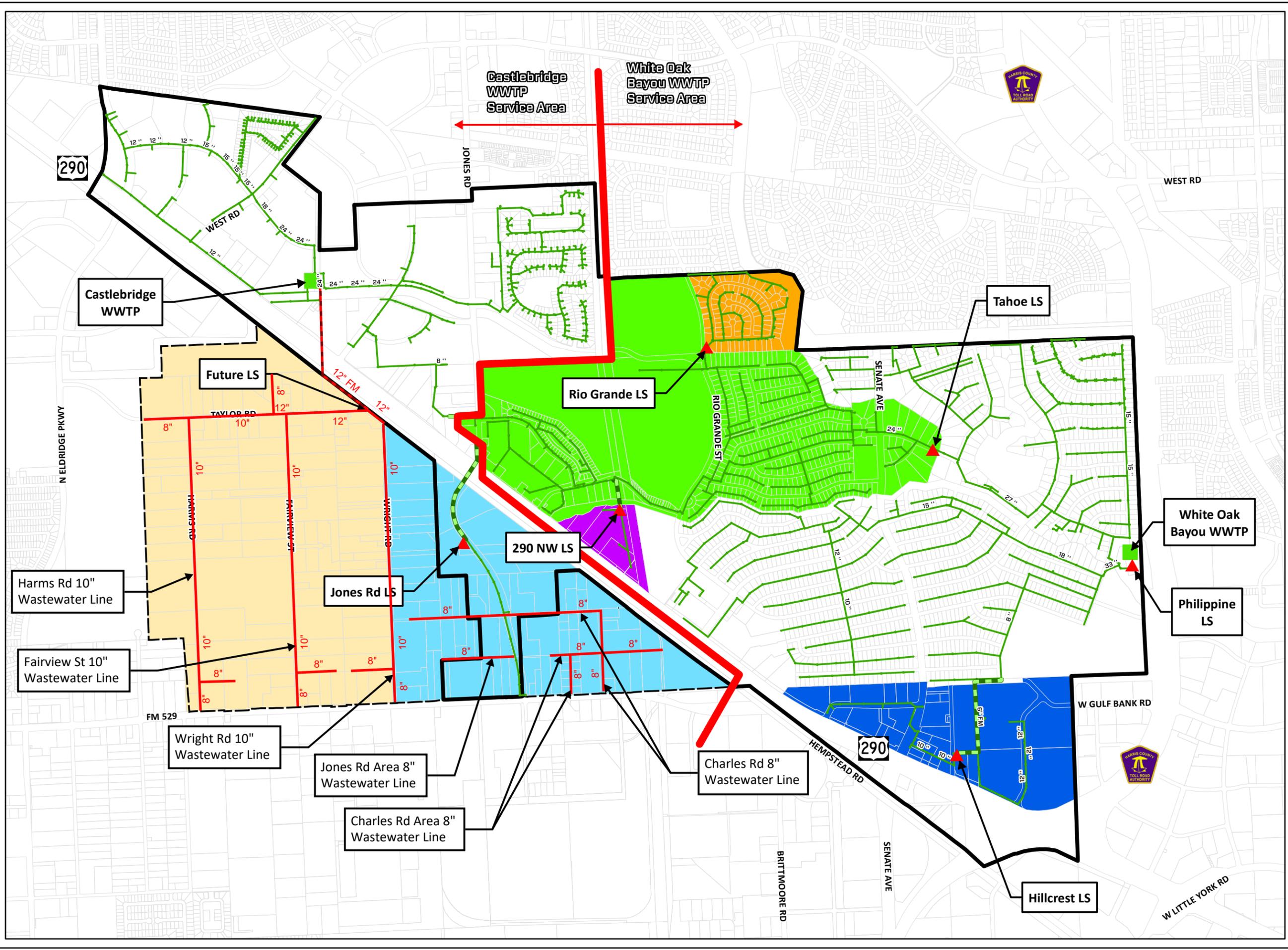
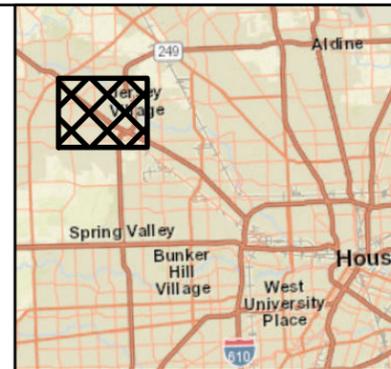


FIGURE C
WASTEWATER SYSTEM IMPROVEMENTS



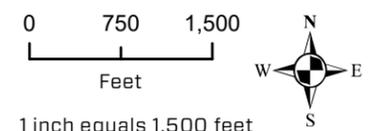
VICINITY MAP
Scale: 1 inch equals 10 miles

LEGEND

- Fire Hydrant
- Waterline
- ▭ City of Jersey Village City Limits
- ▭ City of Jersey Village City ETJ
- ▭ HCAD Parcels
- Proposed Water Line

WATER DISTRIBUTION SYSTEM LAYOUT

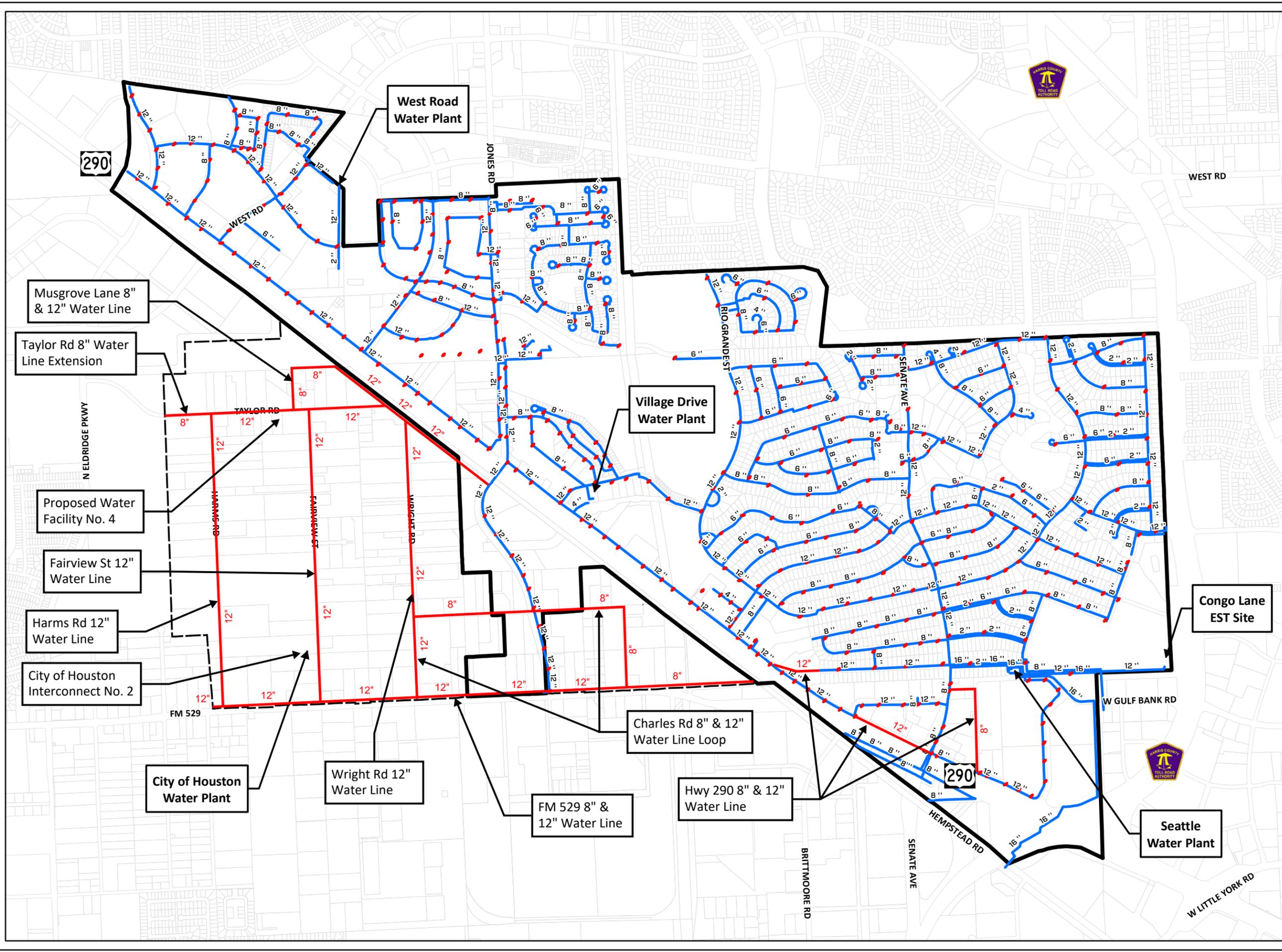
CITY OF JERSEY VILLAGE
HARRIS COUNTY, TEXAS



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JONES CARTER
Texas Board of Professional Engineers Registration No. F-439



ATTACHMENT A
TEXAS LOCAL GOVERNMENT CODE CHAPTER 395



LOCAL GOVERNMENT CODE

TITLE 12. PLANNING AND DEVELOPMENT

SUBTITLE C. PLANNING AND DEVELOPMENT PROVISIONS APPLYING TO MORE THAN ONE
TYPE OF LOCAL GOVERNMENTCHAPTER 395. FINANCING CAPITAL IMPROVEMENTS REQUIRED BY NEW DEVELOPMENT IN
MUNICIPALITIES, COUNTIES, AND CERTAIN OTHER LOCAL GOVERNMENTS

SUBCHAPTER A. GENERAL PROVISIONS

Sec. 395.001. DEFINITIONS. In this chapter:

(1) "Capital improvement" means any of the following facilities that have a life expectancy of three or more years and are owned and operated by or on behalf of a political subdivision:

(A) water supply, treatment, and distribution facilities; wastewater collection and treatment facilities; and storm water, drainage, and flood control facilities; whether or not they are located within the service area; and

(B) roadway facilities.

(2) "Capital improvements plan" means a plan required by this chapter that identifies capital improvements or facility expansions for which impact fees may be assessed.

(3) "Facility expansion" means the expansion of the capacity of an existing facility that serves the same function as an otherwise necessary new capital improvement, in order that the existing facility may serve new development. The term does not include the repair, maintenance, modernization, or expansion of an existing facility to better serve existing development.

(4) "Impact fee" means a charge or assessment imposed by a political subdivision against new development in order to generate revenue for funding or recouping the costs of capital improvements or facility expansions necessitated by and attributable to the new development. The term includes amortized charges, lump-sum charges, capital recovery fees, contributions in aid of construction, and any other fee that functions as described by this definition. The term does not include:

(A) dedication of land for public parks or payment in lieu of the dedication to serve park needs;

(B) dedication of rights-of-way or easements or construction or dedication of on-site or off-site water distribution, wastewater collection or drainage facilities, or streets, sidewalks, or curbs if the dedication or construction is required by a valid ordinance and is necessitated by and attributable to the new development;

(C) lot or acreage fees to be placed in trust funds for the purpose of reimbursing developers for oversizing or constructing water or sewer mains or lines; or

(D) other pro rata fees for reimbursement of water or sewer mains or lines extended by the political subdivision.

However, an item included in the capital improvements plan may not be required to be constructed except in accordance with Section 395.019(2), and an owner may not be required to construct or dedicate facilities and to pay impact fees for those facilities.

(5) "Land use assumptions" includes a description of the service area and projections of changes in land uses, densities, intensities, and population in the service area over at least a 10-year period.

(6) "New development" means the subdivision of land; the construction, reconstruction, redevelopment, conversion, structural alteration, relocation, or enlargement of any structure; or any use or extension of the use of land; any of which increases the number of service units.

(7) "Political subdivision" means a municipality, a district or authority created under Article III, Section 52, or Article XVI, Section 59, of the Texas Constitution, or, for the purposes set forth by Section 395.079, certain counties described by that section.

(8) "Roadway facilities" means arterial or collector streets or roads that have been designated on an officially adopted roadway plan of the political subdivision, together with all necessary appurtenances. The term includes the political subdivision's share of costs for roadways and associated improvements designated on the federal or Texas highway system, including local matching funds and costs related to utility line relocation and the establishment of curbs, gutters, sidewalks, drainage appurtenances, and rights-of-way.

(9) "Service area" means the area within the corporate boundaries or extraterritorial jurisdiction, as determined under Chapter 42, of the political subdivision to be served by the capital improvements or facilities expansions specified in the capital improvements plan, except roadway facilities and storm water, drainage, and flood control facilities. The service area, for the purposes of this chapter, may include all or part

of the land within the political subdivision or its extraterritorial jurisdiction, except for roadway facilities and storm water, drainage, and flood control facilities. For roadway facilities, the service area is limited to an area within the corporate boundaries of the political subdivision and shall not exceed six miles. For storm water, drainage, and flood control facilities, the service area may include all or part of the land within the political subdivision or its extraterritorial jurisdiction, but shall not exceed the area actually served by the storm water, drainage, and flood control facilities designated in the capital improvements plan and shall not extend across watershed boundaries.

(10) "Service unit" means a standardized measure of consumption, use, generation, or discharge attributable to an individual unit of development calculated in accordance with generally accepted engineering or planning standards and based on historical data and trends applicable to the political subdivision in which the individual unit of development is located during the previous 10 years.

Added by Acts 1989, 71st Leg., ch. 1, Sec. 82(a), eff. Aug. 28, 1989.

Amended by Acts 1989, 71st Leg., ch. 566, Sec. 1(e), eff. Aug. 28, 1989; Acts 2001, 77th Leg., ch. 345, Sec. 1, eff. Sept. 1, 2001.

SUBCHAPTER B. AUTHORIZATION OF IMPACT FEE

Sec. 395.011. AUTHORIZATION OF FEE. (a) Unless otherwise specifically authorized by state law or this chapter, a governmental entity or political subdivision may not enact or impose an impact fee.

(b) Political subdivisions may enact or impose impact fees on land within their corporate boundaries or extraterritorial jurisdictions only by complying with this chapter, except that impact fees may not be enacted or imposed in the extraterritorial jurisdiction for roadway facilities.

(c) A municipality may contract to provide capital improvements, except roadway facilities, to an area outside its corporate boundaries and extraterritorial jurisdiction and may charge an impact fee under the contract, but if an impact fee is charged in that area, the municipality must comply with this chapter.

Added by Acts 1989, 71st Leg., ch. 1, Sec. 82(a), eff. Aug. 28, 1989.

Sec. 395.012. ITEMS PAYABLE BY FEE. (a) An impact fee may be imposed only to pay the costs of constructing capital improvements or

facility expansions, including and limited to the:

- (1) construction contract price;
- (2) surveying and engineering fees;
- (3) land acquisition costs, including land purchases, court awards and costs, attorney's fees, and expert witness fees; and
- (4) fees actually paid or contracted to be paid to an independent qualified engineer or financial consultant preparing or updating the capital improvements plan who is not an employee of the political subdivision.

(b) Projected interest charges and other finance costs may be included in determining the amount of impact fees only if the impact fees are used for the payment of principal and interest on bonds, notes, or other obligations issued by or on behalf of the political subdivision to finance the capital improvements or facility expansions identified in the capital improvements plan and are not used to reimburse bond funds expended for facilities that are not identified in the capital improvements plan.

(c) Notwithstanding any other provision of this chapter, the Edwards Underground Water District or a river authority that is authorized elsewhere by state law to charge fees that function as impact fees may use impact fees to pay a staff engineer who prepares or updates a capital improvements plan under this chapter.

(d) A municipality may pledge an impact fee as security for the payment of debt service on a bond, note, or other obligation issued to finance a capital improvement or public facility expansion if:

- (1) the improvement or expansion is identified in a capital improvements plan; and
- (2) at the time of the pledge, the governing body of the municipality certifies in a written order, ordinance, or resolution that none of the impact fee will be used or expended for an improvement or expansion not identified in the plan.

(e) A certification under Subsection (d)(2) is sufficient evidence that an impact fee pledged will not be used or expended for an improvement or expansion that is not identified in the capital improvements plan.

Added by Acts 1989, 71st Leg., ch. 1, Sec. 82(a), eff. Aug. 28, 1989.

Amended by Acts 1995, 74th Leg., ch. 90, Sec. 1, eff. May 16, 1995.

Sec. 395.013. ITEMS NOT PAYABLE BY FEE. Impact fees may not be adopted or used to pay for:

- (1) construction, acquisition, or expansion of public facilities or assets other than capital improvements or facility expansions identified in the capital improvements plan;
- (2) repair, operation, or maintenance of existing or new capital improvements or facility expansions;
- (3) upgrading, updating, expanding, or replacing existing capital improvements to serve existing development in order to meet stricter safety, efficiency, environmental, or regulatory standards;
- (4) upgrading, updating, expanding, or replacing existing capital improvements to provide better service to existing development;
- (5) administrative and operating costs of the political subdivision, except the Edwards Underground Water District or a river authority that is authorized elsewhere by state law to charge fees that function as impact fees may use impact fees to pay its administrative and operating costs;
- (6) principal payments and interest or other finance charges on bonds or other indebtedness, except as allowed by Section 395.012.

Added by Acts 1989, 71st Leg., ch. 1, Sec. 82(a), eff. Aug. 28, 1989.

Sec. 395.014. CAPITAL IMPROVEMENTS PLAN. (a) The political subdivision shall use qualified professionals to prepare the capital improvements plan and to calculate the impact fee. The capital improvements plan must contain specific enumeration of the following items:

- (1) a description of the existing capital improvements within the service area and the costs to upgrade, update, improve, expand, or replace the improvements to meet existing needs and usage and stricter safety, efficiency, environmental, or regulatory standards, which shall be prepared by a qualified professional engineer licensed to perform the professional engineering services in this state;
- (2) an analysis of the total capacity, the level of current usage, and commitments for usage of capacity of the existing capital improvements, which shall be prepared by a qualified professional engineer licensed to perform the professional engineering services in this state;
- (3) a description of all or the parts of the capital improvements or facility expansions and their costs necessitated by and attributable to new development in the service area based on the approved land use assumptions, which shall be prepared by a qualified professional engineer licensed to perform the professional engineering services in this state;

(4) a definitive table establishing the specific level or quantity of use, consumption, generation, or discharge of a service unit for each category of capital improvements or facility expansions and an equivalency or conversion table establishing the ratio of a service unit to various types of land uses, including residential, commercial, and industrial;

(5) the total number of projected service units necessitated by and attributable to new development within the service area based on the approved land use assumptions and calculated in accordance with generally accepted engineering or planning criteria;

(6) the projected demand for capital improvements or facility expansions required by new service units projected over a reasonable period of time, not to exceed 10 years; and

(7) a plan for awarding:

(A) a credit for the portion of ad valorem tax and utility service revenues generated by new service units during the program period that is used for the payment of improvements, including the payment of debt, that are included in the capital improvements plan; or

(B) in the alternative, a credit equal to 50 percent of the total projected cost of implementing the capital improvements plan.

(b) The analysis required by Subsection (a) (3) may be prepared on a systemwide basis within the service area for each major category of capital improvement or facility expansion for the designated service area.

(c) The governing body of the political subdivision is responsible for supervising the implementation of the capital improvements plan in a timely manner.

Added by Acts 1989, 71st Leg., ch. 1, Sec. 82(a), eff. Aug. 28, 1989.

Amended by Acts 2001, 77th Leg., ch. 345, Sec. 2, eff. Sept. 1, 2001.

Sec. 395.015. MAXIMUM FEE PER SERVICE UNIT. (a) The impact fee per service unit may not exceed the amount determined by subtracting the amount in Section 395.014(a) (7) from the costs of the capital improvements described by Section 395.014(a) (3) and dividing that amount by the total number of projected service units described by Section 395.014(a) (5).

(b) If the number of new service units projected over a reasonable period of time is less than the total number of new service units shown by the approved land use assumptions at full development of the service area, the maximum impact fee per service unit shall be calculated by dividing the costs of the part of the capital improvements necessitated by and

attributable to projected new service units described by Section 395.014 (a) (6) by the projected new service units described in that section.

Added by Acts 1989, 71st Leg., ch. 1, Sec. 82(a), eff. Aug. 28, 1989.
Amended by Acts 2001, 77th Leg., ch. 345, Sec. 3, eff. Sept. 1, 2001.

Sec. 395.016. TIME FOR ASSESSMENT AND COLLECTION OF FEE. (a) This subsection applies only to impact fees adopted and land platted before June 20, 1987. For land that has been platted in accordance with Subchapter A, Chapter 212, or the subdivision or platting procedures of a political subdivision before June 20, 1987, or land on which new development occurs or is proposed without platting, the political subdivision may assess the impact fees at any time during the development approval and building process. Except as provided by Section 395.019, the political subdivision may collect the fees at either the time of recordation of the subdivision plat or connection to the political subdivision's water or sewer system or at the time the political subdivision issues either the building permit or the certificate of occupancy.

(b) This subsection applies only to impact fees adopted before June 20, 1987, and land platted after that date. For new development which is platted in accordance with Subchapter A, Chapter 212, or the subdivision or platting procedures of a political subdivision after June 20, 1987, the political subdivision may assess the impact fees before or at the time of recordation. Except as provided by Section 395.019, the political subdivision may collect the fees at either the time of recordation of the subdivision plat or connection to the political subdivision's water or sewer system or at the time the political subdivision issues either the building permit or the certificate of occupancy.

(c) This subsection applies only to impact fees adopted after June 20, 1987. For new development which is platted in accordance with Subchapter A, Chapter 212, or the subdivision or platting procedures of a political subdivision before the adoption of an impact fee, an impact fee may not be collected on any service unit for which a valid building permit is issued within one year after the date of adoption of the impact fee.

(d) This subsection applies only to land platted in accordance with Subchapter A, Chapter 212, or the subdivision or platting procedures of a political subdivision after adoption of an impact fee adopted after June 20, 1987. The political subdivision shall assess the impact fees before or at the time of recordation of a subdivision plat or other plat under Subchapter A, Chapter 212, or the subdivision or platting ordinance or

procedures of any political subdivision in the official records of the county clerk of the county in which the tract is located. Except as provided by Section 395.019, if the political subdivision has water and wastewater capacity available:

- (1) the political subdivision shall collect the fees at the time the political subdivision issues a building permit;
- (2) for land platted outside the corporate boundaries of a municipality, the municipality shall collect the fees at the time an application for an individual meter connection to the municipality's water or wastewater system is filed; or
- (3) a political subdivision that lacks authority to issue building permits in the area where the impact fee applies shall collect the fees at the time an application is filed for an individual meter connection to the political subdivision's water or wastewater system.

(e) For land on which new development occurs or is proposed to occur without platting, the political subdivision may assess the impact fees at any time during the development and building process and may collect the fees at either the time of recordation of the subdivision plat or connection to the political subdivision's water or sewer system or at the time the political subdivision issues either the building permit or the certificate of occupancy.

(f) An "assessment" means a determination of the amount of the impact fee in effect on the date or occurrence provided in this section and is the maximum amount that can be charged per service unit of such development. No specific act by the political subdivision is required.

(g) Notwithstanding Subsections (a)-(e) and Section 395.017, the political subdivision may reduce or waive an impact fee for any service unit that would qualify as affordable housing under 42 U.S.C. Section 12745, as amended, once the service unit is constructed. If affordable housing as defined by 42 U.S.C. Section 12745, as amended, is not constructed, the political subdivision may reverse its decision to waive or reduce the impact fee, and the political subdivision may assess an impact fee at any time during the development approval or building process or after the building process if an impact fee was not already assessed.

Added by Acts 1989, 71st Leg., ch. 1, Sec. 82(a), eff. Aug. 28, 1989.
Amended by Acts 1997, 75th Leg., ch. 980, Sec. 52, eff. Sept. 1, 1997;
Acts 2001, 77th Leg., ch. 345, Sec. 4, eff. Sept. 1, 2001.

Sec. 395.017. ADDITIONAL FEE PROHIBITED; EXCEPTION. After assessment of the impact fees attributable to the new development or execution of an agreement for payment of impact fees, additional impact fees or increases in fees may not be assessed against the tract for any reason unless the number of service units to be developed on the tract increases. In the event of the increase in the number of service units, the impact fees to be imposed are limited to the amount attributable to the additional service units.

Added by Acts 1989, 71st Leg., ch. 1, Sec. 82(a), eff. Aug. 28, 1989.

Sec. 395.018. AGREEMENT WITH OWNER REGARDING PAYMENT. A political subdivision is authorized to enter into an agreement with the owner of a tract of land for which the plat has been recorded providing for the time and method of payment of the impact fees.

Added by Acts 1989, 71st Leg., ch. 1, Sec. 82(a), eff. Aug. 28, 1989.

Sec. 395.019. COLLECTION OF FEES IF SERVICES NOT AVAILABLE. Except for roadway facilities, impact fees may be assessed but may not be collected in areas where services are not currently available unless:

(1) the collection is made to pay for a capital improvement or facility expansion that has been identified in the capital improvements plan and the political subdivision commits to commence construction within two years, under duly awarded and executed contracts or commitments of staff time covering substantially all of the work required to provide service, and to have the service available within a reasonable period of time considering the type of capital improvement or facility expansion to be constructed, but in no event longer than five years;

(2) the political subdivision agrees that the owner of a new development may construct or finance the capital improvements or facility expansions and agrees that the costs incurred or funds advanced will be credited against the impact fees otherwise due from the new development or agrees to reimburse the owner for such costs from impact fees paid from other new developments that will use such capital improvements or facility expansions, which fees shall be collected and reimbursed to the owner at the time the other new development records its plat; or

(3) an owner voluntarily requests the political subdivision to reserve capacity to serve future development, and the political subdivision

and owner enter into a valid written agreement.

Added by Acts 1989, 71st Leg., ch. 1, Sec. 82(a), eff. Aug. 28, 1989.

Sec. 395.020. ENTITLEMENT TO SERVICES. Any new development for which an impact fee has been paid is entitled to the permanent use and benefit of the services for which the fee was exacted and is entitled to receive immediate service from any existing facilities with actual capacity to serve the new service units, subject to compliance with other valid regulations.

Added by Acts 1989, 71st Leg., ch. 1, Sec. 82(a), eff. Aug. 28, 1989.

Sec. 395.021. AUTHORITY OF POLITICAL SUBDIVISIONS TO SPEND FUNDS TO REDUCE FEES. Political subdivisions may spend funds from any lawful source to pay for all or a part of the capital improvements or facility expansions to reduce the amount of impact fees.

Added by Acts 1989, 71st Leg., ch. 1, Sec. 82(a), eff. Aug. 28, 1989.

Sec. 395.022. AUTHORITY OF POLITICAL SUBDIVISION TO PAY FEES. (a) Political subdivisions and other governmental entities may pay impact fees imposed under this chapter.

(b) A school district is not required to pay impact fees imposed under this chapter unless the board of trustees of the district consents to the payment of the fees by entering a contract with the political subdivision that imposes the fees. The contract may contain terms the board of trustees considers advisable to provide for the payment of the fees.

Added by Acts 1989, 71st Leg., ch. 1, Sec. 82(a), eff. Aug. 28, 1989.

Amended by:

Acts 2007, 80th Leg., R.S., Ch. 250 (S.B. 883), Sec. 1, eff. May 25, 2007.

Sec. 395.023. CREDITS AGAINST ROADWAY FACILITIES FEES. Any construction of, contributions to, or dedications of off-site roadway facilities agreed to or required by a political subdivision as a condition

of development approval shall be credited against roadway facilities impact fees otherwise due from the development.

Added by Acts 1989, 71st Leg., ch. 1, Sec. 82(a), eff. Aug. 28, 1989.

Sec. 395.024. ACCOUNTING FOR FEES AND INTEREST. (a) The order, ordinance, or resolution levying an impact fee must provide that all funds collected through the adoption of an impact fee shall be deposited in interest-bearing accounts clearly identifying the category of capital improvements or facility expansions within the service area for which the fee was adopted.

(b) Interest earned on impact fees is considered funds of the account on which it is earned and is subject to all restrictions placed on use of impact fees under this chapter.

(c) Impact fee funds may be spent only for the purposes for which the impact fee was imposed as shown by the capital improvements plan and as authorized by this chapter.

(d) The records of the accounts into which impact fees are deposited shall be open for public inspection and copying during ordinary business hours.

Added by Acts 1989, 71st Leg., ch. 1, Sec. 82(a), eff. Aug. 28, 1989.

Sec. 395.025. REFUNDS. (a) On the request of an owner of the property on which an impact fee has been paid, the political subdivision shall refund the impact fee if existing facilities are available and service is denied or the political subdivision has, after collecting the fee when service was not available, failed to commence construction within two years or service is not available within a reasonable period considering the type of capital improvement or facility expansion to be constructed, but in no event later than five years from the date of payment under Section [395.019\(1\)](#).

(b) Repealed by Acts 2001, 77th Leg., ch. 345, Sec. 9, eff. Sept. 1, 2001.

(c) The political subdivision shall refund any impact fee or part of it that is not spent as authorized by this chapter within 10 years after the date of payment.

(d) Any refund shall bear interest calculated from the date of collection to the date of refund at the statutory rate as set forth in

Section [302.002](#), Finance Code, or its successor statute.

(e) All refunds shall be made to the record owner of the property at the time the refund is paid. However, if the impact fees were paid by another political subdivision or governmental entity, payment shall be made to the political subdivision or governmental entity.

(f) The owner of the property on which an impact fee has been paid or another political subdivision or governmental entity that paid the impact fee has standing to sue for a refund under this section.

Added by Acts 1989, 71st Leg., ch. 1, Sec. 82(a), eff. Aug. 28, 1989.

Amended by Acts 1997, 75th Leg., ch. 1396, Sec. 37, eff. Sept. 1, 1997; Acts 1999, 76th Leg., ch. 62, Sec. 7.82, eff. Sept. 1, 1999; Acts 2001, 77th Leg., ch. 345, Sec. 9, eff. Sept. 1, 2001.

SUBCHAPTER C. PROCEDURES FOR ADOPTION OF IMPACT FEE

Sec. 395.041. COMPLIANCE WITH PROCEDURES REQUIRED. Except as otherwise provided by this chapter, a political subdivision must comply with this subchapter to levy an impact fee.

Added by Acts 1989, 71st Leg., ch. 1, Sec. 82(a), eff. Aug. 28, 1989.

Sec. 395.0411. CAPITAL IMPROVEMENTS PLAN. The political subdivision shall provide for a capital improvements plan to be developed by qualified professionals using generally accepted engineering and planning practices in accordance with Section [395.014](#).

Added by Acts 2001, 77th Leg., ch. 345, Sec. 5, eff. Sept. 1, 2001.

Sec. 395.042. HEARING ON LAND USE ASSUMPTIONS AND CAPITAL IMPROVEMENTS PLAN. To impose an impact fee, a political subdivision must adopt an order, ordinance, or resolution establishing a public hearing date to consider the land use assumptions and capital improvements plan for the designated service area.

Added by Acts 1989, 71st Leg., ch. 1, Sec. 82(a), eff. Aug. 28, 1989.

Amended by Acts 2001, 77th Leg., ch. 345, Sec. 5, eff. Sept. 1, 2001.

Sec. 395.043. INFORMATION ABOUT LAND USE ASSUMPTIONS AND CAPITAL IMPROVEMENTS PLAN AVAILABLE TO PUBLIC. On or before the date of the first publication of the notice of the hearing on the land use assumptions and capital improvements plan, the political subdivision shall make available to the public its land use assumptions, the time period of the projections, and a description of the capital improvement facilities that may be proposed.

Added by Acts 1989, 71st Leg., ch. 1, Sec. 82(a), eff. Aug. 28, 1989.

Amended by Acts 2001, 77th Leg., ch. 345, Sec. 5, eff. Sept. 1, 2001.

Sec. 395.044. NOTICE OF HEARING ON LAND USE ASSUMPTIONS AND CAPITAL IMPROVEMENTS PLAN. (a) Before the 30th day before the date of the hearing on the land use assumptions and capital improvements plan, the political subdivision shall send a notice of the hearing by certified mail to any person who has given written notice by certified or registered mail to the municipal secretary or other designated official of the political subdivision requesting notice of the hearing within two years preceding the date of adoption of the order, ordinance, or resolution setting the public hearing.

(b) The political subdivision shall publish notice of the hearing before the 30th day before the date set for the hearing, in one or more newspapers of general circulation in each county in which the political subdivision lies. However, a river authority that is authorized elsewhere by state law to charge fees that function as impact fees may publish the required newspaper notice only in each county in which the service area lies.

(c) The notice must contain:

(1) a headline to read as follows:

"NOTICE OF PUBLIC HEARING ON LAND USE ASSUMPTIONS AND CAPITAL IMPROVEMENTS PLAN RELATING TO POSSIBLE ADOPTION OF IMPACT FEES"

(2) the time, date, and location of the hearing;

(3) a statement that the purpose of the hearing is to consider the land use assumptions and capital improvements plan under which an impact fee may be imposed; and

(4) a statement that any member of the public has the right to appear at the hearing and present evidence for or against the land use assumptions and capital improvements plan.

Added by Acts 1989, 71st Leg., ch. 1, Sec. 82(a), eff. Aug. 28, 1989.

Amended by Acts 2001, 77th Leg., ch. 345, Sec. 5, eff. Sept. 1, 2001.

Sec. 395.045. APPROVAL OF LAND USE ASSUMPTIONS AND CAPITAL IMPROVEMENTS PLAN REQUIRED. (a) After the public hearing on the land use assumptions and capital improvements plan, the political subdivision shall determine whether to adopt or reject an ordinance, order, or resolution approving the land use assumptions and capital improvements plan.

(b) The political subdivision, within 30 days after the date of the public hearing, shall approve or disapprove the land use assumptions and capital improvements plan.

(c) An ordinance, order, or resolution approving the land use assumptions and capital improvements plan may not be adopted as an emergency measure.

Added by Acts 1989, 71st Leg., ch. 1, Sec. 82(a), eff. Aug. 28, 1989.

Amended by Acts 2001, 77th Leg., ch. 345, Sec. 5, eff. Sept. 1, 2001.

Sec. 395.0455. SYSTEMWIDE LAND USE ASSUMPTIONS. (a) In lieu of adopting land use assumptions for each service area, a political subdivision may, except for storm water, drainage, flood control, and roadway facilities, adopt systemwide land use assumptions, which cover all of the area subject to the jurisdiction of the political subdivision for the purpose of imposing impact fees under this chapter.

(b) Prior to adopting systemwide land use assumptions, a political subdivision shall follow the public notice, hearing, and other requirements for adopting land use assumptions.

(c) After adoption of systemwide land use assumptions, a political subdivision is not required to adopt additional land use assumptions for a service area for water supply, treatment, and distribution facilities or wastewater collection and treatment facilities as a prerequisite to the adoption of a capital improvements plan or impact fee, provided the capital improvements plan and impact fee are consistent with the systemwide land use assumptions.

Added by Acts 1989, 71st Leg., ch. 566, Sec. 1(b), eff. Aug. 28, 1989.

Sec. 395.047. HEARING ON IMPACT FEE. On adoption of the land use assumptions and capital improvements plan, the governing body shall adopt

an order or resolution setting a public hearing to discuss the imposition of the impact fee. The public hearing must be held by the governing body of the political subdivision to discuss the proposed ordinance, order, or resolution imposing an impact fee.

Added by Acts 1989, 71st Leg., ch. 1, Sec. 82(a), eff. Aug. 28, 1989.

Amended by Acts 2001, 77th Leg., ch. 345, Sec. 5, eff. Sept. 1, 2001.

Sec. 395.049. NOTICE OF HEARING ON IMPACT FEE. (a) Before the 30th day before the date of the hearing on the imposition of an impact fee, the political subdivision shall send a notice of the hearing by certified mail to any person who has given written notice by certified or registered mail to the municipal secretary or other designated official of the political subdivision requesting notice of the hearing within two years preceding the date of adoption of the order or resolution setting the public hearing.

(b) The political subdivision shall publish notice of the hearing before the 30th day before the date set for the hearing, in one or more newspapers of general circulation in each county in which the political subdivision lies. However, a river authority that is authorized elsewhere by state law to charge fees that function as impact fees may publish the required newspaper notice only in each county in which the service area lies.

(c) The notice must contain the following:

(1) a headline to read as follows:

"NOTICE OF PUBLIC HEARING ON ADOPTION OF IMPACT FEES"

(2) the time, date, and location of the hearing;

(3) a statement that the purpose of the hearing is to consider the adoption of an impact fee;

(4) the amount of the proposed impact fee per service unit; and

(5) a statement that any member of the public has the right to appear at the hearing and present evidence for or against the plan and proposed fee.

Added by Acts 1989, 71st Leg., ch. 1, Sec. 82(a), eff. Aug. 28, 1989.

Amended by Acts 2001, 77th Leg., ch. 345, Sec. 5, eff. Sept. 1, 2001.

Sec. 395.050. ADVISORY COMMITTEE COMMENTS ON IMPACT FEES. The advisory committee created under Section [395.058](#) shall file its written

comments on the proposed impact fees before the fifth business day before the date of the public hearing on the imposition of the fees.

Added by Acts 1989, 71st Leg., ch. 1, Sec. 82(a), eff. Aug. 28, 1989.
Amended by Acts 2001, 77th Leg., ch. 345, Sec. 5, eff. Sept. 1, 2001.

Sec. 395.051. APPROVAL OF IMPACT FEE REQUIRED. (a) The political subdivision, within 30 days after the date of the public hearing on the imposition of an impact fee, shall approve or disapprove the imposition of an impact fee.

(b) An ordinance, order, or resolution approving the imposition of an impact fee may not be adopted as an emergency measure.

Added by Acts 1989, 71st Leg., ch. 1, Sec. 82(a), eff. Aug. 28, 1989.
Amended by Acts 2001, 77th Leg., ch. 345, Sec. 5, eff. Sept. 1, 2001.

Sec. 395.052. PERIODIC UPDATE OF LAND USE ASSUMPTIONS AND CAPITAL IMPROVEMENTS PLAN REQUIRED. (a) A political subdivision imposing an impact fee shall update the land use assumptions and capital improvements plan at least every five years. The initial five-year period begins on the day the capital improvements plan is adopted.

(b) The political subdivision shall review and evaluate its current land use assumptions and shall cause an update of the capital improvements plan to be prepared in accordance with Subchapter B.

Added by Acts 1989, 71st Leg., ch. 1, Sec. 82(a), eff. Aug. 28, 1989.
Amended by Acts 2001, 77th Leg., ch. 345, Sec. 6, eff. Sept. 1, 2001.

Sec. 395.053. HEARING ON UPDATED LAND USE ASSUMPTIONS AND CAPITAL IMPROVEMENTS PLAN. The governing body of the political subdivision shall, within 60 days after the date it receives the update of the land use assumptions and the capital improvements plan, adopt an order setting a public hearing to discuss and review the update and shall determine whether to amend the plan.

Added by Acts 1989, 71st Leg., ch. 1, Sec. 82(a), eff. Aug. 28, 1989.

Sec. 395.054. HEARING ON AMENDMENTS TO LAND USE ASSUMPTIONS, CAPITAL IMPROVEMENTS PLAN, OR IMPACT FEE. A public hearing must be held by the governing body of the political subdivision to discuss the proposed ordinance, order, or resolution amending land use assumptions, the capital improvements plan, or the impact fee. On or before the date of the first publication of the notice of the hearing on the amendments, the land use assumptions and the capital improvements plan, including the amount of any proposed amended impact fee per service unit, shall be made available to the public.

Added by Acts 1989, 71st Leg., ch. 1, Sec. 82(a), eff. Aug. 28, 1989.

Sec. 395.055. NOTICE OF HEARING ON AMENDMENTS TO LAND USE ASSUMPTIONS, CAPITAL IMPROVEMENTS PLAN, OR IMPACT FEE. (a) The notice and hearing procedures prescribed by Sections 395.044(a) and (b) apply to a hearing on the amendment of land use assumptions, a capital improvements plan, or an impact fee.

(b) The notice of a hearing under this section must contain the following:

(1) a headline to read as follows:

"NOTICE OF PUBLIC HEARING ON AMENDMENT OF IMPACT FEES"

(2) the time, date, and location of the hearing;

(3) a statement that the purpose of the hearing is to consider the amendment of land use assumptions and a capital improvements plan and the imposition of an impact fee; and

(4) a statement that any member of the public has the right to appear at the hearing and present evidence for or against the update.

Added by Acts 1989, 71st Leg., ch. 1, Sec. 82(a), eff. Aug. 28, 1989.

Amended by Acts 2001, 77th Leg., ch. 345, Sec. 7, eff. Sept. 1, 2001.

Sec. 395.056. ADVISORY COMMITTEE COMMENTS ON AMENDMENTS. The advisory committee created under Section 395.058 shall file its written comments on the proposed amendments to the land use assumptions, capital improvements plan, and impact fee before the fifth business day before the date of the public hearing on the amendments.

Added by Acts 1989, 71st Leg., ch. 1, Sec. 82(a), eff. Aug. 28, 1989.

Sec. 395.057. APPROVAL OF AMENDMENTS REQUIRED. (a) The political subdivision, within 30 days after the date of the public hearing on the amendments, shall approve or disapprove the amendments of the land use assumptions and the capital improvements plan and modification of an impact fee.

(b) An ordinance, order, or resolution approving the amendments to the land use assumptions, the capital improvements plan, and imposition of an impact fee may not be adopted as an emergency measure.

Added by Acts 1989, 71st Leg., ch. 1, Sec. 82(a), eff. Aug. 28, 1989.

Sec. 395.0575. DETERMINATION THAT NO UPDATE OF LAND USE ASSUMPTIONS, CAPITAL IMPROVEMENTS PLAN OR IMPACT FEES IS NEEDED. (a) If, at the time an update under Section 395.052 is required, the governing body determines that no change to the land use assumptions, capital improvements plan, or impact fee is needed, it may, as an alternative to the updating requirements of Sections 395.052-395.057, do the following:

(1) The governing body of the political subdivision shall, upon determining that an update is unnecessary and 60 days before publishing the final notice under this section, send notice of its determination not to update the land use assumptions, capital improvements plan, and impact fee by certified mail to any person who has, within two years preceding the date that the final notice of this matter is to be published, give written notice by certified or registered mail to the municipal secretary or other designated official of the political subdivision requesting notice of hearings related to impact fees. The notice must contain the information in Subsections (b) (2)-(5).

(2) The political subdivision shall publish notice of its determination once a week for three consecutive weeks in one or more newspapers with general circulation in each county in which the political subdivision lies. However, a river authority that is authorized elsewhere by state law to charge fees that function as impact fees may publish the required newspaper notice only in each county in which the service area lies. The notice of public hearing may not be in the part of the paper in which legal notices and classified ads appear and may not be smaller than one-quarter page of a standard-size or tabloid-size newspaper, and the headline on the notice must be in 18-point or larger type.

(b) The notice must contain the following:

(1) a headline to read as follows:

"NOTICE OF DETERMINATION NOT TO UPDATE

LAND USE ASSUMPTIONS, CAPITAL IMPROVEMENTS

PLAN, OR IMPACT FEES";

(2) a statement that the governing body of the political subdivision has determined that no change to the land use assumptions, capital improvements plan, or impact fee is necessary;

(3) an easily understandable description and a map of the service area in which the updating has been determined to be unnecessary;

(4) a statement that if, within a specified date, which date shall be at least 60 days after publication of the first notice, a person makes a written request to the designated official of the political subdivision requesting that the land use assumptions, capital improvements plan, or impact fee be updated, the governing body must comply with the request by following the requirements of Sections 395.052-395.057; and

(5) a statement identifying the name and mailing address of the official of the political subdivision to whom a request for an update should be sent.

(c) The advisory committee shall file its written comments on the need for updating the land use assumptions, capital improvements plans, and impact fee before the fifth business day before the earliest notice of the government's decision that no update is necessary is mailed or published.

(d) If, by the date specified in Subsection (b)(4), a person requests in writing that the land use assumptions, capital improvements plan, or impact fee be updated, the governing body shall cause an update of the land use assumptions and capital improvements plan to be prepared in accordance with Sections 395.052-395.057.

(e) An ordinance, order, or resolution determining the need for updating land use assumptions, a capital improvements plan, or an impact fee may not be adopted as an emergency measure.

Added by Acts 1989, 71st Leg., ch. 566, Sec. 1(d), eff. Aug. 28, 1989.

Sec. 395.058. ADVISORY COMMITTEE. (a) On or before the date on which the order, ordinance, or resolution is adopted under Section 395.042, the political subdivision shall appoint a capital improvements advisory committee.

(b) The advisory committee is composed of not less than five members who shall be appointed by a majority vote of the governing body of the political subdivision. Not less than 40 percent of the membership of the advisory committee must be representatives of the real estate, development, or building industries who are not employees or officials of a political subdivision or governmental entity. If the political subdivision has a planning and zoning commission, the commission may act as the advisory committee if the commission includes at least one representative of the real estate, development, or building industry who is not an employee or official of a political subdivision or governmental entity. If no such representative is a member of the planning and zoning commission, the commission may still act as the advisory committee if at least one such representative is appointed by the political subdivision as an ad hoc voting member of the planning and zoning commission when it acts as the advisory committee. If the impact fee is to be applied in the extraterritorial jurisdiction of the political subdivision, the membership must include a representative from that area.

(c) The advisory committee serves in an advisory capacity and is established to:

(1) advise and assist the political subdivision in adopting land use assumptions;

(2) review the capital improvements plan and file written comments;

(3) monitor and evaluate implementation of the capital improvements plan;

(4) file semiannual reports with respect to the progress of the capital improvements plan and report to the political subdivision any perceived inequities in implementing the plan or imposing the impact fee; and

(5) advise the political subdivision of the need to update or revise the land use assumptions, capital improvements plan, and impact fee.

(d) The political subdivision shall make available to the advisory committee any professional reports with respect to developing and implementing the capital improvements plan.

(e) The governing body of the political subdivision shall adopt procedural rules for the advisory committee to follow in carrying out its duties.

Added by Acts 1989, 71st Leg., ch. 1, Sec. 82(a), eff. Aug. 28, 1989.

SUBCHAPTER D. OTHER PROVISIONS

Sec. 395.071. DUTIES TO BE PERFORMED WITHIN TIME LIMITS. If the governing body of the political subdivision does not perform a duty imposed under this chapter within the prescribed period, a person who has paid an impact fee or an owner of land on which an impact fee has been paid has the right to present a written request to the governing body of the political subdivision stating the nature of the unperformed duty and requesting that it be performed within 60 days after the date of the request. If the governing body of the political subdivision finds that the duty is required under this chapter and is late in being performed, it shall cause the duty to commence within 60 days after the date of the request and continue until completion.

Added by Acts 1989, 71st Leg., ch. 1, Sec. 82(a), eff. Aug. 28, 1989.

Sec. 395.072. RECORDS OF HEARINGS. A record must be made of any public hearing provided for by this chapter. The record shall be maintained and be made available for public inspection by the political subdivision for at least 10 years after the date of the hearing.

Added by Acts 1989, 71st Leg., ch. 1, Sec. 82(a), eff. Aug. 28, 1989.

Sec. 395.073. CUMULATIVE EFFECT OF STATE AND LOCAL RESTRICTIONS. Any state or local restrictions that apply to the imposition of an impact fee in a political subdivision where an impact fee is proposed are cumulative with the restrictions in this chapter.

Added by Acts 1989, 71st Leg., ch. 1, Sec. 82(a), eff. Aug. 28, 1989.

Sec. 395.074. PRIOR IMPACT FEES REPLACED BY FEES UNDER THIS CHAPTER. An impact fee that is in place on June 20, 1987, must be replaced by an impact fee made under this chapter on or before June 20, 1990. However, any political subdivision having an impact fee that has not been replaced under this chapter on or before June 20, 1988, is liable to any party who, after June 20, 1988, pays an impact fee that exceeds the maximum permitted under Subchapter B by more than 10 percent for an amount equal to two times the difference between the maximum impact fee allowed and the actual impact fee imposed, plus reasonable attorney's fees and court costs.

Added by Acts 1989, 71st Leg., ch. 1, Sec. 82(a), eff. Aug. 28, 1989.

Sec. 395.075. NO EFFECT ON TAXES OR OTHER CHARGES. This chapter does not prohibit, affect, or regulate any tax, fee, charge, or assessment specifically authorized by state law.

Added by Acts 1989, 71st Leg., ch. 1, Sec. 82(a), eff. Aug. 28, 1989.

Sec. 395.076. MORATORIUM ON DEVELOPMENT PROHIBITED. A moratorium may not be placed on new development for the purpose of awaiting the completion of all or any part of the process necessary to develop, adopt, or update land use assumptions, a capital improvements plan, or an impact fee.

Added by Acts 1989, 71st Leg., ch. 1, Sec. 82(a), eff. Aug. 28, 1989.

Amended by Acts 2001, 77th Leg., ch. 441, Sec. 2, eff. Sept. 1, 2001.

Sec. 395.077. APPEALS. (a) A person who has exhausted all administrative remedies within the political subdivision and who is aggrieved by a final decision is entitled to trial de novo under this chapter.

(b) A suit to contest an impact fee must be filed within 90 days after the date of adoption of the ordinance, order, or resolution establishing the impact fee.

(c) Except for roadway facilities, a person who has paid an impact fee or an owner of property on which an impact fee has been paid is entitled to specific performance of the services by the political subdivision for which the fee was paid.

(d) This section does not require construction of a specific facility to provide the services.

(e) Any suit must be filed in the county in which the major part of the land area of the political subdivision is located. A successful litigant shall be entitled to recover reasonable attorney's fees and court costs.

Added by Acts 1989, 71st Leg., ch. 1, Sec. 82(a), eff. Aug. 28, 1989.

Sec. 395.078. SUBSTANTIAL COMPLIANCE WITH NOTICE REQUIREMENTS. An impact fee may not be held invalid because the public notice requirements were not complied with if compliance was substantial and in good faith.

Added by Acts 1989, 71st Leg., ch. 1, Sec. 82(a), eff. Aug. 28, 1989.

Sec. 395.079. IMPACT FEE FOR STORM WATER, DRAINAGE, AND FLOOD CONTROL IN POPULOUS COUNTY. (a) Any county that has a population of 3.3 million or more or that borders a county with a population of 3.3 million or more, and any district or authority created under Article XVI, Section 59, of the Texas Constitution within any such county that is authorized to provide storm water, drainage, and flood control facilities, is authorized to impose impact fees to provide storm water, drainage, and flood control improvements necessary to accommodate new development.

(b) The imposition of impact fees authorized by Subsection (a) is exempt from the requirements of Sections 395.025, 395.052-395.057, and 395.074 unless the political subdivision proposes to increase the impact fee.

(c) Any political subdivision described by Subsection (a) is authorized to pledge or otherwise contractually obligate all or part of the impact fees to the payment of principal and interest on bonds, notes, or other obligations issued or incurred by or on behalf of the political subdivision and to the payment of any other contractual obligations.

(d) An impact fee adopted by a political subdivision under Subsection (a) may not be reduced if:

(1) the political subdivision has pledged or otherwise contractually obligated all or part of the impact fees to the payment of principal and interest on bonds, notes, or other obligations issued by or on behalf of the political subdivision; and

(2) the political subdivision agrees in the pledge or contract not to reduce the impact fees during the term of the bonds, notes, or other contractual obligations.

Added by Acts 1989, 71st Leg., ch. 1, Sec. 82(a), eff. Aug. 28, 1989.

Amended by Acts 2001, 77th Leg., ch. 669, Sec. 107, eff. Sept. 1, 2001.

Sec. 395.080. CHAPTER NOT APPLICABLE TO CERTAIN WATER-RELATED SPECIAL DISTRICTS. (a) This chapter does not apply to impact fees, charges, fees, assessments, or contributions:

(1) paid by or charged to a district created under Article XVI, Section 59, of the Texas Constitution to another district created under that constitutional provision if both districts are required by law to obtain approval of their bonds by the Texas Natural Resource Conservation Commission; or

(2) charged by an entity if the impact fees, charges, fees, assessments, or contributions are approved by the Texas Natural Resource Conservation Commission.

(b) Any district created under Article XVI, Section 59, or Article III, Section 52, of the Texas Constitution may petition the Texas Natural Resource Conservation Commission for approval of any proposed impact fees, charges, fees, assessments, or contributions. The commission shall adopt rules for reviewing the petition and may charge the petitioner fees adequate to cover the cost of processing and considering the petition. The rules shall require notice substantially the same as that required by this chapter for the adoption of impact fees and shall afford opportunity for all affected parties to participate.

Added by Acts 1989, 71st Leg., ch. 1, Sec. 82(a), eff. Aug. 28, 1989.

Amended by Acts 1995, 74th Leg., ch. 76, Sec. 11.257, eff. Sept. 1, 1995.

Sec. 395.081. FEES FOR ADJOINING LANDOWNERS IN CERTAIN MUNICIPALITIES. (a) This section applies only to a municipality with a population of 115,000 or less that constitutes more than three-fourths of the population of the county in which the majority of the area of the municipality is located.

(b) A municipality that has not adopted an impact fee under this chapter that is constructing a capital improvement, including sewer or waterline or drainage or roadway facilities, from the municipality to a development located within or outside the municipality's boundaries, in its discretion, may allow a landowner whose land adjoins the capital improvement or is within a specified distance from the capital improvement, as determined by the governing body of the municipality, to connect to the capital improvement if:

(1) the governing body of the municipality has adopted a finding under Subsection (c); and

(2) the landowner agrees to pay a proportional share of the cost of the capital improvement as determined by the governing body of the municipality and agreed to by the landowner.

(c) Before a municipality may allow a landowner to connect to a capital improvement under Subsection (b), the municipality shall adopt a finding that the municipality will benefit from allowing the landowner to connect to the capital improvement. The finding shall describe the benefit to be received by the municipality.

(d) A determination of the governing body of a municipality, or its officers or employees, under this section is a discretionary function of the municipality and the municipality and its officers or employees are not liable for a determination made under this section.

Added by Acts 1997, 75th Leg., ch. 1150, Sec. 1, eff. June 19, 1997.

Amended by:

Acts 2011, 82nd Leg., R.S., Ch. 1043 (H.B. 3111), Sec. 5, eff. June 17, 2011.

Acts 2011, 82nd Leg., R.S., Ch. 1163 (H.B. 2702), Sec. 100, eff. September 1, 2011.

ATTACHMENT B
EXISTING WATER PLANT CAPACITY ANALYSIS

**ATTACHMENT B
EXISTING WATER PLANT CAPACITY ANALYSIS
CITY OF JERSEY VILLAGE
MAY 2020**

1. Demand Conditions

Type	Connections	Unit Flowrate	Total Average Daily Flow
SF Residential	2,220	250 gpd/conn	555,000 gpd
MF Residential	1,544	125 gpd/conn	193,000 gpd
Commercial	150	1,250 gpd/conn	187,500 gpd
Industrial	0	1,000 gpd/conn	gpd
Mixed Use	0	400 gpd/conn	gpd
Irrigation	814	340 gpd/conn	276,800 gpd
Public	61	430 gpd/conn	26,200 gpd
<u>Accountability/Losses</u>		14.8%	<u>215,000 gpd</u>
Total	4,789		1,453,500 gpd

Effective Unit Flowrate Per Connection = 304 gpd/conn

2. Supply Capacity {TAC §290.45(b)(1)(D)(i)}

TCEQ Minimum Required = (0.6 gpm/conn)(4,789 conn) =

Capacity	Flowrate
2,873 gpm	

Existing Well No. 1 @ Well Water Plant : 1 @ 1,550 gpm =

1,550 gpm

Existing Well No. 1 @ Village Water Plant : 1 @ 900 gpm =

900 gpm

2,450 gpm

(2,800 gpm)(1,440 min/day)/(2.4) =

1,470,000 gpd

Surface Water Supply @ Seattle Water Plant : 1,042 gpm =

1,042 gpm *

3. Total Storage Capacity {TAC §290.45(b)(1)(D)(ii)}

TCEQ Minimum Required = (200 gal/conn)(4,789 conn) =

957,800 gal

Existing Ground Storage Tank @ Seattle Water Plant = 1 @ 380,000 gallons =

380,000 gal

Existing Ground Storage Tank @ Seattle Water Plant = 1 @ 500,000 gallons =

500,000 gal

Existing Ground Storage Tank @ Village Water Plant = 1 @ 420,000 gallons =

420,000 gal

Existing Elevated Storage Tank @ Village Water Plant = 1 @ 250,000 gallons =

250,000 gal

Existing Ground Storage Tank @ West Water Plant = 1 @ 500,000 gallons =

500,000 gal

Existing Elevated Storage Tank @ Congo Ln = 1 @ 500,000 gallons =

500,000 gal

2,550,000 gal

4. Elevated Storage Tank Capacity {TAC §290.45(b)(1)(D)(iv)}

TCEQ Minimum Required = (100 gal/conn)(4,789 conn) =

478,900 gal

Existing Elevated Storage Tank @ Village Water Plant = 1 @ 250,000 gallons =

250,000 gal

Existing Elevated Storage Tank @ Congo Ln = 1 @ 500,000 gallons =

500,000 gal

750,000 gal

Existing Pressure Tank @ Village Water Plant = 1 @ 25,000 gallons =

25,000 gal

CITY COUNCIL MEETING PACKET FOR THE REGULAR SESSION MEETING TO BE HELD ON MAY 11, 2020

5. Booster Pump Capacity {TAC §290.45(b)(1)(D)(iii)}

TCEQ Minimum Required = (2 gpm/conn)(4,789 conn) =	9,578 gpm
or (1,453,500 gpd)*(2.4*1.25)/(1,440 min/day) =	3,028 gpm
Existing Pumps @ Seattle Water Plant = 2 @ 1,100 gpm =	2,200 gpm
Existing Pumps @ Village Water Plant = 1 @ 250 gpm =	250 gpm
Existing Pumps @ Village Water Plant = 1 @ 500 gpm =	500 gpm
Existing Pumps @ Village Water Plant = 1 @ 750 gpm =	750 gpm
Existing Pumps @ West Water Plant = 1 @ 250 gpm =	250 gpm
Existing Pumps @ West Water Plant = 1 @ 500 gpm =	500 gpm
Existing Pumps @ West Water Plant = 1 @ 750 gpm =	750 gpm
	5,200 gpm
Existing Pumps @ Seattle Water Plant = 1 @ 1,100 gpm =	1,100 gpm
Existing Pumps @ Village Water Plant = 1 @ 1,100 gpm =	1,100 gpm
Existing Pumps @ West Water Plant = 1 @ 1,000 gpm =	1,000 gpm
(5,200 gpm)(1,440 min/day)/(1.25)/(2.4) =	<u>2,496,000 gpd</u>
Total Plant Capacity =	1,470,000 gpd

NOTES: (Corresponding to the numbered items)

1. Existing connection counts are based on billing data provided by the City for October 2016 through September 2019. Daily flow rates are based on well and surface water meter data provided by the City for April 2019 through December 2019. A value of 2.4 for the maximum daily demand factor was utilized as established by 30 TAC 290.38 (43) in lieu of 3 years of daily flow data. Based on the difference between water pumped and water billed from April 2019 - December 2019, water losses were added.
2. The values presented for the water wells are based on the 2015 FNI Impact Fee Study. The flow of 0.6 gpm/conn is taken from the TCEQ's Chapter 290 criteria. The factor of 2.4 shown in the JC calculations was utilized as the ratio of Maximum Daily Flow (MDF) to Average Daily Flow (ADF). JC's criteria is based on being able to pump the MDF with the well running 24 hrs/day and back calculating the ADF. (24 hr run time)/2.4 = 10 hrs on an average day (600 min). Surface water supply is not included in the supply capacity because no amount of water supply is guaranteed by the City of Houston in the supply contract. Since the City of Houston cannot guarantee a minimum of 0.35 gpm/connection, Jersey Village is required to have a total well capacity of 0.6 gpm/connection. The well at the West plant was counted in the existing supply, but needs to be brought online to bring the City into compliance with the requirements of 30 TAC 290.45(b)(1)(D)(i).
3. The total storage capacity required by the TCEQ is 200 gpd/conn. Because the GST does not produce any water, it should not be considered in the calculation of the system capacity in terms of flow.
4. Elevated storage tank (EST) capacity must be at least 100 gallons per connection to meet the requirements of 30 TAC 290.45(b). Since the EST capacity is sufficient, the Hydropneumatic tank capacity is not used in calculating the maximum number of connections allowed.
5. The TCEQ's minimum requirement for booster pumps is 2 gpm/conn or the ability to meet Peak Hourly Flow (PHF) with the largest unit at each pump station out of service, whichever is lesser. The PHF is calculated by using the TCEQ's factor of 1.25 for the ratio of PHF to MDF, for systems that meet the EST capacity rules of greater than 100 gpd/connection. Multiplying the PHF by the MDF as defined in Note No. 1 gives us the ratio of PHF to ADF and is equal to 3.0.

ATTACHMENT C
PROJECTED 2025 WATER PLANT CAPACITY ANALYSIS



**ATTACHMENT C
PROJECTED 2025 WATER PLANT CAPACITY ANALYSIS
CITY OF JERSEY VILLAGE
MAY 2020**

1. Demand Conditions

Type	Connections	Unit Flowrate	Total Average Daily Flow
SF Residential	2,267	250 gpd/conn	566,800 gpd
MF Residential	1,544	125 gpd/conn	193,000 gpd
Commercial	208	1,250 gpd/conn	259,700 gpd
Industrial	0	1,000 gpd/conn	gpd
Mixed Use	452	400 gpd/conn	180,900 gpd
Irrigation	814	340 gpd/conn	276,800 gpd
Public	66	430 gpd/conn	28,500 gpd
<u>Accountability/Losses</u>		12.5%	<u>215,000 gpd</u>
Total	5,352		1,720,700 gpd

Effective Unit Flowrate Per Connection = 322 gpd/conn

2. Supply Capacity {TAC §290.45(b)(1)(D)(i)}

TCEQ Minimum Required = (0.6 gpm/conn)(5,352 conn) =

	Capacity	Flowrate
TCEQ Minimum Required = (0.6 gpm/conn)(5,352 conn) =	3,211 gpm	
Existing Well No. 1 @ West Water Plant : 1 @ 1,550 gpm =	1,550 gpm	
Existing Well No. 1 @ Seattle Water Plant : 1 @ 1,250 gpm =	1,250 gpm	
Existing Well No. 1 @ Village Water Plant : 1 @ 900 gpm =	900 gpm	
	<u>3,700 gpm</u>	
(2,592 gpm)(1,440 min/day)/(2.4) =		<u>2,220,000 gpd</u>

Surface Water Supply @ Seattle Water Plant : 1,042 gpm =

1,042 gpm *

3. Total Storage Capacity {TAC §290.45(b)(1)(D)(ii)}

TCEQ Minimum Required = (200 gal/conn)(5,352 conn) =

1,070,317 gal

Existing Ground Storage Tank @ Seattle Water Plant = 1 @ 380,000 gallons =

380,000 gal

Existing Ground Storage Tank @ Seattle Water Plant = 1 @ 500,000 gallons =

500,000 gal

Existing Ground Storage Tank @ Village Water Plant = 1 @ 420,000 gallons =

420,000 gal

Existing Elevated Storage Tank @ Village Water Plant = 1 @ 250,000 gallons =

250,000 gal

Existing Ground Storage Tank @ West Water Plant = 1 @ 500,000 gallons =

500,000 gal

Existing Elevated Storage Tank @ Congo Ln = 1 @ 500,000 gallons =

500,000 gal

2,550,000 gal

4. Elevated Storage Tank Capacity {TAC §290.45(b)(1)(D)(iv)}

TCEQ Minimum Required = (100 gal/conn)(5,352 conn) =

535,159 gal

Existing Elevated Storage Tank @ Village Water Plant = 1 @ 250,000 gallons =

250,000 gal

Existing Elevated Storage Tank @ Congo Ln = 1 @ 500,000 gallons =

500,000 gal

750,000 gal

Existing Pressure Tank @ Village Water Plant = 1 @ 25,000 gallons =

25,000 gal

CITY COUNCIL MEETING PACKET FOR THE REGULAR SESSION MEETING TO BE HELD ON MAY 11, 2020

5. Booster Pump Capacity {TAC §290.45(b)(1)(D)(iii)}

TCEQ Minimum Required = (2 gpm/conn)(5,352 conn) =	10,703 gpm
or (1,720,700 gpd)*(2.4*1.25)/(1,440 min/day) =	3,585 gpm
Existing Pumps @ Seattle Water Plant = 2 @ 1,100 gpm =	2,200 gpm
Existing Pumps @ Village Water Plant = 1 @ 250 gpm =	250 gpm
Existing Pumps @ Village Water Plant = 1 @ 500 gpm =	500 gpm
Existing Pumps @ Village Water Plant = 1 @ 750 gpm =	750 gpm
Existing Pumps @ West Water Plant = 1 @ 250 gpm =	250 gpm
Existing Pumps @ West Water Plant = 1 @ 500 gpm =	500 gpm
Existing Pumps @ West Water Plant = 1 @ 750 gpm =	750 gpm
	5,200 gpm
Existing Pumps @ Seattle Water Plant = 1 @ 1,100 gpm =	1,100 gpm
Existing Pumps @ Village Water Plant = 1 @ 1,100 gpm =	1,100 gpm
Existing Pumps @ West Water Plant = 1 @ 1,000 gpm =	1,000 gpm
(5,200 gpm)(1,440 min/day)/(1.25)/(2.4) =	<u>2,496,000 gpd</u>
Total Plant Capacity =	2,220,000 gpd

NOTES: (Corresponding to the numbered items)

1. Existing connection counts are based on billing data provided by the City for October 2016 through September 2019. Projected connection counts are based on the currently undeveloped lots within the City's system being developed. Daily flow rates are based on well and surface water meter data provided by the City for April 2019 through December 2019. A value of 2.4 for the maximum daily demand factor was utilized as established by 30 TAC 290.38 (43) in lieu of 3 years of daily flow data. Based on the difference between water pumped and water billed from April 2019 - December 2019, water losses were added.
2. The values presented for the water wells are based on the 2015 FNI Impact Fee Study. The flow of 0.6 gpm/conn is taken from the TCEQ's Chapter 290 criteria. The factor of 2.4 shown in the JC calculations was utilized as the ratio of Maximum Daily Flow (MDF) to Average Daily Flow (ADF). JC's criteria is based on being able to pump the MDF with the well running 24 hrs/day and back calculating the ADF. (24 hr run time)/2.4 = 10 hrs on an average day (600 min). Surface water supply is not included in the supply capacity because no amount of water supply is guaranteed by the City of Houston in the supply contract. Since the City of Houston cannot guarantee a minimum of 0.35 gpm/connection, Jersey Village is required to have a total well capacity of 0.6 gpm/connection.
3. The total storage capacity required by the TCEQ is 200 gpd/conn. Because the GST does not produce any water, it should not be considered in the calculation of the system capacity in terms of flow.
4. Elevated storage tank (EST) capacity must be at least 100 gallons per connection to meet the requirements of 30 TAC 290.45(b). Since the EST capacity is sufficient, the Hydropneumatic tank capacity is not used in calculating the maximum number of connections allowed.
5. The TCEQ's minimum requirement for booster pumps is 2 gpm/conn or the ability to meet Peak Hourly Flow (PHF) with the largest unit at each pump station out of service. The PHF is calculated by using the TCEQ's factor of 1.25 for the ratio of PHF to MDF, for systems that meet the EST capacity rules of greater than 100 gpd/connection. Multiplying the PHF by the MDF as defined in Note No. 1 gives us the ratio of PHF to ADF and is equal to 3.0.

ATTACHMENT D
PROJECTED 2030 WATER PLANT CAPACITY ANALYSIS



**ATTACHMENT D
PROJECTED 2030 WATER PLANT CAPACITY ANALYSIS
CITY OF JERSEY VILLAGE
MAY 2020**

1. Demand Conditions

Type	Connections	Unit Flowrate	Total Average Daily Flow
SF Residential	2,441	250 gpd/conn	610,200 gpd
MF Residential	1,544	125 gpd/conn	193,000 gpd
Commercial	218	1,250 gpd/conn	271,900 gpd
Industrial	4	1,000 gpd/conn	4,000 gpd
Mixed Use	638	400 gpd/conn	255,300 gpd
Irrigation	814	340 gpd/conn	276,800 gpd
Public	66	430 gpd/conn	28,500 gpd
<u>Accountability/Losses</u>		11.6%	<u>215,000 gpd</u>
Total	5,725		1,854,700 gpd

Effective Unit Flowrate Per Connection = 324 gpd/conn

2. Supply Capacity {TAC §290.45(b)(1)(D)(i)}

TCEQ Minimum Required = (0.6 gpm/conn)(5,725 conn) =

Capacity	Flowrate
3,435 gpm	

Existing Well No. 1 @ West Water Plant : 1 @ 1,550 gpm =

1,550 gpm

Existing Well No. 1 @ Seattle Water Plant : 1 @ 1,250 gpm =

1,250 gpm

Existing Well No. 1 @ Village Water Plant : 1 @ 900 gpm =

900 gpm

New Well @ Future Water Plant 4 =

650 gpm

4,350 gpm

(2,592 gpm)(1,440 min/day)/(2.4) =

2,610,000 gpd

Surface Water Supply @ Seattle Water Plant : 1,042 gpm =

1,042 gpm

3. Total Storage Capacity {TAC §290.45(b)(1)(D)(ii)}

TCEQ Minimum Required = (200 gal/conn)(5,725 conn) =

1,144,993 gal

Existing Ground Storage Tank @ Seattle Water Plant = 1 @ 380,000 gallons =

380,000 gal

Existing Ground Storage Tank @ Seattle Water Plant = 1 @ 500,000 gallons =

500,000 gal

Existing Ground Storage Tank @ Village Water Plant = 1 @ 420,000 gallons =

420,000 gal

Existing Elevated Storage Tank @ Village Water Plant = 1 @ 250,000 gallons =

250,000 gal

Existing Ground Storage Tank @ West Water Plant = 1 @ 500,000 gallons =

500,000 gal

Existing Elevated Storage Tank @ Congo Ln = 1 @ 500,000 gallons =

500,000 gal

Proposed Ground Storage Tank @ Water Plant No. 4 = 1 @ 1,000,000

1,000,000 gal

3,550,000 gal

4. Elevated Storage Tank Capacity {TAC §290.45(b)(1)(D)(iv)}

TCEQ Minimum Required = (100 gal/conn)(5,725 conn) =

572,497 gal

Existing Elevated Storage Tank @ Village Water Plant = 1 @ 250,000 gallons =

250,000 gal

Existing Elevated Storage Tank @ Congo Ln = 1 @ 500,000 gallons =

500,000 gal

750,000 gal

Existing Pressure Tank @ Village Water Plant = 1 @ 25,000 gallons =

25,000 gal

CITY COUNCIL MEETING PACKET FOR THE REGULAR SESSION MEETING TO BE HELD ON MAY 11, 2020

5. Booster Pump Capacity {TAC §290.45(b)(1)(D)(iii)}

TCEQ Minimum Required = (2 gpm/conn)(5,725 conn) = 11,450 gpm
 or (1,854,700 gpd)*(2.4*1.25)/(1,440 min/day) = 3,864 gpm

Existing Pumps @ Seattle Water Plant = 3 @ 1,100 gpm =	2,200 gpm
Existing Pumps @ Village Water Plant = 1 @ 250 gpm =	250 gpm
Existing Pumps @ Village Water Plant = 1 @ 500 gpm =	500 gpm
Existing Pumps @ Village Water Plant = 1 @ 750 gpm =	750 gpm
Existing Pumps @ West Water Plant = 1 @ 250 gpm =	250 gpm
Existing Pumps @ West Water Plant = 1 @ 500 gpm =	500 gpm
Existing Pumps @ West Water Plant = 1 @ 750 gpm =	750 gpm
New Pumps @ Future Water Plant 4 = 3 @ 600 gpm =	1,800 gpm
	<hr/> 7,000 gpm

Existing Pump @ Seattle Water Plant = 1 @ 1,100 gpm =	1,100 gpm
Existing Pump @ Village Water Plant = 1 @ 1,100 gpm =	1,100 gpm
Existing Pump @ West Water Plant = 1 @ 1,000 gpm =	1,000 gpm
New Pump @ Future Water Plant 4 = 1 @ 600 gpm =	600 gpm

(7,000 gpm)(1,440 min/day)/(1.25)/(2.4) = 3,360,000 gpd

Total Plant Capacity = 2,610,000 gpd

NOTES: (Corresponding to the numbered items)

- Existing connection counts are based on data provided by the City for October 2016 through September 2019. Projected connection counts are based on the currently undeveloped lots within the City's system being developed and extending service to customers within the ETJ but outside of City limits. Daily flow rates are based on data provided by the City for April 2019 through December 2019. A value of 2.4 for the maximum daily demand factor was utilized as established by 30 TAC 290.38 (43) in lieu of 3 years of daily flow data. Based on the difference between water pumped and water billed from April 2019 - December 2019, water losses were added.
- The values presented for the water wells are based on the 2015 FNI Impact Fee Study. The flow of 0.6 gpm/conn is taken from the TCEQ's Chapter 290 criteria. The factor of 2.4 shown in the JC calculations was utilized as the ratio of Maximum Daily Flow (MDF) to Average Daily Flow (ADF). JC's criteria is based on being able to pump the MDF with the well running 24 hrs/day and back calculating the ADF. (24 hr run time)/2.4 = 10 hrs on an average day (600 min). Surface water supply is not included in the supply capacity because no amount of water supply is guaranteed by the City of Houston in the supply contract. Since the City of Houston cannot guarantee a minimum of 0.35 gpm/connection, Jersey Village is required to have a total well capacity of 0.6 gpm/connection. Additionally, a new 650 gpm well will be required at Future Water Plant 4.
- The total storage capacity required by the TCEQ is 200 gpd/conn. Because the GST does not produce any water, it should not be considered in the calculation of the system capacity in terms of flow.
- Elevated storage tank (EST) capacity must be at least 100 gallons per connection to meet the requirements of 30 TAC 290.45(b). Since the EST capacity is sufficient, the Hydropneumatic tank capacity is not used in calculating the maximum number of connections allowed.
- The TCEQ's minimum requirement for booster pumps is 2 gpm/conn or the ability to meet Peak Hourly Flow (PHF) with the largest unit at each pump station out of service. The PHF is calculated by using the TCEQ's factor of 1.25 for the ratio of PHF to MDF, for systems that meet the EST capacity rules of greater than 100 gpd/connection. Multiplying the PHF by the MDF as defined in Note No. 1 gives us the ratio of PHF to ADF and is equal to 3.0. To meet pumping requirements with the largest pump out of service, a total of four new 600 gpm pumps are required at Future Water Plant 4.

ATTACHMENT E
WATER CAPITAL IMPROVEMENT PLAN PROJECTS COST ESTIMATES



**CLASS 3 ENGINEER'S OPINION OF PROBABLE CONSTRUCTION COST
FOR CONSTRUCTION OF
PROPOSED WATER FACILITY No. 4
CAPITAL IMPROVEMENTS PROJECT No. W-16
CITY OF JERSEY VILLAGE
MAY 2020**



CITY COUNCIL MEETING PACKET FOR THE REGULAR SESSION MEETING TO BE HELD ON MAY 11, 2020

Scope:

The project will consist of construction of 1.0 MG ground storage tank, a 3,000 GPM booster pump station, all related piping, foundations, electrical instrumentation, site work and all additional items needed for completely functional water plant.

Item		Unit			
<u>No.</u> <u>Description</u>	<u>Unit</u>	<u>Qty.</u>	<u>Price</u>	<u>Total</u>	(1)
1. Mobilization, Bonds & Insurance, Permits	L.S.	1	\$220,000	\$220,000	
2. Clearing & Grubbing	L.S.	1	15,000	15,000	
3. 1.0 MGD Ground Storage Tank	L.S.	1	1,250,000	1,250,000	
4. 3,000 GPM Booster Pump Station	L.S.	1	555,000	555,000	
5. Booster Pump Building/Control Station	L.S.	1	200,000	200,000	
6. Booster Pump Station and Site Electrical	L.S.	1	650,000	650,000	
7. Yard Piping and Appurtenances	L.S.	1	200,000	200,000	
8. Water Distribution/Transmission Line	L.S.	1	510,000	510,000	
9. Site Improvements	L.S.	1	100,000	100,000	(2)
10. SWPPP	L.S.	1	5,000	5,000	
11. OH&P	L.S.	1	650,000	650,000	
		SUBTOTAL		\$4,355,000	(3)
			Contingencies (20%)	\$871,000	
			10 Yr Inflation @ 2%/Yr	\$1,144,000	
			Engineering	\$956,000	
			TOTAL	\$7,326,000	(4)

Notes:

- (1) All Totals have been rounded to the nearest \$1,000.
- (2) Includes drainage, pavement improvements, protective coatings
- (3) This estimate does not include costs for determination, dedication, or acquisition of easements or right-of-way; platting; or aesthetic upgrades.
- (4) This estimate represents my best judgment as a design professional familiar with the construction industry. Jones|Carter, Inc. has no control over the cost of labor, materials, or equipment; over the Contractor's methods of determining bid prices; or over competitive bidding or market conditions. Accordingly, we cannot and do not guarantee that bids will not vary from this cost estimate.



**CLASS 3 ENGINEER'S OPINION OF PROBABLE CONSTRUCTION COST
FOR CONSTRUCTION OF
CITY OF HOUSTON INTERCONNECT No. 2
CAPITAL IMPROVEMENTS PROJECT No. W-17
CITY OF JERSEY VILLAGE
MAY 2020**

CITY COUNCIL MEETING PACKET FOR THE REGULAR SESSION MEETING TO BE HELD ON MAY 11, 2020

Scope:

The project will consist of design and construction of a second interconnect with the City of Houston at the Water Facility No. 4 to serve projected development.

Item	Unit	Qty.	Unit Price	Total	(1)
<u>No.</u> <u>Description</u>	<u>Unit</u>	<u>Qty.</u>	<u>Price</u>	<u>Total</u>	
1. Mobilization, Bonds & Insurance, Permits	L.S.	1	\$45,000	\$45,000	
2. City of Houston Interconnect No. 2 Piping and Meter Vault	L.S.	1	830,000	830,000	
		SUBTOTAL		\$875,000	(2)
			Contingencies (20%)	\$175,000	
			10 Yr Inflation @ 2%/Yr	\$230,000	
			Engineering	\$192,000	
			TOTAL	\$1,472,000	(3)

Notes:

- (1) All Totals have been rounded to the nearest \$1,000.
- (2) This estimate does not include costs for determination, dedication, or acquisition of easements or right-of-way; platting; aesthetic upgrades; or bringing electrical power to the site.
- (3) This estimate represents my best judgment as a design professional familiar with the construction industry. Jones|Carter, Inc. has no control over the cost of labor, materials, or equipment; over the Contractor's methods of determining bid prices; or over competitive bidding or market conditions. Accordingly, we cannot and do not guarantee that bids will not vary from this cost estimate.

**CLASS 3 ENGINEER'S OPINION OF PROBABLE CONSTRUCTION COST
FOR CONSTRUCTION OF
FM 529 8-INCH & 12-INCH WATER LINE FROM HARMS ROAD TO HWY 290 - SERVICE TO ETJ
CAPITAL IMPROVEMENTS PROJECT No. W-18
CITY OF JERSEY VILLAGE
MAY 2020**



CITY COUNCIL MEETING PACKET FOR THE REGULAR SESSION MEETING TO BE HELD ON MAY 11, 2020

Scope:

The project will consist of design and construction of a 12-inch waterline along FM 529 from Jones Road to Charles Road, an 8-inch water line from FM 529 along Charles Road to Jones and an 8-inch waterline from Charles Road to Hwy 290 to serve projected development.

Item			Unit		
<u>No.</u> <u>Description</u>	<u>Unit</u>	<u>Qty.</u>	<u>Price</u>	<u>Total</u>	(1)
1. Mobilization, Bonds & Insurance, Permits	L.S.	1	\$30,000	\$30,000	
2. 8" Waterline	L.F.	4,800	80	384,000	
3. 12" Waterline	L.F.	1,300	120	156,000	
4. Fire Hydrants	EA.	12	3,500	42,000	
5. 8" Gate Valves	EA.	10	2,000	20,000	
6. 12" Gate Valves	EA.	4	3,000	12,000	
		SUBTOTAL		\$644,000	(2)
		Contingencies (20%)		\$129,000	
		5 Yr Inflation @ 2%/Yr		\$80,000	
		Engineering		\$128,000	
		TOTAL		\$981,000	(3)

Notes:

- (1) All Totals have been rounded to the nearest \$1,000.
- (2) This estimate does not include costs for determination, dedication, or acquisition of easements or right-of-way.
- (3) This estimate represents my best judgment as a design professional familiar with the construction industry. Jones|Carter, Inc. has no control over the cost of labor, materials, or equipment; over the Contractor's methods of determining bid prices; or over competitive bidding or market conditions. Accordingly, we cannot and do not guarantee that bids will not vary from this cost estimate.

**CLASS 3 ENGINEER'S OPINION OF PROBABLE CONSTRUCTION COST
FOR CONSTRUCTION OF
CHARLES ROAD 8-INCH & WRIGHT ROAD 12-INCH WATER LINE LOOP - SERVICE TO ETJ
CAPITAL IMPROVEMENTS PROJECT No. W-19
CITY OF JERSEY VILLAGE
MAY 2020**



CITY COUNCIL MEETING PACKET FOR THE REGULAR SESSION MEETING TO BE HELD ON MAY 11, 2020

Scope:

The project will consist of design and construction of an 8-inch waterline from Jones Road west along Charles Road to Wright Road and a 12-inch waterline south along Wright Road and east along FM 529 connection to the existing 12-inch waterline to serve projected development.

Item			Unit		
<u>No.</u> <u>Description</u>	<u>Unit</u>	<u>Qty.</u>	<u>Price</u>	<u>Total</u>	(1)
1. Mobilization, Bonds & Insurance, Permits	L.S.	1	\$35,000	\$35,000	
2. 8" Waterline	L.F.	2,000	80	160,000	
3. 12" Waterline	L.F.	3,500	120	420,000	
4. Fire Hydrants	EA.	14	3,500	49,000	
5. 8" Gate Valves	EA.	4	2,000	8,000	
6. 12" Gate Valves	EA.	6	3,000	18,000	
		SUBTOTAL		\$690,000	(2)
		Contingencies (20%)		\$138,000	
		5 Yr Inflation @ 2%/Yr		\$86,000	
		Engineering		\$137,000	
		TOTAL		\$1,051,000	(3)

Notes:

- (1) All Totals have been rounded to the nearest \$1,000.
- (2) This estimate does not include costs for determination, dedication, or acquisition of easements or right-of-way.
- (3) This estimate represents my best judgment as a design professional familiar with the construction industry. Jones|Carter, Inc. has no control over the cost of labor, materials, or equipment; over the Contractor's methods of determining bid prices; or over competitive bidding or market conditions. Accordingly, we cannot and do not guarantee that bids will not vary from this cost estimate.

**CLASS 3 ENGINEER'S OPINION OF PROBABLE CONSTRUCTION COST
FOR CONSTRUCTION OF
WRIGHT ROAD 12-INCH WATER LINE FROM CHARLES ROAD TO HWY 290 - SERVICE TO ETJ
CAPITAL IMPROVEMENTS PROJECT No. W-20**



**CITY OF JERSEY VILLAGE
MAY 2020**

CITY COUNCIL MEETING PACKET FOR THE REGULAR SESSION MEETING TO BE HELD ON MAY 11, 2020

Scope:

The project will consist of design and construction of an 12-inch waterline along Wright Road from Charles Road to Hwy 290 and along Hwy 290 from Wright Road to Jones Road to serve projected development.

Item			Unit		
<u>No.</u> <u>Description</u>	<u>Unit</u>	<u>Qty.</u>	<u>Price</u>	<u>Total</u>	(1)
1. Mobilization, Bonds & Insurance, Permits	L.S.	1	\$35,000	\$35,000	
2. 12" Waterline	L.F.	4,900	120	588,000	
3. Fire Hydrants	EA.	10	3,500	35,000	
4. 12" Gate Valves	EA.	6	3,000	18,000	
		SUBTOTAL		\$676,000	(2)
		Contingencies (20%)		\$135,000	
		6 Yr Inflation @ 2%/Yr		\$102,000	
		Engineering		\$137,000	
		TOTAL		\$1,050,000	(3)

Notes:

- (1) All Totals have been rounded to the nearest \$1,000.
- (2) This estimate does not include costs for determination, dedication, or acquisition of easements or right-of-way.
- (3) This estimate represents my best judgment as a design professional familiar with the construction industry. Jones|Carter, Inc. has no control over the cost of labor, materials, or equipment; over the Contractor's methods of determining bid prices; or over competitive bidding or market conditions. Accordingly, we cannot and do not guarantee that bids will not vary from this cost estimate.

**CLASS 3 ENGINEER'S OPINION OF PROBABLE CONSTRUCTION COST
FOR CONSTRUCTION OF
FAIRVIEW STREET 12-INCH WATER LINE FROM FM 529 TO TAYLOR ROAD - SERVICE TO ETJ
CAPITAL IMPROVEMENTS PROJECT No. W-21
CITY OF JERSEY VILLAGE
MAY 2020**



CITY COUNCIL MEETING PACKET FOR THE REGULAR SESSION MEETING TO BE HELD ON MAY 11, 2020

Scope:

The project will consist of design and construction of an 12-inch waterline along Fairview Street from FM 529 to Taylor Road, along FM 529 from Fairview Road to Wright Road and along Taylor Road and Hwy 290 from Fairview Road to Wright Road to serve projected development.

Item			Unit		
<u>No.</u> <u>Description</u>	<u>Unit</u>	<u>Qty.</u>	<u>Price</u>	<u>Total</u>	(1)
1. Mobilization, Bonds & Insurance, Permits	L.S.	1	\$60,000	\$60,000	
2. 12" Waterline	L.F.	8,400	120	1,008,000	
3. Fire Hydrants	EA.	17	3,500	60,000	
4. 12" Gate Valves	EA.	10	3,000	30,000	
		SUBTOTAL		\$1,158,000	(2)
		Contingencies (20%)		\$232,000	
		10 Yr Inflation @ 2%/Yr		\$304,000	
		Engineering		\$254,000	
		TOTAL		\$1,948,000	(3)

Notes:

- (1) All Totals have been rounded to the nearest \$1,000.
- (2) This estimate does not include costs for determination, dedication, or acquisition of easements or right-of-way.
- (3) This estimate represents my best judgment as a design professional familiar with the construction industry. Jones|Carter, Inc. has no control over the cost of labor, materials, or equipment; over the Contractor's methods of determining bid prices; or over competitive bidding or market conditions. Accordingly, we cannot and do not guarantee that bids will not vary from this cost estimate.

**CLASS 3 ENGINEER'S OPINION OF PROBABLE CONSTRUCTION COST
FOR CONSTRUCTION OF
HARMS ROAD 12-INCH WATER LINE FROM FM 529 TO TAYLOR ROAD - SERVICE TO ETJ
CAPITAL IMPROVEMENTS PROJECT No. W-22
CITY OF JERSEY VILLAGE
MAY 2020**



CITY COUNCIL MEETING PACKET FOR THE REGULAR SESSION MEETING TO BE HELD ON MAY 11, 2020

Scope:

The project will consist of design and construction of an 12-inch waterline along Harms Road from FM 529 to Taylor Road, along FM 529 from Harms Road to Fairview Road and along Taylor Road from Harms Road to Fairview Road to serve projected development.

Item			Unit		
<u>No.</u> <u>Description</u>	<u>Unit</u>	<u>Qty.</u>	<u>Price</u>	<u>Total</u>	(1)
1. Mobilization, Bonds & Insurance, Permits	L.S.	1	\$65,000	\$65,000	
2. 12" Waterline	L.F.	9,500	120	1,140,000	
3. Fire Hydrants	EA.	20	3,500	70,000	
4. 12" Gate Valves	EA.	10	3,000	30,000	
		SUBTOTAL		\$1,305,000	(2)
		Contingencies (20%)		\$261,000	
		10 Yr Inflation @ 2%/Yr		\$343,000	
		Engineering		\$286,000	
		TOTAL		\$2,195,000	(3)

Notes:

- (1) All Totals have been rounded to the nearest \$1,000.
- (2) This estimate does not include costs for determination, dedication, or acquisition of easements or right-of-way.
- (3) This estimate represents my best judgment as a design professional familiar with the construction industry. Jones|Carter, Inc. has no control over the cost of labor, materials, or equipment; over the Contractor's methods of determining bid prices; or over competitive bidding or market conditions. Accordingly, we cannot and do not guarantee that bids will not vary from this cost estimate.

**CLASS 3 ENGINEER'S OPINION OF PROBABLE CONSTRUCTION COST
FOR CONSTRUCTION OF
MUSGROVE LANE 8-INCH & 12-INCH WATER LINE
FROM TAYLOR ROAD TO JONES ROAD ALONG HWY 290
CAPITAL IMPROVEMENTS PROJECT No. W-23
CITY OF JERSEY VILLAGE
MAY 2020**



CITY COUNCIL MEETING PACKET FOR THE REGULAR SESSION MEETING TO BE HELD ON MAY 11, 2020

Scope:

The project will consist of design and construction of an 8-inch waterline along Musgrove Lane and east to Hwy 290 and a 12-inch waterline along Hwy 290 to Taylor Road to serve projected development.

Item			Unit		
<u>No.</u> <u>Description</u>	<u>Unit</u>	<u>Qty.</u>	<u>Price</u>	<u>Total</u>	(1)
1. Mobilization, Bonds & Insurance, Permits	L.S.	1	\$15,000	\$15,000	
2. 8" Waterline	L.F.	1,500	80	120,000	
3. 12" Waterline	L.F.	1,100	120	132,000	
4. Fire Hydrants	EA.	6	3,500	21,000	
5. 8" Gate Valves	EA.	3	2,000	6,000	
6. 12" Gate Valves	EA.	2	3,000	6,000	
		SUBTOTAL		\$300,000	(2)
		Contingencies (20%)		\$60,000	
		10 Yr Inflation @ 2%/Yr		\$79,000	
		Engineering		\$66,000	
		TOTAL		\$505,000	(3)

Notes:

- (1) All Totals have been rounded to the nearest \$1,000.
- (2) This estimate does not include costs for determination, dedication, or acquisition of easements or right-of-way.
- (3) This estimate represents my best judgment as a design professional familiar with the construction industry. Jones|Carter, Inc. has no control over the cost of labor, materials, or equipment; over the Contractor's methods of determining bid prices; or over competitive bidding or market conditions. Accordingly, we cannot and do not guarantee that bids will not vary from this cost estimate.

**CLASS 3 ENGINEER'S OPINION OF PROBABLE CONSTRUCTION COST
FOR CONSTRUCTION OF
TAYLOR ROAD 8-INCH WATER LINE EXTENSION FROM HWY 290 TO EDGE OF ETJ -SERVICE TO ETJ
CAPITAL IMPROVEMENTS PROJECT No. W-24
CITY OF JERSEY VILLAGE
MAY 2020**



CITY COUNCIL MEETING PACKET FOR THE REGULAR SESSION MEETING TO BE HELD ON MAY 11, 2020

Scope:

The project will consist of design and construction of an 8-inch waterline along Taylor Road to the west of Harms Road to serve projected development.

Item			Unit		
<u>No.</u> <u>Description</u>	<u>Unit</u>	<u>Qty.</u>	<u>Price</u>	<u>Total</u>	(1)
1. Mobilization, Bonds & Insurance, Permits	L.S.	1	\$5,000	\$5,000	
2. 8" Waterline	L.F.	800	80	64,000	
3. Fire Hydrants	EA.	2	3,500	7,000	
4. 8" Gate Valves	EA.	2	2,000	4,000	
		SUBTOTAL		\$80,000	(2)
		Contingencies (20%)		\$16,000	
		10 Yr Inflation @ 2%/Yr		\$21,000	
		Engineering		\$18,000	
		TOTAL		\$135,000	(3)

Notes:

- (1) All Totals have been rounded to the nearest \$1,000.
- (2) This estimate does not include costs for determination, dedication, or acquisition of easements or right-of-way.
- (3) This estimate represents my best judgment as a design professional familiar with the construction industry. Jones | Carter, Inc. has no control over the cost of labor, materials, or equipment; over the Contractor's methods of determining bid prices; or over competitive bidding or market conditions. Accordingly, we cannot and do not guarantee that bids will not vary from this cost estimate.

ATTACHMENT F
WASTEWATER CAPITAL IMPROVEMENT PLAN PROJECTS COST ESTIMATES



**CLASS 3 ENGINEER'S OPINION OF PROBABLE CONSTRUCTION COST
FOR CONSTRUCTION OF
CHARLES ROAD 8-INCH WASTEWATER LINE FROM FM 529 TO WRIGHT ROAD - SERVICE TO ETJ
CAPITAL IMPROVEMENTS PROJECT No. S-10
CITY OF JERSEY VILLAGE
MAY 2020**



Scope:

The project consists of design and construction of an 8-inch gravity sewer from FM 529 north and west along Charles Road to Wright Road to serve projected development.

Item			Unit		
<u>No.</u> <u>Description</u>	<u>Unit</u>	<u>Qty.</u>	<u>Price</u>	<u>Total</u>	(1)
1. Mobilization, Bonds & Insurance, Permits	L.S.	1	\$20,000	\$20,000	
2. 8-inch Gravity Sewer	L.F.	4,600	80	368,000	
3. 48-inch Diameter Manhole	EA.	7	5,000	35,000	
		SUBTOTAL		\$423,000	
		Contingencies (20%)		\$85,000	
		5 Yr Inflation @ 2%/Yr		\$53,000	
		Engineering		\$84,000	
		TOTAL		\$645,000	(2)

Notes:

- (1) All Totals have been rounded to the nearest \$1,000.
- (2) This estimate represents my best judgment as a design professional familiar with the construction industry. Jones|Carter, Inc. has no control over the cost of labor, materials, or equipment; over the Contractor's methods of determining bid prices; or over competitive bidding or market conditions. Accordingly, we cannot and do not guarantee that bids will not vary from this cost estimate.

**CLASS 3 ENGINEER'S OPINION OF PROBABLE CONSTRUCTION COST
FOR CONSTRUCTION OF
CHARLES ROAD 8-INCH WASTEWATER LINE - SERVICE TO ETJ
CAPITAL IMPROVEMENTS PROJECT No. S-11
CITY OF JERSEY VILLAGE
MAY 2020**



CITY COUNCIL MEETING PACKET FOR THE REGULAR SESSION MEETING TO BE HELD ON MAY 11, 2020

Scope:

The project consists of design and construction of an 8-inch gravity sewer from Charles Road to serve projected development.

Item			Unit		
<u>No.</u> <u>Description</u>	<u>Unit</u>	<u>Qty.</u>	<u>Price</u>	<u>Total</u>	(1)
1. Mobilization, Bonds & Insurance, Permits	L.S.	1	\$12,000	\$12,000	
2. 8-inch Gravity Sewer	L.F.	2,500	80	200,000	
3. 48-inch Diameter Manhole	EA.	5	5,000	25,000	
		SUBTOTAL		\$237,000	
		Contingencies (20%)		\$47,000	
		8 Yr Inflation @ 2%/Yr		\$49,000	
		Engineering		\$50,000	
		TOTAL		\$383,000	(2)

Notes:

- (1) All Totals have been rounded to the nearest \$1,000.
- (2) This estimate represents my best judgment as a design professional familiar with the construction industry. Jones|Carter, Inc. has no control over the cost of labor, materials, or equipment; over the Contractor's methods of determining bid prices; or over competitive bidding or market conditions. Accordingly, we cannot and do not guarantee that bids will not vary from this cost estimate.

**CLASS 3 ENGINEER'S OPINION OF PROBABLE CONSTRUCTION COST
FOR CONSTRUCTION OF
PROPOSED LIFT STATION NO. 1 AT TAYLOR ROAD/HWY 290
& 12-INCH FORCE MAIN TO CASTLEBRIDGE WWTP - SERVICE TO ETJ
CAPITAL IMPROVEMENTS PROJECT No. S-12
CITY OF JERSEY VILLAGE
MAY 2020**



Scope:

The project consists of design and construction of 1.1 MGD lift station (Lift Station No. 1) and 12-inch force main to serve projected development.

Item			Unit		
<u>No.</u> <u>Description</u>	<u>Unit</u>	<u>Qty.</u>	<u>Price</u>	<u>Total</u>	(1)
1. Mobilization, Bonds & Insurance, Permits	L.S.	1	\$80,000	\$80,000	
2. 1.1 MGD Lift Station	L.S.	1	800,000	800,000	
3. 12-inch Force Main	L.F.	2,900	84	244,000	
4. 20-inch Boring and Casing	L.F.	600	550	330,000	
		SUBTOTAL		\$1,454,000	
				Contingencies (20%)	\$291,000
				6 Yr Inflation @ 2%/Yr	\$220,000
				Engineering	\$295,000
				TOTAL	\$2,260,000

Notes:

- (1) All Totals have been rounded to the nearest \$1,000.
- (2) This estimate represents my best judgment as a design professional familiar with the construction industry. Jones|Carter, Inc. has no control over the cost of labor, materials, or equipment; over the Contractor's methods of determining bid prices; or over competitive bidding or market conditions. Accordingly, we cannot and do not guarantee that bids will not vary from this cost estimate.

**CLASS 3 ENGINEER'S OPINION OF PROBABLE CONSTRUCTION COST
FOR CONSTRUCTION OF
WRIGHT ROAD 10-INCH WASTEWATER LINE FROM FM 529 TO HWY 290 - SERVICE TO ETJ
CAPITAL IMPROVEMENTS PROJECT No. S-13
CITY OF JERSEY VILLAGE
MAY 2020**



CITY COUNCIL MEETING PACKET FOR THE REGULAR SESSION MEETING TO BE HELD ON MAY 11, 2020

Scope:

The project consists of design and construction of a 10-inch gravity sewer along Wright Road from Lift Station No. 1 along Hwy 290 then south along Wright Road to serve projected development.

Item			Unit		
<u>No.</u> <u>Description</u>	<u>Unit</u>	<u>Qty.</u>	<u>Price</u>	<u>Total</u>	(1)
1. Mobilization, Bonds & Insurance, Permits	L.S.	1	\$30,000	\$30,000	
2. 8-inch Gravity Sewer	L.F.	1,300	80	104,000	
3. 10-inch Gravity Sewer	L.F.	4,100	100	410,000	
4. 48-inch Diameter Manhole	EA.	8	5,000	40,000	
		SUBTOTAL		\$584,000	
		Contingencies (20%)		\$117,000	
		6 Yr Inflation @ 2%/Yr		\$88,000	
		Engineering		\$118,000	
		TOTAL		\$907,000	(2)

Notes:

- (1) All Totals have been rounded to the nearest \$1,000.
- (2) This estimate represents my best judgment as a design professional familiar with the construction industry. Jones|Carter, Inc. has no control over the cost of labor, materials, or equipment; over the Contractor's methods of determining bid prices; or over competitive bidding or market conditions. Accordingly, we cannot and do not guarantee that bids will not vary from this cost estimate.

**CLASS 3 ENGINEER'S OPINION OF PROBABLE CONSTRUCTION COST
FOR CONSTRUCTION OF
TAYLOR ROAD 8-INCH, 10-INCH, & 12-INCH WASTEWATER LINE - SERVICE TO ETJ
CAPITAL IMPROVEMENTS PROJECT No. S-14
CITY OF JERSEY VILLAGE
MAY 2020**



CITY COUNCIL MEETING PACKET FOR THE REGULAR SESSION MEETING TO BE HELD ON MAY 11, 2020

Scope:

The project consists of design and construction of a 12-inch gravity sewer along Taylor Road from Hwy 290 to Musgrove Lane, a 10-inch gravity sewer from Musgrove Lane to Harms Road, an 8-inch gravity sewer along Musgrove Lane and an 8-inch gravity sewer along Taylor Road west of Harms Road to serve projected development.

Item			Unit		
<u>No.</u> <u>Description</u>	<u>Unit</u>	<u>Qty.</u>	<u>Price</u>	<u>Total</u>	(1)
1. Mobilization, Bonds & Insurance, Permits	L.S.	1	\$35,000	\$35,000	
2. 8-inch Gravity Sewer	L.F.	1,500	80	120,000	
3. 10-inch Gravity Sewer	L.F.	2,900	100	290,000	
4. 12-inch Gravity Sewer	L.F.	1,600	120	192,000	
5. 48-inch Diameter Manhole	EA.	8	5,000	40,000	
		SUBTOTAL		\$677,000	
		Contingencies (20%)		\$135,000	
		10 Yr Inflation @ 2%/Yr		\$178,000	
		Engineering		\$149,000	
		TOTAL		\$1,139,000	(2)

Notes:

- (1) All Totals have been rounded to the nearest \$1,000.
- (2) This estimate represents my best judgment as a design professional familiar with the construction industry. Jones|Carter, Inc. has no control over the cost of labor, materials, or equipment; over the Contractor's methods of determining bid prices; or over competitive bidding or market conditions. Accordingly, we cannot and do not guarantee that bids will not vary from this cost estimate.

**CLASS 3 ENGINEER'S OPINION OF PROBABLE CONSTRUCTION COST
FOR CONSTRUCTION OF
FAIRVIEW STREET 10-INCH WASTEWATER LINE FROM FM 529 TO TAYLOR ROAD -SERVICE TO ETJ
CAPITAL IMPROVEMENTS PROJECT No. S-15
CITY OF JERSEY VILLAGE
MAY 2020**



CITY COUNCIL MEETING PACKET FOR THE REGULAR SESSION MEETING TO BE HELD ON MAY 11, 2020

Scope:

The project consists of design and construction of a 10-inch gravity sewer along Fairview Street to serve projected development.

Item			Unit		
<u>No.</u> <u>Description</u>	<u>Unit</u>	<u>Qty.</u>	<u>Price</u>	<u>Total</u>	(1)
1. Mobilization, Bonds & Insurance, Permits	L.S.	1	\$30,000	\$30,000	
2. 8-inch Gravity Sewer	L.F.	1,350	80	108,000	
3. 10-inch Gravity Sewer	L.F.	4,300	100	430,000	
4. 48-inch Diameter Manhole	EA.	6	5,000	30,000	
		SUBTOTAL		\$598,000	
				Contingencies (20%)	\$120,000
				10 Yr Inflation @ 2%/Yr	\$157,000
				Engineering	\$131,000
		TOTAL		\$1,006,000	(2)

Notes:

- (1) All Totals have been rounded to the nearest \$1,000.
- (2) This estimate represents my best judgment as a design professional familiar with the construction industry. Jones|Carter, Inc. has no control over the cost of labor, materials, or equipment; over the Contractor's methods of determining bid prices; or over competitive bidding or market conditions. Accordingly, we cannot and do not guarantee that bids will not vary from this cost estimate.

**CLASS 3 ENGINEER'S OPINION OF PROBABLE CONSTRUCTION COST
FOR CONSTRUCTION OF
HARMS ROAD 10-INCH WASTEWATER LINE FROM FM 529 TO TAYLOR ROAD - SERVICE TO ETJ
CAPITAL IMPROVEMENTS PROJECT No. S-16
CITY OF JERSEY VILLAGE
MAY 2020**



Scope:

The project consists of design and construction of a 10-inch gravity sewer along Harms Road to serve projected development.

Item			Unit		
<u>No.</u> <u>Description</u>	<u>Unit</u>	<u>Qty.</u>	<u>Price</u>	<u>Total</u>	(1)
1. Mobilization, Bonds & Insurance, Permits	L.S.	1	\$30,000	\$30,000	
2. 8-inch Gravity Sewer	L.F.	1,200	80	96,000	
3. 10-inch Gravity Sewer	L.F.	4,300	100	430,000	
4. 48-inch Diameter Manhole	EA.	6	5,000	30,000	
		SUBTOTAL		\$586,000	
		Contingencies (20%)		\$117,000	
		10 Yr Inflation @ 2%/Yr		\$154,000	
		Engineering		\$129,000	
		TOTAL		\$986,000	(2)

Notes:

- (1) All Totals have been rounded to the nearest \$1,000.
- (2) This estimate represents my best judgment as a design professional familiar with the construction industry. Jones|Carter, Inc. has no control over the cost of labor, materials, or equipment; over the Contractor's methods of determining bid prices; or over competitive bidding or market conditions. Accordingly, we cannot and do not guarantee that bids will not vary from this cost estimate.

H. MAYOR AND COUNCIL COMMENTS

Pursuant to Texas Government Code § 551.0415, City Council Members and City staff may make a reports about items of community interest during a meeting of the governing body without having given notice of the report. Items of community interest include:

- Expressions of thanks, congratulations, or condolence;
- Information regarding holiday schedules;
- An honorary or salutory recognition of a public official, public employee, or other citizen, except that a discussion regarding a change in the status of a person's public office or public employment is not an honorary or salutory recognition for purposes of this subdivision;
- A reminder about an upcoming event organized or sponsored by the governing body;
- Information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official or employee of the municipality;
- Announcements involving an imminent threat to the public health and safety of people in the municipality that has arisen after the posting of the agenda.